


United Nations Development Programme UNDP- Sudan	 <i>Empowered lives. Resilient nations.</i>	<div style="background-color: black; color: white; padding: 5px; text-align: center;">PRE-BID CONFERENCE MINUTES</div> <div> ITB Number: ITB/KRT/GF/17/013 Page 1 of 2 MEETING DATE: 09 April 2017 MEETING LOCATION: KHARTOUM MEETING TIME: 12:30 pm to 13:30pm </div>
---	--	---

Date: 12 April 2017

1. Attendance

Name	Title	Organization
Ashraf Abbas	Procurement Analyst	UNDP Sudan
Hafiz Eltayeb	Project Engineer	UNDP Sudan
Bidders' Representatives		

2. Meeting Location

Building: UNDP Garden City, Khartoum.

Meeting Room: UNDP Garden City Meeting Room

3. Agenda

Item	Topic	Discussion
1	Confirmation of Agenda	-Introductions - A brief presentation on the ITB for Civil Works was presented to the bidders (annex I) -Question and answers Session -AOB
2	Questions & Answers	
Q1	Bid Currency	Could local bidders submit their offers in USD?
Response Q1		The local bidders can submit their offers in USD. If a local bidder is awarded a contract, the firm will be paid in USD via bank transfer or depositing to Company bank account.
Q2	Deadline	Is it possible to extend the deadline of bids submission?
Response Q2		The deadline is extended to Sunday 23 April 2017.
Q3	TERMS OF DELIVERY	Request for extended the implementation period?
Response Q3		The construction works to be executed are to be completed within seven (7) months from the date of the notice to commence (including mobilization).



Q4	Inspection Form	Is it mandatory to submit the site inspection form?
Response Q4		Yes, it is mandatory to submit signed and stamped site inspection form.
Q5	Strip Foundation	What is the structure details for the Strip Foundation?
Response Q5		Please refer to annex II for the structure details for the Strip Foundation.
Q6	Bill No. (1): Preliminaries	Under Preliminaries (bill no.1), Is it possible to provide a prefabricated office in the site?
Response Q6		Yes, please refer to the modified Facilities in Preliminaries (please refer to Annex III).
Q7	Interlock Tiles	What is the requested size (thickness) for the Interlock Tiles?
Response Q7		8 cm is the requested size for interlock tiles.
Q8	Contact Person for site visit	What is the contact information for arrangement for site visit?
Response Q8		Contact persons as follow: Dr. Yusif (General Director): +249 912254940 Mr. Abdelmonaim (General Secretary): +249 912986152 Dr. Amal (Medical Director): +249 912617993
3	Annexes	
		Please find attached the following annexes: a) Annex I - Pre-Bid Meeting Presentation. b) Annex II – structure details for the Strip Foundation. c) Annex III - Bill No. (1): Preliminaries



Sudan



Investing in our future

The Global Fund

To Fight AIDS, Tuberculosis and Malaria

Global Fund Programme Management Unit, Sudan

Pre-bid Conference

April 2017

Purpose

The purpose of this meeting is to clarify issues and to answer questions on any matter that may be raised in respect to the ITB No. ITB/KRT/GF/17/013 for Construction/Rehabilitation Works of ART Center in Tropical Diseases Teaching Hospital

ITB Document

Section 1 – This Letter of Invitation

Section 2 – Instructions to Bidders (including Data Sheet)

Section 3 – Schedule of Requirements and Technical Specifications

Section 4 – Bid Submission Form

Section 5 – Documents Establishing the Eligibility and Qualifications of the Bidder

Section 6 – Technical Bid Form

Section 7 – Price Schedule Form

Section 8- Drawings and Technical Specifications

Section 9 – Form for Bid Security

Section 10 – Form for Performance Security

Section 11 – Form for Advanced Payment Guarantee

Section 12 – Contract to be signed, including General Terms and Conditions

Section 13- General Conditions of Contract for Civil Works

Section 14 - Site Inspection Form

Bid Data Sheet BDS

Examples of ITB Rejections

Late submission. The ITB is handed in after the deadline for submission, either by hand or by courier. Time shall be strictly respected if ITB is delivered on the last day;

ITB not submitted to the correct physical address;

ITB Reference No. is not mentioned on the envelope or wrong Reference No.

The ITB not properly signed as per Instructions in the Bid Solicitation Documents;
Insufficient documents have been provided;

If the requested supporting documents/certificates are not written in English language, a translation into the English language must be attached in order to facilitate the evaluation of the documents.

Documents provided not directly address each and every point of the evaluation criteria;

Acknowledgement

PLEASE ACKNOWLEDGE BY RETURN EMAIL
YOUR INTEREST IN PARTICIPATION VIA email to:

bids.queries.gfatm@undp.org

Notes

This presentation provides you with the some key points described in the Solicitation Documents.

