



Terms of Reference

National Consultant

Africa Nature phase II: Engaging Local Communities in the Conservation of World Heritage Sites – mobilising COMPACT at Maloti-Drakensberg Park

Type of Contract:	Individual Contract (national consultant)
Duration:	30 working days
Time Commitment:	Full time
Duty Station:	Maseru, Lesotho

A. BACKGROUND AND CONTEXT

A.1. Introduction

The facts and figures on World Heritage Sites indicate that as of July 2012, **962** sites had been included on the world heritage list including 188 natural and 29 mixed (natural/cultural) sites. Thirty nine (39) of these natural properties are located in the Africa region, with less than 9% of all world heritage properties located in this region. In addition to this about **40%** of the properties on the list of world heritage **in danger** are found in the **Africa region**. The Africa region is also characterized by a strong interaction **between culture and nature**. Many more sites are included in the **state of conservation** (SOC) process as results of various threats such as poaching, illegal logging and other forms of illegal resource exploitation, which, if not addressed urgently, could impact their **outstanding universal value**. It is on this background that the World Heritage Centre, supported by IUCN, the African World Heritage Fund and other partners developed the Africa Nature Programme with the overall objective of improving the management of the natural world heritage sites in Africa through targeted capacity building and knowledge sharing. Furthermore.

The Global Environment Facility (GEF) Small Grants Programme is collaborating with UNESCO World Heritage Centre on a series of activities to support the replication of the COMPACT model under a project titled "*Africa Nature phase II: engaging Local Communities in the Conservation of World Heritage Sites – mobilizing COMPACT at Maloti-Drakensberg Park*". The Community Management of Protected Areas Conservation Programme (COMPACT) is a jointly funded programme of the United Nations Foundation (UNF), the United Nations Development Programme (UNDP) and the Global Environment Facility Small Grants Programme (GEF SGP) with the involvement of UNESCO. COMPACT began in 2000



with the objective of demonstrating how community-based initiatives can significantly increase the effectiveness of biodiversity conservation in World Heritage Sites (WHS) by adding value to existing projects and programmes. The COMPACT approach has been successfully implemented in eight world heritage sites.

The COMPACT Programme is premised on the notion that world heritage sites are very much a part of the communities in which they are located. As such, they provide rich opportunities to develop and promote effective models for integrating compatible human uses with the protection of ecosystem functions and biodiversity. World heritage sites have the potential to showcase the effective integration of sustainable local development with conservation by demonstrating how conservation can contribute to local and national economic development, culture and pride.

A.2. Project: Africa Nature phase II: Engaging Local Communities in the Conservation of World Heritage Sites – mobilising COMPACT at Maloti-Drakensberg Park

A process is currently underway to replicate the COMPACT initiative in the MDP WHS. In order to establish the MDP WHS COMPACT, a planning phase has been initiated with funding support from United Nations Educational, Scientific and Cultural Organization (UNESCO), which will involve processes as outlined in these terms of reference. This initiative will be implemented by the UNDP, GEF SGP in Lesotho and South Africa, in close partnership with Ezemvelo KZN Wildlife, Maloti Drakensberg Transfrontier Programme (MDTP) and Sehlabathebe National Park. This being a transboundary initiative, will involve close collaboration between COMPACT Teams in South Africa and Lesotho, as well as consultation between the experts/consultants from both countries. Thus UNDP and its partners in this project seeks the services of an individual consultant to undertake a preparatory process to develop the MDP WHS COMPACT Site Strategy. This will involve multi-stakeholder consultations, development of baseline assessment and conceptual framework, and elaboration of the COMPACT Site Strategy. The key steps in this preparatory process and the key deliverables expected are described in detail below. These will be achieved through implementation of three interlinked project components being:

B. Key steps in the MDP WHS COMPACT Site Strategy elaboration process

Step 1. Inception Phase

The consultant is expected to have an initial meeting with the COMPACT Team (GEF SGP, Ministry of Tourism, Environment and Culture (MTEC) Parks Division/Sehlabathebe National Park Management Team to: (i) access existing datasets and list of stakeholders to be consulted, (ii) undertake an initial site visit of the landscape to familiarize the consultant with the site, (iii) agreeing on the methodology and work-plan as well as the interpretation of the terms of reference. Fine-scale data exists on the site from the MDTP and the Ministry of Tourism, Environment and Culture.

Key outputs: Inception Report with clear and agreed timeframes, methodology and approach (Deliverable 1)

and key actions and plans underway, and identification of relevant stakeholders within and outside the landscape who need to be involved and play a role.

- b) **Conceptual Model:** A diagrammatic tool documenting site-level processes, matrix of threats (challenges) and opportunities and proposed priority actions to guide development of the site strategy.
- c) **Modalities for implementation will be proposed**, such as possibilities for linking and connecting projects within the WHS for learning and exchange, fostering engagement with local authorities, identifying policy influence and scaling up opportunities, promoting participatory M&E that enables community involvement, and facilitating knowledge management and capture and dissemination of results.

As a key output of the Baseline Assessment process, a report will be produced that will present the baseline analysis, the conceptual model and the modalities for implementation. The report will also present the consultative process followed and the results of community consultations held. This report will be presented in 2 workshops to the COMPACT Team for approval (national and transboundary levels) (**Deliverable 3**).

Step 4. COMPACT SITE Strategy Validation and Finalization

Based on the above steps and once the Baseline Assessment has been completed and agreed, the COMPACT Site Strategy will be developed and presented during 2 validation workshops (national and transboundary) with the COMPACT team and other stakeholders. Any final comments from the COMPACT Team and other stakeholders will be taken into account and addressed in the final draft of the Site Strategy (**Deliverable 4**).

