

INVITATION TO BID

**88324 Musical Education Program of the FUNDAMUSICAL-Phase II COMPONENT:
58656 SIMON BOLIVAR SOCIAL ACTION FOR THE MUSIC**

**ITB/041/FUNDAMUSICAL/2017 - ACQUISITION OF TOOLS FOR STRING INSTRUMENTS
LUTHERIA AND WIND**

August, 2017

Section 1. Letter of Invitation

Caracas, Venezuela
August 9, 2017

ITB/041/FUNDAMUSICAL/2017 - ACQUISITION OF TOOLS FOR STRING INSTRUMENTS LUTHERIA AND WIND

Dear Mr. /Ms.,

The United Nations Development Programme (UNDP) hereby invites you to submit a Bid to this Invitation to Bid (ITB) for the above-referenced subject.

This ITB includes the following documents:

- Section 1 - This Letter of Invitation
- Section 2 - Instructions to Bidders (including Data Sheet)
- Section 3 - Instructions to Bidders
 - a) Schedule of Requirements and Technical Specifications
 - b) Related services
- Section 4 - Bid Submission Form
- Section 5 - Documents Establishing the Eligibility and Qualifications of the Bidder
 - a) Compliance Table - Documents
- Section 6 - Technical Bid Form
- Section 7 - Price Schedule Form
- Section 8 - Form for Bid Security
- Section 9 - Form for Performance Security
- Section 10 - General Terms and Conditions of Purchase Orders

Your offer, comprising of a Technical Bid and Price Schedule, together in a sealed envelope, should be submitted in accordance with Section 2, no later than **18 August 2017 at 06:00 pm, Official Time of the Bolivarian Republic of Venezuela (GMT: -4 Hrs.).**

You are also kindly requested to submit an acknowledgment letter to UNDP advising whether your company intends to submit a Bid to the following address:

United Nations Development Programme
Avenida Francisco de Miranda, Torre HP, Piso 6, Oficina 6-A. Los Palos Grandes,
Caracas, Venezuela. Phone Number +58-212 208 4444,
E- mail: licitaciones.ven@undp.org
Attention: Adquisition Unit

If your company does not intend to submit an Offer, UNDP would appreciate your indicating the reason, for our records.

If you have received this ITB through a direct invitation by UNDP, transferring this invitation to another firm requires notifying UNDP accordingly.

Should you require any clarification, kindly communicate through contact address identified in the attached Data Sheet, as the focal point for queries on this ITB. The requests for clarification should be received by UNDP no later than 15 days before the deadline for receipt of tenders.

UNDP looks forward to receiving your Bid and thanks you in advance for your interest in UNDP procurement opportunities.

Yours sincerely,

**Adquisition Unit
UNDP – VENEZUELA**

Section 2: Instruction to Bidders

Definitions

- a) “*Bid*” refers to the Bidder’s response to the Invitation to Bid, including the Bid Submission Form, Technical Bid and Price Schedule and all other documentation attached thereto as required by the ITB.
- b) “*Bidder*” refers to any legal entity that may submit, or has submitted, a Bid for the supply of goods and provision of related services requested by UNDP.
- c) “*Contract*” refers to the legal instrument that will be signed by and between the UNDP and the successful Bidder, all the attached documents thereto, including the General Terms and Conditions (GTC) and the Appendices.
- d) “*Country*” refers to the country indicated in the Data Sheet.
- e) “*Data Sheet*” refers to such part of the Instructions to Bidders used to reflect conditions of the tendering process that are specific for the requirements of the ITB.
- f) “*Day*” refers to calendar day.
- g) “*Goods*” refer to any tangible product, commodity, article, material, wares, equipment, assets or merchandise that UNDP requires under this ITB.
- h) “*Government*” refers to the Government of the country where the goods and related services provided/rendered specified under the Contract will be delivered or undertaken.
- i) “*Instructions to Bidders*” refers to the complete set of documents which provides Bidders with all information needed and procedures to be followed in the course of preparing their Bid
- j) “*ITB*” refers to the Invitation to Bid consisting of instructions and references prepared by UNDP for purposes of selecting the best supplier or service provider to fulfil the requirement indicated in the Schedule of Requirements and Technical Specifications.
- k) “*LOI*” (Section 1 of the ITB) refers to the Letter of Invitation sent by UNDP to Bidders.
- l) “*Material Deviation*” refers to any contents or characteristics of the bid that is significantly different from an essential aspect or requirement of the ITB, and (i) substantially alters the scope and quality of the requirements; (ii) limits the rights of UNDP and/or the obligations of the offeror; and (iii) adversely impacts the fairness and principles of the procurement process, such as those that compromise the competitive position of other offerors.
- m) “*Schedule of Requirements and Technical Specifications*” refers to the document included in this ITB as Section 3 which lists the goods required by UNDP, their specifications, the related services, activities, tasks to be performed, and other information pertinent to UNDP’s receipt and acceptance of the goods.
- n) “*Services*” refers to the entire scope of tasks related or ancillary to the completion or delivery of the goods required by UNDP under the ITB.
- o) “*Supplemental Information to the ITB*” refers to a written communication issued by UNDP to prospective Bidders containing clarifications, responses to queries received from prospective Bidders, or changes to be made in the ITB, at any time after the release of the ITB but before

the deadline for the submission of Bid.

A. GENERAL

1. UNDP hereby solicits Bids as a response to this Invitation to Bid (ITB). Bidders must strictly adhere to all the requirements of this ITB. No changes, substitutions or other alterations to the rules and provisions stipulated in this ITB may be made or assumed unless it is instructed or approved in writing by UNDP in the form of Supplemental Information to the ITB.
2. Submission of a Bid shall be deemed as an acknowledgement by the Bidder that all obligations stipulated by this ITB will be met and, unless specified otherwise, the Bidder has read, understood and agreed to all the instructions in this ITB.
3. Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of any Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this ITB.
4. UNDP implements a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical practices, and obstruction. UNDP is committed to preventing, identifying and addressing all acts of fraud and corrupt practices against UNDP as well as third parties involved in UNDP activities. (See http://www.undp.org/about/transparencycdocs/UNDP_Anti_Fraud_Policy_English_FINAL_june_2011.pdf and http://www.undp.org/content/undp/en/home/operations/procurement/procurement_prot_est/ for full description of the policies)
5. In responding to this ITB, UNDP requires all Bidders to conduct themselves in a professional, objective and impartial manner, and they must at all times hold UNDP's interests paramount. Bidders must strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. All Bidders found to have a conflict of interest shall be disqualified. Without limitation on the generality of the above, Bidders, and any of their affiliates, shall be considered to have a conflict of interest with one or more parties in this solicitation process, if they:
 - 5.1 Are, or have been associated in the past, with a firm or any of its affiliates which have been engaged UNDP to provide services for the preparation of the design, Schedule of Requirements and Technical Specifications, cost analysis/estimation, and other documents to be used for the procurement of the goods and related services in this selection process;
 - 5.2 Were involved in the preparation and/or design of the programme/project related to the goods and related services requested under this ITB; or
 - 5.3 Are found to be in conflict for any other reason, as may be established by, or at the discretion of, UNDP.

In the event of any uncertainty in the interpretation of what is potentially a conflict of interest, Bidders must disclose the condition to UNDP and seek UNDP's confirmation on whether or not such conflict exists.

6. Similarly, the following must be disclosed in the Bid:
 - 6.1 Bidders who are owners, part-owners, officers, directors, controlling shareholders, or key personnel who are family of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving the goods and related services under this ITB; and

6.4 Others that could potentially lead to actual or perceived conflict of interest, collusion or unfair competition practices.

Failure of such disclosure may result in the rejection of the Bid.

7. The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered as an independent entity, the extent of Government ownership/share, receipt of subsidies, mandate, access to information in relation to this ITB, and others that may lead to undue advantage against other Bidders, and the eventual rejection of the Bid.
8. All Bidders must adhere to the UNDP Supplier Code of Conduct, which may be found at this link: <http://web.ng.undp.org/procurement/undp-supplier-code-of-conduct.pdf>

B. CONTENTS OF BID

9. Sections of Bid

Bidders are required to complete, sign and submit the following documents:

- 9.1 Bid Submission Cover Letter Form (see ITB Section 4);
- 9.2 Documents Establishing the Eligibility and Qualifications of the Bidder (see ITB Section 5);
- 9.3 Technical Bid (see prescribed form in ITB Section 6);
- 9.4 Price Schedule (see prescribed form in ITB Section 7);
- 9.5 Bid Security, if applicable (if required and as stated in the DS nos. 9-11, see prescribed Form in ITB Section 8);
- 9.6 Any attachments and/or appendices to the Bid (including all those specified under the **Data Sheet**)

10. Clarification of Bid

- 10.1 Bidders may request clarification of any of the ITB documents no later than the number of days indicated in the **Data Sheet** (DS no. 16) prior to the Bid submission date. Any request for clarification must be sent in writing via courier or through electronic means to the UNDP address indicated in the **Data Sheet** (DS no. 17). UNDP will respond in writing, transmitted by electronic means and will transmit copies of the response (including an explanation of the query but without identifying the source of inquiry) to all Bidders who have provided confirmation of their intention to submit a Bid.
- 10.2 UNDP shall endeavor to provide such responses to clarifications in an expeditious manner, but any delay in such response shall not cause an obligation on the part of UNDP to extend the submission date of the Bid, unless UNDP deems that such an extension is justified and necessary.

11. Amendment of Bid

- 11.1 At any time prior to the deadline for submission of Bid, UNDP may for any reason, such as in response to a clarification requested by a Bidder, modify the ITB in the form of a Supplemental Information to the ITB. All prospective Bidders will be notified in writing of all changes/amendments and additional instructions through Supplemental Information to the ITB and through the method specified in the **Data Sheet** (DS No. 18).

- 11.2 In order to afford prospective Bidders reasonable time to consider the amendments in preparing their Bid, UNDP may, at its discretion, extend the deadline for submission of Bid, if the nature of the amendment to the ITB justifies such an extension.

C. PREPARATION OF BID

12. Cost

The Bidder shall bear any and all costs related to the preparation and/or submission of the Bid, regardless of whether its Bid was selected or not. UNDP shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the procurement process.

13. Language

The Bid, as well as any and all related correspondence exchanged by the Bidder and UNDP, shall be written in the language (s) specified in the **Data Sheet** (DS No. 4). Any printed literature furnished by the Bidder written in a language other than the language indicated in the **Data Sheet**, must be accompanied by a translation in the preferred language indicated in the **Data Sheet**. For purposes of interpretation of the Bid, and in the event of discrepancy or inconsistency in meaning, the version translated into the preferred language shall govern. Upon conclusion of a contract, the language of the contract shall govern the relationship between the contractor and UNDP.

