

## REQUEST FOR QUOTATION (RFQ)

PROJECT N° 88324 MUSICAL EDUCATION PROGRAM OF THE FUNDAMUSICAL-PHASE II  
COMPONENT: 58656 SIMON BOLIVAR SOCIAL ACTION FOR THE MUSIC

RFQ/019/FUNDAMUSICAL/2017  
"ACQUISITION OF MATERIALS AND ACCESSORIES FOR MUSICAL WIND  
INSTRUMENTS"

Date: April 27, 2017

Dear Sir / Madam:

We kindly request you to submit your quotation for **"Materials and Accessories for Musical Wind Instruments"**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **May 16, 2017 at 02:00 p.m. official Time of the Bolivarian Republic of Venezuela (GMT: -4 Hrs.)** by email to the following address specified below:

**United Nations Development Programme (UNDP)**  
**Av. Francisco de Miranda, HP Tower, 6th Floor, Office 6-A, Los Palos Grandes, Caracas-Venezuela**  
**Phone Number: +58 212-208-4444**  
**Email: [licitaciones.ven@undp.org](mailto:licitaciones.ven@undp.org)**  
**Attention to Service Center**  
**Ref. RFQ/019/FUNDAMUSICAL/2017**

Quotations submitted by email must be limited to a maximum of 08 MB, virus-free and no more than 05 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

**Service Center**  
**UNDP Venezuela**

## RFQ/019/FUNDAMUSICAL/2017

**Requirements and Conditions for the Supply of Goods**

Please note the following requirements and conditions regarding the supply of the above goods:

<b>Delivery Terms [INCOTERMS 2010]</b>	CIP (Carriage and Insurance Paid To) Final destination or Delivery Location <a href="https://iccwbo.org/resources-for-business/incoterms-rules/incoterms-rules-2010/">https://iccwbo.org/resources-for-business/incoterms-rules/incoterms-rules-2010/</a>
<b>Customs clearance, if needed, shall be done by:</b>	✓ UNDP through the broker designated by the project. UNDP through the broker designated by the project.
<b>Exact Address/es of Delivery Location/s (identify all, if multiple)</b>	Place of destination: ✓ For maritime cargo: Port of the Maritime Customs of La Guaira, Venezuela. ✓ For air cargo: Simón Bolívar International Airport, Maiquetía Air Customs, Venezuela.
<b>UNDP Preferred Freight Forwarder, if any<sup>1</sup></b>	Customs agent designated by the destination project (Venezuela) for customs formalities.
<b>Distribution of shipping documents (if using freight forwarder)</b>	UNDP should receive the shipping documents specified below, at least two (2) weeks prior to the arrival of the goods at the destination port or airport, and if not received, the Supplier shall bear all expenses resulting from it. Indicate as the consignee of the goods: <b>UNITED NATIONS DEVELOPMENT PROGRAM (UNDP)</b> .  <ul style="list-style-type: none"> <li>• Original and two (2) Copy of BL or Airway Bill which must indicate the number of packages and the gross weight in Kg;</li> <li>• Two (2) original of the invoice from the supplier that indicates the description, quantity, unit price and total amount of the goods (This should be in the Spanish language);</li> <li>• Original and copy of the packing list with indication of the contents of each package (This should be in the Spanish language);</li> <li>• Certificate of insurance (110% of the total value of the load);</li> <li>• Original and copy of the certificate of warranty of the goods from the manufacturer or provider;</li> <li>• Copy of the certificate of origin of goods or export of goods.</li> </ul>
<b>Latest Expected Delivery Date and Time (if delivery time exceeds this, quote may be rejected by UNDP)</b>	60 days from the issuance of the Purchase Order (PO) Time Zone: Caracas, Venezuela (GMT-04: 00 hours)
<b>Delivery Schedule</b>	<b>Required/Compulsory:</b> Please include in your listing on schedule delivery of goods quoted.

<sup>1</sup>Depends on INCO Terms. The suggestion to use a UNDP preferred courier is only for purposes of familiarity with procedures and documentary requirements applicable to the UNDP when clearing with customs.

<b>Packing Requirements</b>	<b>Primary and secondary packaging from manufacturer in sealed cardboard boxes and properly identified.</b> In any case, the supplier must warrant that the goods are contained or packaged adequately to be protected from damages or loss.
<b>Mode of Transport</b>	<ul style="list-style-type: none"> <li>✓ Sea (preferably)</li> <li>✓ Air</li> </ul>
<b>Preferred Currency of Quotation<sup>2</sup></b>	<ul style="list-style-type: none"> <li>✓ United States Dollar</li> <li>✓ Euro</li> <li>✓ Or other hard currency</li> </ul> <p>Alternatively, if the goods have been previously imported to or manufactured in Venezuela, quotations will be accepted in local currency: Bolivar (VEF). In this case, the reference date used to determine the UN operational rate of exchange will be the deadline for submission of quotations.</p> <p><a href="https://treasury.un.org/operationalrates/OperationalRates.php">https://treasury.un.org/operationalrates/OperationalRates.php</a></p>
<b>Value Added Tax on Price Quotation<sup>3</sup></b>	Goods must be exclusive of VAT and other applicable indirect taxes, in case the goods are imported to Venezuela.
<b>After-sales services required</b>	Replacing it with a new unit if the unit purchased is defective.
<b>Deadline for the Submission of Quotation</b>	<p>Quotations are to be submitted by <b>May 16, 2017 at 02:00 p.m.</b> Official Time of the Bolivarian Republic of Venezuela, (GMT: - 04:00 hours).</p> <p>They will be received in electronic quotations according to the following instructions:</p> <ul style="list-style-type: none"> <li>• Format: PDF files only.</li> <li>• Maximum file size per email: [8 MB]</li> <li>• Maximum number of emails: five [5]</li> <li>• Title / Mandatory email subject: SDC/019/FUNDAMUSICAL/2017 - (COMPANY NAME)</li> </ul>
<b>Documents to be submitted<sup>4</sup></b>	<ul style="list-style-type: none"> <li>✓ Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1;</li> <li>✓ A statement whether any import or export licenses are required in respect of the goods to be purchased including any restrictions on the country of origin, use/dual use nature of goods or services, including and disposition to end users;</li> <li>✓ Confirmation that licenses of this nature have been obtained in the past and an expectation of obtaining all the necessary licenses should the quotation be selected;</li> <li>✓ Quality Certificates (ISO, etc.);</li> <li>✓ Latest Business Registration Certificate ;</li> <li>✓ Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer) or Certificate of</li> </ul>

<sup>2</sup> Local vendors must comply with any applicable laws regarding doing business in other currencies. Conversion of currency into the UNDP preferred currency, if the offer is quoted differently from what is required, shall be based only on UN Operational Exchange Rate prevailing at the time of UNDP's issuance of Purchase Order.

<sup>3</sup> This must be reconciled with the INCO Terms required by the RFQ. Furthermore, VAT exemption status varies from one country to another. Pls. tick whatever is applicable to the UNDP CO/BU requiring the goods.

<sup>4</sup> First 2 items in this list are mandatory for the supply of imported goods

	<p>Exclusive Distributorship in the country (if applicable, and if Supplier is not the manufacturer);</p> <ul style="list-style-type: none"> <li>✓ Evidence/Certification of Environmental Sustainability ("Green" Standards) of the Company or the Product being supplied ;</li> <li>✓ Complete documentation, information and declaration of any goods classified or may be classified as "Dangerous Goods".</li> <li>✓ Patent Registration Certificates (if any of technologies submitted in the quotation is patented by the Supplier);</li> <li>✓ Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;</li> <li>✓ References at least <b>three (3)</b> similar contracts that indicate email and telephone number for validation.</li> <li>✓ Self-declaration in writing that the company accepts the General Terms and Conditions of the Purchase Order and the Contract.</li> </ul>
<b>Period of Validity of Quotes starting the Submission Date</b>	<p><b>90 days</b></p> <p>In exceptional circumstances, UNDP may request the Supplier to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.</p>
<b>Partial Quotes</b>	<p><b>Allowed:</b> Bidders can partially quote, that is, quote for each lot complete containing all items described herein. We do not accept quotes per item</p>
<b>Payment Terms<sup>5</sup></b>	<p><b>1. In the case of payment of imported goods:</b> Payments shall be made in dollars of the United States of America (USD) or other hard currency only when the goods are imported to Venezuela, and upon the following conditions:</p> <p><b>(i) At shipment: Seventy percent (70%)</b> of the total price of the goods stipulated in the purchase order shall be paid by means of a transfer into the account of the supplier, upon presentation of the shipping documents specified below:</p> <ul style="list-style-type: none"> <li>• Original and two (2) Copy of BL or Airway Bill which must indicate the number of packages and the gross weight in Kg;</li> <li>• Two (2) original of the invoice from the supplier that indicates the description, quantity, unit price and total amount of the goods (This should be in the Spanish language);</li> <li>• Original and copy of the packing list with indication of the contents of each package (This should be in the Spanish language);</li> <li>• Certificate of insurance (110% of the total value of the load);</li> </ul>

<sup>5</sup> UNDP preference is not to pay advanced amount upon signing of contract. If vendor strictly requires advanced payment, it will be limited only up to 20% of the total price quoted. For any higher percentage, or advanced payment of \$30,000 or higher, UNDP shall require the vendor to submit a bank guarantee or bank cheque payable to UNDP, in the same amount as the advanced payment made by UNDP to the vendor.

