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**Date:** 17.02.2017

### **CLARIFICATION AND AMENDMENT NR-1**

**Subject:** Clarification and Amendment Nr.1 to Request for Quotation for

**Ref :** UNDP-TUR-RFQ(SSS)-2017-05: Solid Waste Transfer Station Design Services

Dear Madam/Sir,

In relation to our RFQ for Solid Waste Transfer Station Design Services within the scope of Strengthening Social Stability in Southeast Anatolia Project, issued on 1 February 2017 with ref: UNDP-TUR-RFQ(SSS)-2017-05, you are hereby provided with the inquiries and clarifications provided in Attachment I. No further requests for clarifications shall be entertained.

The RFQ deadline has been extended to Friday 24 February 2017, 16:00. Bids submitted later than the date and time specified herein shall not be accepted.

All other conditions stated in the RFQ remain unchanged.

In this regard, you are kindly requested to submit your quotes no later than the above date to the address stipulated in the RFQ.

Yours sincerely,

Assistant Resident Representative (Operations)

## Attachment-I-

	Inquiry	Clarification
1	Terms of Reference - Article F: there is a discrepancy between the English and Turkish version regarding the duration of work. We assume the duration of work will be 60 days, could you please confirm?	Services as explained in the Terms of Reference shall be completed within 60 days after the issuance of the Contract.  Turkish version of the solicitation documents is given only for reference purposes. In case of discrepancy, English version will govern the procurement procedure.
2	Terms of Reference - Article C 2.1.1 and 2.1.2 what is the specification for the submittals in terms of resolution and dimensions? How many images are expected?	In article 2.3 of the solicitation documents, scales and special provisions were stated. Successful Bidder will be requested to submit 3 copies of designs and relevant documentation in order to meet engineering norms and regulations. (i.e. A0, A1 size for drawings, A4 size for the reports)
3	What is the expected frequency of meetings and where will the meetings take place?	Three meetings at the Ankara UNDP Office and one meeting in the field are planned be held.
4	Regarding references and work completion certificates, can we use references from other sister companies within our Group, providing a Letter of undertaking?	As stated in "Annex 2: Administrative Documents", Bidders should provide their own Work completion certificates.  "Document (work completion certificate/interim payment certificate/invoice/ reference letter/ any other document proving the amount and completion) proving that the bidder has successfully completed as contractor at least 1 (one) superstructure project design work within the last 3 years (2014 and onwards) with a value at least in the amount of price quotation."
5	Could you please inform us on the exact location of the transfer station?	36°15'36.4"N 36°32'03.8"E
6	It is our understanding that the awardee will be responsible to apply for the required local permissions, attend the meetings to be held with authorities and track the process. As known, the fees required to be paid to relevant municipalities and authorities cannot be accurately determined at this stage. It is understood that, these fees will be paid by UNDP after the award during the design process, billed separately. Please confirm.	As stated in "ANNEX 1 QUOTATION SUBMISSION FORM";  * Price quotations will be gross, and inclusive of all examination, measurement and tests fees and expenses, all sort of legal fees and expenses for required approval of the tests and design projects by related authorities, personnel, travel, accommodation, transportation, equipment, office and etc. expenses required for the successful provision of services and outputs as well all legal expenses, including but not limited to social security, income tax, pension, visa etc., which shall be required by applicable laws. The Contractor will not receive any additional payment for such kind of expenses.
7	Are "waste sorting, recycling and packaging" going to be included in the proposed Waste Transfer Station system? If so, please confirm that process design services are not included in this scope of work.	As stated in the solicitation documents bidders are requested to design the Waste Transfer Station. Services will not include waste sorting, recycling and packaging. Therefore, there is no need designs of these units.

8	Is the power supply going to be obtained from the power network or be self-generated, i.e. using a diesel generator?	Successful bidder is expected to offer and design proper systems and/or proper solutions. If readily available network is suitable and economically feasible to connect, then Waste Transfer station is supposed to be connected to city network. If not, then successful bidder should design proper system. (i.e. well, generator, septic tank etc.)
9	Is the water supply going to be obtained from city network or by other means such as wells or trucks?	
10	How is the sewage water management system planned, i.e. connected to city network, using sewage water tanks, using waste water treatment systems?	
11	Please confirm that there is no requirement of HVAC systems for the main bay, it will only be needed at the offices.	
12	Please confirm that there is no requirement for a fire sprinkler system?	There is no need for fire sprinkler system
13	Shall the language of the submission be English or dual Language?	The language of offer should be English.
14	Do you request legal document to prove the company is not in the circumstances of disqualification or restriction to participate in a tender and/or undertake a contract.	All bidders should submit the document which shows, as of the date of submission of the bid, they are not in the circumstances of disqualification or restriction to participate in a tender and/or undertake a contract, as set forth by Turkish Public Procurement Authority or by relevant laws in Turkey or by relevant laws of the country in which they operate.
15	<p>Bidders are supposed to submit documents in order to prove that Bidder employ at least 3 technical personnel (Civil Engineer or Architect) full time in its own body for the last 6 months as of the date of quotation submission."</p> <p>Should the technical staff offered for the bid be the same staff that we submit? Or different staff is also acceptable?</p>	<p>Bidders are requested separate requirements to fulfill in order to be eligible for submission of the quotation;</p> <p>i) Bidder must employ at least 3 technical personnel (Civil Engineer or Architect) full time in its own body for the last 6 months as of the date of quotation submission.</p> <p>ii) Bidders shall mobilize below listed technical staff during the contract period for the successful implementation of the works. (i.e. Architect, Civil Engineer, Mechanical Engineer, Electrical Engineer, Cartography Engineer, Geological Engineer)</p>
16	It is understood from the table given in Annex-1 to Terms of Reference, Section H.A.1.3 that there are "Previous Application Drawings" available. Could you please provide, if possible, the mentioned previous application drawings for our cost studies for project design services?	Available designs will be shared with the successful bidder after the signature of the contract.
17	Could you please clarify if the subject transfer station will be planning as open-space type or closed building type?	Land conditions and environmental factors will be assessed and appropriate solution will be applied during the design phase by the succesful bidder.

18	Regarding the Request for Quotation, Article F, "Work Duration and Payments", Period 1 "Preparatory and Study Works, Final Project Works" is predicted as 24 days without confirmation period and Period 2 "Application Project Works, Site Lists and Specifications, Bill of Quantities Works" is predicted as 36 days without confirmation period. Regarding the necessary site and laboratory studies (predicted as 35-40 days by us) we think that total time of works should be approximately 4 months for this project which has 8.200 m2 construction area. Please express your opinions about a possible time extension.	We do not consider it necessary to extend the work duration.
19	Regarding the Request for Quotation, there is not any information about soil report of construction site. Please clarify if there will be any study about geotechnical services and soil improvement.	It is expected that the contractor awarded as a result of this RFQ shall make the necessary considerations of the site.
20	Regarding the Request for Quotation, Application Project of the construction is actually available. Please clarify if architectural and engineering Application Projects are available and if you could share them with bidders.	The scope of this RFQ is for a new design and its required measurements to be performed on site and be prepared accordingly by the awarded contractor. No other documentation shall be provided.