Government of Rwanda/UNDP/UNEP Poverty and Environment Initiative Rwanda

TERMS OF REFERENCE

Technical Advisor: PEI, Rwanda

1. BACKGROUND

UNDP and UNEP have supported national efforts on inclusive and sustainable poverty reduction under the Economic Development and Poverty Reduction Strategy (EDPRS) through the UNDP/UNEP Poverty and Environment Initiative (PEI) since 2005. The PEI Project aim was to enhance the contribution of sound environmental management to poverty reduction, sustainable economic growth and achievement of MDGs. Phase II (2010-2011) supported the integration of environment into national policy and district planning, policy and budget processes to implement the EDPRS. The focus was on longer term capacity development to more fully integrate environmental sustainability in development planning and investment at national, sector and decentralized levels in the context of EDPRS implementation and monitoring.

Recent evaluation and stock taking exercises indicate that more support is required in the area of raising awareness of poverty and environment linkages at sector and sub national levels; enhancing institutional capacity to integrate poverty, environment and climate change issues in planning, budgeting and monitoring systems and development programmes at sector level and achieving substantively increased investment in inclusive and environmentally sustainable growth. The review and development of the Vision 2020 and EDPRS II along with the development of DDPs that are critical to implementation of the new EDPRS are important opportunities to ensure equitable and sustainable growth is effectively addressed with key results, indicators and proposed investment.

The current project (2012-2013) builds on the achievements of Phase I and II and aims to enhance the contribution of sound environmental management to poverty reduction, sustainable economic growth and the achievement of the Millennium Development Goals. Proposed investments would focus on deepening the gains from the previous phase in four key areas:

1) Contribution, in collaboration with MINECOFIN and other partners, to the formulation of EDPRS II, and review of Vision 2020 including the identification of new poverty and environment targets and strengthened M&E framework for monitoring implementation;
2) Strengthening the capacity of REMA/MINIRENA, MINECOFIN, MINAGRI, MININFRA, MINALOC and MINICOM to integrate environmental sustainability, poverty reduction and climate change resilient development objectives and targets in planning, budgeting, and monitoring systems at national, sector and local levels;
3) Using lessons learned from successful local level demonstration projects that integrate livelihoods and environmental sustainability to influence local level planning and implementation as well as policy and decision making processes at national level to increase investment in inclusive and sustainable growth; and
4) Supporting the development of sustainable investment frameworks for climate change adaptation, mitigation and enhanced utilization of environment and natural resources in support of sustainable growth and poverty reduction.

2. OBJECTIVE

The Technical Advisor will provide technical advisory services and support national capacity development to integrate sustainable utilization of Rwanda's environment and natural resources in national development policy processes for poverty reduction and the achievement of national sustainable development objectives including the Economic Development and Poverty Reduction Strategy II (EDPRS II). The TA will support the implementation of the Poverty and Environment Initiative Rwanda Programme (2012-2013) coordinated by Rwanda Environment Management Authority (REMA) in partnership with the Ministry of Environment and Natural Resources and Ministry of Finance and Economic Planning.

The Technical Advisor will be part of the PEI Programme management unit based in REMA, reporting to the Director General REMA and the Manager PEI Africa. The Technical Advisor will be supported by, and shall work in close collaboration with UNDP Rwanda, Ministry of Finance and Economic Planning and the UNDP-UNEP PEI Africa Team in Nairobi. The TA will also interact with other UN agencies in Rwanda and provide technical inputs to the UN and Donor coordination mechanisms and support development of the United Nations Development Assistance Plan (UNDAP, 2013-2017).

3. SCOPE OF WORK

The Technical Advisor will provide advisory and capacity development support to the implementation of the Rwanda PEI:

- In close collaboration with the National Project Manager, support project monitoring, reporting and evaluation for Rwanda's PEI project;
- Provide technical support to mainstreaming environment in sectors and at sub-national levels by consolidating and building on lessons learnt from the pilot sectors of Agriculture, Energy and Private sector and Industry and pilot demonstration projects;
- Support capacity building in environment mainstreaming and PE monitoring for national actors including Parliamentarians, sector and district planners, CSOs, research and academic institutions and private sector;
- Maintain close links with the relevant ongoing poverty and environment related projects in other Ministries, other UN organisations and development partners and continue to mobilise further financial support;
- Ensure that the project is informed by lessons learned from the wider poverty and environment community and that experience from the Rwanda PEI is shared with the wider development community;
- Collaborate with and support the work being done by GoR and local/international organisations regarding long term investment in climate change and environment while ensuring equitable and inclusive growth.