	<ul style="list-style-type: none"> <li>•Original and copy of the certificate of warranty of the goods from the manufacturer or provider;</li> <li>•Copy of the certificate of origin of goods or export of goods.It is compulsory to indicate as the consignee of the goods: UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP).</li> </ul> <p>UNDP should receive the documents mentioned above at least two (2) weeks before the arrival of the goods to the port of destination. In case UNDP does not receive the documents accordingly, the Supplier shall be liable for any expenses resulting from this.</p> <p><b>(ii) At delivery, after inspection and final acceptance of the goods: Thirty percent (30%)</b> of the total price of the goods stipulated in the purchase order shall be paid by means of a transfer into the account of the supplier, upon submission of a request for payment accompanied by the delivery of goods note and Acceptance Certificate, duly signed by the General Coordinator of the Project.</p> <p><b>2. For goods supplied from the country (Venezuela): Payments will be made in Local Currency (Bolivars) exclusively.</b></p> <p>(i) At delivery, after inspection and final acceptance of the goods: One hundred percent (100%) of the total price of the goods stipulated in the purchase order shall be paid by means of a transfer into the account of the supplier, upon submission of a request for payment accompanied by the delivery of goods note and Acceptance Certificate, duly signed by the General Coordinator of the Project</p>
<b>Evaluation Criteria</b> <b>[check as many as applicable]</b>	<p><b>1.Preliminary Assessment:</b> Compliance with the presentation of the documents listed in section "Documents to be submitted" and Full acceptance of the Terms and Conditions of the Purchase Order included in Annex n° 3<sup>6</sup>;</p> <p><b>2.Technical responsiveness:</b> full compliance with the Consumables of strings instruments required for each item is checked, as specified in Annex No 1 (technical capacity / Plenum response);</p> <p><b>3.Economic Assessment:</b> the lowest price<sup>7</sup> quoted in each item that fully complies with the requirements will be selected item by item.</p>
<b>UNDP will award to:</b>	<p><b>One or more suppliers, depending on the following factors:</b> Supplier fully compliant with the requirements specified in Annex n° 1 and the lowest price in each lot will be awarded.</p>

<sup>6</sup> Non-acceptance of the Terms and General and Special Conditions included in Annex 3, will be disqualified from this procurement process.

<sup>7</sup> UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

<b>Type of Contract to be Signed</b>	✓ Purchase Order
<b>Special conditions of Contract</b>	In case of delays in the delivery, they are enforced as follows: ✓ <b>Percentage of the contract price for each week of delay:</b> 2% per week delayed, up to 10% (5 weeks) when UNDP may consider termination of Purchase Order.
<b>Annexes to this RFQ</b>	<ul style="list-style-type: none"> <li>• List of Materials and Accessories for Wind Musical Instruments Required (Annex n° 1)</li> <li>• Form for Submission of Quotation (Annex n° 2)</li> <li>• General Terms and Conditions / Special Conditions (Annex n° 3).</li> </ul> Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
<b>Contact Person for Inquiries (Written inquiries only)</b>	<b>Services Center – UNDP Venezuela</b> Reference: <b>RFQ/019/FUNDAMUSICAL/2017</b> Mail: <a href="mailto:licitaciones.ven@undp.org">licitaciones.ven@undp.org</a>  All clarifications that arise for this process, will be published through the following link: <a href="http://procurement-notices.undp.org/view_notice.cfm?notice_id=37310">http://procurement-notices.undp.org/view_notice.cfm?notice_id=37310</a>  Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Offerors.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.



Empowered lives.  
Resilient nations.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link : [http://www.un.org/depts/ptd/pdf/conduct\\_english.pdf](http://www.un.org/depts/ptd/pdf/conduct_english.pdf)

Thank you and we look forward to receiving your quotation.

Sincerely yours,

**Service Center  
UNDP Venezuela**



**Annex n° 1****LIST OF MATERIALS AND ACCESSORIES FOR WIND MUSICAL INSTRUMENTS REQUIRED**

<b>LOT 1. SAXOPHONE PAD</b>			
<b>ITEM</b>	<b>DESCRIPTION</b>	<b>MEASURES /UND</b>	<b>QUANTITY</b>
1	Professional Sax Pads with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 8mm, th 3,0 mm.	UNITY	50
2	Professional Sax Pads with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 9mm, th 4,0 mm.	UNITY	150
3	Professional Sax Pads with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 10 mm, th 4,0 mm.	UNITY	50
4	Professional Sax Pads with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 10,5 mm, th 4,0 mm.	UNITY	20
5	Professional Sax Pads with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 14,0 mm, th 4,0 mm.	UNITY	50
6	Professional Sax Pads with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 16 mm, th 4,0 mm.	UNITY	20
7	Professional Sax Pads with special plastic resonator treated woven felt, special waterproof brown leather, medium consistency, diameter 18mm, th 4,0 mm.	UNITY	300
8	Professional Sax Pads with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 20 mm, th 4,0 mm.	UNITY	50
9	Professional Sax Pads, with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 22 mm, th 4,0 mm.	UNITY	50
10	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 24 mm, th 4 mm.	UNITY	60
11	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 26 mm, th 4,3 mm.	UNITY	50
12	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 28 mm, th 4,3 mm.	UNITY	30
13	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 30 mm, th 4,3 mm.	UNITY	150
14	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 32 mm, th 4,3mm.	UNITY	30



15	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 32,5 mm, th 4,3 mm.	UNITY	20
16	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 33 mm th 4,3mm.	UNITY	20
17	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 34 mm, th 4,3 mm.	UNITY	100
18	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 36mm, th 4,3mm.	UNITY	100
19	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator, diameter 38 mm th.4,3mm.	UNITY	100
20	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 40 mm, th.4,3 mm.	UNITY	100
21	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 42 mm, th 4,3 mm.	UNITY	100
22	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator, diameter 44 mm, th 4,3 mm.	UNITY	80
23	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator, diameter 46 mm, th 4,3 mm.	UNITY	50
24	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator, diameter 48 mm, th 4,3 mm.	UNITY	80
25	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 48,5 mm, th 4,0 mm.	UNITY	30
26	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator, diameter 50,5 mm th 4,3 mm.	UNITY	30
27	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 52,0 mm, th 4,3 mm.	UNITY	30
28	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator, diameter 54 mm, th 4,3 mm.	UNITY	30
29	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator, diameter 60,0 mm th 4,3 mm.	UNITY	30
30	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator, diameter 64,0 mm th 4,3 mm.	UNITY	30

LOT 2. BASSOON PAD			
ITEM	DESCRIPTION	MEASURES /UND	QUANTITY
1	Bassoon pad, special waterproof white leather, deluxe felt diameter 11,5 mm, th. 3, 5mm.	UNITY	50
2	Bassoon pad, special waterproof white leather, deluxe felt diameter 11,7 mm, th.3,5 mm.	UNITY	50
3	Bassoon pad, special waterproof white leather, deluxe felt diameter 12,0 mm, th. 3,4 mm.	UNITY	200
4	Bassoon pad, special waterproof white leather, deluxe felt diameter 12,5 mm, th. 3,5 mm.	UNITY	30
5	Bassoon pad, special waterproof white leather, deluxe felt diameter 13,5 mm, th. 3,5 mm	UNITY	30
6	Bassoon pad, special waterproof white leather, deluxe felt diameter 14,0 mm, th. 3,5 mm.	UNITY	50
7	bassoon pad, special waterproof white leather, deluxe felt diameter 17,0 mm, th. 3,5 mm.	UNITY	20
8	Bassoon pad, special waterproof white leather, deluxe felt diameter 19,6 mm, th. 4,0 mm.	UNITY	20
9	Bassoon pad, special waterproof white leather, deluxe felt diameter 21 mm, th. 4,1 mm.	UNITY	200
10	Bassoon pad, special waterproof white leather, deluxe felt diameter 22 mm, th. 4,5 mm.	UNITY	20
11	Bassoon pad, special waterproof white leather, deluxe felt diameter 22,5 mm, th 4,5 mm.	UNITY	10
12	bassoon pad, special waterproof white leather, deluxe felt diameter 24 mm, th. 3,5 mm.	UNITY	200
13	Bassoon pad, special waterproof white leather, deluxe felt diameter 24,1 mm, th. 4,5 mm.	UNITY	10
14	Bassoon pad, special waterproof white leather, deluxe felt diameter 25,3 mm, th. 4,5mm.	UNITY	10
15	Bassoon pad, special waterproof white leather, deluxe felt diameter 25,8 mm, th. 4,5 mm.	UNITY	10
16	Bassoon pad, special waterproof white leather, deluxe felt diameter 25,9 mm, th. 4,5 mm.	UNITY	10
17	Bassoon pad, special waterproof white leather, deluxe felt diameter 27 mm, th. 3, 7 mm.	UNITY	30
18	Bassoon pad, special waterproof white leather, deluxe felt diameter 33 mm, th. 3,5 mm.	UNITY	20

