

Additional Questions and Responses

RFP# 2017/RPOC/UNDP/MMR/PN/055

Provision of Executive and Middle Management Training, Myanmar Parliament

Response Date: 19 June 2017 (5:30 Pm)

No .	Question Received Date	Queries about the RFP	Response from UNDP
1	June 19, 2017	<p>Regarding the contract term and personnel, is it correct that personnel only need be available for those dates within the contract when we would plan to deploy them? For instance, if one of the trainers will only be used for the middle management training but will be working elsewhere the week of the executive training when not being deployed by us, is that ok?</p> <p>I also believe we are still waiting to receive a copy of Appendix C – Hluttaw strategic plan - which is not accessible in the RFP as is stated.</p>	<p><i>Personnel only need to be available for the dates you plan to deploy them for. However, you need to consider that if the training schedule or training arrangements should change, the contracted agency would still be obliged to provide appropriate training personnel at the time their inputs are required.</i></p>
2	June 19, 2017	<p>Please allow me to raise your attention to the Point 2.9. Statement of Full Disclosure of Section 2: Approach and Implementation Plan of Section 6: Technical Proposal Form.</p> <p>The Statement of Full Disclosure is not available in Section 4: Proposal Submission Form. Kindly re-upload the documents with the Statement of Full Disclosure.</p>	<p>Noe Available on http://procurement-notices.undp.org/view_notice.cfm?notice_id=38223</p>
3	June 19, 2017	<p>We have the following questions regarding the terms of reference:</p> <ol style="list-style-type: none"> 3.1 Schedule of payments for deliverables indicate in column 3 the “Estimated duration to complete”. Is this to be understood as input days from the consultant at the same time (totalling to 37 input days for the financial offer)? The training courses are expected to have up to 35 and 80 participants. How many trainers do you expect to implement the training (before the background that a 	<p>1. <i>This is the number of days that we estimate will be necessary for the contracted agency to complete the stated deliverable.</i></p> <p><u>For the rest questions</u></p>

		<p>participants centred, practical training improving skills can hardly be implemented by one trainer for 80 participants in parallel?</p> <p>3. Will interpretation during workshops be consecutive or simultaneous (training content depends on this as consecutive interpretation allows for less input) ?</p> <p>4. Will interpretation also be provided by UNDP and its partners for the online coaching?</p> <p>a. If so, also for a related platform and its contents material or is “simple Skype coaching” to be implemented?</p>	<p><i>Please refer the meeting minutes Q&A of Pre-Bid meeting</i></p> <p><i>Available on :</i> http://procurement-notices.undp.org/view_notice.cfm?notice_id=38223</p>
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