**REQUEST FOR QUOTATION (RFQ)**

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| --- | --- |
| UNDP BIH  Zmaja od Bosne bb; Sarajevo | DATE: 13/03/2017 |
| REFERENCE: **BIH/RFQ/019/17** |

Dear Sir / Madam:

We kindly request you to submit your quotation for **Supply, delivery, training and installation of the audio/video/music equipment,** as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 1.

Quotations may be submitted on or before **27th March 2017, 14:00 PM** via ***courier mail*** to the address below:

**United Nations Development Programme**

Zmaja od Bosne bb, Sarajevo 71000

General Service

[registry.ba@undp.org](mailto:registry.ba@undp.org)

Tel: (33) 293 400; Fax: (33) 552 330

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

|  |  |
| --- | --- |
| Delivery Terms [INCOTERMS 2010]  *(Pls. link this to price schedule)* | DAP; |
| Customs clearance, if needed,  shall be done by: | UNDP  Supplier/Offeror  Freight Forwarder |
| Exact Address/es of Delivery Location/s (identify all, if multiple) | Gradiska and Bijeljina |
| UNDP Preferred Freight Forwarder, if any | n/a |
| Distribution of shipping documents *(if using freight forwarder)* | n/a |
| Latest Expected Delivery Date and Time *(if delivery time exceeds this, quote may be rejected by UNDP)* | ASAP – preferably from stock or  15 days upon acceptance of UNDP PO |
| Delivery Schedule | Statement regarding delivery schedule indicating latest delivery date upon receipt of purchase order |
| Packing Requirements | n/a |
| Mode of Transport | LAND |
| Preferred Currency of Quotation | Local Currency: BAM |
| Value Added Tax on Price Quotation | Must be exclusive of VAT and other applicable indirect taxes; (VAT and custom stated separately) |
| Deadline for the Submission of Quotation | 27th March 2017, 14:00 PM |
| All documentations, including catalogs, instructions and operating manuals, shall be in this language | Local language and/or English |
| Documents to be submitted | 🗹 Duly Accomplished Form as provided in Annex A;  🗹 Registration of the business, including Articles of Incorporation, or equivalent document if Bidder is not a corporation  🗹 Tax Registration/Payment Certificate issued by the Internal Revenue Authority evidencing that the Bidder is updated with its tax payment obligations, or Certificate of Tax exemption, if any such privilege is enjoyed by the Bidder  🗹 Catalogue with indicated offered items and specification;  🗹 Documents confirming that the Bidder is an authorized distributor of the offered goods  🗹 Statement regarding warranty, service and after-sales support  🗹 Statement regarding latest delivery date upon receipt of purchase order  🗹 Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;  🗹 The statement that the company will provide training related to installation and handling of the equipment |
| After-sales services required | Warranty on products as per manufacturer |
| Period of Validity of Quotes starting the Submission Date | 60 days |
| Partial Quotes | 🗹 Partial Quotes are permitted |
| Payment Terms | After delivery |
| Evaluation Criteria  *[check as many as applicable]* | Technical responsiveness/Full compliance to requirements  Lowest priced technically responsive quotation |
| UNDP will award to: | One or more supplier, depending on following factors:   * Technical responsiveness/Full compliance to requirements. * Lowest price offer for technically qualified/responsive Bid |
| Type of Contract to be Signed | Purchase Order |
| Special conditions of Contract | Cancellation of PO/Contract if the delivery/completion is delayed by 10 days from agreed delivery date |
| Conditions for Release of Payment | Written Acceptance of Goods based on full compliance with RFQ requirements |
| Annexes to this RFQ | Form for Submission of Quotation (Annex1)  General Terms and Conditions/Special Conditions (Annex 2)  Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process. |
| Contact Person for Inquiries  (Written inquiries only) | *UNDP BIH - GENERAL SERVICES* [*registry.ba@undp.org*](mailto:registry.ba@undp.org)  Tel: 033 293 400 Fax: 033 552 330  Any delay in UNDP’s response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers. |

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements. The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP’s re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP’s own estimated cost if sourced from its own freight forwarder and insurance provider. At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation.

