

## **The Clarification Note to Bidder's queries**

### **Invitation to Bid**

#### **For Invitation to Bid for Fitting-Out Works for new UNDP Cambodia Office**

#### **Process 35-46214**

<b>No.</b>	<b>Questions</b>	<b>Answers</b>
1	Due to Cambodian public holidays, there will be 4 days off on May 10, May 13, May 15 and May 16. Please kindly consider extension of time for submission till May 23, comprising 10 working days since bid invitation.	The submission deadline has now been extended to 22 May 2017 by 11:00 a.m., local time as mentioned in the Notification of Amendment No. 2 (available on the website)
2	In Section 3a of the ITB, clause 7 – Payment Terms it is stated that “10% of the total contract shall be paid upon completion and approval of M&P (Drawings by Hong Kong Land)”. Does M&P stand for Mechanical and Plumbing? What kind of drawings are meant? shop drawings? Please advise.	M&P stands for Mechanical and Plumbing. Detailed drawings for architecture and MEP will be created by the UNDP's architect. The selected contractor will be responsible for submitting the detail MEP drawing to Hong Kong Land to review and further coordination between the drawings and their implementation following Hong Kong Land regulation. The reviewing fee will be paid to contractor based on the actual cost to be charged by Hong Kong Land.  Furthermore, the payment terms have been amended in the Notification of Amendment No 2 which is available on the UNDP website.
3	Please double check the percentage distribution for payments in clause 7 – Payment Terms, section 3a of the ITB. Now it only shows 90% of the contract value. What will the correct distribution be?	The payment terms have been amended to reflect the correct percentage distribution.
4	Section 3a, clause 10.1 – Drawings. Please confirm that a conceptual drawing / 3D render of the new unit including shop front & interior to be provided by the Architect	There is no shop front in the project (Only the entrance door). There is a mistake with the content.  3D, renderings, conceptual and detailed interior design drawings will be provided by UNDP's architect, not the Contractor. However, the contractor is responsible for shop drawings preparation.
5	Section 3a, clause 10.1 – Drawings. “The conceptual drawings will take up to 7 working days to approve) Plan and Elevation Drawings	UNDP will submit the interior conceptual drawing to Hong Kong Land for approval.

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	with accurate measurements Mechanical & Electrical Drawings". Please confirm whose scope it is.	The selected contractor shall submit the MEP detail drawing to Hong Kong Land for reviewing.
6	<u>Preliminary Work</u> I didn't item cleaning, could I add one more row for that item below item (1.09)?	Yes (bidders are obliged to go through provided information, check formulas, recalculate the quantities and add more rows if needed)
7	<u>Partition: Item 2.03</u> <b>12mm thk. Tempered with steel frame</b> , any spray paint color? Or stainless steel (as 3D), any size of that steel?	Please assume frame is going to be powder coated in light grey color. The exact NCS or RAL color will be provided in detailed stage. Size of the steel profile must support the glass.
8	<u>Partition: Item 2.08</u> <b>Printing sticker on wall 28m2</b> , included backing? Any detail about that? Or just sticker only?	Sticker to be provided on one side of the partition. Please assume 30% of the glass partition is going to be covered by sticker.
9	<u>Partition: Item 2.10</u> <b>To install cover glass</b> , can you give more detail on this? How thick of that glass? Tempered? Frameless or with steel frame?	Frameless glass on the wall is supposed to create writeable surface.  The glass shall be tempered and safe, in case of being broken office staff will not get hurt.
10	<u>Partition: Item 2.11</u> <b>Megetic laminate</b> , Or Magnetic laminate?	Magnetic laminate
11	<u>Doors: item 3.00</u> <b>Access control</b> , include here or exclude? Because I see in <b>MEP Works</b> has Access Control item already, are they include there already?	The way of items calculation belongs to the bidder. Access control door require coordination between supply and MEP works. Please consider supplying door as a part of civil work and MEP as installation item only.
12	<u>Doors: item 3.02</u> <b>Access control</b> , include here or exclude? Because I see in <b>MEP Works</b> has Access Control item already, Are they included there already?	Please see reply to item 3.00
14	<u>Partition: item 3.03</u> <b>10mm thk. Tempered glass</b> , I see your item (2.03) use 12mm thk. Tempered glass so you use door panel 10mm thk. Is that ok?	Proposed solutions have to be safe and feasible. If the contractor advises to use 12mm glass for the door system, please propose.

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15	<p>In the tender documents, it is mentioned "Lump sum contract".</p> <p><b>Please confirm that the quantity is based on drawings and UNDP Concept design.</b></p> <p>Note: we found some items that have been shown on the drawings, but are not in BOQ table.</p> <p>In this case what documents are prevailing: the drawings or the BOQ? what should be the base for our calculation</p>	<p>Yes, this is the "lump sum contract" and all quantities are provided in the 1<sup>st</sup> revised Bill of Quantities and Price Schedule Form (in PDF file) as attached in the "Notification of Amendment No.1" posting on the website. However, the Quantities mentioned in the 1<sup>st</sup> revised BoQ is estimate only. Hence, the final price for the lump sum is aggregated based on all provided documents: concept drawings, rendering and BoQ (which includes additional details compared to autocad files).</p> <p>Bidder has option to propose its quantities in the Price Schedule Form based on its review of all relevant documents.</p>
16	<p>Please provide doors detail drawing and their hardware.</p>	<p>Detailed drawings are under development and will be provided to the contractor.</p>