



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

NATIONAL CONSULTANT

Date: 06 March 2017

To Develop a project document on pro-poor value chain development of soya bean in Tanzania

Procurement Notice No.: IC/TZA/2017/UNDP- 007

Duty Station: Dar es Salaam (Tanzania) with travels upcountry

Eligibility: National Consultants are eligible to apply.

Description of the assignment: To Develop a project document on pro-poor value chain development of soya bean in Tanzania.

Project name: Inclusive Growth & Sustainable Livelihoods

Period of assignment/services: 30 Working days

Separate technical and financial proposals detailing understanding of the TOR, Assignment methodology and work plan should be submitted through; icprocurement.tz@undp.org **no later than Thursday 23th March 2017 at 13:00 hrs. (local time).** PLEASE DO NOT APPLY VIA THE UNDP JOBS WEBSITE.

IMPORTANT NOTE:

The reference of the IC Procurement Notice No. **IC/TZA/2017/UNDP-007** (National Consultant to develop a project document on pro-poor value chain development of soya bean in Tanzania)

Any request for clarification must be sent in writing, or by standard electronic communication to the email address: tenders.tz@undp.org. UNDP Tanzania will respond in writing or by standard electronic mail to the requestor and share the answer with all invited offerors without identifying the source of inquiry. Please Quote/Ref/: IC/TZA/2017/UNDP-007 (To Develop a project document on pro-poor value chain development of soya bean in Tanzania.) in all inquiries.

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1. BACKGROUND

Tanzania is an agro-based economy, where the agricultural sector currently employs 75% of the population, and contributes to approx. 25% of the country's Gross Domestic Product (GDP) (BRN,2015). Its contributions surpass that of key sectors, such as – the extractive industry, telecommunications, financial services and oil and gas, and ultimately plays a critical role in the reduction and alleviation of poverty. Economies where growth is agriculture-led, such as in Tanzania, continue to invest in the sector given its excellent socio-economic prospects: ability to create jobs for women and youth, and cover domestic food needs. Improved farm productivity and agro-processing, particularly for small holder farmers and pro-poor growth, remains a key strategy in the Tanzanian agricultural landscape, more so as approx. 70% of the country's population is based in rural areas where agro-processing supports livelihoods (THDR, 2014).

Challenges faced by the sector are rife: youth employment is estimated at 11.7%, while there are a million new entrants joining the labour market annually. The cost of the gender gap in agricultural productivity in Tanzania is approx. \$105 million per year, even though women constitute the main part of the agricultural labour force (FAO). Other sectoral challenges are characteristic: post-harvest losses, inadequate physical infrastructure (e.g. insufficient storage), lack of access to quality farm inputs, weak farming methods, reliance on rain-fed agriculture and traditional crops, weak extension services, low level production technology, market constraints on pro-poor growth, unfair and uncompetitive farm gate prices, inadequate finance mechanisms and a lack of understanding of markets etc. Poor people engage with value chain(VC)s at all nodes as producers, intermediaries, workers and consumers, in both rural and urban markets. Agriculture is also central to women's livelihoods. The task to achieve increased economic transformation for greater poverty reduction, and increased opportunities for decent and productive employment is thus considerable and pertinent.

Soya bean, a type of legume, is high in protein content and is beneficial for food security (for both human consumption and livestock feed purposes), poverty reduction and reduced vulnerability to climate change. This project will support the pro-poor development of soya bean value chains in Tanzania and agribusiness process improvements within. It is envisioned that the development intervention will cater for the increasing domestic market demand for livestock and fisheries feed. The active inclusion of marginalised groups – particularly women and youth, and their effective participation as market actors will form the basis of remaining pro-poor.

The proposed 5-year project (2017-2021), at its core, will prioritise soya bean value chain development towards pro-poor inclusive growth and entail a market oriented approach, focusing on better processing capacity and better quality controls. It argues that strengthening the input-supply, production and processing nodes, will catalyze linkages between the middle of a VC and the market. The capacitating of these nodes, and the upgrading of SHFs (as market actors) along the VC may form the nucleus of the projects strategy. Interventions will focus on marginalised women and youth among subsistence agricultural households and microenterprises, and empower them as knowledgeable, capable and commercial market actors. Furthermore, there is a need to exclusively understand factors which enable or constrain women's economic empowerment in the soya bean VC.

The overarching rationale for the proposed project is that a number of youth and women's enterprises will benefit from increased income and market access. This is in alignment with the UNDP country programme



strategic plan, and indicative outputs (2016-2021; target youth enterprises: 500 & target women enterprises: 500). Furthermore, it will support the UNDP Country Programme Document (CPD) output where stated 'capacities of women's and youth enterprises are enhanced to grow and add value to their products for increased income'.

The project objectives will align with the development agenda of working toward the Sustainable Development Goals, particularly no.1 – No Poverty, no.2 – Zero Hunger, no.5 – Gender Equality, and no.8 – Decent Work and Economic Growth. They will also conform with:

- i) the United Nations Development Assistance Plan II (2016-2021) outcome whereby "the economy is increasingly transformed for greater pro-poor inclusiveness, competitiveness and increased opportunities for decent and productive employment", and
- ii) the Tanzanian Agricultural Sector Development Program II, whereby there is 'enhanced agricultural productivity and profitability'.

