

ITB 2017-170 – Addendum 1

Pre-bid Meeting Minutes – Addendum No 1

[ITB 2017-170:]: Lot 14C- Rehabilitation Works of Islamic University of Gaza -Phase C
(Conference Hall Building).

Issue Date: 17 July 2017

Closing Date & time: 31 July 2017 at 12.00hr.

Extended Closing Date & time: N/A

Dear Bidders,

This correspondence pertaining to the above-mentioned project should be considered as an integral part of the tender documents. Below please find the UNDP/PAPP clarifications and an official reply to all inquires raised by participant bidders following the pre-bid meeting which was held on **17th July 2017** and the site visit which was held on **17th July 2017**.

The following clarifications are considered as Addendum No. 1 to the Invitation to Bid, which shall be deemed to form and be read as part of the tender:

1. All participating Bidders shall provide all Evaluation Criteria Requirements as shown in the Invitation to Bid.
2. Unit rate in USD or ILS not including VAT. All currencies of the received bids will be converted to USD based on the UNDP prevailing rate of exchange at date of bid opening (for comparison purposes only. Resulted contract with winning contractor will reflect the currency originally quoted by the contractor.
3. Bidders are solely responsible for the change of prices of the materials in the market as well as the fluctuation of USD. UNDP will not liquidate any damages related to this subject. Unit prices shall include any Bank Charges due to payments transfer.
4. All imported materials or equipment, submitted by the contractor as substitute to the specified, will be accepted and considered equally approved as long as they are:
 - ☐ equal in quality, durability and efficiency, all to UNDP engineer judgment.
 - ☐ represented in the country by a reputable, qualified and credible agent.
5. Winning Contractor will be responsible for the submission of safety procedure plan for approval. Safety measures are an important part of the project. All workers, engineers and visitors on site shall use safety tools and wear Safety uniforms, to be all in accordance with contract Safety requirements (Section 12 of the ITB) and UNDP' Engineer instructions. The bidders shall include in their prices the provision of the necessary insurances for the project in accordance with the general terms and condition of contract, and enough to cover the expected risk in the works. As per clause 23 of the general conditions, the contractor is obligated to furnish the insurance policies before commencing the Works.
6. Working hours for the project is from 08 a.m. to 3 p.m., Sunday through Thursday. No work on Saturdays. Contractor who needs to work after these times must take the prior approval of the engineer.
7. Bidders shall furnish actual price analysis for all items in the Bill of Quantities, cash flow and time schedule.
8. The Winning Contractor shall be responsible for installing and fixing (1) signboard of size 350x200cm to be located on the place indicated by UNDP Site Engineer.

ITB 2017-170 – Addendum 1

9. A rented automatic car model 2015 at least is to be available along the project working day for the use of the supervision team only, including 1000 NIS for fuel per month. In addition to 400 NIS for communication per month.
10. Throughout the whole implementation period, **one** engineer the contractor will pay for him/her a monthly amount of **USD 800**. The engineer will be appointed by the supervision and report directly to the supervision team.
11. The Wining Contractor shall secure all materials within the mobilization period and store them in UNDP stores. The quantities delivered to the site will not exceed the consumption of activities for one day. All relevant transport expenses are deemed included within the unit price of items.
12. Mobilization period is seven days and works has to start immediately.
13. In case of failure in securing the materials, UNDP has the full right to terminate the contract without bearing financial implications.
14. The contractor must directly start the purchase of all materials in the bill of quantities within 10 days from receiving the approval of materials, and he must provide the UNDP with all the required documents, which confirm the purchase of materials with invoices, and LC of the bank. In case the contractor has delayed in issuance of purchase order for the materials, UNDP has the full right to terminate the contract without bearing financial implications.
15. In case UNDP imposes suspension longer than one (1) month on the project, only the following will be paid for:
 - Security guard for the project if needed.
 - Cost of extension of insurance policy and bank guarantees.
 - Salary of the project manager.
16. UNDP has the right to exclude any bidder who has current workload that may put the implementation of the project under high risk.
17. **The contractor should take into his consideration the local market prices for all required materials with the same specification mentioned in the contract. And the winning contractor must secure all materials from the local markets and from international markets on his own responsibility within the mobilization period and store them in his stores.**
18. The Contractor is fully responsible for the protection and preservation of the quantities supplied materials. The Contractor shall bear all relevant costs in that regards.
19. Contractor's previous and/or current performance with UNDP and any other organization is one of the main criteria in the evaluation of the contractors and can be a strong basis for refusing the bid.
20. The contractors must coordinate and arrange with all responsible parties (IUG, UNDP), regarding to the daily activities.
21. The Contractor must provide a full analysis of cost of materials and should be presented in a separate line for each item separately.
22. The Contractor must provide work plan explaining all the work activities (delivery, & installation) in parallel so that he can finish in the specified period of the project.
23. UNDP confirms that the technical staff should be engaged on site on full time basis and have the sufficient experience and capabilities of carrying out their duties. UNDP will deduct the amount of US\$ 25 for each day of the absence of any member of technical staff in the interim payments to the contractor and these discounts non-refundable.
24. The Contractor is fully responsible for the protection and preservation of the quantities supplied materials, either on-site or factories. The Contractor shall bear all relevant costs in that regards.

