Programme of Assistance to the Palestinian People برنامج الأمم المتحدة الإنمائي/ برنامج مساعدة الشعب الفلسطيني



Empowered lives. Resilient nations. Date: 12 April 2017

RFP-2016-292 - Addendum No. 1

### Addendum No. 1

#### Reference: RFP-2017-292

# RFP: Provision of Air Ticketing Services for the UNDP and the other UN Agencies on Long Term Basis

### Issue Date: 30 March 2017 Original Closing Date & time: 25 April 2017 at 3:00 PM

### Extended Closing Date & time: 9 May 2017 at 3:00 PM (Jerusalem local time)

This correspondence pertaining to the above-mentioned requirement should be considered as an integral part of the tender documents.

- A. Extension of the deadline for submission of Proposals: Proposals may be submitted on or before 3:00 p.m. on 9 May 2017.
- B. To give interested bidders another opportunity to be briefed on the proposal structure and submission methodology, the procurement unit, at its sole discretion, has decided to hold another pre-proposal conference as per following schedule:

Time: 11 a.m. Date: 25 April 2017

Venue: UNDP/PAPP office in Jerusalem Address: United Nations Development Programme (UNDP/PAPP) 3 Ya'qubi Street, Jerusalem Tel: 02-6268200

Accordingly, ddeadline for submitting requests for clarifications / questions has been extended until **25 April 2017.** Any enquiries received on or before **25 April 2017**, will be documented & posted on the designated website\* on **27 April 2017**. No inquiries will be accepted after **25 April 2017**.

\*For easy reference, the designated website: http://procurement-notices.undp.org/view\_notice.cfm?notice\_id=36676



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- C. Below please find the UNDP/PAPP clarifications and an official reply (in **bold text)** to all inquiries raised by interested bidders so far.
  - 1. Is there a need to show the location of UNDP in the invoice & statement? It is not mandatory to show the location of UNDP in the invoice & statement.

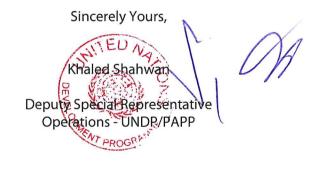
2. Would the payment be processed from Jerusalem or any other location of UN? The payments under the resulting LTA will be processed from UNDP HQ in New York.

3. For the (non-conditional) Discount percentage rate to UN on ticket prices advertised/offered by Air Carrier(s), please provide related correspondence /documents/emails issued from different air carriers, or from their official agents, as a proof document of discount rates offered. If no proof documents are provided, the discount percentage rates inserted/quoted by the respective bidder(s) shall be readjusted to / considered as Zero.

4. The attached Annex I to this addendum contains the **revised table for price quotation** (as part of section 7 of the RFP) which should be used in preparing the financial proposals by interested bidders :

Interested firms shall acknowledge receipt of this addendum by returning/including it, signed and stamped, with their technical proposals.

For your kind attention and reference.



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#### Annex I

#	Air Carrier Company	Uniform (non-conditional) Discount percentage rate to UN on ticket prices advertised/offered by Air Carrier (a)	Average ticket price per airliner based on Weight distributed by Annual Sales Volume – USD (b)	Fixed Service Fee applied by Proposer per ticket Issued –one fee per air-carrier (c) (in USD)	Weight distributed accordingly to the average % of number of Annually Sold Tickets per airliner (d)	Weighted Financial Offer (b-(a*b)+c)*d
1	Royal Jordanian		836		20%	
2	Turkish Airlines		1,318		17%	
3	Alitalia		810		7%	
4	Egypt Air		698		7%	
5	British Airways		1,424		5%	
6	Air Sinai		692		4%	
7	Lufthansa		1,032		4%	
8	Air France		1,422		3%	
9	Qatar Airways		1,016		3%	

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10	Ethiopian Airline		1,106		2%	
11	Emirates Airline		791		2%	
12	Swiss Airline		1,194		2%	
13	Austrian Airline		683		2%	
14	United Airlines		3,108		2%	
15	Others		1,619		20%	
					Total weighted financial offer (USD)	

[Name and Signature of the Supplier's Authorized Person]

[Designation]

[Date]

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