C. Scope of Work

The consultant's main responsibilities will include undertaking all of the key steps 1 through 4 outlined in section II above, based on the needs and specific agreement with the COMPACT Team. The consultant will be expected to produce the key deliverables foreseen under the various key steps in a professional and timely manner. The timely completion of all key deliverables will be critical for this project given that it will prepare the Site Strategy which will be needed for further grant-making in the MDP WHS and buffer zone. It is foreseen that the entire project, if undertaking steps 1 through 4, be completed within 30 working days.

The consultant will design preparatory exercises and help prepare for and facilitate consultations throughout the key steps outlined above, including the preparation of necessary information and background documents as needed. The consultant will capture and document key points of discussion and agreement from stakeholder consultations.

The consultant will work closely and report to the SGP National Coordinator (NC) on contractual matters. On operational matters, the consultant will liaise with the MTEC Parks Division, Sehlabathebe Park Management and the SGP Secretariat in Lesotho. All transboundary workshops will take place in South Africa.

D. Expected Outputs and Deliverables

Deliverables/ Outputs	Estimated Duration to Complete	Review and Approvals Required
1) Inception report	5 days	UNDP Program Manager, GEF SGP National Coordinator, Ministry of Tourism, Environment and Culture (MTEC) Parks Division/Sehlabathebe National Park Management Team Transboundary COMPACT Team
2) Scoping report, Baseline Assessment report and Conceptual Framework/Model	20 days	
3) MDPWHS COMPACT Strategy	5 days	

E. Institutional Arrangement

The consultant will work in close collaboration with and report to the SGP National Coordinator (NC) on contractual matters. On operational matters, the consultant will liaise with the MTEC Parks Division, Sehlabathebe Park Management and the SGP Secretariat in Lesotho. All transboundary workshops will take place in South Africa.

F. Duration of the Work and Duty Station

The entire process comprising the 4 key steps is expected to be completed within **30 working days from the date of signature of contract.** When necessary, UNDP will provide short-term operating space for consultations and meetings.

G. Qualifications of the Successful Individual Contractor

Education:

- A Bachelor's Degree or higher in Environmental Management or related field

Special Skills and experience and scoring guide

- Demonstrated capacity for strategic thinking and analysis (10%)

- Proven experience in working with community-led initiatives as well as experience in community and stakeholder participatory processes
- Extensive knowledge and experience of the Maloti-Drakensberg area
- Expertise on environment and sustainable development issues
- Expertise in landscape management
- Proven capacity to produce high quality qualitative research and ability to absorb, analyze and synthesize large amounts of complex information within tight deadlines
- Exceptional writing skills of policy and communication materials for a variety of audiences, including the civil society and policymakers
- Excellent writing, presentation, communication and facilitation skills in English language. Knowledge of local language will be an added advantage

H. Scope of Price Proposal and Schedule of Payments

The applicants are required to provide a detailed all-inclusive (fees, own travel & accommodation logistics, subsistence allowance & tax) budgetary estimate. Payment schedule will be as follows:

Deliverables/ Outputs	% Payment	Expected Date of payment	Review and Approvals Required
4) Inception report	40%	5 working days from Contract signature	UNDP Program Manager, GEF SGP National Coordinator, Ministry of Tourism, Environment and Culture (MTEC) Parks Division/Sehlabathebe National Park Management Team Transboundary COMPACT Team
5) Scoping report, Baseline Assessment report and Conceptual Framework/Model	30%	25 working days from contract signature	
6) MDPWHS COMPACT Strategy	30%	30 working days from Contract Signature	

I. Recommended Presentation of Offer

Interested consultants are requested to submit the following:

- Duly accomplished Letter of Confirmation of Interest and Availability using the template provided by UNDP;
- Personal CV and P11, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references;
- Brief description of why the individual considers him/herself as the most suitable for the assignment, and a methodology, if applicable, on how they will approach and complete the assignment.

J. Criteria for Selection of the Best Offer

A successful Consultant will be selected based on the Combined Scoring method – where the qualifications and methodology will be weighted a max. of **70%**, and combined with the price offer which will be weighted a max of 30%.

Criteria for technical evaluation	Ranking
1. Proven experience in working with community-led initiatives as well as experience in community and stakeholder participatory processes	15
2. Extensive knowledge and experience of the Maloti-Drakensberg area	20
3. Expertise on environment and sustainable development issues (10%)	10
4. Expertise in landscape management	15
5. Proven capacity to produce high quality qualitative research and ability to absorb, analyze and synthesize large amounts of complex information within tight deadlines	20
6. Exceptional writing skills of policy and communication materials for a variety of audiences, including the civil society and policymakers	10
7. Excellent writing, presentation, communication and facilitation skills in English language. Knowledge of local language will be an added advantage	10
Total	100

K. Annexes to the TOR

- Template for Confirmation of interest and availability
- Template for P11

L. Submission of applications

- All applications should be addressed to:

Resident Representative
United Nations Development Program
3rd Floor, UN House
UN Road
P.O Box 301
Maseru 100, Lesotho

- The applications should be sent to ls.procurement@undp.org, with the reference: **Consultant – MDPWHS COMPACT Site Strategy** in subject.



M. Approval

- This TOR is approved by: Mr. Limomane Peshoane – Sustainable Development Advisor –Head Energy and Environment Unit

Signature:

Limomane Peshoane

Date of Signing:

20/04/2017