LOT 3. CLARINET PAD			
ITEM	DESCRIPTION	MEASURES /UND	QUANTITY
1	Clarinet pad, special waterproof white leather, deluxe felt diameter 11,5 mm, th. 3,2 mm.	UNITY	100
2	Clarinet pad, special waterproof white leather, deluxe felt diameter 9 mm, th. 3,0 mm.	UNITY	700
3	Clarinet pad, special waterproof white leather, deluxe felt diameter 9 mm, th. 3,2 mm.	UNITY	60

4	Clarinet pad, special waterproof white leather, deluxe felt diameter 10 mm, th. 3,0 mm.	UNITY	30
5	Clarinet pad, special waterproof white leather, deluxe felt diameter 12,5 mm, th. 3,5 mm.	UNITY	30
6	Clarinet pad, special waterproof white leather, deluxe felt diameter 13 mm, th. 3,4 mm.	UNITY	40
7	Clarinet pad, special waterproof white leather, deluxe felt diameter 14,0 mm, th. 3,5 mm.	UNITY	40
8	Clarinet pad, special waterproof white leather, deluxe felt, diameter 14,4 mm, th. 3,2 mm.	UNITY	100
9	Clarinet pad, special waterproof white leather, deluxe felt diameter 14,5 mm, th. 4,0 mm.	UNITY	50
10	Clarinet pad, special waterproof white leather, deluxe felt diameter 14,5 mm th. 4,1 mm.	UNITY	30
11	Clarinet pad, special waterproof white leather, deluxe felt diameter 15,2 mm, th. 3,1 mm.	UNITY	10
12	Clarinet pad, special, waterproof white leather, deluxe felt diameter 15,5 mm, th. 3,4 mm .	UNITY	30
13	Clarinet pad, special waterproof white leather, deluxe felt diameter 16 mm, th. 3,2 mm.	UNITY	300
14	Clarinet pad, special waterproof white leather, deluxe felt diameter 16,5 mm, th. 4,0 mm.	UNITY	60
15	Clarinet pad, special waterproof white leather, deluxe felt diameter 17,7 mm, th. 3,3 mm.	UNITY	10
16	Clarinet pad, special waterproof white leather, deluxe felt diameter 19 mm, th. 3,4 mm.	UNITY	20
17	clarinet pad, special waterproof white leather, deluxe felt diameter 19,5 mm, th. 3,3 mm.	UNITY	30
18	Clarinet pad, special waterproof white leather, deluxe felt diameter 20,0 mm, th. 4,0 mm.	UNITY	20
19	Clarinet pad, special waterproof white leather, deluxe felt diameter 22 mm, th. 3,4 mm.	UNITY	20
20	Clarinet pad, special waterproof white leather, deluxe felt diameter 22,5 mm, th. 4,0 mm.	UNITY	20
21	Clarinet pad, special waterproof white leather, deluxe felt diameter 26 mm, th. 4,0 mm.	UNITY	30
22	Clarinet pad, special waterproof white leather, deluxe felt diameter 27,2 mm, th. 4,5 mm.	UNITY	30
23	Clarinet pad, special waterproof white leather, deluxe felt diameter 30 mm, th. 4,0 mm.	UNITY	30
24	Clarinet pad, double bladder, <u>transparent</u> , deluxe felt diameter 8,5 mm, th.2,8 mm.	UNITY	30
25	Clarinet pad, double bladder, <u>transparent</u> , deluxe felt diameter 9 mm, th. 3,0 mm.	UNITY	60
26	Clarinet pad, double bladder, <u>transparent</u> , deluxe felt diameter 9,5 mm, th. 2,9 mm.	UNITY	100
27	Clarinet pad, double bladder, <u>transparent</u> , deluxe felt diameter 10 mm, th.2,8 mm.	UNITY	1000
28	Clarinet pad, double bladder, <u>transparent</u> , deluxe felt diameter 12,5 mm, th. 3,1 mm.	UNITY	200

29	Clarinet pad, double bladder, <u>transparent</u> , deluxe felt diameter 15,5 mm, th.2,5 mm.	UNITY	100
30	Clarinet pad, double bladder, <u>transparent</u> , deluxe felt diameter 17 mm, th.2,5 mm.	UNITY	400

LOT 4. OBOE PAD			
ITEM	DESCRIPTION	MEASURES /UND	QUANTITY
1	Oboe pad, special waterproof white leather, deluxe felt diameter 13,0 mm, th 3,5 mm.	UNITY	80
2	Oboe pad, special waterproof white leather, deluxe felt diameter 13,5 mm, th 3,0 mm.	UNITY	80
3	Oboe pad, special waterproof white leather, deluxe felt diameter 14,0 mm, th 3,5 mm.	UNITY	80
4	Oboe pad, special waterproof white leather, deluxe felt diameter 15,0 mm, th. 3,0 mm.	UNITY	80
5	Oboe pad, special waterproof white leather, deluxe felt diameter 15,5 mm, th 3,0 mm.	UNITY	80
6	Oboe pad, special waterproof white leather, deluxe felt diameter 16,2 mm, th 1,9 mm.	UNITY	80

LOT 5. ENGLISH HORN PAD			
ITEM	DESCRIPTION	MEASURES /UND	QUANTITY
1	English horn pad, double bladder, yellow, deluxe felt diameter 12,3 mm, th.1,8 mm.	UNITY	20
2	English horn pad, double bladder, yellow, deluxe felt diameter 14,0 mm, th.1,8 mm.	UNITY	50
3	English horn pad, double bladder, yellow, deluxe felt diameter 15,0 mm, th.1,8 mm.	UNITY	50

LOT 6. FLUTE PAD			
ITEM	DESCRIPTION	MEASURES /UND	QUANTITY
1	Flute Pad, double bladder, yellow, deluxe felt, without hole, diameter 12 mm, th. 2,5 mm.	UNITY	300
2	Flute Pad, double bladder, yellow, deluxe felt, without hole, diameter 16,5 mm, th. 2,5 mm.	UNITY	300
3	Flute Pad, double bladder, yellow, deluxe felt, without hole, diameter 18 mm, th. 2,5 mm.	UNITY	300
4	Flute Pad, double bladder, yellow, deluxe felt, without hole, diameter 18,8 mm, th. 2,5 mm.	UNITY	50
5	Flute Pad, double bladder, yellow, deluxe felt, without hole, diameter 19,5 mm, th. 2,5 mm.	UNITY	350

LOT 7. PICCOLO PAD			
ITEM	DESCRIPTION	MEASURES /UND	QUANTITY
1	Piccolo Pad, double bladder, yellow, deluxe felt, diameter 7,7 mm, th.1,9mm.	UNITY	50

2	Piccolo Pad, double bladder, yellow, deluxe felt, diameter 8,0 mm, th.1,9 mm.	UNITY	100
3	Piccolo Pad, double bladder, yellow, deluxe felt, diameter 9,0 mm, th.1,9 mm.	UNITY	40
4	Piccolo Pad, double bladder, yellow, deluxe felt, diameter 9,4 mm, th.1,9 mm.	UNITY	100
5	Piccolo Pad, double bladder, yellow, deluxe felt, diameter 10,2 mm, th.1,9 mm.	UNITY	100
6	Piccolo Pad, double bladder, yellow, deluxe felt, diameter 10,3 mm, th.1,9 mm.	UNITY	40

**LOT 8. CORK PAD**

ITEM	DESCRIPTION	MEASURES /UND	QUANTITY
1	Cork Pads diameter: 7 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	60
2	Cork Pads diameter: 8 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	60
3	Cork Pads diameter: 9 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	60
4	Cork Pads diameter: 9 mm thickness: 3.5 mm (bag of 5 pcs.)	5 pcs BAGS	60
5	Cork Pads diameter: 9.5 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	60
6	Cork Pads diameter: 9.5 mm thickness: 3.5 mm (bag of 5 pcs.)	5 pcs BAGS	10
7	Cork Pads diameter: 11 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	60
8	Cork Pads diameter: 11 mm thickness: 3.5 mm (bag of 5 pcs.)	5 pcs BAGS	60
9	Cork Pads diameter: 11.5 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	60
10	Cork Pads diameter: 11.5 mm thickness: 3.5 mm (bag of 5 pcs.)	5 pcs BAGS	100
11	Cork Pads diameter: 13 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	50
12	Cork Pads diameter: 13.5 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	50

**LOT 9. BLADES**

ITEM	DESCRIPTION	MEASURES /UND	QUANTITY
1	Pressed Felt Sheet 100 X 300 X 0.5 mm Colour White	BLADES	15
2	Pressed Felt Sheet 100 X 300 X 1.0 mm Colour White	BLADES	15
3	Pressed Felt Sheet 100 X 300 X 1.5 mm Colour White	BLADES	15
4	Pressed Felt Sheet 100 X 300 X 1.8 mm Colour White	BLADES	15
5	Pressed Felt Sheet 100 X 300 X 2.0 mm Colour White	BLADES	15