Bidders are strongly advised to carefully read and analyze the complete set of the ITB documents which properly address the ITB requirements in depth.

Question/Answer session - DISCUSSION

- Technical Clarifications

(Discussion – Question and Answer
Session on Technical Details of the ITB)

[BOQ.pdf](#)

[Drawings.pdf](#)

[..\ITB_KRT_GF_17_013.pdf](#)

Thank You!

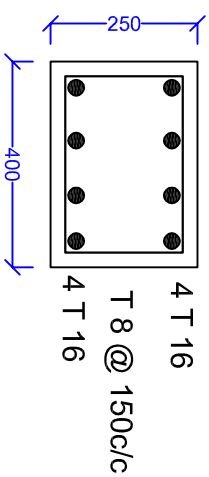
شكرا!



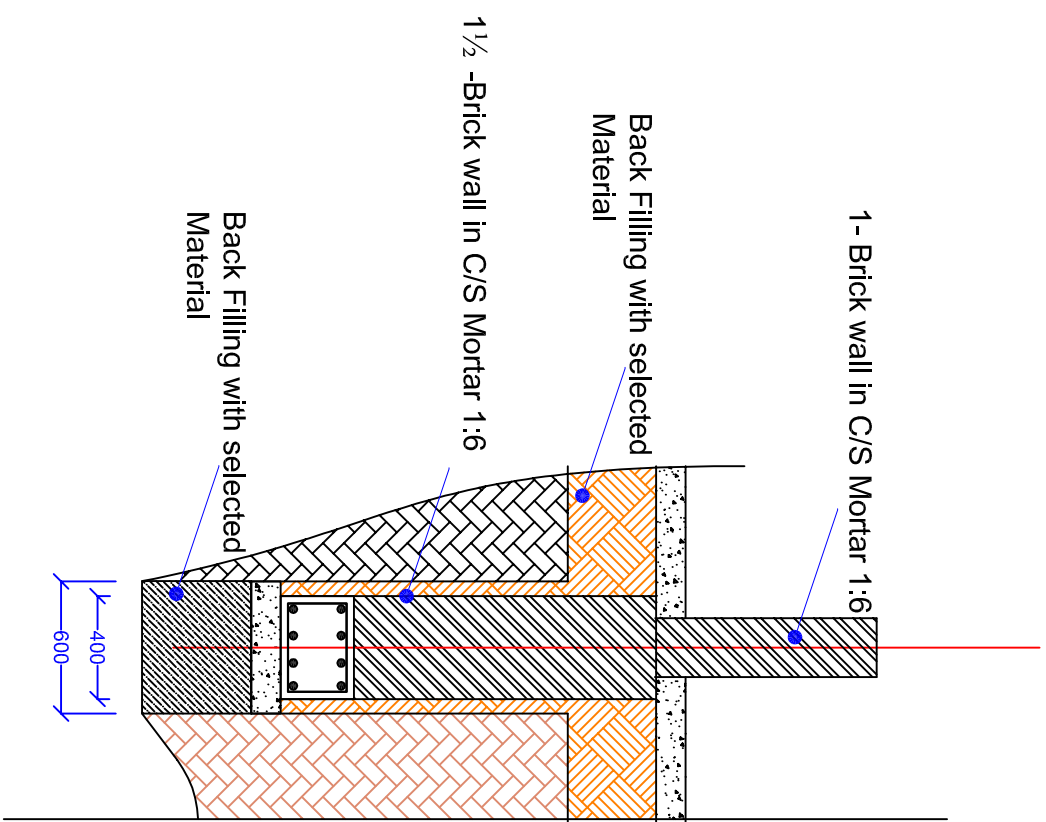
Investing in our future

The Global Fund

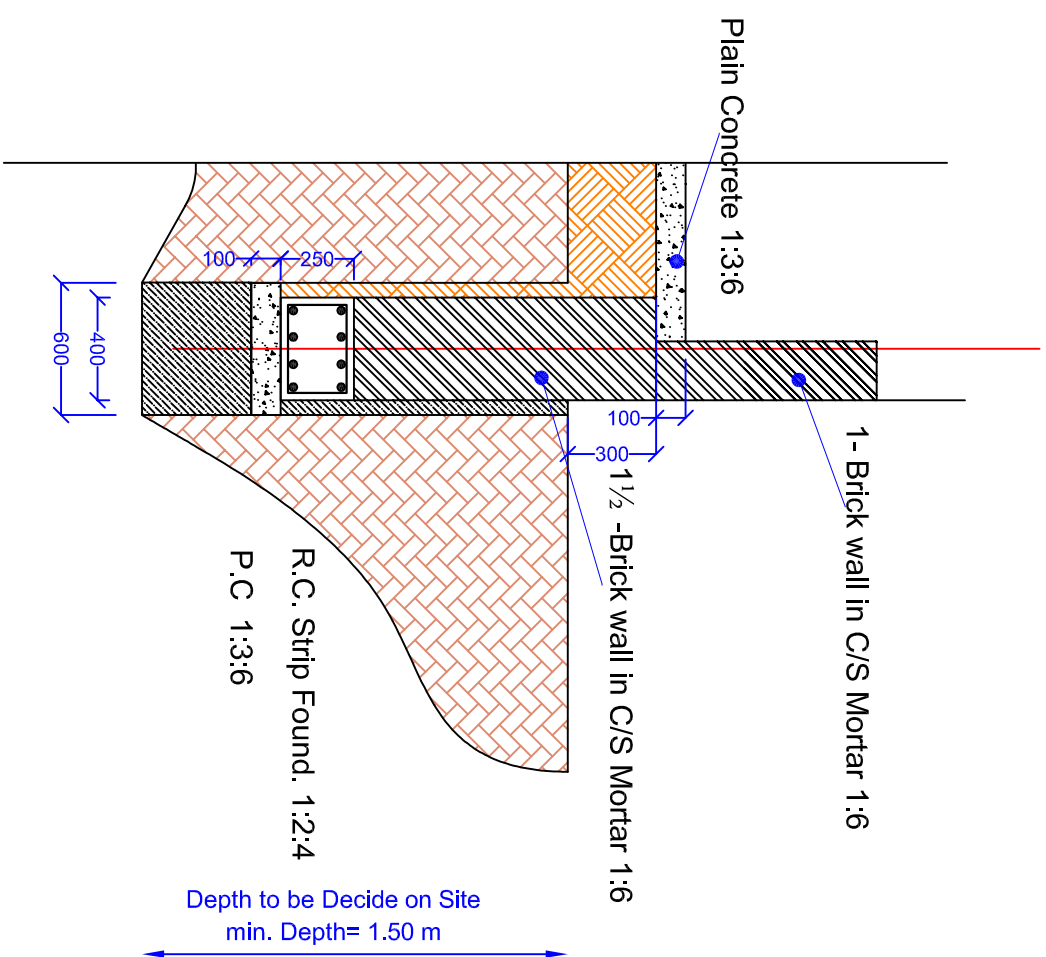
To Fight AIDS, Tuberculosis and Malaria



R.C. Strip Found. Sec.



Sec. at internal walls



Sec. at external walls

**ART CENTER BUILDING
OMDURMAN TROPICAL DISEASES HOSPITAL
BILL OF QUANTITIES**

Bill No. (1): Preliminaries

All Prices of items shall include Supplying, Installing, Connecting and testing unless otherwise indicated, the Contractor is required to have approved full coordinated workshop drawings before starting contract activities, the price shall also include all such works.

The Contractor should install, construct & erect all works according to drawings, specifications & Instructions of the Engineer.

The Workmanship and Material to be used shall, unless otherwise Specified, comply with the Latest Editions of the Requirements, Standards, Regulations, Recommendations, Code of Practice (BS, ASTM & Equivalent), and Amendments thereof.