14. Bid Submission Form

The Bidder shall submit the Bid Submission Form using the form provided in Section 4 of this ITB.

15. Technical Bid Format and Content

Unless otherwise stated in the **Data Sheet** (DS no. 28), the Bidder shall structure the Technical Bid as follows:

- 15.1 Expertise of Firm/Organization – this section should provide details regarding management structure of the organization, organizational capability/resources, and experience of organization/firm, the list of projects/contracts (both completed and on-going, both domestic and international) which are related or similar in nature to the requirements of the ITB, manufacturing capacity of plant if Bidder is a manufacturer, authorization from the manufacturer of the goods if Bidder is not a manufacturer, and proof of financial stability and adequacy of resources to complete the delivery of goods and provision of related services required by the ITB (see ITB Clause 18 and DS No. 26 for further details). The same shall apply to any other entity participating in the ITB as a Joint Venture or Consortium.
- 15.2 Technical Specifications and Implementation Plan – this section should demonstrate the Bidder's response to the Schedule of Requirements and Technical Specifications by identifying the specific components proposed; how each of the requirements shall be met point by point; providing a detailed specification and description of the goods required, plans and drawings where needed; the essential performance characteristics, identifying the works/portions of the work that will be subcontracted; a list of the major subcontractors, and demonstrating how the bid meets or exceeds the requirements, while ensuring appropriateness of the bid to the local conditions and the rest of the project operating environment during the entire life of the goods provided. Details of technical bid must be laid out and supported by an Implementation Timetable, including Transportation and Delivery Schedule where needed, that is within the

duration of the contract as specified in the **Data Sheet** (DS Nos. 29 and 30).

Bidders must be fully aware that the goods and related services that UNDP require may be transferred, immediately or eventually, by UNDP to the Government partners, or to an entity nominated by the latter, in accordance with UNDP's policies and procedures. All bidders are therefore required to submit the following in their bids:

- a) A statement of whether any import or export licenses are required in respect of the goods to be purchased or services to be rendered, including any restrictions in the country of origin, use or dual use nature of the goods or services, including any disposition to end users;
- b) Confirmation that the Bidder has obtained license of this nature in the past, and have an expectation of obtaining all the necessary licenses, should their bid be rendered the most responsive; and
- c) Complete documentation, information and declaration of any goods classified or may be classified as "Dangerous Goods".

- 15.3 Management Structure and Key Personnel – This section should include the comprehensive curriculum vitae (CVs) of key personnel that will be assigned to support the implementation of the technical bid, clearly defining their roles and responsibilities. CVs should establish competence and demonstrate qualifications in areas relevant to the requirements of this ITB.

In complying with this section, the Bidder assures and confirms to UNDP that the personnel being nominated are available to fulfil the demands of the Contract during its stated full term. If any of the key personnel later becomes unavailable, except for unavoidable reasons such as death or medical incapacity, among other possibilities, UNDP reserves the right to render the Bid non-responsive. Any deliberate substitution of personnel arising from unavoidable reasons, including delay in the implementation of the project of programme through no fault of the Bidder, shall be made only with UNDP's acceptance of the justification for substitution, and UNDP's approval of the qualification of the replacement who shall be either of equal or superior credentials as the one being replaced.

- 15.4 Where the **Data Sheet** requires the submission of the Bid Security, the Bid Security shall be included along with the Technical Bid. The Bid Security may be forfeited by UNDP, and reject the Bid, in the event of any or any combination of the following conditions:

- a) If the Bidder withdraws its offer during the period of the Bid Validity specified in the **Data Sheet** (DS no. 11), or;
- b) If the Bid Security amount is found to be less than what is required by UNDP as indicated in the **Data Sheet** (DS no. 9), or;
- c) In the case the successful Bidder fails:
 - i. to sign the Contract after UNDP has awarded it;
 - ii. to comply with UNDP's variation of requirement, as per ITB Clause 35; or
 - iii. to furnish Performance Security, insurances, or other documents that UNDP may require as a condition to rendering effective the contract that may be awarded to the Bidder.

16. Price Schedule

The Price Schedule shall be prepared using the attached standard form (Section 7). It shall

list all major cost components associated with the goods and related services, and the detailed breakdown of such costs. All goods and services described in the Technical Bid must be priced separately on a one-to-one correspondence. Any output and activities described in the Technical Bid but not priced in the Price Schedule, shall be assumed to be included in the prices of the items or activities, as well as in the final total price of the bid.

17. Currencies

All prices shall be quoted in the currency indicated in the **Data Sheet** (DS no. 15). However, where Bids are quoted in different currencies, for the purposes of comparison of all Bid:

- 17.1 UNDP will convert the currency quoted in the Bid into the UNDP preferred currency, in accordance with the prevailing UN operational rate of exchange on the last day of submission of Bid; and
- 17.2 In the event that the Bid found to be the most responsive to the ITB requirement is quoted in another currency different from the preferred currency as per **Data Sheet** (DS no. 15), then UNDP shall reserve the right to award the contract in the currency of UNDP's preference, using the conversion method specified above.

18. Documents Establishing the Eligibility and Qualifications of the Bidder

18.1 The Bidder shall furnish documentary evidence of its status as an eligible and qualified vendor, using the forms provided under Section 5, Bidder Information Forms. In order to award a contract to a Bidder, its qualifications must be documented to UNDP's satisfactions. These include, but are not limited to the following:

- a) That, in the case of a Bidder offering to supply goods under the Contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' manufacturer or producer to supply the goods in the country of final destination;
- b) That the Bidder has the financial, technical, and production capability necessary to perform the Contract; and
- c) That, to the best of the Bidder's knowledge, it is not included in the UN 1267 List or the UN Ineligibility List, nor in any and all of UNDP's list of suspended and removed vendors.

18.2 Bids submitted by two (2) or more Bidders shall all be rejected by UNDP if they are found to have any of the following:

- a) they have at least one controlling partner, director or shareholder in common; or
- b) any one of them receive or have received any direct or indirect subsidy from the other/s; or
- c) they have the same legal representative for purposes of this ITB; or
- d) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this ITB process;
- e) they are subcontractors to each other's bid, or a subcontractor to one bid also submits another Bid under its name as lead Bidder; or
- f) an expert proposed to be in the bid of one Bidder participates in more than one Bid received for this ITB process. This condition does not apply to subcontractors being included in more than one Bid.

19. Joint Venture, Consortium or Association

If the Bidder is a group of legal entities that will form or have formed a joint venture, consortium or association at the time of the submission of the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the joint venture jointly and severally, and this shall be duly evidenced by a duly notarized Agreement among the legal entities, which shall be submitted along with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all entities that comprise the joint venture.

After the bid has been submitted to UNDP, the lead entity identified to represent the joint venture shall not be altered without the prior written consent of UNDP. Furthermore, neither the lead entity nor the member entities of the joint venture can:

- a) Submit another Bid, either in its own capacity; nor
- b) As a lead entity or a member entity for another joint venture submitting another Bid.

The description of the organization of the joint venture/consortium/association must clearly define the expected role of each of the entity in the joint venture in delivering the requirements of the ITB, both in the bid and in the Joint Venture Agreement. All entities that comprise the joint venture shall be subject to the eligibility and qualification assessment by UNDP.

Where a joint venture is presenting its track record and experience in a similar undertaking as those required in the ITB, it should present such information in the following manner:

- a) Those that were undertaken together by the joint venture; and
- b) Those that were undertaken by the individual entities of the joint venture expected to be involved in the performance of the services defined in the ITB.

Previous contracts completed by individual experts working privately but who are permanently or were temporarily associated with any of the member firms cannot be claimed as the experience of the joint venture or those of its members, but should only be claimed by the individual experts themselves in their presentation of their individual credentials.

If the Bid of a joint venture is determined by UNDP as the most responsive Bid that offers the best value for money, UNDP shall award the contract to the joint venture, in the name of its designated lead entity, who shall sign the contract for and on behalf of all the member entities.

20. Alternative Bid

Unless otherwise specified in the **Data Sheet** (DS nos. 5 and 6), alternative bid shall not be considered. Where the conditions for its acceptance are met, or justifications are clearly established, UNDP reserves the right to award a contract based on an alternative bid.

21. Validity Period

21.1 Bid shall remain valid for the period specified in the **Data Sheet** (DS no. 8), commencing on the submission deadline date also indicated in the **Data Sheet** (DS no. 21). A Bid valid for a shorter period shall be immediately rejected by UNDP and rendered non-responsive.

21.2 In exceptional circumstances, prior to the expiration of the Bid validity period, UNDP may request Bidders to extend the period of validity of their Bid. The request and the

responses shall be made in writing, and shall be considered integral to the Bid.

22. Bidder's Conference

When appropriate, a Bidder's conference will be conducted at the date, time and location specified in the **Data Sheet** (DS no. 7). All Bidders are encouraged to attend. Non-attendance, however, shall not result in disqualification of an interested Bidder. Minutes of the Bidder's conference will be either posted on the UNDP website, or disseminated to the individual firms who have registered or expressed interest with the contract, whether or not they attended the conference. No verbal statement made during the conference shall modify the terms and conditions of the ITB unless such statement is specifically written in the Minutes of the Conference, or issued/posted as an amendment in the form of a Supplemental Information to the ITB.

D. SUBMISSION AND OPENING OF BID

23. Submission

23.1 The Technical Bid and the Price Schedule **must be submitted together and sealed together in one and the same envelope**, delivered either personally, by courier, or by electronic method of transmission. If submission will not be done by electronic means, the Technical Bid and Price Schedule must be sealed together in an envelope whose external side must:

- a) Bear the name of the Bidder;
- b) Be addressed to UNDP as specified in the **Data Sheet** (DS no.20); and
- c) Bear a warning not to open before the time and date for Bid opening as specified in the **Data Sheet** (DS no. 24).

If the envelope is not sealed nor labeled as required, the Bidder shall assume the responsibility for the misplacement or premature opening of Bid due to improper sealing and labeling by the Bidder.

23.2 Bidders must submit their Bid in the manner specified in the **Data Sheet** (DS nos. 22 and 23). When the Bid is expected to be in transit for more than 24 hours, the Bidder must ensure that sufficient lead time has been provided in order to comply with UNDP's deadline for submission. UNDP shall indicate for its record that the official date and time of receiving the Bid is the actual date and time when the said Bid has physically arrived at the UNDP premises indicated in the **Data Sheet** (DS no. 20).

