Section 1. Notice of Invitation

Letter of Invitation

March 8, 2017

UNDP/AFG/RFP/2017/ 0000001186

Consultancy Services for the design, Supervision, Procurement and Commissioning of two Mini-grids in Afghanistan

Dear Mr./Ms.: Bidder

The United Nations Development Programme (UNDP) hereby invites you to submit a proposal to this Request for Proposal (RFP) for the above-referenced subject.

This RFP includes the following documents:

Section 1 – This Letter of Invitation
Section 2 – Instructions to Bidders (including Data Sheet)
Section 3 – Terms of Reference and Annexes to the ToR
Section 4 – Proposal Submission Form
Section 5 – Documents Establishing the Eligibility and Qualifications of the Bidder
Section 6 – Technical Bid Form
Section 7 – Price Schedule Form
Section 8 – Form for Bid Security **[not required]**
Section 9 – Form for Performance Security
Section 10 – Form for Advanced Payment Guarantee **[not applicable]**
Section 11 – Sample Contract to be Signed, including General Terms and Conditions
E-Tendering Instruction Manual for Bidders
FAQ for Bidders

Your offer comprising of all required documents should be submitted in accordance with the instructions of bidding documents through the UNDP ATLAS E-Tendering system, which can be accessed at https://etendering.partneragencies.org.

No hard copy or email submissions will be accepted by UNDP:
The step by step instructions for registration of bidders and quotation/proposal submission through the UNDP ATLAS E-Tendering system is available in the instructions manual for the bidders, attached with this

RFP. Should you require any training on the UNDP ATLAS E-Tendering system or face with any difficulties when registering your company or submitting your bid, please send an email to the E-Tendering Help Desk at procurement.af@undp.org or call +93728999765 during office hours to request for help.

The proposers are advised to use Internet Explorer (Version 10 or above) browser to avoid any compatibility issues with the E-Tendering system.

Please refer to E-Tendering system for closing date of this RFP.

Kindly go through this invitation letter and other documents attached here to this RFP. Should you have any questions or require any clarification, please feel free to send an email to the procurement officer at procurement.af@undp.org.

UNDP looks forward to receiving your Bid and thanks you in advance for your interest in UNDP procurement opportunities.

Yours sincerely,

Head of Procurement Unit