At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued, as a result of this RFQ, shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 2.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier’s preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP’s vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link: <http://www.undp.org/procurement/protest.shtml>

**UNDP encourages every prospective Vendor to** avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: <http://www.un.org/depts/ptd/pdf/conduct_english.pdf>

**Thank you and we look forward to receiving your quotation.**

Sincerely yours,

UNDP BIH

**Annex 1**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery)***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference **BIH/RFQ/019/17:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Description and specification of goods:** | **Qty** | **Unit Price** | **Total Price** |
| **1.** | **Audio pojačalo**  4-8 oma impedanse i 25/70/100 voltaža  Nezavisni linijski ulazi/izlazi za 4 kanala  Glavna master kontrola za svaki kanal  PA - HF filter  Ground lift selektor  Selektor napajanja 230V/117Vca 50/60Hz  Tonske kontrole low i high  Telefonski ulaz | **1** |  |  |
| **2.** | **Audio mikseta**  Kompaktni 16 kanalni 4-bus mikser  2 mikrofonskih ulaza  EQ na mono kanalima high, mid, lo  EQ na stereo kanalima high, hi-mid, lo-mid, lo  256 efekata (16 preseta x 16 varijacija računajući HALL, ROOM, VOCAL and PLATE reverbs STEREO and MONO TAP DELAY REV+DELAY, REV+TAP DELAY, REV+CHORUS  Kompresor na 8 mikr. Kanala  Master graphic EQ  USB interfejs  4 aux sends | **1** |  |  |
| **3.** | **Mikrofoni**  Kardioidni neodimijumski dinamički ručni mikrofon  Ručni vokalni  Šablon kupljena zvuka Superkardioid  Frekvencijski odziv 50 Hz - 16 kHz  Osjetljivost -52 dBV/pa (2.5 mV/pa)  Maks. SPL 150 dB  Konektor balansiran 3-pin XLRM  Izlazna impedansa 300 ohms | **4** |  |  |
| **4.** | **Stalak za mikrofon**  profesionalni čelični stalak  sklopive noge  gumene nogice za sprečavanje prenosa vibracija  dužina nogu: 31cm  dužina šipke nosača mikrofona: 80cm  maksimalna visina stalka: 2,1m  kvalitetna izrada omogućava intenzivnu binsku upotrebu  lako zatezanje putem metalnih vijaka  vođica za kabl u kompletu | **4** |  |  |
| **5.** | **Mikrofonski XLR kabl od 9m**  Kabl Type Ø 7 mm  Kabl dužina 9 m  Konektori M/F (XLR)  Pakovanje kartonska ambalaža  Lemovi su dodatno osigurani silikonom | **4** |  |  |
| **6.** | **Reflektori 220W**  Hladno studijsko osvjetljenje  Snaga 220 watts ( 4x55 watts )  Temperatura svjetla 3200K / 5600k  Grlo lampe 2G11  Broj cijevi 4 x 55 watts  Ugao osvjetljenja 122 x 102 (grade)  lux snaga 1m: 3850 lx 3m: 415 lx 5m: 145 lx  material: aluminijum | **2** |  |  |
| **7.** | **Full HD Camcorder Kamera** + oprema (Revo SR-1500 Dual Grip Shoulder Support Rig + L-Series Info-Lithium Battery Pack (6300mAh) + 64GB High Speed UHS-I SDXC U3 Memory Card (Class 10) **- (equal or better)**  Specifikacija kamera Single 1" Exmor R CMOS Sensor  1920x1080 up to 60p  Lens with 12x Optical Zoom  24x Clear Image Zoom, 48x Digital Zoom  Discrete Manual Focus, Zoom, Iris Rings  XAVC S, AVCHD 2.0, DV Recording Codecs  Create & Share Picture Profiles  Slow and Quick Motion Function  Dual SD Memory Card Slots  2 x 3-Pin XLR Audio Inputs | **1** |  |  |
| **8.** | **Eksterna video karta za USB 3.0** 10-Bit HD/SD Capture and Playback  USB 3.0 Support  10-Bit HDMI Video Direct Capture  Separate Sides for Inputs & Outputs | **1** |  |  |
| **9.** | **Bežične audio bubice Set - Frequency A / 530 - 560MHz**  bežični set prezentacijskog mikrofona lavalier (bubice)  8 frekvencija za izbor  Minijaturni PT 45 Bodypack predajnik  CK 99 L Lavalier (bubica) kondenzatorski mikrofon, kardioidni  SR 45 prijemnik  SR 45 frekvencijski opseg 40 Hz to 20 kHz  SR 45 balansirani XLR i nebalansirani 1/4" (6.3 mm) džek izlaz podesivi od mic do linijskog nivoa. Izlazni nivo signala: 500 mV rms | **2** |  |  |