23.3 Bidders submitting Bid by mail or by hand shall enclose the original and each copy of the Bid, in separate sealed envelopes, duly marking each of the envelopes as "Original Bid" and the others as "Copy of Bid". The two envelopes, consisting of original and copies, shall then be sealed in an outer envelope. The number of copies required shall be as specified in the **Data Sheet** (DS no. 19). In the event of any discrepancy between the contents of the "Original Bid" and the "Copy of Bid", the contents of the original shall govern. The original version of the Bid shall be signed or initialed by the Bidder or person(s) duly authorized to commit the Bidder on every page. The authorization shall be communicated through a document evidencing such authorization issued by the highest official of the firm, or a Power of Attorney, accompanying the Bid.

23.4 Bidders must be aware that the mere act of submission of a Bid, in and of itself, implies that the Bidder accepts the General Contract Terms and Conditions of UNDP as

attached hereto as Section 11.

24. Deadline for Submission of Bid and Late Bids

Bid must be received by UNDP at the address and no later than the date and time specified in the **Data Sheet** (DS no. 20 and 21).

UNDP shall not consider any Bid that arrives after the deadline for submission of Bid. Any Bid received by UNDP after the deadline for submission of Bid shall be declared late, rejected, and returned unopened to the Bidder.

25. Withdrawal, Substitution, and Modification of Bid

- 25.1 Bidders are expected to have sole responsibility for taking steps to carefully examine in detail the full consistency of its Bid to the requirements of the ITB, keeping in mind that material deficiencies in providing information requested by UNDP, or lack clarity in the description of goods and related services to be provided, may result in the rejection of the Bid. The Bidder shall assume any responsibility regarding erroneous interpretations or conclusions made by the Bidder in the course of understanding the ITB out of the set of information furnished by UNDP.
- 25.2 A Bidder may withdraw, substitute or modify its Bid after it has been submitted by sending a written notice in accordance with ITB Clause 23, duly signed by an authorized representative, and shall include a copy of the authorization (or a Power of Attorney). The corresponding substitution or modification of the Bid must accompany the respective written notice. All notices must be received by UNDP prior to the deadline for submission and submitted in accordance with ITB Clause 23 (except that withdrawal notices do not require copies). The respective envelopes shall be clearly marked "WITHDRAWAL," "SUBSTITUTION," or "MODIFICATION".
- 25.3 Bid requested to be withdrawn shall be returned unopened to the Bidders.
- 25.4 No Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bid and the expiration of the period of Bid validity specified by the Bidder on the Bid Submission Form or any extension thereof.

26. Bid Opening

UNDP will open the Bid in the presence of an ad-hoc committee formed by UNDP of at least two (2) members. If electronic submission is permitted, any specific electronic Bid opening procedures shall be as specified in the **Data Sheet** (DS no. 23).

The Bidders' names, modifications, withdrawals, the condition of the envelope labels/seals, the number of folders/files and all other such other details as UNDP may consider appropriate, will be announced at the opening. No Bid shall be rejected at the opening stage, except for late submission, for which the Bid shall be returned unopened to the Bidder.

27. Confidentiality

Information relating to the examination, evaluation, and comparison of Bid, and the recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process, even after publication of the contract award.

Any effort by a Bidder to influence UNDP in the examination, evaluation and comparison of the Bid or contract award decisions may, at UNDP's decision, result in the rejection of its Bid.

In the event that a Bidder is unsuccessful, the Bidder may seek a meeting with UNDP for a debriefing. The purpose of the debriefing is discussing the strengths and weaknesses of the Bidder's submission, in order to assist the Bidder in improving the bid presented to UNDP. The content of other bid and how they compare to the Bidder's submission shall not be discussed.

E. EVALUATION OF BID

28. Preliminary Examination of Bid

UNDP shall examine the Bid to determine whether they are complete with respect to minimum documentary requirements, whether the documents have been properly signed, whether or not the Bidder is in the UN Security Council 1267/1989 Committee's list of terrorists and terrorist financiers, and in UNDP's list of suspended and removed vendors, and whether the Bid are generally in order, among other indicators that may be used at this stage. UNDP may reject any Bid at this stage.

29. Evaluation of Bid

29.1 UNDP shall examine the Bid to confirm that all terms and conditions under the UNDP General Terms and Conditions and Special Conditions have been accepted by the Bidder without any deviation or reservation.

29.2 The evaluation team shall review and evaluate the Bids on the basis of their responsiveness to the Schedule of Requirements and Technical Specifications and other documentation provided, applying the procedure indicated in the **Data Sheet** (DS No. 25). Absolutely no changes may be made by UNDP in the criteria after all Bids have been received.

29.1 UNDP reserves the right to undertake a post-qualification exercise, aimed at determining, to its satisfaction the validity of the information provided by the Bidder. Such post-qualification shall be fully documented and, among those that may be listed in the **Data Sheet** (DS No.33), may include, but need not be limited to, all or any combination of the following:

- a) Verification of accuracy, correctness and authenticity of the information provided by the bidder on the legal, technical and financial documents submitted;
- b) Validation of extent of compliance to the ITB requirements and evaluation criteria based on what has so far been found by the evaluation team;
- c) Inquiry and reference checking with Government entities with jurisdiction on the bidder, or any other entity that may have done business with the bidder;
- d) Inquiry and reference checking with other previous clients on the quality of performance on on-going or previous contracts completed;
- e) Physical inspection of the bidder's plant, factory, branches or other places where business transpires, with or without notice to the bidder;
- f) Testing and sampling of completed goods similar to the requirements of UNDP, where available; and
- g) Other means that UNDP may deem appropriate, at any stage within the selection process, prior to awarding the contract.

30. Clarification of Bid

To assist in the examination, evaluation and comparison of bids, UNDP may, at its discretion, ask any Bidder to clarify its Bid.

UNDP's request for clarification and the Bidder's response shall be in writing. Notwithstanding the written communication, no change in the prices or substance of the Bid shall be sought, offered, or permitted, except to provide clarification, and confirm the correction of any arithmetic errors discovered by UNDP in the evaluation of the Bid, in accordance with ITB Clause 35.

Any unsolicited clarification submitted by a Bidder in respect to its Bid, which is not a response to a request by UNDP, shall not be considered during the review and evaluation of the Bid.

31. Responsiveness of Bid

UNDP's determination of a Bid's responsiveness will be based on the contents of the Bid itself.

A substantially responsive Bid is one that conforms to all the terms, conditions, and specifications of the ITB without material deviation, reservation, or omission.

If a Bid is not substantially responsive, it shall be rejected by UNDP and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation, or omission.

32. Nonconformities, Reparable Errors and Omissions

32.1 Provided that a Bid is substantially responsive, UNDP may waive any non-conformities or omissions in the Bid that, in the opinion of UNDP, do not constitute a material deviation.

32.2 Provided that a Bid is substantially responsive, UNDP may request the Bidder to submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the Bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.

32.3 Provided that the Bid is substantially responsive, UNDP shall correct arithmetical errors as follows:

- a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of UNDP there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;
- b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to the above.

32.4 If the Bidder does not accept the correction of errors made by UNDP, its Bid shall be rejected.

F. AWARD OF CONTRACT

33 Right to Accept, Reject, or Render Non-Responsive Any or All Bid

- 33.1 UNDP reserves the right to accept or reject any Bid, to render any or all of the Bids as non-responsive, and to reject all Bids at any time prior to award of contract, without incurring any liability, or obligation to inform the affected Bidder(s) of the grounds for UNDP's action. Furthermore, UNDP is not obligated to award the contract to the lowest price offer.
- 33.2 UNDP shall also verify, and immediately reject their respective Bid, if the Bidders are found to appear in the UN's Consolidated List of Individuals and Entities with Association to Terrorist Organizations, in the List of Vendors Suspended or Removed from the UN Secretariat Procurement Division Vendor Roster, the UN Ineligibility List, and other such lists that as may be established or recognized by UNDP policy on Vendor Sanctions. (See http://www.undp.org/content/undp/en/home/operations/procurement/procurement_protest/)

34 Award Criteria

Prior to expiration of the period of Bid validity, UNDP shall award the contract to the qualified and eligible Bidder that is found to be responsive to the requirements of the Schedule of Requirements and Technical Specification, and has offered the lowest price (See DS No. 32).

35 Right to Vary Requirements at the Time of Award

At the time of award of Contract, UNDP reserves the right to vary the quantity of the goods and/or related services, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

36 Contract Signature

Within fifteen (15) days from the date of receipt of the Contract, the successful Bidder shall sign and date the Contract and return it to UNDP.

Failure of the successful Bidder to comply with the requirement of ITB Section F.3 and this provision shall constitute sufficient grounds for the annulment of the award, and forfeiture of the Bid Security if any, and on which event, UNDP may award the Contract to the Bidder with the second highest rated Bid, or call for new Bid.

37 Performance Security

A performance security, if required, shall be provided in the amount and form provided in Section 9 and by the deadline indicated in the **Data Sheet** (DS no. 14), as applicable. Where a Performance Security will be required, the submission of the said document, and the confirmation of its acceptance by UNDP, shall be a condition for the effectivity of the Contract that will be signed by and between the successful Bidder and UNDP.

38 Bank Guarantee for Advanced Payment

Except when the interests of UNDP so require, it is the UNDP's preference to make no advanced payment(s) on contracts (i.e., payments without having received any outputs). In the event that the Bidder requires an advanced payment upon contract signature, and if such request is duly accepted by UNDP, and the said advanced payment exceeds 20% of the total Bid price, or exceed the amount of USD 30,000, UNDP shall require the Bidder to

submit a Bank Guarantee in the same amount as the advanced payment. A bank guarantee for advanced payment shall be furnished in the form provided in Section 10.

39 Vendor Protest

UNDP's vendor protest procedure provides an opportunity for appeal to those persons or firms not awarded a purchase order or contract through a competitive procurement process. In the event that a Bidder believes that it was not treated fairly, the following link provides further details regarding UNDP vendor protest procedures:

<http://www.undp.org/procurement/protest.shtml>

Section 3: Instructions to Bidders

DATA SHEET

The following data for the supply of goods and related services shall complement / supplement the provisions in the Instruction to Bidders. In the case of a conflict between the Instruction to Bidders and the Data Sheet, the provisions in the Data Sheet shall prevail.

