

CLARIFICATION NR: 1
(ANSWERS TO QUESTIONS)



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27.02.2017

Subject: Clarification Nr. 1 RFP dated on 15.02.2017 for “Engineer Girls of Turkey Project. (UNDP-TUR-RFP-PROJ(EGT)-2017/01)

Dear Sir/Madam,

Further to inquiries from prospective offerors, we hereby provide you with answers to questions to enable you to submit proposals in relation to our RFP dated 15.02.2017 with Ref: UNDP-TUR-RFP-PROJ(EGT)-2017/01. You are kindly requested to prepare your proposals with the consideration of the answers to questions, provided in this letter. Please submit your proposal latest by 17:30 on 1 March 2017 to the address stipulated in our solicitation documents.

Yours sincerely,


Claudio Tomasi

Country Director

UNDP Turkey

Attachment 1: Questions and Answers

ATTACHMENT – 1

QUESTION AND ANSWERS

****FOR THE RFP DATED FEBRUARY 15, 2017**

Ref: UNDP-TUR-RFP-PROJ(EGT)-2017/01**

Q1	On page 21, the required trade registry gazette and the Chamber of Commerce register in number 37 in Turkish. Is it sufficient to transmit these documents in Turkish or is it necessary to translate them into English and take the notary certifications?
A1	Turkish documents are sufficient. UNDP reserves the right to request English translation of documents throughout the procurement process, if needed.
Q2	Should the proposers plan the trainings separately for each target group or a combined training is acceptable?
A2	Yes, the trainings should be planned for each target group separately and the price proposals must be based on this. Any other approach such as combined training should be considered as a side activity for which UNDP will not make any payment.
Q3	Can the educational materials be proposed in a form other than “printed” version?
A3	The proposers must respond to technical requirements stipulated in the RFP. In this regard, “printed” version of the educational materials must be proposed and factored into financial proposals. Meanwhile, any other forms that the proposers plan may be presented as a side activity in the technical proposals, for which UNDP will not make any additional payment.
Q4	Can you please clarify the content and target audience of board game and videos?
A4	The board game was already prototyped. The videos will be provided to the contractor. For the content please refer to the Section 2.C of the Terms of Reference in the RFP document. The target group for the board game is the high school students. The videos which are also associated with the question cards contain questions that can be asked to an engineer in a construction site and the player is expected to choose from the two options given in the video or on the question card.
Q5	What are the number of teachers, parents and students to whom the trainings will be delivered?
A5	The trainings will be delivered to 120 students, 60 parents and 30 teachers in total for two high schools. Accordingly, all proposers are required to design their proposals based on these numbers and reflect to financial proposals.
Q6	Is it possible to provide the word formats of the documents to be filled by the proposer?
A6	The word formats of the forms to be filled by the proposer are published with this clarification and added as an attachment. The documents can be reached from the links; http://procurement-notices.undp.org/view_notice.cfm?notice_id=35695 and https://www.ungm.org/Public/Notice/54093

	<ul style="list-style-type: none">• The Technical Evaluation Grid in Section 3.3 of the RFP is corrected as attached to the clarification.
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