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QUESTIONS & ANSWERS
AMENDMENT TO THE RFP

RFP/UNDP/CSA/011/2017

Assignment Name:

Provision of Security Guard Services for UN Premises Located within Jakarta, Bogor, Depok, Tangerang and Bekasi (Jabodetabek)

Closing Date:

4 July 2017 at 17.00 (Jakarta Local Time, GMT+7)

TO ALL INTERESTED BIDDERS

No.		Introduction and Guidance
Information		Following questions received through email Bidders were encouraged to carefully read the RFP document before preparing the offer and to check regularly UNDP website for any update/amendment to this tender document
1.	Q	Refer to the vendor form available as attachment, we don't understand about UN information on Section 1; who is the requesting person and how we get vendor's Atlas number?
	A	Please fill out the questions from section 3 until finish
2.	Q	<ul style="list-style-type: none">For the contract start on 1 October 2017, is the price for January 2018 will increase based on UMK increment from government?The price consideration must be fill out for Max. % if follow UMK actual?
	A	<ul style="list-style-type: none">Yes, based on the agreed formulaYes
3.	Q	In Financial Proposal; cost breakdown by cost component, is the <i>Health Insurance included spouse and kids for outpatient and</i>

		<i>hospitalized</i> is mandatory event the personnel has already covered by BPJS, if yes, what level of insurance?
	A	Yes, the company should be able to determine level of insurance <i>*Please refer to Amendment to the RFP below</i>
4.	Q	Is severance payment mandatory? If the personnel is under contract basis?
	A	It is optional
5.	Q	Regarding to the draft of contract, is it still negotiable?
	A	Compliance to the propose contract is part of the criteria of evaluation
6.	Q	<p>We have read the MoM but we are still a little confused on the clarification of the pricing question as we understand it from the meeting on 15 June.</p> <p>We understand from that meeting that the pricing in the second and third year needs only mention a totally fixed pricing for the three year duration (first option); Or a fixed increase ONLY for management fee (second option). Increases in salaries will automatically follow the Government's announcement each year.</p> <p>However, on reading your guideline on page 52 of the Financial Proposal form, the second option seems to imply a fixed increase for the WHOLE quotation which implies not necessary following the Government's announced increase.</p>
	A	You can give range of increased which will caused by increase of UMP
Amendment to the RFP	1	Tender document; Section 7: Financial Proposal For; Page 52; B. Cost breakdown by cost component point no. 6 should be written as: Health Insurance for spouse and kids for outpatient and hospitalized

Jakarta, 28 June 2017