DS No.	Cross Ref. to Instructions	Data	Specific Instructions / Requirements
1		Project Title:	88324 Musical Education Program of the FUNDAMUSICAL-Phase II COMPONENT: 58656 SIMON BOLIVAR SOCIAL ACTION FOR THE MUSIC
2		Title of Goods/Services/ Work Required:	ITB/041/FUNDAMUSICAL/2017 - ACQUISITION OF TOOLS FOR STRING INSTRUMENTS LUTHERIA AND WIND
3		Country:	Bolivarian Republic of Venezuela
4	C.13	Language of the Bid:	<input checked="" type="checkbox"/> English or Spanish
5	C.20	Conditions for Submitting Bid for Parts or sub-parts of the Total Requirements	<input checked="" type="checkbox"/> Allowed Bidders are allowed to submit bids for each Lot provided all items required in the Lot are included in the bid, i.e. for complete Lots. For this reason, prices of freight, insurance and transportation to final destiny and are to be separated and totaled by each complete Lot.
6	C.20	Conditions for Submitting Alternative Bid	<input checked="" type="checkbox"/> Shall not be considered
7	C.22	A pre-Bid conference will be held on:	Not Applicable
8	C.21.1	Period of Bid Validity commencing on the submission date	<input checked="" type="checkbox"/> 120 days
9	B.9.5 C.15.4 b)	Bid Security	<input checked="" type="checkbox"/> Required Amount: 2% of the value of each lot offered. Form: Please use the Bid Submission Form, attached to this document.

10	B.9.5	Acceptable forms of Bid Security ¹	<input checked="" type="checkbox"/> Bank Guarantee (See Section 8 for template) <input checked="" type="checkbox"/> Cashier's Check / Certified Check <i>The Bid Security shall be denominated in the same currency of the Offer, or in a freely convertible currency (at the UN operational rate of exchange valid on the date set for bid submission.).</i> <i>It must be issued by a reputable bank located in the Purchaser's country or abroad and in the requested form in this Bidding Document.</i>
11	B.9.5 C.15.4 a)	Validity of Bid Security	60 days from the last day of Bid submission. Bid Security of unsuccessful Bidders shall be returned in due time.
12		Advanced Payment upon signing of contract	<input checked="" type="checkbox"/> Not allowed
13		Liquidated Damages	<input checked="" type="checkbox"/> Will be imposed under the following conditions: Percentage of contract price per week of delay: 2% Max. number of weeks of delay: 5 Next course of action: Cancellation of PO
14	F.37	Performance Security	<input checked="" type="checkbox"/> Required Percentage of contract price: 10% Form: Certified Check or Bank Guarantee (See Section 9 for template)
15	C.17 C.17.2	Preferred Currency of Bid and Method for Currency conversion	<input checked="" type="checkbox"/> United States Dollars (US\$) <input checked="" type="checkbox"/> Euro <input checked="" type="checkbox"/> Local Currency only when equipment is already available or imported to Venezuela <i>Reference date for determining UN Operational Exchange Rate: Deadline for submission of bids</i>
16	B.10.1	Deadline for submitting requests for clarifications/ questions	10 days before the submission date.
17	B.10.1	Contact Details for submitting clarifications/ questions ²	To: United Nations Development Programme Attention: Adquisition Unit E-mail address dedicated for this purpose: licitaciones.ven@undp.org

¹ Surety bonds or other instruments issued by non-bank Financial Institutions are least preferred by UNDP. Unless stated otherwise, they shall be considered unacceptable to UNDP.

² This contact person and address is officially designated by UNDP. If inquiries are sent to other person/s or address/es, even

18	B.11.1	Manner of Disseminating Supplemental Information to the ITB and responses/clarifications to queries	<input checked="" type="checkbox"/> Direct communication with potential bidders by email, and posted on the website Web - Bidding Process: http://procurement-notices.undp.org/view_notice.cfm?notice_id=39970
19	D.23.3	No. of copies of Bid that must be submitted	Original: 1 Digital Form: 1 True and accurate copy of the original digitized
20	D.23.1 b) D.23.2 D.24	Bid submission address	United Nations Development Programme (UNDP) Ref.: ITB/041/FUNDAMUSICAL/2017 Attention: Adquisition Unit Avenida Francisco de Miranda, Torre HP, Piso 6, Oficina 6-A. Los Palos Grandes, Caracas, Venezuela. Phone Number +58-212 208 4444, FAX: +58-212 263-8179 E- mail: licitaciones.ven@undp.org
21	C.21.1 D.24	Deadline of Bid Submission	Date and Time: 4 september 12:00 pm, Official Time of the Bolivarian Republic of Venezuela (GMT: -4 Hrs.)
22	D.23.2	Manner of Submitting Bid	<input checked="" type="checkbox"/> Courier/Hand Delivery <input checked="" type="checkbox"/> Electronic submission of Bid ³
23	D.23.2 D.26	Conditions and Procedures for electronic submission and opening, if allowed	Official electronic filing address: licitaciones.ven@undp.org <input checked="" type="checkbox"/> Format: PDF files only, password protected <input checked="" type="checkbox"/> The password shall not be provided to UNDP until the date and time of opening of the Offers, as indicated in No. 24, below <input checked="" type="checkbox"/> Important indication of the "Subject" in the email: IAL/041/FUNDAMUSICAL / 2017- NAME OF THE COMPANY. Official Time of the Bolivarian Republic of Venezuela. (GMT: - 4 Hours).
24	D.23.1 c)	Date, time and venue for opening of Bid	Date and Time: 4 september 12:10 pm , Official Time of the Bolivarian Republic of Venezuela (GMT: -4 Hrs.) Venue: UNDP Venezuela
25		Evaluation method to be used in selecting the most responsive Bid	<input checked="" type="checkbox"/> Qualification of bidder based on the documents submitted; <input checked="" type="checkbox"/> Non-Discretionary "Pass/Fail" Criteria on the Technical Requirements; and; <input checked="" type="checkbox"/> Lowest price offer(s) of technically qualified/responsive Bid(s) in each complete Lot.

if they are UNDP staff, UNDP shall have no obligation to respond nor can UNDP confirm that the query was officially received.

³ If this will be allowed, security features (e.g., encryption, authentication, digital signatures, etc.) are strictly required and must be enforced to ensure confidentiality and integrity of contents.

26	C.15.1	Required Documents that must be Submitted to Establish Qualification of Bidders (In "Certified True Copy" form only)	<p>The offer <u>shall be submitted</u> in a Folder, ringed or bound, <u>with dividers</u> between each <u>section</u> in the order here indicated:</p> <ul style="list-style-type: none"> A. Cover; B. Index of documents; C. Contact information for the bidder (address, phone, fax, e-mail, name of the contact); D. Bid Submission form (according to section 4): fully completed and duly signed by the authorized person; E. Bidder Information form (according to section 5) accompanied by the following documents: <ul style="list-style-type: none"> 1. Company Profile, which should not exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the goods/services being procured 2. Latest Business Registration/Incorporation Certificate of the Company. 3. In the case of Joint Venture / Consortium (s) of business, they must have: i) a copy of a letter of intent of partnering, or ii) in case of be registered, Form information about membership in a Joint Venture / Consortium (Section 5) and duly notarized copy of the document consortium. In both cases must indicate the percentage (%) of the participation of each of the companies and jointly and severally undertake to the buyer and third parties, as well as the name of the Company will assume legal representation. 4. Members of the Governing Board and their Designations duly certified by the Corporate Secretary, or its equivalent document if Bidder is not a corporation; and name(s) of authorized person(s) to signed the letter of offer. 5. Tax Registration/Payment Certificate issued by the Internal Revenue Authority evidencing that the Bidder is updated with its tax payment obligations, or Certificate of Tax exemption, if any such privilege is enjoyed by the Bidder 6. Trade name registration papers, if applicable 7. Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country 8. Independently audited Financial Statements of the last fiscal year. UNDP will check the financial accounts to compute the quick ratio (QR). Quick ratio tests the company's financial strength and liquidity by calculating a company's liquid assets in proportion to its liabilities. <p><u>Financial Viability:</u> <i>A financial analysis with cumulative values of accounts and total liabilities and current assets will be made to measure the financial capacity of the Bidder:</i></p>
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			<ul style="list-style-type: none"> ▪ <i>Index Liquidity = Current Assets / Current Liabilities = must be equal to or greater than 1.</i> ▪ <i>Debt ratio: Average Indebtedness Ratio = Total Liabilities / Total Assets = must be equal or less than 1</i> <ol style="list-style-type: none"> 9. Manufacturer's or Authorized Distributor's Certificate of the Bidder as a Sales Agent (if Supplier is not the manufacturer or Authorized Distributor). 10. A statement to indicate whether any import or export licenses are required in respect of the goods to be purchased. 11. Confirmation that licenses of this nature have been obtained in the past or that all the necessary licenses shall be obtained should the quotation be selected. 12. Quality Certificates: ISO, UNE-EN ISO 14025, UNE-ISO 14040, EN ISO 14044, Energy Star or equivalent. 13. Evidence/Certification of Environmental Sustainability ("Green" Standards) of the Company or the Product(s) being supplied. 14. Patent Registration Certificates (if any of the technologies submitted in the quotation is patented by the Supplier). 15. Complete documentation, information and declaration of any goods classified or that may be classified as "Dangerous Goods". 16. Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List. 17. Information regarding any litigation, current or during the last five years, in which the Bidder was/is involved, indicating the parties concerned, the subject of the litigation, the amounts involved, and the final resolution if already concluded. 18. Statement of Satisfactory Performance from the Top <u>3</u> Clients in terms of Contract Value for the past <u>5</u> years 19. Compliance Table – Documents (Section 5a) <p>F. Technical offer (according to section 6) form fully completed and duly signed by the Legal Representative and accompanied by the Delivery Plan offered.</p> <ol style="list-style-type: none"> 1. Document with technical and operation characteristics of the equipment (Technical data sheets or equipment catalogues included) 2. Delivery plan/schedule must be within the maximum time limits required. 3. Compliance Table – Requirements and Technical Specifications (Section 6a) <p>G. Financial Form (Offer - according to section 7) form fully completed and duly signed by the Legal Representative.</p> <p>H. Bid Security (according to section 8).</p>
27		Other documents that may be	Technical data sheets or equipment catalogues