| **10.** | **Pasivna mikseta** od 22 (dvadeset dva) mikrofonska kanala, sa dva nezavisna digitalna multi-efekt procesora. Dva master balansirana XLR izlaza, dva balansirana monitor XLR izlaza, dva AUX izlaza. USB 2.0 interfejs za digitalno snimanje sa miksete. Kvalitetno kućište miksete, izradjeno od kvalitetnih materijala za dug i pouzdan rad.’’Standby’’ opcija obavezna za brz prekid protoka signala usled nezeljenih ‘’feedback’’ procesa i pauze, mutiranje po kanalu kao i PFL ( Pre Fader Lisening) opcija. Stereo ekvilajzer sa opcijom regulisanja Master I Monitor izlaza. Proizvedena u nekoj evropskoj zemlji. | **1** |  |  |
| **11.** | **Pojacalo** snage sa H-Class tehnologijom za pouzdan rad u fiksnim instalacijama gdje se ocekuje visecasovna eksploatacija pojacala. Dva kanala sa ,,Speakon,, izlazima , dva balansirana XLR ulaza , dva balansirana XLR izlaza za povezivanje na drugo pojacalo ili uredjaj. Proizvedeno u nekoj evropskoj zemlji. | **2** |  |  |
| **12.** | **Dvosistemska pasivna zvucna kutija** sa 12’’ bas zvucnikom i 1.25 ‘’ visokotoncem. Maksimalne tezine do 20 kg. Kutija mora biti proizvedena u nekoj evropskoj zemlji. Izradjena od drveta, šperploce ili sl. materijala. Provjerenog kvaliteta i predvidjena za pouzdan i dugotrajan rad. | **6** |  |  |
| **13.** | **Pasivni bas zvucnik** sa 18’’ drajverom, izradjen od drveta, šperploce ili sl. materijala. Maksimalne tezine do 33 kg. Zvucnik mora biti porijeklom iz neke evropske zemlje, provjerenog kvaliteta,predvidjena za pouzdan i dugotrajan rad. | **2** |  |  |
| **14.** | **Profesionalni bezični mikrofon** sa mikroprocesorski kontrolisanom antenom, kvalitetnom izradom od provjerenog proizvodjača za dug i pouzdan rad | **2** |  |  |
| **15.** | **Set mikrofona za bubanj**: jedan mikrofon predvidjen za bas sa supercardioid paternom za kupljenje zvuka, tri komada instrumentalnih mikrofona sa kardioid paternom za kupljenje zvuka.Mikrofoni treba da imaju i odgovarajuce nosače za montiranje. | **1** |  |  |
| **16.** | **Instrumentalni mikrofon sa kardioid usmjerenoscu**, prvenstveno predvidjen za ozvučavanje instrumenata. | **2** |  |  |
| **17.** | **Skretnica sa dva načina rada**: 2 staze stereo ili 3 staze mono. 24 dB po oktavi - profesionalni standardi. Sub-woofer izlaz. TRS balansirani izlazi-ulazi. | **1** |  |  |
| **18.** | **SPIKON KONEKTOR - Dvopolni konektor** sa umetkom protiv izvlacenja kabla. Čvrsta konstrukcija sa vijačnim osiguranjem provodnika sa opcijom lemljenja. | **14** |  |  |
| **19.** | **Kvalitetni mikrofonski kabal** sa izolacijom evropskog proizvodjača. | **150 m** |  |  |
| **20.** | **Kvalitetni kabal** za zvucnike promjera 2x2,5 mm kvadratnih. | **120 m** |  |  |
| **21.** | **Kvalitetni XLR muski konektor** u ojačanom kućištu premijum klase. | **40 kom** |  |  |
| **22.** | Stereo 6,3 mm **TRS balansirani konektor** precizno i kvalitetno izradjen za dugotrajnu upotrebu. | **6 kom** |  |  |
| **23.** | **Stalak sa okruglim postoljem** namjenjen za zahtjevnije aplikacije gdje je mjesto na bini ograničeno.Postolje mora biti okruglog oblika i dovoljno stabilno za sve vrste mikrofona. Izradjen od kvalitetnih materijala | **2 kom** |  |  |
| **24.** | **Standardni mikrofonski stalak** koji se moze koristiti za kablovske i daljinske mikrofone, velike pouzdanosti i stabilosti. Izradjen od kvalitetnih materijala za dugu i pouzdanu upotrebu u svim aplikacijama. | **6 kom** |  |  |
| **25.** | **Profesionalni zidni stalak** sa horizontalnim i vertikalnim podešavanjem, nosivosti min. 40 kg. | **6 kom** |  |  |
| **26.** | **Stalak za zvučnike** izradjen od željeza i magnezijuma nosivosti 40 kg. | **2 kom** |  |  |
| **27.** | **Kondezatorski mikrofon** malih dimenzija namjenjen raznim zahtjevnim aplikacijama, | **6 kom** |  |  |
| **28.** | **Robusni kondezatorski mikrofon** sa kardioid usmjerenjošću predvidjen za ozvučavanje manje zahtjevnih aplikacija. | **2 kom** |  |  |
| **29.** | **Standardni stalak za mikrofon** predvidjen za zicane mikrofone manje tezine. | **2 kom** |  |  |
| **30.** | **NAGLAVNI MIKROFON-PILOT-** Izdržljiv kardioid kondezatorski mikrofon na udobnoj žicanoj konstrukciji za dugotrajnu upotrebu. “Preamp” (pred-pojacalo) za upotrebu na uobičajenim XLR sistemima. Rezervna spužvica za glavu mikrofona obavezna. | **1 kom** |  |  |
|  |  |  |  |  |
|  | **Total Prices of Goods without VAT:** | | |  |
|  | Add: Custom amount | | |  |
|  | Add: VAT amount | | |  |
|  | **Total Final and All-Inclusive Price Quotation** | | |  |