ITB 2017-170 – Addendum 1

25. Any debris and unused materials resulted from activities should be transferred to dump site or any location is directed by the engineer.
26. The contractor should submit detailed work plan includes traffic plan, working hours, safety measures, materials storage area, method of disposal of rubble safely and finishing works in the floors to take the approval of the supervisor engineer in coordination with the university.
27. Contractor shall take into consideration that all – direct and indirect Works and their relevant expenses required for proper implementation of the project including temporary facilities, fencing, temporary entrance, securing utilities (water, wastewater, telephone and electricity systems) as well as making access to project implementation location away from the one in use by the students and university staff such that the university is running safely without disturbance. The contractor will be accountable for all necessary equipment, materials and activities to assure the safety of people within the university buildings and vicinity, where an approved safety plan will be prerequisite to initiating activities along with installing all required components and materials necessary for safety of workers, project team as well as people at university. All relevant costs are deemed to be included in the unit price in addition to the required re-instatement Works needed to bring the original facilities to its original status before addition of temporary Works. In case of any deviation from the above regarding needed safety measures, and regarding implementation of safety plan and standards, UNDP will be obliged to stop the works immediately and consider the relevant stoppage duration as unjustified delay where liquidated damage will be applied with additional USD 100 per day. Deductions will be applied immediately from running payments for each reported violations of safety procedures by UNDP engineer.
28. Item 4.1/Bill (4)/ Aluminium & Metal Works/: the glass is 10 mm thickness which is surrounded/ covered with Aluminium section type 2000 for doors.
29. Item 4.21/Bill (4)/ Aluminium & Metal Works/: Type of Aluminium in Dome is 8400.
30. Item 4.21 /Bill (4)/ Aluminium & Metal Works/: the glass is 10 mm thickness.
31. Item 4.21 /Bill (4)/ Aluminium & Metal Works/: Size of Ceramic or Granite mosaic tile 2*5 cm.
32. Items 5.15 and 5.16/ Bill (5)/Finishing works/ the measurement will be for horizontal projection only.
33. Item 5.10// Bill (5)/Finishing works/ the size of ceramic or granite mosaic tiles is 2*5 cm.
34. Items 5.15 and 5.16/ Bill (5)/Finishing works/ the price includes dismantle of the existing theatre chairs if needed and re fix after installation of carpet (موكيت), the price also includes supply and install strips of stainless steel sheets to be fixed on angels and to connect old and new carpet (موكيت).
35. The contractor should take into consideration while pricing that there isn't enough space in university for contractor offices and stores, the contractor should secure places near the university.
36. Rates of items shall include such costs for safely measures/dismantling/ reinstalling/ demolishing/ proper storage and removal of materials/items/utilities/devices or any kind of obstacles requires to complete different contract items. The price shall also include any needed reinstatement activities to professionally work activities, the price shall also include costs for the removed of any surplus unwanted materials to locations identified by the engineer.
37. **The original Bill of quantities is hereby replaced by a revised version, attached to this addendum. Interested bidders are there required to dully fill in/ price and submit the revised version of the BOQ along with their bids. In case any bidder uses and submits the unrevised/original version of the bill of quantities, this shall cause UNDP to reject his bid as unresponsive. In case the bidder submits both versions of the BOQ, then UNDP shall consider only the revised BOQ version when evaluation his bid.**
38. Attached Details of Dome and windows.

ITB 2017-170 – Addendum 1

38. The site visit was conducted in the same day of pre-bid meeting.

Interested bidders shall acknowledge receipt of this addendum/pre-bid minutes by returning/including it, signed and stamped, with their bids.