		Submitted to Establish Eligibility	
28	C.15	Structure of the Technical Bid and List of Documents to be Submitted	For structure of the technical bid refer to Section 6 For list of documents to be submitted refer to DSh n° 26 C.15.1 <u>Maintain the structure for the physical and digital format</u>
29	C.15.2	Latest Expected date for commencement of Contract	September 25, 2017
30	C.15.2	Maximum Expected duration of contract	90 days
31		UNDP will award the contract to:	<input checked="" type="checkbox"/> One or more Bidders, depending on the following factors: <i>Lowest price of the technically compliant Bid in each complete Lot.</i>
32	F.34	Criteria for the Award and Evaluation of Bid	<p><u>Award Criteria</u></p> <p><input checked="" type="checkbox"/> Non-discretionary "Pass" or "Fail" rating on the detailed contents of the Schedule of Requirements and Technical Specifications</p> <p><input checked="" type="checkbox"/> Compliance on the following qualification requirements:</p> <p><u>Bid Evaluation Criteria⁴</u></p> <p>Stage 1. Preliminary examination:</p> <p><input checked="" type="checkbox"/> Verification / Acceptance of documents submitted as indicated in Dsh C.15.1 No. 26;</p> <p>– Complete Compliance Table – Documents (Section 5a)</p> <p>Stage 2. Evaluation of Technical Bid:</p> <p><input checked="" type="checkbox"/> Full compliance of Bid to the Technical Requirements according to what is indicated in Section 3a and 3b;</p> <p>– Complete Compliance Table – Requirements and Technical Specifications (Section 6a)</p> <p><input checked="" type="checkbox"/> After-sales service of at least one (1) year;</p> <p><input checked="" type="checkbox"/> Warranty on parts and services for a minimum period of one (1) year;</p> <p><input checked="" type="checkbox"/> Acceptability of the Transportation/Delivery Schedule;</p> <p><input checked="" type="checkbox"/> Appropriateness of the Implementation Timetable to Project Schedule;</p> <p>Stage 3 Evaluation of Financial Bid:</p> <p><input checked="" type="checkbox"/> Lowest price of the technically compliant offers.</p>

⁴ Pls. reconcile and ensure consistency with the contents of the Technical Specifications

33	E.29	Post qualification Actions	<input checked="" type="checkbox"/> Verification of accuracy, correctness and authenticity of the information provided by the bidder on the legal, technical and financial documents submitted; <input checked="" type="checkbox"/> Validation of extent of compliance to the ITB requirements and evaluation criteria; <input checked="" type="checkbox"/> Inquiry and reference checking with other previous clients on the quality of performance on ongoing or previous contracts completed.
34		Conditions for Determining Contract Effectivity	<input checked="" type="checkbox"/> UNDP's receipt of Performance Bond (10% of PO).
35		Other Information Related to the ITB ⁵	<i>Type of contract to be signed once it accepted the notification of award: Purchase Order.</i>

⁵ Where the information is available in the web, a URL for the information may simply be provided.

Section 3a: Schedule of Requirements and Technical Specifications

ITEM	DESCRIPCIÓN	CANT	UNIDAD DE MEDIDA
LOTE No. 1 SPECIAL TOOLS			
1.1	Spirit burner 18/10 stainless steel (vol 150ml)steel for durability is used for violin bow making	5	1 unidad
1.2	Wood sharpener and router bit for nipple restoration violin,viola,cello,bass bows.This allows a perfect and resistant restorations when the integration of the stick grip is needed.	2	set 2 unidad
1.3	Set of cones for centering the hole for sticks of violin viola cello and bass bows.Precision system for the centering of the screw hole in raw stick. Supplied with 3 cones of different diameters.	2	set 4 unidad
1.4	Bass Bar Frame violin. Aluminum edge for gluing violin harmonic bar 320-370 mm, 4 mm. Simulates a rigidity of the top as if to be stuck to the ribs.	7	unidad
1.5	Bass Bar Frame viola. Aluminum edge for gluing viola harmonic bar 350-425 mm, 4 mm.	1	unidad
1.6	Bass Bar Frame cello. Aluminum edge for gluing cello harmonic bar 680-790 mm, 6 mm.	1	unidad
1.7	Bending Iron bass, Digitally adjustable temperature setting Temperature display - exactly adjustable Bending iron and heating cartridge suitable for double bass and high ribs, Up to a rib height of 240 mm, 0 - 200 ° C, 100 W, 110 volt .additions - bending sheet and attachment for bending in right angle	1	unidad
1.8	Bending Iron cello, Digitally adjustable temperature setting, Temperature display - exactly adjustable, Bending iron and heating cartridge suitable for cello, Also small radii are possible, Up to a rib height of 160 mm,0 - 200 ° C, 100 W, 110 Volt. Additions - bending sheet and attachment for bending in right angle.	1	unidad
1.9	Bending Iron Violin, Viola, 110 volts with digital ajustable temperature , 0-200 ° C, 100 W. working height of 70 mm maintains the surface temperature of the heating fixed within +/- 2 ° C. Additions -bending sheet and attachment for bending in right angle.	7	unidad
1.10	Bending Iron guitar.A cast aluminium, teardrop-shaped bending. version has a chrome-like finish, great for sliding the wood against the iron. The iron itself is 6 1/2" long and 3 3/16" in cross section. Width in cross section is 2 1/8" at the widest point. The variable heat setting. Have a hardwood base that has a large hole drilled through it for clamping either vertically or horizontally to your bench. The best bending iron around. Up to a rib height of 160 mm,0 - 200 ° C, 100 W, 110 Volt.	7	unidad
1.11	Bending steel tape hoops, for violin and viola , stainless steel , thickness 0,3mm, 50x320mm.	7	unidad
1.12	ELECTRIC GLUE POT with Ceramic glue container 0,25 liter glue pot, Ø 105 mm. With digital ajustable temperature , 0-150 ° C, 100 W, 120 v	6	unidad
1.13	Glue kettle, ceramic, for glue pots. Volume: 0.25 liter.(the electric tight container size). Volume: 0.25 liters.	6	unidad

1.14	Counterforms for violin- made wooden block support instrument in its construction process. thickness and finish of the instrument.	20	unidad
1.15	Counterforms for viola- made wooden block support instrument in its construction process. Ball clamp support iron and bronze for comfort work.	1	unidad
1.16	Counterforms for cello- made wooden block support instrument in its construction process.	1	unidad
1.17	Ball clamp support for Counterforms of violin,viola and cello iron and brass	22	unidad
1.18	fingerboards pads-Parts for gluing fingerboard violin , viola, made of rosewood. 2 pieces. For a uniform distribution of clamping pressure when gluing.	7	sets 2 piezas
1.19	fingerboards pads-Parts for gluing fingerboard, cello, made of rosewood. 2 pieces.	3	sets 2 piezas
1.20	fingerboards pads-Parts for gluing fingerboard double bass, made of rosewood. 2 pieces.	3	sets 2 piezas

ITEM	DESCRIPCIÓN	CANT	UNIDAD DE MEDIDA
LOTE No. 2 TOOLS FOR PEGS AND ENDPINS			
2.1	F-Hole drill set 10 pieces for violin and viola : 5,5 / 6 / 6,5 / 7 / 7,5 / 8 / 8,5 / 9 / 9,5 / 10mm. Tool for cutting perfectly cylindrical f-holes. Centering pin mounted on a beech wood handle. Comes with 10 interchangeable, double-beveled drill bits.	5	set 10 unidad
2.2	F-Hole drill set 10 pieces : 12 / 12,5 / 13 / 13,5 / 14 / 18 / 18,5 / 19 / 19,5 / 20mm. Tool for cutting perfectly cylindrical f-holes. Centering pin mounted on a beech wood handle. Comes with 10 interchangeable, double-beveled drill bits.	5	set 10 unidad
2.3	Peg shaper and reamer set, 22 pieces; 1/16 violin to 4/4 cello; Peg shaper 5, Peg reamers 3, repl.short blades short 8, repl. Large Blades 6. High Speed Steel (HSS) hardened to 62 HRC.	10	set 22 unidad
2.4	Cello and doublebass endpin reamers, taper, 1/17, 39x20mm, length 323mm. High Speed Steel (HSS) hardened to 62 HRC.	7	unidad
2.5	Peg Reamers violin and viola , with leaflets spiral cutting , TIN - coatingTIN , Diameter - maximum 10 mm Diameter - minimum5.5 mm , Taper1 / 30 mm Working length135 mm. High Speed Steel (HSS) hardened to 62 HRC.	2	unidad
2.6	Cello peg reamer , spiral cutting edge , uncoated TIN- layer - maximum diameter of 27.5 mm - minimum diameter of 15 mm , taper 1/17 , 212.5 mm Working length. High Speed Steel (HSS) hardened to 62 HRC.	2	unidad
2.7	Endpin Reamer bass, spiral blade , -WRAPPING TIN TIN - Maximum diameter of 36 mm- diameter minimum 23 mm, 1/17 taper , working length 221 mm. High Speed Steel (HSS) hardened to 62 HRC.	2	unidad
2.8	Reamer for doublebass , Diameter - maximum 46 mm Diameter - minimum 33 mm , Taper1 / 17 , Working length 221 mm. High Speed Steel (HSS) hardened to 62 HRC.	1	unidad

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 3 SPECIAL TOOLS for REPAIR & RESET			
3.1	Advanced vision system for violin , viola.(with light sistem) consists of an illuminator and a camera. The illuminator is a light source independent of the camera. It has two LED light sources with different cable structure: a rigid and one flexible. The light source drive cable allows you to accurately reach every point within the instrument. The focus is manual, with excellent depth of field. The sensor has high sensitivity and a VGA resolution which allows a clear and defined with respect for the color. The source of light with flexible cable is inserted firmly in the low "f" hole, allowing hands-free work. The light itself is also useful for other interventions within the instruments: for example to adapt the sound-post. The illuminator can be powered by 9V PP3 battery or external power from a 5Vdc or from the USB 2.0 port of your computer. with adapter for 110v.	1	unidad
3.2	Digital Thickness Gage for violin viola cello and bass. Uses magnetism to measure the thickness of any non-ferrous material.Designed for Luthier, it allows you to measure inside the fully assembled musical instruments, . Specifications Measuring range (Large Magnet) 1 - 600mil (0-15mm),Accuracy 3 mil - 0.1mm (0-10mm High Resolution),(Small Magnet) 0 - 420 mil (10.6mm), Resolution 1mil (decreasing after 10mm), Battery Voltage 3VDC (2 x AAA), Power Consumption 10mA. Included with the MAG-ic Probe V5: 2 magnets - a 1/2" ball for guitars, plates or any object where access is not restricted and a 1/4" (6.35mm) cylinder magnet which should fit into most f-holes of violins and mandolins Control unit with bright LCD display, inputs for the probe and USB connection Mini Probe measuring 1.5" x 0.5" (40mm x 13mm) USB cable Padded storage box	1	unidad
3.3	Lucchi meter (speedmeter of sound frecuency in the wood).It measureElasticity = (velocity)2 x density. In addition to bow blanks, the Lucchi Meter can be used to measure various types of materials, including violin wood, piano wood, wind reeds. WITH AA	1	
3.4	Flashlight pair to see cracks in violin viola cello and double bass , brass lamp head diameter 5 mm Shaft length 250 mm , Total length 400 mm.	1	
3.5	Flexible mirror with Light dimensions: 1-inch x 2-inch oval mirror, Light at the end, flexible magnetic tip shaft holds any form.	1	unidad
3.6	Inspection mirror for violin and viola dimensions: Ø 30 mm . Total length 225 mm.	1	unidad
3.7	Big telescoping mirror, Ø 30 mm, length 195 a 690 mm	1	unidad
3.8	Extralarge telescopic mirror , large mirror inspection Particularly with a telescopic shaft. Sphere swivel allows in any position. Set of 11 mm . Ø 55 mm Total length 275 to 380 mm.	1	unidad