**LOT 10. NEEDLES FLAT AND ROUND**

ITEM	DESCRIPTION	MEASURES /UND	QUANTITY
1	Flat Spring For Oboe Thick. 0.10mm. length 14.0mm (bag of 10 pcs.)	10 pcs BAGS	10
2	Flat Spring For Oboe Thick. 0.10mm. length 22.0mm (bag of 10 pcs.)	10 pcs BAGS	10
3	Flat Spring For Oboe Thick. 0.15mm. length 14.0mm (bag of 10 pcs.)	10 pcs BAGS	10
4	Flat Spring For Oboe Thick. 0.15mm. length 22.0mm (bag of 10 pcs.)	10 pcs BAGS	10
5	Flat Spring For Oboe Thick. 0.15mm. length 27.0mm (bag of 10 pcs.)	10 pcs BAGS	10
6	Flat Spring For Oboe Thick. 0.20mm. length 17.6mm (bag of 10 pcs.)	10 pcs BAGS	10
7	Flat Spring For Oboe Thick. 0.20mm. length 25.0mm (bag of 10 pcs.)	10 pcs BAGS	10
8	Flat Spring For Oboe Thick. 0.20mm. length 33.7mm (bag of 10 pcs.)	10 pcs BAGS	10
9	Flat Springs, blue steel, thickness: 0.25 mm length: 16.0 mm (bag of 10 pcs.)	10 pcs BAGS	10

10	Flat Springs, blue steel, thickness: 0.25 mm length: 20.0 mm (bag of 10 pcs.)	10 pcs BAGS	10
11	Flat Springs, blue steel, thickness: 0.25 mm length: 25.0 mm (bag of 10 pcs.)	10 pcs BAGS	10
12	Flat Springs, blue steel, thickness: 0.25 mm length: 25.0 mm (bag of 10 pcs.)	10 pcs BAGS	10
13	Flat Springs, blue steel, thickness: 0.25 mm length: 36.0 mm (bag of 10 pcs.)	10 pcs BAGS	10
14	Flat Springs, blue steel, thickness: 0.25 mm length: 40.0 mm (bag of 10 pcs.)	10 pcs BAGS	10
15	Flat Springs, blue steel, thickness: 0.30 mm length: 30.0 mm (bag of 10 pcs.)	10 pcs BAGS	10
16	Flat Springs, blue steel, thickness: 0.40 mm length: 25.0 mm (bag of 10 pcs.)	10 pcs BAGS	10
17	Flat Springs, blue steel, thickness: 0.40 mm length: 30.0 mm (bag of 10 pcs.)	10 pcs BAGS	10
18	Flat Springs, blue steel, thickness: 0.30 mm length: 36.0 mm (bag of 10 pcs.)	10 pcs BAGS	10
19	Flat Springs, blue steel, thickness: 0.30 mm length: 40.0 mm (bag of 10 pcs.)	10 pcs BAGS	10
20	Needle Springs, diameter: 0.35 mm, length: 30 mm (bag of 25 pcs.)	25 pcs BAGS	10
21	Needle Springs, diameter: 0.40 mm, length: 30 mm (bag of 25 pcs.)	25 pcs BAGS	10
22	Needle Springs, diameter: 0.45 mm, length: 54 mm (bag of 25 pcs.)	25 pcs BAGS	10
23	Needle Springs, diameter: 0.50 mm, length: 54 mm (bag of 25 pcs.)	25 pcs BAGS	10
24	Needle Springs, diameter: 0.55 mm, length: 56 mm (bag of 25 pcs.)	25 pcs BAGS	10
25	Needle Springs, diameter: 0.60 mm, length: 56 mm (bag of 25 pcs.)	25 pcs BAGS	10
26	Needle Springs, diameter: 0.65 mm, length: 52 mm (bag of 25 pcs.)	25 pcs BAGS	10
27	Needle Springs, diameter: 0.70 mm, length: 56 mm (bag of 25 pcs.)	25 pcs BAGS	10
28	Needle Springs, diameter: 0.75 mm, length: 56 mm (bag of 25 pcs.)	25 pcs BAGS	10
29	Needle Springs, diameter: 0.80 mm, length: 56 mm (bag of 25 pcs.)	25 pcs BAGS	10
30	Needles Round , diameter : 0.85 mm , length :58 mm (bag 25 pcs.)	25 pcs BAGS	10
31	Needle Springs, diameter: 0.90 mm, length: 60 mm (bag of 25 pcs.)	25 pcs BAGS	10
32	Needle Springs, diameter: 0.95 mm, length: 56 mm (bag of 25 pcs.)	25 pcs BAGS	10
33	Needle Springs, diameter: 1.00 mm, length: 62 mm (bag of 25 pcs.)	25 pcs BAGS	10
34	Needle Springs, diameter: 1.10 mm, length: 55 mm (bag of 25 pcs.)	25 pcs BAGS	10
35	Needle Springs, diameter: 1.20 mm, length: 62 mm (bag of 25 pcs.)	25 pcs BAGS	10
36	Needle Springs, diameter: 1.30 mm, length: 62 mm (bag of 25 pcs.)	25 pcs BAGS	10
37	Needle Springs, diameter: 1.40 mm, length: 90 mm (bag of 25 pcs.)	25 pcs BAGS	10
38	Needle Springs, diameter: 1.60 mm, length: 90 mm (bag of 25 pcs.)	25 pcs BAGS	10

**LOT 11. HEAD CORKS**

ITEM	DESCRIPTION	MEASURES /UND	QUANTITY
1	Flute Head Cork, 18.5 X 30 X 4mm hole (bag of 10 pcs.)	10 pcs BAGS	20
2	Piccolo Head Cork 20 X 11 X 3mm hole (bag of 10 pcs.)	10 pcs BAGS	10

**LOT 12. BLADES OF NATURAL CORK**

ITEM	DESCRIPTION	MEASURES /UND	QUANTITY
1	Cork Sheet: 300 X 100 mm. thickness 0.4mm	BLADES	20

2	Cork Sheet: 300 x 100 mm. thickness 0.8mm	BLADES	20
3	Cork Sheet: 300 x 100 mm. thickness 1.0mm	BLADES	20
4	Cork Sheet: 300 x 100 mm. thickness 1.2mm	BLADES	20
5	Cork Sheet: 300 x 100 mm. thickness 1.4mm	BLADES	20
6	Cork Sheet: 300 x 100 mm. thickness 1.5mm	BLADES	20
7	Cork Sheet: 300 x 100 mm. thickness 1.6mm	BLADES	20
8	Cork Sheet: 300 x 100 mm. thickness 1.8mm	BLADES	20
9	Cork Sheet: 300 x 100 mm. thickness 2.0mm	BLADES	30
10	Cork Sheet: 300 x 100 mm. thickness 2.4mm	BLADES	40
11	Cork Sheet: 300 x 100 mm. thickness 3.0mm	BLADES	20
12	Cork Sheet: 300 x 100 mm. thickness 3.5mm	BLADES	15
13	Cork Sheet: 300 x 100 mm. thickness 3.2mm	BLADES	20
14	Cork Sheet: 300 x 100 mm. thickness 3.5mm	BLADES	10
15	Cork Sheet: 300 x 100 mm. thickness 4.8mm	BLADES	8
16	Cork Sheet: 300 x 100 mm. thickness 6.4mm	BLADES	8
17	Cork Sheet: 300 x 100 mm. thickness 7.0mm	BLADES	8

**LOT 13. BLADES OF SYNTHETIC CORK**

ITEM	DESCRIPTION	MEASURES /UND	QUANTITY
1	Rubber Cork Sheet 250 x 100 x 0.5mm	BLADES	15
2	Rubber Cork Sheet 250 x 100 x 0.7mm	BLADES	15
3	Rubber Cork Sheet 250 x 100 x 0.8mm	BLADES	15
4	Rubber Cork Sheet 250 x 100 x 1.0mm	BLADES	15
5	Rubber Cork Sheet 250 x 100 x 1.2mm	BLADES	15
6	Rubber Cork Sheet 250 x 100 x 1.5mm	BLADES	15
7	Rubber Cork Sheet 250 x 100 x 2.0mm	BLADES	15
8	Rubber Cork Sheet 250 x 100 x 2.5mm	BLADES	15
9	Rubber Cork Sheet 250 x 100 x 3.0mm	BLADES	15

**LOT 14. SHIMS PAPER**

ITEM	DESCRIPTION	MEASURES /UND	QUANTITY
1	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,03 mm hole: 6,5 mm color white (bag of 100 pcs.)	100 pcs BAGS	4
2	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,05 mm hole: 6,5 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4
3	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,1 mm hole: 6,5 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4
4	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,15 mm hole: 6,5 mm color green (bag of 100 pcs.)	100 pcs BAGS	4
5	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,2 mm hole: 6,5 mm color gray (bag of 100 pcs.)	100 pcs BAGS	4
6	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,03 mm hole: 9,3 mm color white (bag of 100 pcs.)	100 pcs BAGS	4
7	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,05 mm hole: 9,3 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4
8	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,1 mm hole: 9,3 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4