Item No.	Description	Unit	Qty.	Rate	Amount
1.0	Mobilization & Demobilizations	Job	1.0		
2.0	Site Clearance Cart away any debris and leave the Site clean and ready for building operations, to the satisfaction of the Engineer	Job	1.0		
3.0	Temporary Works Submit Shop Drawings for approval and provide the following Facilities during the entire Construction period up to the Time of Substantial Completion : .- Lighting & Electric Supply .- Water Supply .- Sanitary Facilities .- Temporary Boundaries, Enclosures, Fencing & Site Protection.	Job	1.0		
4.0	Facilities for the Engineer Provide a A prefabricated office for the Engineer with a total floor area of not less than 20 M2, office to include the following: - Windows not less than 3 M2, -Ceiling Fan or a Pedestal Fan. - Adequate lighting, 3 double 40-Watts fluorescent tube fittings. - Four double power sockets outlets. - One A/C unit 18,000 btu. - All doors shall have cylinder locks. - 1 No. Office desks with chair, approx. 0.9x1.5m. - 4 No. Office chairs. - 1 No. lockable firm cupboards 0.6x0.9x1.0m with 3 shelves each. Office may be removed on completion except if directed otherwise by the Engineer.	L.SUM	1.0		
Total of Bill No. (1) carried to Summary of Preliminaries Works					