*[Name and Signature of the Supplier’s Authorized Person]*

*Ime i prezime, i potpis ovlaštenog zastupnika ponuđača …………………………………………………………………………………….*

*[Date]*

*Datum…………………………………………..*

**Annex 2**

**GENERAL TERMS AND CONDITIONS**

1. **ACCEPTANCE OF THE PURCHASE ORDER**

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

1. **PAYMENT**

2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.

2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.

2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.

2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

1. **TAX EXEMPTION**

3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.

3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

1. **RISK OF LOSS**

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

1. **EXPORT LICENCES**

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

1. **FITNESS OF GOODS/PACKAGING**

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

1. **INSPECTION**

7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.

7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

1. **INTELLECTUAL PROPERTY INFRINGEMENT**

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

1. **RIGHTS OF UNDP**

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

* 1. Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
  2. Refuse to accept delivery of all or part of the goods.
  3. Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

1. **LATE DELIVERY**

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

1. **ASSIGNMENT AND INSOLVENCY**
   1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.
   2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.
2. **USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM**

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

1. **PROHIBITION ON ADVERTISING**

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

1. **CHILD LABOUR**

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

1. **MINES**

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

**16. SETTLEMENT OF DISPUTES**

16.1 Amicable Settlement. The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

16.2 Arbitration. Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

1. **PRIVILEGES AND IMMUNITIES**

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

**SEXUAL EXPLOITATION**

18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor’s personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor’s personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

1. **OFFICIALS NOT TO BENEFIT**

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

1. **AUTHORITY TO MODIFY**

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.