



## INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

### INTERNATIONAL CONSULTANT

#### INDIVIDUAL INTERNATIONAL CONSULTANT FOR TERMINAL EVALUATION (TE) OF THE STRENGTHENING THE PROTECTED AREA NETWORK IN SOUTHERN TANZANIA: IMPROVING THE EFFECTIVENESS OF NATIONAL PARKS IN ADDRESSING THREATS TO BIODIVERSITY

Date: 19 July 2017

**Procurement Notice No.:** IC/TZA/2017/UNDP- 022

**Duty Station:** Dar Es Salaam, Iringa, Mbeya and possibly Arusha & Dodoma

**Eligibility:** International Consultant (Women are highly encouraged to apply)

#### Description of the assignment

An individual consultant is sought to conduct a Terminal Evaluation (TE) for the above-mentioned project. This evaluation shall be conducted according to guidance, rules and procedures established by UNDP and GEF as reflected in the UNDP Evaluation Guidance for GEF Financed Projects. The evaluation process will revolve around the focus of the project which was on:

- A working model for integrating management of NPs and wider productive landscapes is piloted and adapted in 7 Districts in Southern Tanzania and secures wildlife corridors and dispersal areas covering over 39,000 km<sup>2</sup> in the Greater Ruaha and Greater Kitulo-Kipengere ecological landscapes
- Integrated landscape management approach is replicated by TANAPA in at least one additional ecological landscape in southern Tanzania.
- No net loss of natural habitat in major habitat blocks identified as critical for wildlife dispersal and at least 40% reduction in hunting pressures in these blocks.
- PAs expanded to encompass two ecologically sensitive wildlife corridor areas linking Kitulo NP to Mt Rungwe and to Mpanga Kipengere Game Reserve), creating a linked 'Greater Kitulo-Kipengere landscape' totaling over 2,000 km<sup>2</sup>.

For a detailed description of the assignment, see the Terms of Reference.

**Project name:** Strengthening the Protected Area Network in Southern Tanzania: Improving the Effectiveness of National Parks in Addressing Threats to Biodiversity

**Period of assignment/services:** 30 Working Days

Separate technical and financial proposals detailing understanding of the TOR, Assignment methodology and work plan should be submitted through; [icprocurement.tz@undp.org](mailto:icprocurement.tz@undp.org) not later than Wednesday 02 August 2017 at 11:00 hrs. (Local time):

#### **IMPORTANT NOTE:**

The reference of the IC Procurement Notice No. **IC/TZA/2017/UNDP-022 INDIVIDUAL INTERNATIONAL CONSULTANT FOR TERMINAL EVALUATION (TE) OF THE STRENGTHENING THE PROTECTED AREA NETWORK IN SOUTHERN TANZANIA: IMPROVING THE EFFECTIVENESS OF NATIONAL PARKS IN ADDRESSING THREATS TO BIODIVERSITY** should be indicated on all correspondences.

Any request for clarification must be sent in writing, or by standard electronic communication to the e-mail address: [tenders.tz@undp.org](mailto:tenders.tz@undp.org). UNDP Tanzania will respond in writing or by standard electronic mail to the requestor and share the answer with all invited offerors without identifying the source of inquiry. Please Quote/Ref/: **IC/TZA/2017/UNDP-022 (INDIVIDUAL INTERNATIONAL CONSULTANT FOR TERMINAL EVALUATION (TE) OF THE STRENGTHENING THE PROTECTED AREA NETWORK IN SOUTHERN TANZANIA: IMPROVING THE EFFECTIVENESS OF NATIONAL PARKS IN ADDRESSING THREATS TO BIODIVERSITY)** in all inquiries.