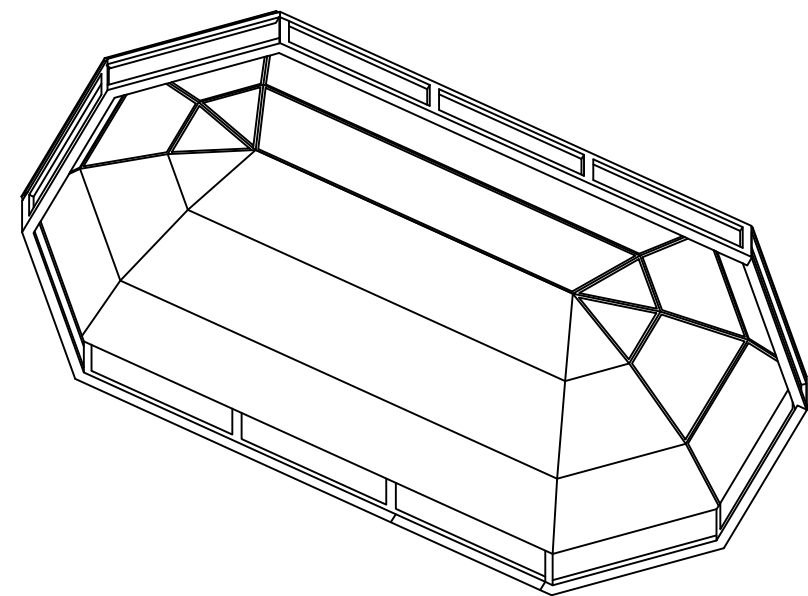
For your kind attention and reference,

Sincerely Yours,

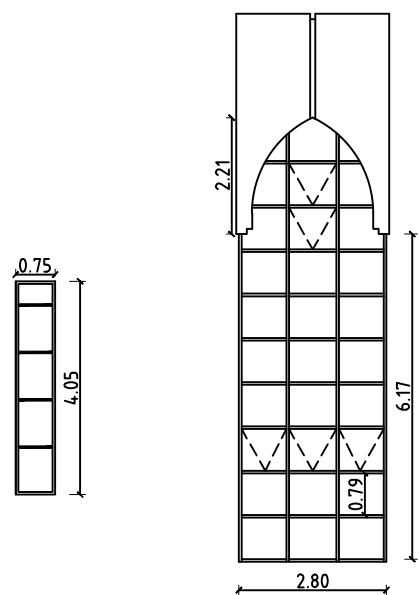
Khaled Shahwan
Officer-in-Charge

United Nations Development Programme
Programme of Assistance to the Palestinian People