9	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,15 mm hole: 9,3 mm color green (bag of 100 pcs.)	100 pcs BAGS	4
10	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,1 mm hole: 10 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4
11	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,1 mm hole: 10 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4
12	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,03 mm hole: 6,5 mm color white (bag of 100 pcs.)	100 pcs BAGS	4
13	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,05 mm hole: 6,5 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4
14	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,1 mm hole: 6,5 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4
15	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,15 mm hole: 6,5 mm color green (bag of 100 pcs.)	100 pcs BAGS	4
16	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,05 mm hole: 9,3 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4
17	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,1 mm hole: 7,5 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4
18	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,1 mm hole: 9,3 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4
19	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,15 mm hole: 9,3 mm color green (bag of 100 pcs.)	100 pcs BAGS	4
20	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,1 mm hole: 9,3 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4
21	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,2 mm hole: 6,5 mm color gray (bag of 100 pcs.)	100 pcs BAGS	4
22	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,03 mm hole: 9,3 mm color white (bag of 100 pcs.)	100 pcs BAGS	4
23	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,03 mm hole: 6,5 mm color white (bag of 100 pcs.)	100 pcs BAGS	4
24	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,03 mm hole: 9,3 mm color white (bag of 100 pcs.)	100 pcs BAGS	4
25	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,05 mm hole: 6,5 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4
26	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,05 mm hole: 9,3 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4
27	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,1 mm hole: 6,5 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4
28	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,15 mm hole: 6,5 mm color green (bag of 100 pcs.)	100 pcs BAGS	4
29	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,15 mm hole: 9,3 mm color green (bag of 100 pcs.)	100 pcs BAGS	4
30	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,2 mm hole: 6,5 mm color gray (bag of 100 pcs.)	100 pcs BAGS	4
31	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,03 mm hole: 6,5 mm color white (bag of 100 pcs.)	100 pcs BAGS	4
32	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,03 mm hole: 9,3 mm color white (bag of 100 pcs.)	100 pcs BAGS	4
33	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,05 mm hole: 6,5 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4

34	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,05 mm hole: 9,3 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4
35	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,1 mm hole: 6,5 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4
36	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,1 mm hole: 7,5 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4
37	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,1 mm hole: 9,3 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4
38	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,15 mm hole: 6,5 mm color green (bag of 100 pcs.)	100 pcs BAGS	4
39	Flute Pad Shims (Washers) Paper, diameter: 19 mm thickness: 0,15 mm hole: 9,3 mm color green (bag of 100 pcs.)	100 pcs BAGS	4
40	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,2 mm hole: 6,5 mm color gray (bag of 100 pcs.)	100 pcs BAGS	4
41	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,2 mm hole: 9,3 mm color gray (bag of 100 pcs.)	100 pcs BAGS	4
42	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,03 mm hole: 6,5 mm color white (bag of 100 pcs.)	100 pcs BAGS	4
43	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,03 mm hole: 9,3 mm color white (bag of 100 pcs.)	100 pcs BAGS	4
44	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,05 mm hole: 6,5 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4
45	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,05 mm hole: 9,3 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4
46	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,1 mm hole: 6,5 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4
47	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,1 mm hole: 9,3 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4
48	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,15 mm hole: 6,5 mm color green (bag of 100 pcs.)	100 pcs BAGS	4
49	Flute pad shims (washers). Paper, diameter: 19,5 mm thickness: 0,15 mm hole: 9,3 mm color green (bag of 100 pcs.)	100 pcs BAGS	4
50	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,2 mm hole: 6,5 mm color gray (bag of 100 pcs.)	100 pcs BAGS	4

LOT 15. SHELLAC'S PAD			
ITEM	DESCRIPTION	MEASURES /UND	QUANTITY
1	Stick Shellac (50g) dark brown. for flute, clarinet, sax	BARS	50
2	Pad Cement (50g) light brown. for clarinet	BARS	50
3	Stick Shellac (25g) white for oboe, bassoon.	BARS	25

**Note:** catalogs / datasheets with technical specifications must be supplied:

**FORM FOR SUBMITTING SUPPLIER'S QUOTATION<sup>8</sup>*****(This Form must be submitted only using the Supplier's Official Letterhead/Stationery<sup>9</sup>)***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference N° **RFQ/019/FUNDAMUSICAL/2017**

**TABLE 1 : Offer to Supply Goods Compliant with Technical Specifications and Requirements**

LOT	ITEM	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE PER ITEM
		Shipping, insurance, carrier			
		Shipping, insurance, carrier			
		Shipping, insurance, carrier			
Total price of goods					
Total price of freight, transport, insurance and customs (include all costs related to shipping)					
Total Final and All-Inclusive Price Quotation					

**TABLE 2 : Estimated Operating Costs (if applicable)**

Other Information pertaining to our Quotation are as follows:	Your Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Delivery Time: <b>Maximum 60 days</b>			
Estimated weight/volume/dimension of the Consignment: <b>(indicate)</b>			
Mode of Transportation: <b>Sea or Air (indicate)</b>			
Warranty and After-Sales Requirements			
a) Replacing it with a new unit if the unit purchased is defective.			
Validity of Quotation: <b>90 Days</b>			
All Provisions of the UNDP General Terms and Conditions			

<sup>8</sup> This serves as a guide to the Supplier in preparing the quotation and price schedule.<sup>9</sup> Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

**TABLE 3 Offer to Comply with Other Conditions and Related Requirements: Delivery Schedule**

LOT	ITEM	DESCRIPTION	QTY	Country/ies of Origin	Delivery Time

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier's Authorized Person]*  
*[Designation]*  
*[Date]*

## 2a. Compliance Table – Documents

Documents to be supplied <sup>10</sup>	Compliant	Not Compliant	Not Applicable	Not Applicable	Observations
Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1;					
A statement whether any import or export licenses are required in respect of the goods to be purchased including any restrictions on the country of origin, use/dual use nature of goods or services, including and disposition to end users; <i>(If applicable)</i>					
Confirmation that licenses of this nature have been obtained in the past and an expectation of obtaining all the necessary licenses should the quotation be selected; <i>(If applicable)</i>					
Quality Certificates (ISO, etc.); <i>(If applicable)</i>					
Latest Business Registration Certificate ;					
Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer) or Certificate of Exclusive Distributorship in the country (if applicable, and if Supplier is not the manufacturer);					
Evidence/Certification of Environmental Sustainability ("Green" Standards) of the Company or the Product being supplied ; <i>(If applicable)</i>					
Complete documentation, information and declaration of any goods classified or may be classified as "Dangerous Goods". <i>(If applicable)</i>					
Patent Registration Certificates (if any of technologies submitted in the quotation is patented by the Supplier); <i>(If applicable)</i>					
Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;					
References at least <b>three (3)</b> similar contracts: indicate email and telephone number for validation.					
Self-declaration in writing that the company accepts the General Terms and Conditions of the Purchase Order and the Contract.					

<sup>10</sup> Evaluation Criteria: Stage 1. 1.Preliminary Assessment: Compliance with the presentation of the documents listed in section "Documents to be submitted" and Full acceptance of the Terms and Conditions of the Purchase Order included in Annex n° 3 ;

**2b. Compliance Table - Requirements and Technical Specifications<sup>11</sup>**

LOT 1. SAXOPHONE PAD						
ITEM	DESCRIPTION	MEASURES /UND	QTY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	Professional Sax Pads with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 8mm, th 3,0 mm.	UNITY	50			
2	Professional Sax Pads with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 9mm, th 4,0 mm.	UNITY	150			
3	Professional Sax Pads with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 10 mm, th 4,0 mm.	UNITY	50			
4	Professional Sax Pads with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 10,5 mm, th 4,0 mm.	UNITY	20			
5	Professional Sax Pads with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 14,0 mm, th 4,0 mm.	UNITY	50			
6	Professional Sax Pads with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 16 mm, th 4,0 mm.	UNITY	20			
7	Professional Sax Pads with special plastic resonator treated woven felt, special waterproof brown leather, medium consistency, diameter 18mm, th 4,0 mm.	UNITY	300			
8	Professional Sax Pads with special plastic resonator, treated woven felt, special waterproof brown leather, medium consistency, diameter 20 mm, th 4,0 mm.	UNITY	50			
9	Professional Sax Pads, with special plastic resonator, treated woven felt, special waterproof brown leather,	UNITY	50			

<sup>11</sup> Evaluation Criteria: Stage 2. 2. Technical responsiveness: full compliance with the Consumables of strings instruments required for each item is checked, as specified in Annex No 1 (technical capacity / Plenum response);

	medium consistency, diameter 22 mm, th 4,0 mm.					
10	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 24 mm, th 4 mm.	UNITY	60			
11	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 26 mm, th 4,3 mm.	UNITY	50			
12	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 28 mm, th 4,3 mm.	UNITY	30			
13	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 30 mm, th 4,3 mm.	UNITY	150			
14	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 32 mm, th 4,3mm.	UNITY	30			
15	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 32,5 mm, th 4,3 mm.	UNITY	20			
16	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 33 mm th 4,3mm.	UNITY	20			
17	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 34 mm, th 4,3 mm.	UNITY	100			
18	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 36mm, th 4,3mm.	UNITY	100			
19	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency,	UNITY	100			



	plastic resonator, diameter 38 mm th.4,3mm.					
20	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 40 mm, th.4,3 mm.	UNITY	100			
21	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 42 mm, th 4,3 mm.	UNITY	100			
22	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator, diameter 44 mm, th 4,3 mm.	UNITY	80			
23	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator, diameter 46 mm, th 4,3 mm.	UNITY	50			
24	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator, diameter 48 mm, th 4,3 mm.	UNITY	80			
25	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 48,5 mm, th 4,0 mm.	UNITY	30			
26	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator, diameter 50,5 mm th 4,3 mm.	UNITY	30			
27	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator diameter 52,0 mm, th 4,3 mm.	UNITY	30			
28	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator, diameter 54 mm, th 4,3 mm.	UNITY	30			
29	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency,	UNITY	30			

	plastic resonator, diameter 60,0 mm th 4,3 mm.					
30	Professional Sax Pads with special treated woven felt, special waterproof brown leather, medium consistency, plastic resonator, diameter 64,0 mm th 4,3 mm.	UNITY	30			

