

**Minutes of the Pre-bid Meeting held on 27 July 2017 regarding the RFP
For
Provision of Internet Services to UNDP Bangladesh on Long Term Agreement Basis
Reference: RFP-BD-2017-016**

Members attended the meeting:

Name	Designation
Mr. Paul Mwangi	Procurement Officer, UNDP Bangladesh
Mr. Ahmed Imran Mustafa	Head of IT- UNDP Bangladesh
Bidders	As per attached Attendance sheet.

With reference to the subject RFP issued on 23-July 2017, the invitees didn't have any query on that day, but we received some queries through e-mail. please find below the queries raised by interested bidder and answers from UNDP Bangladesh:

S/L	Queries	UNDP Response
1	It is about the distance of the Record Management Facility. It is said that the facility should be within 10 kilometers from IDB Bhaban. But unfortunately, our own warehouse is located at Gazipur which is more than 20 kilometers from IDB Bhaban.	We are sorry to inform you that we didn't mention this type of Record Management Facility in our RFP. Please be inform that if your warehouse is 20 kilometers from IDB is not an issue if you can provide us 100mb bandwidth according to pour requirement.
2	Customer premises Equipment (CPE) to be installed in BD. Can You inform us whether the customer premises device will be provided by UNDP or Vendor?	Customer premises device will be provided by the successful bidder- media converter, radio device, antenna, (modem if required).
3	Whether all vendor must submit a signed declaration (Annex-5) of RFP document?	Yes
4	Is it possible to share the Address for Administrator's connections(two) for their residence?	Pallabi and Gulshan area
5	Additional Information	If the Government of Bangladesh reduces the price of Internet bandwidth the vendor should increase the bandwidth proportionally.

Note: Above Clarifications in response to queries raised during the pre-bid meeting and amendments shall be an integral part of the RFP document and supersede the all provisions as applicable.