3.9	Set of steel tweezers 6 pieces , high quality pliers for technical applications.Mesurements: 120 mm , 150 mm and 180 mm , handle 175 mm, Flat- lock slide 165 mm and reverse action (self-locking) of 165 mm.	2	unidad
3.10	Telescopic picker or retriever, Ø 9 mm,capacity aprox. 16mm and total length 500 mm.	1	unidad
3.11	wood moisture meter. Complete Package with Case (With three accessories that are described in the boxes that follow;39,40,41).	2	unidad
3.12	High speed wireless connection cable meter wood moisture Cable (Wood moisture meter ,box 38)	2	unidad
3.13	Sensors shaped pin for moisture meter wood (Pair). (Wood moisture meter,box 38)	2	unidad
3.14	Hammer measuring wood moisture meter.(Wood moisture meter,)	2	unidad
3.15	Electronic scale Violin, Viola & Cello Bow Scale Measures from 440 grams down to 0.1 grams.	7	unidad
3.16	This lightweight Head Magnifier features dual LED lights ,magnification up to 4.8 power, and 2.2 power fixed lens, a 1.1 power swivel lens and a 1.5 power loupe. Hook and loop headband adjustment can be used while wearing glasses. Great for all close-up work. Should include AAA batteries or another batterie type.	5	unidad
3.17	Extendable table lamp with clamp, chrome diffuser and lacquered with paint in full. Dimensions: diffuser diameter 170mm ,length difuser 170mm length extendable arm 750mm.For visualization of details in wood	20	unidad

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 4 SETTING TOOLS			
4.1	Bridges substitutes or String Lifters for violin and viola, Height: 30-44 mm , weight 10 g .	2	unidad
4.2	Bridges substitutes or String Lifters for cello, Height: 78 - 100 mm , weight 60 g .	2	unidad
4.3	Bridges substitutes or String Lifters for Doublebass, Height: 135 - 190 mm , weight 230 g.	2	unidad
4.4	Bridge Foot Fitter for violin and viola	2	unidad
4.5	Bridge Foot Fitter for violoncello	2	unidad
4.6	Bridge maker for violin,viola,cello ,marking string divisions on a bridge quickly without using a pattern,precision craftsmanship. Solid aluminum body.	2	unidad
4.7	Endbotton extractor, violin, viola tool for removing stubborn endbuttons and for holding endbuttons while shaping their shafts. Screw clamp with leather-lined endbutton holder. Brass body with knurled surface, Ø 25 mm. Fits all violin and viola endbuttons which have a maximum shaft-Ø of 9.5 mm.	5	unidad
4.8	Cello Bridge foot spreader , to simulate the string tension during assembly of the bridges cello and double bass . Made in Brass.	5	unidad
4.9	Soundpost setter, double-layered head, nickel-plated, for violin and viola.	5	unidad

4.10	Soundpost setter, double-layered head, nickel-plated, for cello.	5	unidad
4.11	Soundpost setter, double-layered head, nickel-plated, for double bass.	5	unidad
4.12	Chinrest – Chinrest clamp wrench, steel made and aluminium	5	unidad
4.13	SOUNDPOST GAUGES for violin and viola. Fits through f-hole to measure the internal distance between top and back.	5	unidad
4.14	SOUNDPOST GAUGES for Cello. Fits through f-hole to measure the internal distance between top and back.	5	unidad
4.15	SOUNDPOST GAUGES for doublebass. Fits through f-hole to measure the internal distance between top and back.	5	unidad

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 5 CUTTING TOOLS			
5.1	scroll gouges for violin viola,cello, double bass, 19 piece set, measurements: blade length 60-80mm, overall length 190-210mm, blade thickness 2-3,5mm.Thin, laminated blades, finely polished, hardened to 62 HRC,	7	set de 19 gubias
5.2	Chisels set 6 pieces. dimensions: 6/10/12/16/20/26 mm Manufactured using quality .Thin, laminated blades, finely polished, hardened to 62 HRC,	15	set de 6 piezas
5.3	Compact Carving tool GouGe for violin,viola,cello and doublebass scroll, StraighT Blade length 90 mm overall length 200 mm, Sweep 7 (european table profiles), width 6 mm.The blades are uniformly hardened to 61 HRC along their entire length.	15	unidad
5.4	Compact Carving tool, Gouge for violin,viola,cello and doublebass scroll, StRaIGHt Blade length 90 mm overall length 200 mm, sweep 7 (european table profiles), width 8 mm.The blades are uniformly hardened to 61 HRC along their entire length.	15	unidad
5.5	Compact Carving tool, Gouge for violin,viola,cello and doublebass scroll blade length 90 mm , total length 200 mm , sweep 7 (Swiss table profiles), width 10 mm. The blades are uniformly hardened to 61 HRC along their entire length.	15	unidad
5.6	Compact Carving tool, Gouge for violin,viola,cello and doublebass scroll blade length 90 mm , total length 200 mm , sweep 7, width 13 mm .The blades are uniformly hardened to 61 HRC along their entire length.	15	unidad
5.7	Compact Carving tool, Gouge for violin,viola,cello and doublebass scroll blade length 90 mm , total length 200 mm , sweep 7 (Swiss table profiles), width 16 mmThe blades are uniformly hardened to 61 HRC along their entire length.	15	unidad
5.8	Compact Carving tool, Gouge for violin,viola,cello and doublebass scroll blade length 90 mm , total length 200 mm , sweep 7,(Swiss table profiles) width 20 mm.The blades are uniformly hardened to 61 HRC along their entire length.	15	unidad
5.9	Compact Carving tool, Gouge for violin,viola,cello and doublebass and doublebass scroll blade length 90 mm , total length 200 mm , sweep 7,(Swiss table profiles) width 23 mm.	15	unidad

	The blades are uniformly hardened to 61 HRC along their entire length.		
5.10	Compact Carving tool, Gouge for violin,viola,cello and doublebass scroll Blade length 90 mm overall length 200 mm, Sweep 7 (Swiss table profiles), width 27 mm. The blades are uniformly hardened to 61 HRC along their entire length.	15	unidad
5.11	Compact Carving tool, Gouge for violin,viola,cello and doublebass scroll Blade length 90 mm overall length 200 mm, Sweep 7 (Swiss table profiles), width 31mm.The blades are uniformly hardened to 61 HRC along their entire length.	15	unidad
5.12	Compact Carving tool, Gouge for violin,viola,cello and doublebass scroll Blade length 90 mm overall length 200 mm, Sweep 3 (Swiss table profiles), width 16 mm. The blades are uniformly hardened to 61 HRC along their entire length.	15	unidad
5.13	Compact Carving tool, Gouge for violin,viola,cello and doublebass scroll straight blade length 90 mm total length 200 mm , Sweep 3 (Swiss table profiles), width 20 mm.The blades are uniformly hardened to 61 HRC along their entire length.	15	unidad
5.14	Compact Carving tool, Gouge for violin,viola,cello and doublebass size , total length 10 1/2" , sweep 7 (Swiss table profiles), 20 mm width.The blades are uniformly hardened to 61 HRC along their entire length.	15	unidad
5.15	OPENING CHISEL dimensions:Blade width 23 mm, Overall length 170 mm. Easy opening of the musical instrument with one of the thicker end (2 mm) and a very thin sheet of 0.4 mm. Tacos corner and upper and lower open smoothly from the inside. Hardness 61 HRC steel.	5	unidad
5.16	Spon gouges for carving violin,viola,cello and double bass plates,dimensions: width 13mm, length 250mm.The blades are uniformly hardened to 61 HRC along their entire length.	20	unidad
5.17	Spon gouges for carving violin,viola,cello and double bass plates,dimensions: width 17mm, lenght 280mm.The blades are uniformly hardened to 61 HRC along their entire length.	5	unidad
5.18	Spon gouges for carving violin,viola,cello and double bass plates,dimensions:width 30mm, length 310mm.The blades are uniformly hardened to 61 HRC along their entire length.	5	unidad
5.19	Single chisel Blade dimensions: length 95 – 105 mm overall length 260 – 280 mm Blade thickness 2.5 – 4.5 mm Blade width 4 mm. Blade, finely polished ,hand-forged and treated with oil.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	15	unidad
5.20	MInI CHISel for restoration, and making musical instruments. Dimensions: overall length 175 mm Blade width 1.5 mm. Double-layered (milled) steel, red oak handle.Blade, polished ,hand-forged and treated with oil.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	3	unidad
5.21	MInI CHISel for restoration, and making musical instruments. Double-layered (milled) steel, japanese red oak handle. overall length 175 mm Blade width 3 mm. Blade, polished ,hand-forged and treated with oil.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	3	unidad
5.22	Chisel for violin,viola,cello,bass bows,with handle, Dimensiones: 3x3mm, Longitud de la cuhilla 100 mm. Blade,	3	unidad

	finely polished ,hand-forged and treated with oil.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).		
5.23	Chisel for violin,viola,cello,bass bows whith handle dimensions: 4x4mm, length blade 100mm.Blade, finely polished ,hand-forged and treated with oil.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	3	unidad
5.24	Chisels SET 6 pieces. Dimensions: 3,6,10,16,22,32 mm wide with wood handle. Blade, finely polished ,hand-forged and treated with oil.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	15	set de 6 formones
5.25	Woodworking-Steel Knives without handle. 4 mm.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	30	unidad
5.26	Woodworking-Steel Knives without handle. 6 mm.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	30	unidad
5.27	Woodworking-Steel Knives without handle. 8 mm.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	30	unidad
5.28	Woodworking-Steel Knives without handle. 10 mm.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	30	unidad
5.29	Woodworking-Steel Knives without handle. 12 mm.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	30	unidad
5.30	Woodworking-Steel Knives without handle. 15 mm.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	30	unidad
5.31	Woodworking-Steel Knives without handle. 18 mm.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	30	unidad
5.32	Replacement cutter for electric plane.Mesaruments: 300 mm x 30mm x 2,5 mm. finely polished ,forged and treated with oil.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	30	unidad
5.33	Woodworking knives, With Rosewood Handles dimensions: overall length 160 mm Blade thickness 2 mm Blade width 6 mm.Blade, finely polished ,hand-forged and treated with oil.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	6	unidad
5.34	Woodworking knives, With Rosewood Handles dimensions: overall length 160 mm Blade thickness 2 mm Blade width 9 mm. Blade, finely polished ,hand-forged and treated with oil.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	6	unidad
5.35	Woodworking knives, With Rosewood Handles dimensions: overall length 160 mm Blade thickness 2 mm Blade width 15 mm.Blade, finely polished ,hand-forged and treated with oil.Carbon steel (1% C and 1.5% Cr, hardness 61HRC).	6	unidad