LOT 2. BASSOOM PAD						
ITEM	DESCRIPTION	MEASURES /UND	QUANTITY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	Bassoon pad, special waterproof white leather, deluxe felt diameter 11,5 mm, th. 3, 5mm.	UNITY	50			
2	Bassoon pad, special waterproof white leather, deluxe felt diameter 11,7 mm, th.3,5 mm.	UNITY	50			
3	Bassoon pad, special waterproof white leather, deluxe felt diameter 12,0 mm, th. 3,4 mm.	UNITY	200			
4	Bassoon pad, special waterproof white leather, deluxe felt diameter 12,5 mm, th. 3,5 mm.	UNITY	30			
5	Bassoon pad, special waterproof white leather, deluxe felt diameter 13,5 mm, th. 3,5 mm	UNITY	30			
6	Bassoon pad, special waterproof white leather, deluxe felt diameter 14,0 mm, th. 3,5 mm.	UNITY	50			
7	bassoon pad, special waterproof white leather, deluxe felt diameter 17,0 mm, th. 3,5 mm.	UNITY	20			
8	Bassoon pad, special waterproof white leather, deluxe felt diameter 19,6 mm, th. 4,0 mm.	UNITY	20			
9	Bassoon pad, special waterproof white leather, deluxe felt diameter 21 mm, th. 4,1 mm.	UNITY	200			
10	Bassoon pad, special waterproof white leather, deluxe felt diameter 22 mm, th. 4,5 mm.	UNITY	20			
11	Bassoon pad, special waterproof white leather, deluxe felt diameter 22,5 mm, th 4,5 mm.	UNITY	10			
12	bassoon pad, special waterproof white leather, deluxe felt diameter 24 mm, th. 3,5 mm.	UNITY	200			
13	Bassoon pad, special waterproof white leather, deluxe felt diameter 24,1 mm, th. 4,5 mm.	UNITY	10			

14	Bassoon pad, special waterproof white leather, deluxe felt diameter 25,3 mm, th. 4,5mm.	UNITY	10			
15	Bassoon pad, special waterproof white leather, deluxe felt diameter 25,8 mm, th. 4,5 mm.	UNITY	10			
16	Bassoon pad, special waterproof white leather, deluxe felt diameter 25,9 mm, th. 4,5 mm.	UNITY	10			
17	Bassoon pad, special waterproof white leather, deluxe felt diameter 27 mm, th. 3, 7 mm.	UNITY	30			
18	Bassoon pad, special waterproof white leather, deluxe felt diameter 33 mm, th. 3,5 mm.	UNITY	20			

LOT 3. CLARINET PAD						
ITEM	DESCRIPTION	MEASURES /UND	QUANTITY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	Clarinet pad, special waterproof white leather, deluxe felt diameter 11,5 mm, th. 3,2 mm.	UNITY	100			
2	Clarinet pad, special waterproof white leather, deluxe felt diameter 9 mm, th. 3,0 mm.	UNITY	700			
3	Clarinet pad, special waterproof white leather, deluxe felt diameter 9 mm, th. 3,2 mm.	UNITY	60			
4	Clarinet pad, special waterproof white leather, deluxe felt diameter 10 mm, th. 3,0 mm.	UNITY	30			
5	Clarinet pad, special waterproof white leather, deluxe felt diameter 12,5 mm, th. 3,5 mm.	UNITY	30			
6	Clarinet pad, special waterproof white leather, deluxe felt diameter 13 mm, th. 3,4 mm.	UNITY	40			
7	Clarinet pad, special waterproof white leather, deluxe felt diameter 14,0 mm, th. 3,5 mm.	UNITY	40			
8	Clarinet pad, special waterproof white leather, deluxe felt, diameter 14,4 mm, th. 3,2 mm.	UNITY	100			
9	Clarinet pad, special waterproof white leather, deluxe felt diameter 14,5 mm, th. 4,0 mm.	UNITY	50			
10	Clarinet pad, special waterproof white leather, deluxe felt diameter 14,5 mm th. 4,1 mm.	UNITY	30			

11	Clarinet pad, special waterproof white leather, deluxe felt diameter 15,2 mm, th. 3,1 mm.	UNITY	10			
12	Clarinet pad, special, waterproof white leather, deluxe felt diameter 15,5 mm, th. 3,4 mm .	UNITY	30			
13	Clarinet pad, special waterproof white leather, deluxe felt diameter 16 mm, th. 3,2 mm.	UNITY	300			
14	Clarinet pad, special waterproof white leather, deluxe felt diameter 16,5 mm, th. 4,0 mm.	UNITY	60			
15	Clarinet pad, special waterproof white leather, deluxe felt diameter 17,7 mm, th. 3,3 mm.	UNITY	10			
16	Clarinet pad, special waterproof white leather, deluxe felt diameter 19 mm, th. 3,4 mm.	UNITY	20			
17	clarinet pad, special waterproof white leather, deluxe felt diameter 19,5 mm, th. 3,3 mm.	UNITY	30			
18	Clarinet pad, special waterproof white leather, deluxe felt diameter 20,0 mm, th. 4,0 mm.	UNITY	20			
19	Clarinet pad, special waterproof white leather, deluxe felt diameter 22 mm, th. 3,4 mm.	UNITY	20			
20	Clarinet pad, special waterproof white leather, deluxe felt diameter 22,5 mm, th. 4,0 mm.	UNITY	20			
21	Clarinet pad, special waterproof white leather, deluxe felt diameter 26 mm, th. 4,0 mm.	UNITY	30			
22	Clarinet pad, special waterproof white leather, deluxe felt diameter 27,2 mm, th. 4,5 mm.	UNITY	30			
23	Clarinet pad, special waterproof white leather, deluxe felt diameter 30 mm, th. 4,0 mm.	UNITY	30			
24	Clarinet pad, double bladder, <u>transparent</u> , deluxe felt diameter 8,5 mm, th.2,8 mm.	UNITY	30			
25	Clarinet pad, double bladder, <u>transparent</u> , deluxe felt diameter 9 mm, th. 3,0 mm.	UNITY	60			
26	Clarinet pad, double bladder, <u>transparent</u> , deluxe felt diameter 9,5 mm, th. 2,9 mm.	UNITY	100			
27	Clarinet pad, double bladder, <u>transparent</u> , deluxe felt diameter 10 mm, th.2,8 mm.	UNITY	1000			

28	Clarinet pad, double bladder, <u>transparent</u> , deluxe felt diameter 12,5 mm, th. 3,1 mm.	UNITY	200			
29	Clarinet pad, double bladder, <u>transparent</u> , deluxe felt diameter 15,5 mm, th.2,5 mm.	UNITY	100			
30	Clarinet pad, double bladder, <u>transparent</u> , deluxe felt diameter 17 mm, th.2,5 mm.	UNITY	400			

**LOT 4. OBOE PAD**

ITEM	DESCRIPTION	MEASURES /UND	QUANTITY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	Oboe pad, special waterproof white leather, deluxe felt diameter 13,0 mm, th 3,5 mm.	UNITY	80			
2	Oboe pad, special waterproof white leather, deluxe felt diameter 13,5 mm, th 3,0 mm.	UNITY	80			
3	Oboe pad, special waterproof white leather, deluxe felt diameter 14,0 mm, th 3,5 mm.	UNITY	80			
4	Oboe pad, special waterproof white leather, deluxe felt diameter 15,0 mm, th. 3,0 mm.	UNITY	80			
5	Oboe pad, special waterproof white leather, deluxe felt diameter 15,5 mm, th 3,0 mm.	UNITY	80			
6	Oboe pad, special waterproof white leather, deluxe felt diameter 16,2 mm, th 1,9 mm.	UNITY	80			

**LOT 5. ENGLISH HORN PAD**

ITEM	DESCRIPTION	MEASURES /UND	QUANTITY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	English horn pad, double bladder, yellow, deluxe felt diameter 12,3 mm, th.1,8 mm.	UNITY	20			
2	English horn pad, double bladder, yellow, deluxe felt diameter 14,0 mm, th.1,8 mm.	UNITY	50			
3	English horn pad, double bladder, yellow, deluxe felt diameter 15,0 mm, th.1,8 mm.	UNITY	50			

**LOT 6. FLUTE PAD**

ITEM	DESCRIPTION	MEASURES /UND	QUANTITY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	Flute Pad, double bladder, yellow, deluxe felt, without hole, diameter 12 mm, th. 2,5 mm.	UNITY	300			

