

<b>PROJECT:</b> Tall Abbas El Gharbi – Sewage Network Phase 2	<b>EMPLOYER:</b> UNDP	<b>LTA/SITE ENGINEER:</b> LHSP Program	<b>CONTRACTOR:</b>
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## MINUTES OF MEETING

Type of Meeting:	Site Visit-Tender Stage
Meeting No.:	Tall Abbas El Gharbi – Sewage Network Phase 2 /Aakkar/2017/MDM # 1
Meeting Location:	Tall Abbas El Gharbi
Meeting Date:	June 23, 2017
Meeting Time:	11:00 am
Project Duration:	4 Months
Progress:	-
Delay:	-

This confirms and records our interpretation of the discussions, which occurred and our understanding reached during this meeting. Unless notified in writing within 48 hours of the date below, it shall be assumed that the following interpretation or description is complete and accurate and form part of our contract documents that to be followed by all parties.

Items	Description	Action	Remarque
Meeting start up and briefing	<p>The meeting started at Tall Abbas municipality building and all participant identified themselves.</p> <p>A briefing of the project was given to the interested bidder by the UNDP Engineer.</p>		<p>All attendees moved afterwards to the site location.</p>
	<p>All interested bidders were shown the site location by the UNDP team and the following was clarified:</p> <ul style="list-style-type: none"> <li>The project contains lift stations with mechanical fittings, the contractor shall provide details of the fittings and equipment for approval prior implementation</li> </ul>	<p>The winning bidder is required to have qualified personnel on a full-time basis on site as listed in the bidding documents</p>	<p>In the BOQ posted online, "Item 2.2- A" the trench excavation should be for a 80mm Ductile Iron pipe and not for a 50 mm ductile iron pipe as listed in the BOQ. This flaw was cleared to the attendees and shall</p>

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	<ul style="list-style-type: none"> <li>• During implementation, no trench shall be left open overnight and daily follow up should take place with the municipality to provide smooth traffic flow.</li> <li>• Some lines are to be implemented in narrow street which require continuous follow up with the municipality during implementation</li> <li>• The contracted bidder shall stick to the tender drawings while implementing the project and any proposed alteration shall be approved by the Engineer.</li> </ul>		<p>not affect the overall pricing of the project.</p> <p>All questions were answered on site by UNDP engineering team and the meeting was dismissed.</p>
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