

Annex II.

Annex I. Application Form

1. General Information

Name of Organization	
Contact Person	
Contact Information	Address:
	Tel:
	Email:
Organization Type	<input type="checkbox"/> Non-government organization <input type="checkbox"/> Research, Educational or Academic Institution <input type="checkbox"/> Others (specify):
Are you legally registered in Kosovo?	<input type="checkbox"/> Yes <input type="checkbox"/> No If you have responded yes, please attach a copy of your registration document to the application
Institutional profile	<p>A brief description of the organization, including its registration details and relevant experience working on the thematic issues proposed; familiarity with international commitments on EAWG, experience on women's rights, gender equality and women's empowerment both at the local and national levels ;</p> <ul style="list-style-type: none">-Significant experience analyzing data and producing reports;-Ability to use Microsoft Access databases i.e. enter data, update records and fields, modify database structure, generate customized reports;-Experience programming Microsoft Access databases and other specific programs;-Ability to design the structure of the database and write appropriate interfaces (e.g. Microsoft Excel) for data entry and ensure data quality and security.-Experience in training project personnel in the use of database management software applications;-Experience in writing and maintaining database design documentation and operating manuals;-Maturity and professional ability to handle sensitive information and ability to respect the confidentiality of such information while working with UN Women and the Office of National Coordinator and other central and local level Institutions even after the contract ends.

	Capacities and experiences of key staff members
Total requested budget	The proposed intervention size and budget request must fall between a minimum indicative amount of EUR 62.000 and a maximum amount of EUR 66.000 . All currency exchanges will be calculated using the UN Operational Exchange Rate as per the date of submission of proposal.