2	Flute Pad, double bladder, yellow, deluxe felt, without hole, diameter 16,5 mm, th. 2,5 mm.	UNITY	300			
3	Flute Pad, double bladder, yellow, deluxe felt, without hole, diameter 18 mm, th. 2,5 mm.	UNITY	300			
4	Flute Pad, double bladder, yellow, deluxe felt, without hole diameter 18,8 mm, th. 2,5 mm.	UNITY	50			
5	Flute Pad, double bladder, yellow, deluxe felt, without hole diameter 19,5 mm, th. 2,5 mm.	UNITY	350			

**LOT 7. PICCOLO PAD**

ITEM	DESCRIPTION	MEASURES /UND	QUANTITY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	Piccolo Pad, double bladder, yellow, deluxe felt, diameter 7,7 mm, th.1,9mm.	UNITY	50			
2	Piccolo Pad, double bladder, yellow, deluxe felt, diameter 8,0 mm, th.1,9 mm.	UNITY	100			
3	Piccolo Pad, double bladder, yellow, deluxe felt, diameter 9,0 mm, th.1,9 mm.	UNITY	40			
4	Piccolo Pad, double bladder, yellow, deluxe felt, diameter 9,4 mm, th.1,9 mm.	UNITY	100			
5	Piccolo Pad, double bladder, yellow, deluxe felt, diameter 10,2 mm, th.1,9 mm.	UNITY	100			
6	Piccolo Pad, double bladder, yellow, deluxe felt, diameter 10,3 mm, th.1,9 mm.	UNITY	40			

**LOT 8. CORK PAD**

ITEM	DESCRIPTION	MEASURES /UND	QUANTITY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	Cork Pads diameter: 7 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	60			
2	Cork Pads diameter: 8 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	60			
3	Cork Pads diameter: 9 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	60			
4	Cork Pads diameter: 9 mm thickness: 3.5 mm (bag of 5 pcs.)	5 pcs BAGS	60			
5	Cork Pads diameter: 9.5 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	60			
6	Cork Pads diameter: 9.5 mm thickness: 3.5 mm (bag of 5 pcs.)	5 pcs BAGS	10			

7	Cork Pads diameter: 11 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	60			
8	Cork Pads diameter: 11 mm thickness: 3.5 mm (bag of 5 pcs.)	5 pcs BAGS	60			
9	Cork Pads diameter: 11.5 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	60			
10	Cork Pads diameter: 11.5 mm thickness: 3.5 mm (bag of 5 pcs.)	5 pcs BAGS	100			
11	Cork Pads diameter: 13 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	50			
12	Cork Pads diameter: 13.5 mm thickness: 2.5 mm (bag of 5 pcs.)	5 pcs BAGS	50			

**LOT 9. BLADES**

ITEM	DESCRIPTION	MEASURES /UND	QUANTITY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	Pressed Felt Sheet 100 X 300 X 0.5 mm Colour White	BLADES	15			
2	Pressed Felt Sheet 100 X 300 X 1.0 mm Colour White	BLADES	15			
3	Pressed Felt Sheet 100 X 300 X 1.5 mm Colour White	BLADES	15			
4	Pressed Felt Sheet 100 X 300 X 1.8 mm Colour White	BLADES	15			
5	Pressed Felt Sheet 100 X 300 X 2.0 mm Colour White	BLADES	15			

**LOT 10. NEEDLES FLAT AND ROUND**

ITEM	DESCRIPTION	MEASURES /UND	QUANTITY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	Flat Spring For Oboe Thick. 0.10mm. length 14.0mm (bag of 10 pcs.)	10 pcs BAGS	10			
2	Flat Spring For Oboe Thick. 0.10mm. length 22.0mm (bag of 10 pcs.)	10 pcs BAGS	10			
3	Flat Spring For Oboe Thick. 0.15mm. length 14.0mm (bag of 10 pcs.)	10 pcs BAGS	10			
4	Flat Spring For Oboe Thick. 0.15mm. length 22.0mm (bag of 10 pcs.)	10 pcs BAGS	10			
5	Flat Spring For Oboe Thick. 0.15mm. length 27.0mm (bag of 10 pcs.)	10 pcs BAGS	10			
6	Flat Spring For Oboe Thick. 0.20mm. length 17.6mm (bag of 10 pcs.)	10 pcs BAGS	10			
7	Flat Spring For Oboe Thick. 0.20mm. length 25.0mm (bag of 10 pcs.)	10 pcs BAGS	10			
8	Flat Spring For Oboe Thick. 0.20mm. length 33.7mm (bag of 10 pcs.)	10 pcs BAGS	10			
9	Flat Springs, blue steel, thickness: 0.25 mm length: 16.0 mm (bag of 10 pcs.)	10 pcs BAGS	10			
10	Flat Springs, blue steel, thickness: 0.25 mm length: 20.0 mm (bag of 10 pcs.)	10 pcs BAGS	10			



11	Flat Springs, blue steel, thickness: 0.25 mm length: 25.0 mm (bag of 10 pcs.)	10 pcs BAGS	10			
12	Flat Springs, blue steel, thickness: 0.25 mm length: 25.0 mm (bag of 10 pcs.)	10 pcs BAGS	10			
13	Flat Springs, blue steel, thickness: 0.25 mm length: 36.0 mm (bag of 10 pcs.)	10 pcs BAGS	10			
14	Flat Springs, blue steel, thickness: 0.25 mm length: 40.0 mm (bag of 10 pcs.)	10 pcs BAGS	10			
15	Flat Springs, blue steel, thickness: 0.30 mm length: 30.0 mm (bag of 10 pcs.)	10 pcs BAGS	10			
16	Flat Springs, blue steel, thickness: 0.40 mm length: 25.0 mm (bag of 10 pcs.)	10 pcs BAGS	10			
17	Flat Springs, blue steel, thickness: 0.40 mm length: 30.0 mm (bag of 10 pcs.)	10 pcs BAGS	10			
18	Flat Springs, blue steel, thickness: 0.30 mm length: 36.0 mm (bag of 10 pcs.)	10 pcs BAGS	10			
19	Flat Springs, blue steel, thickness: 0.30 mm length: 40.0 mm (bag of 10 pcs.)	10 pcs BAGS	10			
20	Needle Springs, diameter: 0.35 mm, length: 30 mm (bag of 25 pcs.)	25 pcs BAGS	10			
21	Needle Springs, diameter: 0.40 mm, length: 30 mm (bag of 25 pcs.)	25 pcs BAGS	10			
22	Needle Springs, diameter: 0.45 mm, length: 54 mm (bag of 25 pcs.)	25 pcs BAGS	10			
23	Needle Springs, diameter: 0.50 mm, length: 54 mm (bag of 25 pcs.)	25 pcs BAGS	10			
24	Needle Springs, diameter: 0.55 mm, length: 56 mm (bag of 25 pcs.)	25 pcs BAGS	10			
25	Needle Springs, diameter: 0.60 mm, length: 56 mm (bag of 25 pcs.)	25 pcs BAGS	10			
26	Needle Springs, diameter: 0.65 mm, length: 52 mm (bag of 25 pcs.)	25 pcs BAGS	10			
27	Needle Springs, diameter: 0.70 mm, length: 56 mm (bag of 25 pcs.)	25 pcs BAGS	10			
28	Needle Springs, diameter: 0.75 mm, length: 56 mm (bag of 25 pcs.)	25 pcs BAGS	10			
29	Needle Springs, diameter: 0.80 mm, length: 56 mm (bag of 25 pcs.)	25 pcs BAGS	10			
30	Needles Round , diameter : 0.85 mm , length :58 mm (bag 25 pcs.)	25 pcs BAGS	10			
31	Needle Springs, diameter: 0.90 mm, length: 60 mm (bag of 25 pcs.)	25 pcs BAGS	10			
32	Needle Springs, diameter: 0.95 mm, length: 56 mm (bag of 25 pcs.)	25 pcs BAGS	10			
33	Needle Springs, diameter: 1.00 mm, length: 62 mm (bag of 25 pcs.)	25 pcs BAGS	10			
34	Needle Springs, diameter: 1.10 mm, length: 55 mm (bag of 25 pcs.)	25 pcs BAGS	10			
35	Needle Springs, diameter: 1.20 mm, length: 62 mm (bag of 25 pcs.)	25 pcs BAGS	10			

36	Needle Springs, diameter: 1.30 mm, length: 62 mm (bag of 25 pcs.)	25 pcs BAGS	10			
37	Needle Springs, diameter: 1.40 mm, length: 90 mm (bag of 25 pcs.)	25 pcs BAGS	10			
38	Needle Springs, diameter: 1.60 mm, length: 90 mm (bag of 25 pcs.)	25 pcs BAGS	10			

LOT 11. HEAD CORKS						
ITEM	DESCRIPTION	MEASURES /UND	QUANTITY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	Flute Head Cork, 18.5 X 30 X 4mm hole (bag of 10 pcs.)	10 pcs BAGS	20			
2	Piccolo Head Cork 20 X 11 X 3mm hole (bag of 10 pcs.)	10 pcs BAGS	10			