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 6 FILES FOR STRINGS INSTRUMENTS			
6.1	File Cleaner dimensions: overall lenght 250 mm Head 40 x 100 mm.For cleaning file and rasp teeth. Beechwood with brass bristles.	20	unidad
6.2	Mill or Flat File one narrow side, double cut, 0 cut, Dimensions: croos seccion 22 x 5 mm,cut length 200 mm. Made of high carbon steel (1.0 to 1.25% carbon) with continuous or hardened tempered.	30	unidad
6.3	Mill or Flat File one narrow side cut. Double cut. 2 cut,dimensions: croos seccion 22 x 5 mm,cut length 200	20	unidad

	mm.Made of high carbon steel (1.0 to 1.25% carbon) with continuous or hardened tempered.		
6.4	Half Round FILE Double cut. 0 cut, Dimensions: cross section 21 x 6 mm cut length 200 mm.Made of high carbon steel (1.0 to 1.25% carbon) with continuous or hardened tempered.	30	unidad
6.5	HaLF-RouND FILE Double cut. 2 cut, Dimensions: cross section 21 x 6 mm cut length 200 mm.Made of high carbon steel (1.0 to 1.25% carbon) with continuous or hardened tempered.	20	unidad
6.6	Rattail or Round FILE precision files, cut extends right to the tip. Double cut. Cut 0, dimensions: cross section 4 mm, cut length 150 mm.Made of high carbon steel (1.0 to 1.25% carbon) with continuous or hardened tempered.	30	unidad
6.7	Rattail or Round FILE precision files, cut extends right to the tip. Double cut. Cut 1, dimensions: cross section 3,3 mm, cut length 90 mm.Made of high carbon steel (1.0 to 1.25% carbon) with continuous or hardened tempered.	20	unidad
6.8	Rattail or Round FILE precision files, cut extends right to the tip. Double cut. Cut 2, dimensions: cross section 0,8 mm, cut length 38 mm.Made of high carbon steel (1.0 to 1.25% carbon) with continuous or hardened tempered.	20	unidad
6.9	triangular or three-Square FILE Double cut. Cut 0. dimensions: Width Cut length 14.2 mm 200 mm.Made of high carbon steel (1.0 to 1.25% carbon) with continuous or hardened tempered.	30	unidad
6.10	triangular or three-Square FILE Double cut. Cut 2. dimensions: Width Cut length 14.2 mm 200 mm.Made of high carbon steel (1.0 to 1.25% carbon) with continuous or hardened tempered.	20	unidad
6.11	Needle Files, 6-Piece Set ,Cut 2. dimensions: length, 120 mm file types: flat, half-round, three-square, square, round, barrette. Made of high carbon steel (1.0 to 1.25% carbon) with continuous or hardened tempered.	14	set de 6 piezas
6.12	file rasps set 4 pieces model Hattori,Cut 4, Dimensions and tipos: 200 mm flat rasp, rasp cabinet 200 mm , 150 mm thin semicircular rasp, 85 mm or limes .Made of high carbon steel (1.0 to 1.25% carbon) with continuous or hardened tempered. Blades made of C45 carbon steel .	14	set de 4 piezas
6.13	Universal octagonal and cylindrical handle, Polished, solid bronze ring, Dimensions: Length 90mm, diameter 15 mm. . Made in pear wood,	200	unidad
6.14	Needle Nose File Set , 10 pieces,with vinyl grip handles dimensiones and tipos or shapes: measures 7" long, round, half-round, flat, triangular, knife-edge, square and oval. Made of high carbon steel (1.0 to 1.25% carbon) with continuous or hardened tempered.	40	set de 10 piezas

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 7 PLANES FOR WOOD WORK			
7.1	Jointer PLane no. 7 dimensiones: 510mm x 70mm x 145mm,Blade width 60 mm Blade thickness 3 mm,Weight 4000 g. Material of blade: T10, Hardness of blade: RC60-63	10	unidad

7.2	Jack PLane N°5 dimensions: Blade width 50 mm Blade thickness 3 mm overall length 355 mm Weight 2770 g. Material of blade: T10, Hardness of blade: RC60-63	10	unidad
7.3	Smoothing PLane German model smoothing plane with integrated wedge support. Dimensiones: Blade width 48 mm Blade thickness 2.8 mm overall length 220 mm Weight 1000 g. Material of blade: T10, Hardness of blade: RC60-63	2	unidad
7.4	Multi-Bladed Scraping Plane, concave blades model, Dimensions: Blade width 45 mm, Overall length 230 mm, Weight 215 g. the blade angle is 40°. The plane blades are made of wear-resistant HSS steel (approx. 64 HRC)	10	unidad
7.5	Plane No. 102 ,Low Angle Block, dimensions: length of cuerpo 5 ¼ "(13.33cm) 1 ¼" (3.17cm) x 1/8 "(3.17 mm) thick foil attack angle of 12 degrees, Blade. width 32 mm, 425 g, blade thickness 3.2 mm, cutting width 32 mm. Blade hardness, RC60-63 sheet 3 mm tempered high carbon steel T10.	30	unidad
7.6	N° 101 Violin Maker's Plane body and cap are made from Manganese Bronze dimensions: The body is 3 7/16" long x 1 3/16" wide x 1 5/8" tall. The blade is 7/8" wide x 1/8" thick and bedded at 18 degrees. Weight is 0.50 lbs. The blade is 1/8" thick. Blade hardness, RC60-63 sheet 3 mm tempered high carbon steel T10.	10	unidad
7.7	Block Plane N° 9 1/2, 20° dimensions: Blade width 35 mm, Overall length 160 mm, Weight 750 g, Blade thickness 3.2 mm. Blade angle 20°. Blade hardness, RC60-63 sheet 3 mm tempered high carbon steel T10.	30	unidad
7.8	Replacement blade for Plane No. 9 1/2. Made of steel. Blade thickness 3.2 mm. Blade angle 20°. Blade hardness, RC60-63 sheet 3 mm tempered high carbon steel T10.	10	unidad
7.9	Replacement blade for Plane No. 101.. Made of steel. Blade thickness 3.2 mm. Blade angle 20°. Blade hardness, RC60-63 sheet 3 mm tempered high carbon steel T10.	10	unidad
7.10	Replacement blade for Plane No. 102.. Made of steel. Blade thickness 3.2 mm. Blade angle 20°. Blade hardness, RC60-63 sheet 3 mm tempered high carbon steel T10.	10	unidad
7.11	Replacement blade for Plane No. 5. Made of steel. Blade thickness 3.5 mm. Blade angle 20°. Blade hardness, RC60-63 sheet 3 mm tempered high carbon steel T10.	10	unidad
7.12	Replacement blade for Plane No. 7. Made of steel. Blade thickness 3.5 mm. Blade angle 20°. Blade hardness, RC60-63 sheet 3 mm tempered high carbon steel T10.	10	unidad
7.13	Replacement blade for Plane German model. Made of steel. Blade thickness 3.5 mm. Blade angle 20°. Blade hardness, RC60-63 sheet 3 mm tempered high carbon steel T10.	10	unidad
7.14	Finger plane with adjustable mouth, flat sole. measures : width 7mm , Total length 25mm . Blade hardness, RC60-63 , tempered high carbon steel T10.	15	unidad
7.15	finger plane with adjustable mouth opening , flat sole, measures: width 10mm, total length 34mm. Blade hardness, RC60-63 , tempered high carbon steel T10	15	unidad
7.16	finger plane with adjustable mouth opening , flat sole, measures: width 12 mm, total length 40 mm. Blade hardness, RC60-63 , tempered high carbon steel T10	30	unidad

7.17	finger plane with adjustable mounth opening ,flate sole, measures: width 18mm, total length 50 mm.Blade hardness, RC60-63 , tempered high carbon steel T10	15	unidad
7.18	Finger plane with adjustable mouth, arched sole. measures : width 7mm , Total length 25mm . Blade hardness, RC60-63 , tempered high carbon steel T10.	15	unidad
7.19	finger plane with adjustable mounth opening ,arched sole, measures: width10mm, total length 34mm.Blade hardness, RC60-63 , tempered high carbon steel T10	15	unidad
7.20	finger plane with adjustable mounth opening ,arched sole, measures: width 12 mm, total length 40 mm.Blade hardness, RC60-63 , tempered high carbon steel T10	15	unidad
7.21	finger plane with adjustable mounth opening ,arched sole, measures: width 18mm, total length 50 mm.Blade hardness, RC60-63 , tempered high carbon steel T10	30	unidad
7.22	Bowmakers special planes, Set of 3 mini planes for violin,viola,cello and doublebass bows Set 3 pieces, measures : 1) 47x14 mm- 2) 70x16 mm - 3) 105x23 mm.Blade hardness, RC60-63 , tempered high carbon steel T10	2	unidad
7.23	Mini plane, Rosewood body with polished brass hardware, Block Plane dimensions: Blade thickness 2 mm,Blade width 13 mm Overall length 80 mm, Weight65 g.Made of wear-resistant HSS steel (64 HRC)	5	unidad
7.24	Mini plane, Rosewood body with polished brass hardware, Edge Plane dimensions: Blade thickness 2 mm,Blade width 13 mm Overall length 80 mm,Weight40 g..Made of wear-resistant HSS steel (64 HRC)	5	unidad
7.25	Mini plane,Rosewood body with polished brass hardware, Scraping Plane, dimensions: Blade thickness2 mm, Blade width13 mm, Overall length80 mm, Weight60 g .Cutting angle adjustable 80°-90°.Made of wear-resistant HSS steel (64 HRC)	5	unidad
7.26	Spokeshave, Straight Sole, dimensions :Blade thickness 3 mm,Base straight,Blade width 51 mm,Overall length 280 mmWeight320 g. mouth opening of 0.5-0.8 mm.with the minimum 3 mm thick blades made from SK4 steel (61 HRC) .	15	unidad
7.27	Replacement blade for Spokeshave,, measures : Blade thickness 3 mm,Base straight,Blade width 51 mm. Blade hardness, RC60-63 , tempered high carbon steel T10.	20	unidad
7.28	Spokeshave,Round Sole, dimensions :Blade thickness 3 mm,Base straight,Blade width 51 mm,Overall length 280 mmWeight320 g. mouth opening of 0.5-0.8 mm.with the minimum 3 mm thick blades made from SK4 steel (61 HRC) .	15	unidad
7.29	Ebony Mini Planes,Set, 5 pieces. Dimensions: Blade thickness 2.2 mm, Blade width 18 mm, Overall length 90 mm. Types of planes: Flat, concave, convex, boat-shape, round-base. HSS steel blades (64 HRC).	10	unidad

