

**Questions and answers upon results of pre-bidding conference, conducted on 6<sup>th</sup> of June 2017, 14-00, at the  
UNDP Ukraine office in Kyiv (28, Institutska street, OCHA Meeting room)**

**038-2017-UNDP-UKR-ITB-RPP**

**Reconstruction of administrative building of the Sloviansk city Council by an extension of the Center of  
administrative services.**

<p><b>Question 1.</b> In the provided ITB documentation, there is a draft design, but guided only by them, it is difficult to calculate the exact amount of work. Will additional project documentation be provided? Or where can it be found?</p>	<p><b>Answer 1.</b> The link to the resource on which all the project documentation for the facility is located is specified in Appendix 1. The specification, project documentation and the results of the technical survey to the tender documents, in section 3a, paragraph 7 "Technical documentation".</p> <p>Also, pay your attention to the Excel file attached to the tender documentation - BOQ (Bill of Quantity), which you will need to fill out. There is a full list of works and materials necessary for the implementation of the project. The file cells are password protected, and the only column that you need to fill in there is the unit cost. The total amount will be cleaned automatically. We recommend that you take this table very seriously and carefully.</p>
<p><b>Question 2.</b> In the event that a company can not provide materials exactly as specified in the terms of reference, can it be possible to offer analogues with the corresponding technical characteristics?</p>	<p><b>Answer 2.</b> The equivalents of the requested materials can be offered. The main thing, in this case, is the correspondence of these equivalents, to all the technical requirements specified in the terms of reference.</p>
<p><b>Question 3.</b> Is it supposed that the replacement of the material should be consistent with the author's supervision?</p>	<p><b>Answer 3.</b> At the stage of preparation and submission of proposals, the company will not implement any coordination with the author's supervision.</p> <p>These reconciliations will be necessary in case of any changes / additions already at the stage of implementation of the contract with the winning company.</p>
<p><b>Question 4.</b> Is it necessary that all types of work are performed by one company? Or can there be different companies for different types of work, for example, capital construction, outdoor networks, internal networks?</p>	<p><b>Answer 4.</b> According to the terms of this ITB, the contract for all the works specified in the terms of reference will be concluded with one company. But, in the event that the applicant company can not perform all of the listed works on its own, it is possible to employ subcontractors to perform part of the work. In such a case, it is necessary to indicate in the bid for which types of work the subcontractors are planned to be involved, to indicate the names of the companies involved and provide letters from them, confirming their consent and readiness to perform the work, in accordance with the approved plan, if the applicant company wins the ITB. In addition, if the performance of the work of the sub-contracting company requires the availability of licenses, copies of these licenses must also be attached to the tenderer's proposal.</p>
<p><b>Question 5.</b> Under the necessary guarantee, in this ITB is meant a bank guarantee, which is 10% of the value of the contract?</p>	<p><b>Answer 5.</b> Yes. Bank guarantee for 10% of the contract value and the validity period for the whole period of work performance, including the warranty obligations of the Contractor in 12 months from the date of commissioning of the facility, and before the expiration of 30 days from the date of issue of the UNDP performance certificate of the complete provision of services by the Contractor. A document confirming such a guarantee is provided by the bank at the request of</p>

	<p>the applicant company. This is a guarantee for UNDP in case the supplier defaults on its obligations under the project, as described in sections 46 CERTIFICATE OF COMPLETION OF WORKS IN THE PRINCIPAL AND 47 GUARANTEE OBLIGATIONS IN THE SAMPLE OF THE CONTRACT FOR CIVIL WORKS, which is part of the ITB documentation.</p>
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