LOT 12. BLADES OF NATURAL CORK						
ITEM	DESCRIPTION	MEASURES /UND	QUANTITY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	Cork Sheet: 300 X 100 mm. thickness 0.4mm	BLADES	20			
2	Cork Sheet: 300 x 100 mm. thickness 0.8mm	BLADES	20			
3	Cork Sheet: 300 x 100 mm. thickness 1.0mm	BLADES	20			
4	Cork Sheet: 300 x 100 mm. thickness 1.2mm	BLADES	20			
5	Cork Sheet: 300 x 100 mm. thickness 1.4mm	BLADES	20			
6	Cork Sheet: 300 x 100 mm. thickness 1.5mm	BLADES	20			
7	Cork Sheet: 300 x 100 mm. thickness 1.6mm	BLADES	20			
8	Cork Sheet: 300 x 100 mm. thickness 1.8mm	BLADES	20			
9	Cork Sheet: 300 x 100 mm. thickness 2.0mm	BLADES	30			
10	Cork Sheet: 300 x 100 mm. thickness 2.4mm	BLADES	40			
11	Cork Sheet: 300 x 100 mm. thickness 3.0mm	BLADES	20			
12	Cork Sheet: 300 x 100 mm. thickness 3.5mm	BLADES	15			
13	Cork Sheet: 300 x 100 mm. thickness 3.2mm	BLADES	20			
14	Cork Sheet: 300 x 100 mm. thickness 3.5mm	BLADES	10			
15	Cork Sheet: 300 x 100 mm. thickness 4.8mm	BLADES	8			
16	Cork Sheet: 300 x 100 mm. thickness 6.4mm	BLADES	8			

17	Cork Sheet: 300 x 100 mm. thickness 7.0mm	BLADES	8			
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LOT 13. BLADES OF SYNTHETIC CORK						
ITEM	DESCRIPTION	MEASURES /UND	QUANTITY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	Rubber Cork Sheet 250 x 100 x 0.5mm	BLADES	15			
2	Rubber Cork Sheet 250 x 100 x 0.7mm	BLADES	15			
3	Rubber Cork Sheet 250 x 100 x 0.8mm	BLADES	15			
4	Rubber Cork Sheet 250 x 100 x 1.0mm	BLADES	15			
5	Rubber Cork Sheet 250 x 100 x 1.2mm	BLADES	15			
6	Rubber Cork Sheet 250 x 100 x 1.5mm	BLADES	15			
7	Rubber Cork Sheet 250 x 100 x 2.0mm	BLADES	15			
8	Rubber Cork Sheet 250 x 100 x 2.5mm	BLADES	15			
9	Rubber Cork Sheet 250 x 100 x 3.0mm	BLADES	15			

LOT 14. SHIMS PAPER						
ITEM	DESCRIPTION	MEASURES /UND	QUANTITY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,03 mm hole: 6,5 mm color white (bag of 100 pcs.)	100 pcs BAGS	4			
2	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,05 mm hole: 6,5 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4			
3	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,1 mm hole: 6,5 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4			
4	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,15 mm hole: 6,5 mm color green (bag of 100 pcs.)	100 pcs BAGS	4			
5	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,2 mm hole: 6,5 mm color gray (bag of 100 pcs.)	100 pcs BAGS	4			
6	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,03 mm hole: 9,3 mm color white (bag of 100 pcs.)	100 pcs BAGS	4			
7	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,05 mm hole: 9,3 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4			
8	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,1 mm	100 pcs BAGS	4			

	hole: 9,3 mm color blue (bag of 100 pcs.)					
9	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,15 mm hole: 9,3 mm color green (bag of 100 pcs.)	100 pcs BAGS	4			
10	Flute Pad Shims (Washers), Paper, diameter: 16 mm thickness: 0,1 mm hole: 10 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4			
11	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,1 mm hole: 10 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4			
12	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,03 mm hole: 6,5 mm color white (bag of 100 pcs.)	100 pcs BAGS	4			
13	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,05 mm hole: 6,5 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4			
14	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,1 mm hole: 6,5 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4			
15	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,15 mm hole: 6,5 mm color green (bag of 100 pcs.)	100 pcs BAGS	4			
16	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,05 mm hole: 9,3 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4			
17	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,1 mm hole: 7,5 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4			
18	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,1 mm hole: 9,3 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4			
19	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,15 mm hole: 9,3 mm color green (bag of 100 pcs.)	100 pcs BAGS	4			
20	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,1 mm hole: 9,3 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4			

21	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,2 mm hole: 6,5 mm color gray (bag of 100 pcs.)	100 pcs BAGS	4			
22	Flute Pad Shims (Washers), Paper, diameter: 17,5 mm thickness: 0,03 mm hole: 9,3 mm color white (bag of 100 pcs.)	100 pcs BAGS	4			
23	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,03 mm hole: 6,5 mm color white (bag of 100 pcs.)	100 pcs BAGS	4			
24	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,03 mm hole: 9,3 mm color white (bag of 100 pcs.)	100 pcs BAGS	4			
25	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,05 mm hole: 6,5 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4			
26	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,05 mm hole: 9,3 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4			
27	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,1 mm hole: 6,5 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4			
28	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,15 mm hole: 6,5 mm color green (bag of 100 pcs.)	100 pcs BAGS	4			
29	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,15 mm hole: 9,3 mm color green (bag of 100 pcs.)	100 pcs BAGS	4			
30	Flute Pad Shims (Washers), Paper, diameter: 18,5 mm thickness: 0,2 mm hole: 6,5 mm color gray (bag of 100 pcs.)	100 pcs BAGS	4			
31	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,03 mm hole: 6,5 mm color white (bag of 100 pcs.)	100 pcs BAGS	4			
32	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,03 mm hole: 9,3 mm color white (bag of 100 pcs.)	100 pcs BAGS	4			
33	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,05 mm	100 pcs BAGS	4			

	hole: 6,5 mm color yellow (bag of 100 pcs.)					
34	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,05 mm hole: 9,3 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4			
35	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,1 mm hole: 6,5 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4			
36	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,1 mm hole: 7,5 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4			
37	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,1 mm hole: 9,3 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4			
38	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,15 mm hole: 6,5 mm color green (bag of 100 pcs.)	100 pcs BAGS	4			
39	Flute Pad Shims (Washers) Paper, diameter: 19 mm thickness: 0,15 mm hole: 9,3 mm color green (bag of 100 pcs.)	100 pcs BAGS	4			
40	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,2 mm hole: 6,5 mm color gray (bag of 100 pcs.)	100 pcs BAGS	4			
41	Flute Pad Shims (Washers), Paper, diameter: 19 mm thickness: 0,2 mm hole: 9,3 mm color gray (bag of 100 pcs.)	100 pcs BAGS	4			
42	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,03 mm hole: 6,5 mm color white (bag of 100 pcs.)	100 pcs BAGS	4			
43	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,03 mm hole: 9,3 mm color white (bag of 100 pcs.)	100 pcs BAGS	4			
44	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,05 mm hole: 6,5 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4			
45	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,05 mm hole: 9,3 mm color yellow (bag of 100 pcs.)	100 pcs BAGS	4			

46	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,1 mm hole: 6,5 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4			
47	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,1 mm hole: 9,3 mm color blue (bag of 100 pcs.)	100 pcs BAGS	4			
48	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,15 mm hole: 6,5 mm color green (bag of 100 pcs.)	100 pcs BAGS	4			
49	Flute pad shims (washers). Paper, diameter: 19,5 mm thickness: 0,15 mm hole: 9,3 mm color green (bag of 100 pcs.)	100 pcs BAGS	4			
50	Flute Pad Shims (Washers), Paper, diameter: 19,5 mm thickness: 0,2 mm hole: 6,5 mm color gray (bag of 100 pcs.)	100 pcs BAGS	4			

LOT 15. SHELLAC'S PAD						
ITEM	DESCRIPTION	MEASURES /UND	QUANTITY	COMPLIANT	NOT COMPLIANT	OBSERVATIONS
1	Stick Shellac (50g) dark brown. for flute, clarinet, sax	BARS	50			
2	Pad Cement (50g) ligh brown. for clarinet	BARS	50			
3	Stick Shellac (25g) white for oboe, bassoon.	BARS	25			



**Annex 3****General Terms and Conditions****1. ACCEPTANCE OF THE PURCHASE ORDER**

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

**2. PAYMENT**

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

**3. TAX EXEMPTION**

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

**4. RISK OF LOSS**

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

**5. EXPORT LICENCES**

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

## 6. FITNESS OF GOODS/PACKAGING

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

## 7. INSPECTION

7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.

7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

## 8. INTELLECTUAL PROPERTY INFRINGEMENT

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

## 9. RIGHTS OF UNDP

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.

9.2 Refuse to accept delivery of all or part of the goods.

9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

## 10. LATE DELIVERY

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

## 11. ASSIGNMENT AND INSOLVENCY

11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.

11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

**12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM**

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

**13. PROHIBITION ON ADVERTISING**

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

**14. CHILD LABOUR**

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

**15. MINES**

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

**16. SETTLEMENT OF DISPUTES**

**16.1 Amicable Settlement.** The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

**16.2 Arbitration.** Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

**17. PRIVILEGES AND IMMUNITIES**

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

**18. SEXUAL EXPLOITATION:**

18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

**19.0 OFFICIALS NOT TO BENEFIT:**

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

**20. AUTHORITY TO MODIFY:**

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.