

#	Question	Answer
1.	Is the analysis report expected to be both in Arabic and English by the end of the project period (8 weeks)? Since according to our experience 8 weeks are sufficient only for preparing and confirming a one language draft, so would it be possible to submit the second language report afterwards?	Arabic report could be submitted later at no cost extension
2.	Regarding the “List and Description of Expected Outputs to be Delivered” in page 3, the data to be collected and the job matching table will be ready within 2 weeks, however from our experience, the first three reports are not expected to be performed during two weeks from signing the contract, accordingly we will be suggesting a different timeframe, please confirm.	Submission deadline could be extended till 4 th week but the deliverables should be submitted as 3 separate reports, regardless shift of the deadline submission the overall deadline for contract will remain the same.
3.	List of position titles/ job types this project will cover	<p>There are four divisions to current consultants:</p> <ol style="list-style-type: none"> Academic Degree <ul style="list-style-type: none"> Level one: University degree Level two: Masters Level three: PhD Duration of assignment: <ul style="list-style-type: none"> Short term (30 days and less) Long term (30 days and over) Year of Experience <ul style="list-style-type: none"> Less than 5 Years 5 and less than 10 years 10 years and over Engagement type: <ul style="list-style-type: none"> Full time or part time engagement
4.	Number of positions will be covered in this project	This is related to consultancy positions; it is for consultants from different levels of experience and specialties, current number of consultants involved is 29 consultants, and those in the contractual plan are 23, subject to increase based on demand. But it should be noted that the proposed consultancy classifications should be basic and applicable for all upcoming positions.

5.	Can there be a flexibility in the project timelines as we see that 8 weeks will not be sufficient	If additional weeks (max 2 weeks) work required to submit full reports additional amendment could be issued at no cost basis.
6.	The RPF propose liaising with CSC to obtain the rules and regulation on remuneration, will the UNDP assign a contact person within CSC or shall we do independently?	If needed the focal point will be appointed to facilitate the process. However, the handbook for CSC will be provided in Arabic.