

A. Project Title: National evaluator for improving border management capacities in Lebanon

B. Project Description

The overall objective of the project is to strengthen the border management capacity of the General Directorate of the General Security (DGSG), Ministry of Interior. Building on UNODC's long-standing relationship with the Lebanese authorities, the project entails a comprehensive and holistic approach on border control and management. The project has given due consideration to on-going efforts to strengthen Lebanon's border management capacities and focused on 1) developing of a more effective cross border management, 2) establishing two investigation and profiling of persons facilities at two selected land borders, and 3) improving the capacity and expertise on border management and related security issues. In addition, a supplementary phase was added to the original activities to be able to: 4) allow the Central Investigation Unit at the DGSG to reach full operational capacity, 5) support the Central Investigation Unit so that it is able to conduct effective investigations in relation to border control and organized crime.

C. Scope of Work

The national evaluator (team member) should demonstrate extensive expertise in evaluation as well as the necessary knowledge of judicial and social aspects relating to criminal justice reform. The team member's responsibility is to assist the team leader in all tasks and support the development of the deliverables.

The role of the team member:

- Assist the Team Leader in all stages of the evaluation process, as per the respective TOR;
- Participate in selected field missions;
- Support the data collection as well analysis processes during the evaluation;
- Provide quality assurance throughout the evaluation process;
- Review and comment on all deliverables of the evaluation team;
- Draft the executive summary of the evaluation report in Arabic.

D. Expected Outputs and Deliverables

<i>Deliverable</i>	<i>Output</i>	<i>To be accomplished by (date)</i>
A.	Inception Report	May 1, 2017
B.	Draft Evaluation Report	June 21, 2017
C.	Final Evaluation Report	July 21, 2017

E. Institutional Arrangement

The team member will be reporting to the team leader, who in turn will report to UNODC Programme Officer, the Independent Evaluation Unit, and the Core Learning Partners.

- UNODC Programme Officer:** who will be in charge of providing all relevant documentation to the evaluation team, review the evaluation methodology and the draft reports, provide logistical support to the evaluation team, and seek the participation of and liaise with relevant stakeholders.
- UNODC Independent Evaluation Unit:** that provides methodological support, comments on and clears the draft and final reports.

- c. **The Core Learning Partners:** who provide support and insights throughout the evaluation process, comment on draft report, take note of the final report, attend presentation of results (if possible) and agree on implementation of recommendations.

F. Duration of the Work

April 3, 2017 till July 21, 2017

G. Duty Station

The national contractor will have missions to Beirut whenever required.

H. Qualifications of the Successful Individual Contractor

The team member must have:

- Technical competence in the area of evaluation; preferably 5 years of experience
- Advanced university degree preferably in the area of criminal justice and/or relevant professional experience in the field;
- Knowledge of, and experience in applying, evaluation methods;
- Knowledge of the UN environment. Knowledge of UNODC would be an asset;
- Proven experience in gender analysis and gender evaluation methodologies
- Language skills: English proficiency with proven drafting skills in English and knowledge of French might be an asset;
- Field experience related to criminal justice.

I. Scope of Price Proposal and Schedule of Payments

Payment is correlated to deliverables and three installments are typically foreseen:

- The first payment upon clearance of the Inception Report (in line with UNODC evaluation norms, standards, guidelines and templates) by IEU;
- The second payment upon clearance of the Draft Evaluation Report (in line with UNODC norms, standards, evaluation guidelines and templates) by IEU;
- The third and final payment (i.e. the remainder of the fee) only after completion of the respective tasks, receipt of the final report (in line with UNODC evaluation norms, standards, guidelines and templates) and clearance by IEU, as well as presentation of final evaluation findings and recommendations.