Duties and Responsibilities

Under the overall supervision of the Director General of REMA and closely liaising with the relevant Director Generals of MINECOFIN as well as UNDP Rwanda and UNEP, the Technical Advisor shall undertake the following tasks:

1. Provide technical advisory services to the **formulation of EDPRS II and review of Vision 2020**:
    a. Provide technical advice to the preparation of the EDPRS II and Vision documents

   b. Provide technical advice to the review of the M&E Framework for EDPRS II and Vision (integration of poverty and environment targets at national and sector levels)
   c. Provide technical advice to MINECOFIN;

2. Strengthen **capacity to integrate environmental sustainability, poverty reduction and climate change resilience** in planning, budgeting, and monitoring systems at sector level:
   a. Provide advice in assessing capacity gaps relating to mainstreaming equitable and environmentally sustainable use of natural resources;
   b. Provide guidance in organizing such capacity building activities by developing Capacity development proposals to ensure sustained integration of environment into development processes
   c. Carry out capacity development activities targeted at REMA/MINIRENA, MINECOFIN, MINAGRI, MININFRA, MINALOC and MINICOM and follow up on use/application.

3. **Consolidate lessons learned** from local level demonstration projects
   a. Identify lessons learned on integrating livelihoods and environmental sustainability to influence local level planning and implementation
   b. Identify lessons learned to influence policy and decision making processes at national level to increase investment in inclusive and sustainable growth.

4. **Promote sustainable investment** frameworks for CC and Environment
   a. Support the resource mobilisation framework for CC, environment and natural resources in support of sustainable growth and poverty reduction (FONERWA).

5. **Support coordination of ENR Sector Working Group** and promote UN and donor collaboration
   a. Provide key coordination support to the ENR Sector Working Group;
   b. Keep in-country donors fully briefed on PEI progress sand work to raise additional resources for Poverty-Environment Mainstreaming from development partners, private sector and CSOs;
   c. Ensure that the Rwanda PEI participates in activities of the global UNDP-UNEP Poverty Environment Initiative;
   d. Ensure that the Rwanda PEI is informed by international best practice and identify opportunities for Rwanda PEI Team to participate in international fora on poverty and environment;
   e. Facilitate improved coordination of various UNDP and UNEP activities related to environment, natural resources and climate change in Rwanda;
   f. Provide technical support to the Rwanda UNDAP development process.

6. **Project implementation** support:
   a. Provide technical oversight to implementation of project activities;
   b. Contribute to stakeholder consultations;
   c. Assist in preparation of quarterly, annual and financial reports, with a special view to capturing lessons learned and best practices for improving project performance;
   d. Produce monthly progress reports on environment mainstreaming activities and results at sector and national levels.

Deliverables (Outputs)

- Technical inputs to the development of EDPRS II, Vision 2020 and UNDAP provided including poverty and environment targets and indicators at national and sector levels;
- Training and on-the-job support provided to MINECOFIN, sectors, private sector and NGOs on mainstreaming environment into planning, budgeting and implementation processes provided;
- Guidance manual on integrated poverty reduction, environment and climate resilient planning at local level produced;
- Briefings on PEI achievements and lessons learned to ENR Sector working group and donors;
- Sustainable investment framework for CC and ENR promoted (resource mobilisation strategy for FONERWA);
- Monthly PEI progress reports on environment mainstreaming activities at the national and local levels to include an update on donor liaison;
- Final report on lessons and best practices for sustained sector engagement for integrating poverty and environment in planning, budgeting and monitoring.

4. QUALIFICATIONS

- Masters degree in a relevant field such as Environmental Economics, Agricultural Economics and Natural Resources Management. Bachelors degree with at-least 7 (seven) years experience will be considered in lieu of a Masters degree;
- Minimum five years work experience in related fields such as integrating environmental sustainability in poverty reduction strategies, budgeting for the environment sector including public environmental expenditure reviews, environmental fiscal reform, , Green Accounting and Payment for ecosystem services;
- Good understanding of the poverty-environment context in Rwanda;
- Good understanding of international experience and best practice in the mainstreaming of cross-cutting issues into national development processes including budgets;
- Strong background in development of environmental indicators and data analysis;
- Strong interpersonal skills with ability to multi-task and establish and maintain effective work relationships with people of broad cultural backgrounds;
- Ability to work as part of a team as well as take initiative to work independently where necessary;
- Excellent communication skills with ability to express ideas clearly, concisely and effectively, both orally and in writing;
- Fluent spoken and written English and/or French;
- Computer literacy in full Microsoft Office and other office based technology equipment.

Desirable

- Knowledge of Kinyarwanda;
- Experience of working with UN systems and other development partnerships;
- Experience in Sub-Saharan Africa and specifically in Rwanda.

5. REMUNERATION AND OTHER CONSIDERATIONS

A contract based on a daily rate will be issued (official working days in a week will exclude official holidays and week-ends).

The successful candidate will start his/her assignment as soon as possible following the completion of the recruitment process.

The duration of assignment will be one year.

6. SUBMISSIONS

All applications should include:

1. A detailed CV and fully completed P11 form with at-least 3 professional references;
2. A cover note – one page detailing why the applicant thinks s/he is best placed to undertake the assignment.

Applications should be submitted by e-mail to **facility.unpei@unpei.org** with the subject line "**Technical Advisor PEI Rwanda"** by **11 May 2012.** Incomplete applications and/or applications received after the deadline shall not be taken into consideration.