2. DUTIES AND RESPONSIBILITIES

For detailed information on the tasks to be performed and expected deliverables, please refer to the Terms of Reference (TOR) attached.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS:

Academic Qualifications

- A Master's degree in agricultural economics, economics, business administration or a development-related subject.

Experience

- A minimum of 6 years' relevant professional experience, including aspects of agribusiness development and value chain development, as well as experience in relation to soya bean development
- Experience in supporting farmer groups / organisations;
- Familiarity with gender-related challenges for youth and particularly young women engaged in agriculture
- Demonstrated client orientation, teamwork, business judgement and analytical decision making
- Knowledge of and experience of working with the United Nations System, UNDP in particular, is an advantage
- Expertise in cross-cutting issues, including gender and youth considerations in programmes and projects is an added advantage

1. Competencies

Corporate Competencies

- Displays cultural, gender, religion, race, nationality, and age sensitivity and adaptability
- Demonstrates diplomacy and tact in dealing with sensitive and complex situations

Professionalism

- Demonstrates professional competence and mastery of subject matter;
- Demonstrated ability to negotiate and apply good judgment;
- Shows pride in work and in achievements;
- Is conscientious and efficient in meeting commitments, observing deadlines and achieving results;

Planning & Organizing

- Organizes and accurately completes multiple tasks by establishing priorities while taking into consideration special assignments, frequent interruptions, deadlines, available resources and multiple reporting relationships.
- Plans, coordinates and organizes workload while remaining aware of changing priorities and competing deadlines.
- Establishes, builds and maintains effective working relationships with staff and clients to achieve the planned results.

Language requirements:

- Excellent communication skills in spoken and written English and Swahili.

The evaluator must not have had any involvement in the design or implementation or consultation contracts for this consultancy and have no present affiliation with UNDP, its funding partners or other key project stakeholder organizations that in any way could jeopardize their objectivity in relation to the assignment. Contract will be output-based and payment issued only upon delivery of satisfactory outputs

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS:

NOTE: Technical and Financial Proposals must be submitted separately. The two must NOT be combined.

i. TECHNICAL PROPOSAL

Interested Individual Consultants must submit the following documents/information to demonstrate their qualifications:

1. **Letter of Confirmation of Interest and Availability** using the template provided by UNDP.
2. **Personal CV or P11**, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and three (3) professional references.
3. **Brief description** (max. ½ page) of why you consider yourself as the most suitable for the assignment, and a **methodology** (max. 1 page) for how you will approach and complete the assignment.

ii. FINANCIAL PROPOSAL

The financial proposal: that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided below.

	Unit cost (TZS)	No.	Total
a) Professional fee:			
c) Other costs (specify):			
Total (lump sum):			

- Please note that, except away from the duty station, no Daily Subsistence Allowance shall be paid to the National Consultant. Also, the Financial Proposal **MUST** be in Tanzania Shillings (TZS)

Notes:

1. The information in the breakdown of the offered lump sum amount provided by the Offeror will be used as the basis for determining best value for money, and as reference for any amendments of the contract.
2. The agreed contract amount will remain fixed regardless of any factors causing an increase in the cost of any of the components in the breakdown that are not directly attributable to UNDP.
3. Approved local travel related to this assignment will be arranged & paid by UNDP Tanzania.
4. The Contractor is responsible for arranging and meeting the cost of their vaccinations and medical/life insurance.

5. EVALUATION METHOD

Offers received will be evaluated using a Combined Scoring method, where the qualifications and proposed methodology will be weighted 70%, and combined with the price offer, which will be weighted 30%.

Criteria to be used for rating the qualifications and methodology:

Technical evaluation criteria (total 70 points):

- Experience in working on agricultural value chain development interventions, including soya bean value chain development, particularly in a rural context (20 marks)
- Knowledgeable in results-based management methodologies and tools (project and programme management, design, monitoring and evaluation); illustrated by number of relevant publications and/or reports, (20 marks)
- Experience of supporting farmer group organizations and / or related SMEs in Tanzania [10 marks]
- Quality of the proposal, which should adequately mention the approach, methodology and timelines [10 marks]
- Possession of a Master's degree in agricultural economics, economics, business administration or a development-related subject (5 marks)
- Atleast 6 years' relevant professional experience, including aspects of agribusiness development and value chain development, as well as experience in relation to soya bean development (5 marks)

Only candidates obtaining a minimum of 49 points in the Technical Evaluation will be considered for the Financial Evaluation.

Financial evaluation (total 30 points):

All technically qualified proposals will be scored out 30 based on the formula provided below. The maximum points (30) will be assigned to the lowest financial proposal. All other proposals receive points according to the following formula:

$$p = y (\mu/z)$$

where:

- p = points for the financial proposal being evaluated
- y = maximum number of points for the financial proposal
- μ = price of the lowest priced proposal
- z = price of the proposal being evaluated.

ANNEX 1 - TERMS OF REFERENCE (TOR)
ANNEX 2 - INDIVIDUAL CONSULTANT'S GENERAL TERMS AND CONDITIONS