## 1. BACKGROUND

The project was designed to increase the effectiveness of the National Parks in protecting biodiversity and provide for the long-term ecological, social and financial sustainability of that system. The focus was on the new and developing Southern Circuit of Tanzania's National Parks, reflecting the fact that with some exceptions, the management effectiveness of NPs in this region remained sub-optimal, relative to the Government's desired levels and tourism numbers remained low. The project aims to increase the effectiveness of the National Parks in protecting biodiversity and provide for the long-term ecological, social and financial sustainability of that system that are able to reduce anthropogenic pressures on the sites and secure biodiversity status within them. The project has been designed to address PA management barriers of (a) a lack of proper connectivity between isolated PAs, for larger mammal movements and to buffer against climate change impacts and (b) lack of management capacity and financial planning to bring people to the area and to prevent the various threats to the area through two complementary components namely:

1. **Integrating Management of NPs and Broader Landscapes:** This first component entailed the creation of active and functioning inter-sectoral District land management coordination mechanism between TANAPA, district authorities and the Wildlife Division (WD) and involved planning, implementation, and monitoring by key state and civil society partners on biodiversity management measures for the Greater Ruaha Landscape (37,000km<sup>2</sup>) and Greater Kitulo-Kipengere Landscape (2,150k m<sup>2</sup>). This approach would secure PAs, wildlife corridors and dispersal areas.
2. **Strengthening NP Operations:** This second component will engineer the delivery of an integrated package of PA management functions., The project will initiate financial and business planning on both landscape and individual PAs and will provide funding for basic infrastructure and field equipment across the Southern Circuit Sites

## 2. DUTIES AND RESPONSIBILITIES

For detailed information on the tasks to be performed and expected deliverables, please refer to the Terms of Reference (TOR) attached.

## 3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS:

### Academic Qualifications:

#### Profile of the National Consultant

##### Education:

- Master's degree or higher in relevant area such as Biodiversity Management, Sustainable Land or Forest Management, Environmental sciences and Natural Resources Management with minimum of 7 years of relevant professional experience

##### Experience:

- Minimum 7 years of relevant professional experience
- Knowledge of UNDP and GEF
- Previous experience with results-based monitoring and evaluation methodologies;



- Technical knowledge in the targeted focal area(s)
- Knowledge of Biodiversity Management, Wildlife Conservation Management, Environmental sciences and Natural Resources Management

#### 4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS:

**NOTE: Technical and Financial Proposals must be submitted separately. The two must NOT be combined.**

##### i. TECHNICAL PROPOSAL

Interested Individual Consultants must submit the following documents/information to demonstrate their qualifications:

- (i) Explanation on why they are the most suitable for the work.
- (ii) Provide a brief methodology on how they will approach and conduct the work.
1. **Personal CV** including past experience in similar projects and at least 3 references with valid contact details (Please clearly indicate names, valid telephone numbers and e-mail addresses of referees).

##### ii. FINANCIAL PROPOSAL

The financial proposal shall specify a **total lump sum amount**, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output (For detailed payment schedule, please refer to the TOR attached). In order to assist the Requesting Unit in the comparison of financial proposals, **the financial proposal will include a breakdown of this lump sum amount.**

##### Travel:

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expense should be agreed upon, between the respective Business Unit and individual Consultant, prior to travel and will be reimbursed.

#### Proposed format for submission of Financial Proposal:

S/N°	Item/Description	Amount (USD)
1.	Professional Fee (number of working day x Daily Rate)	
2.	Other expenses (please specify if any)	

## 5. EVALUATION METHOD

Individual Consultants will be evaluated based on the following methodology:

### **Cumulative Analysis:**

The contract will therefore be awarded to the Individual Consultant whose offer has been evaluated and determined as both:

- a) Responsive/compliant/acceptable, and
- b) Having received the highest score out of the pre-determined set of weighted technical and financial criteria specific to the solicitation:

\* Technical Criteria weight: 70%

\* Financial Criteria weight: 30%

Only candidates obtaining a minimum of 49% points in the technical evaluation will be considered for the Financial Evaluation.

Criteria	Weight	Max. Point
<b><u>Technical :</u></b>	<b><u>70%</u></b>	<b><u>70</u></b>
Minimum 7 years of relevant professional experience	10	10
Knowledge of UNDP and GEF	10	10
Previous experience with results-based monitoring and evaluation methodologies;	20	20
Technical knowledge in the targeted focal area(s)	20	20
Knowledge of Biodiversity Management, Wildlife Conservation Management, Environmental sciences and Natural Resources Management	10	10
<b><u>Financial:</u></b>	<b><u>30%</u></b>	<b><u>30</u></b>

ANNEX 1 - TERMS OF REFERENCE (TOR)

ANNEX 2 - INDIVIDUAL CONSULTANTS GENERAL TERMS AND CONDITIONS

  
David Omozuafoh  
Officer In Charge