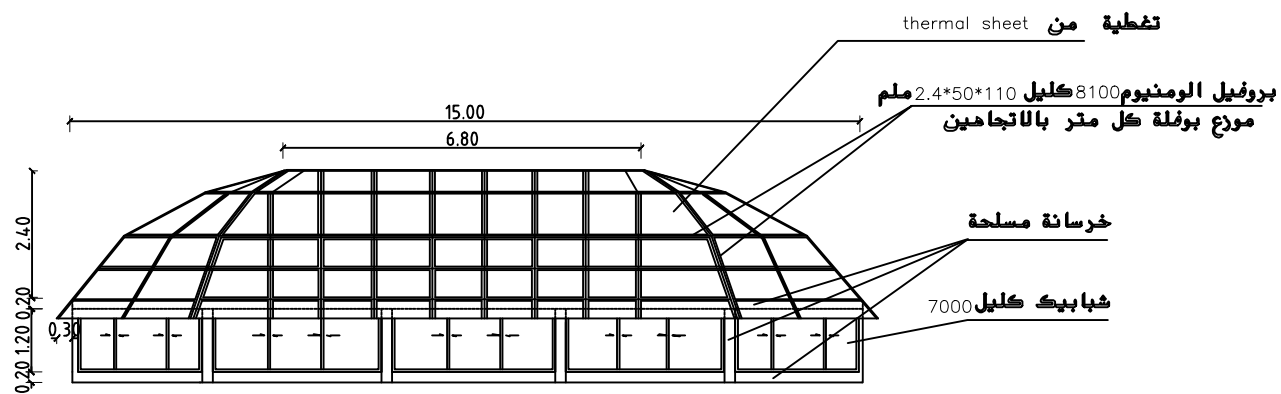




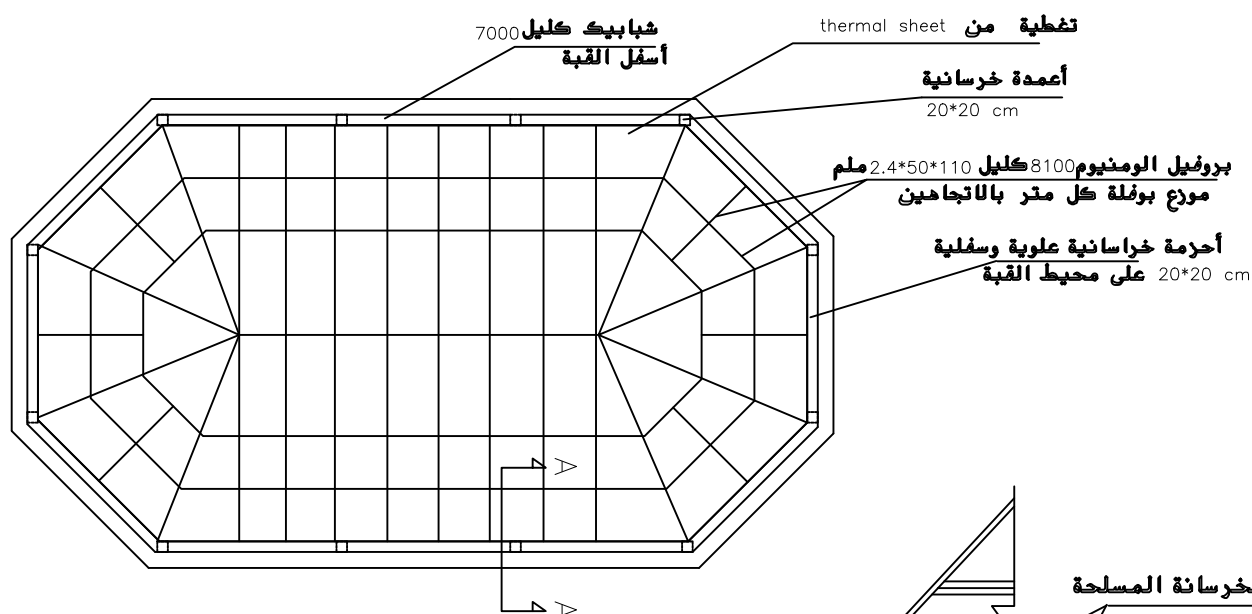
منظور القبة



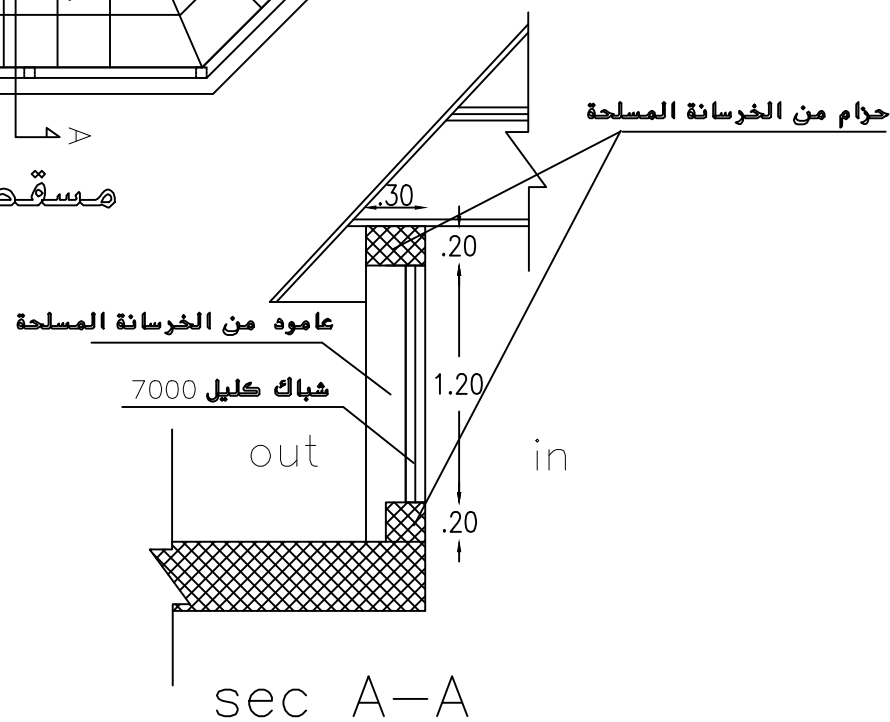
شباك الواجهة
كليل 8100



واجهة القبة



مسقط افقى للقبة



Notes:

مركز المؤتمرات والندوات
الجامعة الاسلامية بغزة

الواجهات الشمالية والجنوبية

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