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 8 SAWS FOR WOOD WORK			
8.1	Compact Saws, 4-Pieces, japanese model, Set Wooden Handle models and tipos: Dozuki Universal Compact ,dimensions: Blade length 180 mm,Overall length 395 mm,Cut depth 45 mm,Blade thickness 0.3 mm,Setting 0.45 mm,Universal teeth 1.5 mm-Ryoba Compact, dimensions: Blade length 180 mm,Overall length 395 mm,Blade width 60 mm,Blade thickness 0.5 mm,Setting 0.7 / 0.6 mm,Crosscut teeth 1.5 mm,Rip teeth 2.8-3.6 mm Kataba Super Hard Compact, dimensions :Blade length 180 mm,Overall length 395 mm,Blade width 50 mm,Blade thickness 0.5 mm,Setting 0.8 mm,Crosscut teeth 1.5 mm Dozuki Compact, dimensions: Blade length 180 mm,Overall length 395 mm,Cut depth45 mm,Blade thickness 0.3 mm,Setting 0.4 mm,Crosscut teeth 1 mm.	30	unidad
8.2	COPING SAW dimensions: Blade length 130 mm jaw depth 250 mm Weight 225 g .Chrome-plated steel frame ,Holding clamps with square shaft.With replacement blades 0.4 mm blade thickness.	15	unidad
8.3	Saw Blades, Standard Tooth Pattern.Coping saw blades of the highest quality. Spring steel with rounded back. Blade length 130 mm. 12-piece set. ToothingFine Blade thickness0.18 mm Rip teeth0.3 mm Setting0.21 mm Blade width0.36 mm	40	set de 12 piezas
8.4	Restauro Saw model Kataba , dimensions: Longitud de la hoja 100 mm, Longitud total 220 mm, Anchura de la lámina 20 mm, Grosor de la hoja 0,30 mm, medida de los dientes corte transversal de 1 mm.	6	unidad
8.5	Fret Saw japanese model. Dimensions: Blade length 120 mm,Overall length 320 mm,Blade thickness 0.57 mm,Crosscut teeth 1.1 mm.The blades are made from vacuum-melted White Paper Steel.	10	unidad
8.6	Back Saw For Hardwood. dimensions:Blade length 165 mm overall length 290 mm Cut depth 30 mm Blade width 0.3 mm Blade thickness 0.9 mm Small saw that cuts on the pull stroke for fine detail work in model-building, making musical instruments and restoration.	30	unidad
8.7	Universal Handy saw for precision work, with turbo-Cut universal blade, dimensions: Blade length 400 mm ,Blade width 40 mm ,Blade thickness 0.6 mm, Setting 0.85 mm ,universal teeth 1.8 mm ,outer dimensions 320 x 700 mm Weight 550 g .	8	unidad
8.8	Turbo-Cut, Hand Saw.Hard width chromed (rustproof) blade. Dimensions: overall length 540 mm, Blade length 450 mm, Blade width 35 - 120 mm, Blade thickness 1 mm, Setting 1.15 mm, Crosscut teeth 2.3 mm.	20	unidad
8.9	Manual small handsaw (-slicing) Turbo-Cut ,Hard-chromed (rustproof).Dimensiones:Blade length 330 mm,Overall length 420 mm	20	unidad

	Blade thickness 0.8 mm,Setting 1.05 mm,Crosscut teeth 2 mm,Blade width 35-120 mm.		
8.10	Short Compass,for working in confined spaces and for precise curved cuts and cut-outs,wood handle. Dimensions: Blade length120 mm,Overall length245 mm,Blade width3-14 mm,Blade thickness0.6 mm,Setting0.7 mm, Universal teeth1.1 mm.	8	unidad
8.11	Metal Coping Saw Keyhole saw for metal. Aluminium frame for maximum rigidity.Large cutting depth up to 100 mm. Dimensions:Blade length300 mm,Overall length 440 mm,Cut depth 100 mm,Teeth per inch 24,Blade width 12 mm,Blade thickness 0.6 mm Setting 0.9 mm	8	unidad
8.12	Tenon Saw, Tapered Saw Blade, dimensions:Blade length 405 mm,Overall length540 mm,Cut depth75 / 86 mm,Blade thickness0.5 mm Setting0.8 mm,Triangular teeth for rip cuts2.3 mm.	8	unidad
8.13	Dovetail Saw, Standard, dimensions:Blade length230 mm,Overall length360 mm,Cut depth40 mm,Blade thickness0.5 mm,Setting0.7 mm Triangular teeth for rip cuts1.8 mm.	8	unidad

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 9 SPECIAL CUTTING TOOLS			
9.1	Hole Cutter with Knob Handle, Small, Dimensions: Ø 40 - 210 mm, aluminium body with scale, knob handle with quick-adjustment mechanism.Width blades steel hss 60 HRC.	15	unidad
9.2	Replacement Blade Set for Hole Cutter with Knob Handle, 10-Piece Set. Blade hardness, RC60-63 sheet 3 mm tempered high carbon steel T10.	50	set 10 piezas
9.3	Straight Snips,Cuts up to 25 gauge (0.56mm) cold-rolled steel or 28 gauge (0.38mm) stainless steel HRC 59. Slipresistant double cushion grip 12"	12	unidad
9.4	Palette Knife to open musical instruments. Dimensiones: The blade 102 mm,Overall length: 205 mm "	30	unidad
9.5	Palette Knife to open musical instruments. Dimensiones: The blade 202 mm,Overall length: 305 mm "	5	unidad
9.6	Palette Knife to open musical instruments. Dimensiones: The blade 302 mm,Overall length: 405 mm "	5	unidad
9.7	Purfling channel cutter made in brass, Model precision cutting purfling channels stringed instruments. Brass body, 0,5 mm thick steel blades HSS, HRC 61	30	unidad
9.8	Replacement Blades for Purfling Channel Cutter, 2-Piece Set. Made in carbon steel HRC 61.	30	unidad
9.9	Purfling channel cleaner for violin and viola. Made in carbon steel HRC 61.	15	unidad
9.10	Purfling channel cleaner for cello. Made in carbon steel HRC 61.	5	unidad
9.11	Purfling channel cleaner for double bass. Made in carbon steel HRC 61.	5	unidad

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 10 BERBEQUIN, MECHAS, FRESAS Y TARRAJAS			
10.1	Hand Drill Small hand drill with bevel gear drive, made in Germany. Hardwood handle, fast-action chuck (Ø max. 8 mm). overall length 295 mm Weight 570 g	6	unidad
10.2	Metal twist Drill, 19-PleCe Set For professional use. twist drills with cy- lindrical shaft for steels up to 1,000 n/mm². different thicknesses for musical instruments.	15	set 19 piezas
10.3	Drills 16-Piece Set Ø 12 / 15 / 16 / 18 / 20 / 22 / 24 / 25 / 26 / 28 / 30 / 35 / 38 / 40 / 45 / 50 mm Shaft: up to Ø 30 mm = 8 mm from Ø 35 mm = 10 mm In beechwood case. overall length 90 mm.	6	set 16 piezas
10.4	WOOD TWIST DRILL, 8-PIECE SET Primarily for drilling softwood. With two spurs, deep groove. Carbon steel. Ø 3 / 4 / 5 / 6 / 7 / 8 / 9 / 10 mm. overall length 60 - 130 mm	15	set 8 piezas
10.5	Masonry Drill Bit , 7-Pieces Set Comes in metal case, Ø 4, 5, 2 x 6, 8, 10, 12 mm. overall length 75 - 150 mm.	2	set 7 piezas
10.6	Aircraft Extension Drill 29 pc. Set, 1/16" - 1/2" x 12" Long,Drill for violin,viola,cello,bass bows, These longer length high speed steel drill bits can reach into areas that are difficult to access with standard length drill bits. Sizes include 1/16" to 1/2" by 64ths.	2	set 29 piezas
10.7	Tap M3x0.35mm for violin bows.Thread the hole parly with a M3x0.35mm threading tap	4	unidad
10.8	Set of wood drills. his 29 Pieces Jobber Drill Bit Set includes sizes 1/16" to 1/2" in 1/64" increments, reduced shank above 3/8" that allows the use of larger drill bits in a 3/8" chuck, Tap & Drill selection chart for convenient reference and automatic indexing for easy bit access and identification).	6	set 29 piezas
10.9	99-PC. MASTER CABINETMAKER ROUTER BIT SET. This set features 99 of our Super-Duty Purple Router Bits at only three dollars a bit. Plus, we've added a wooden case. Now that's a deal! 1/8" and 1/4" shank.3) 1/8", 3/16", 1/4" HSS straight (1) 1/4" HSS dovetail,-(1) 5/16" HSS keyhole- (1) 1/4" HSS plunge ogee- (1) 1/4" HSS V-groove- (1) 1/4" HSS core box-(1) 1/8" radius HSS roundover (1) 3/32" radius HSS beading- (1) 1/8" radius HSS cove- (1) 1/8" HSS rabbeting- (1) 1/2" HSS 45° chamfer-(1) 1/2" dovetail pattern-(1) 1/2" 90° V-groove pattern-(1) 1/2" core box pattern-(2) 1/2" & 5/8" straight pattern-(3) 1/4", 3/8", 1/2" HSS straight-(1) 1/8" HSS straight single flute-(5) 1/4", 3/8", 1/2", 5/8", 3/4" straight-(4) 3/8", 1/2", 5/8", 3/4" 90° V-groove-(4) 3/8", 1/2", 5/8", 3/4" core box (3) 3/8", 1/2", 1/2" dovetail-(2) 1/2" & 5/8" mortising (3) 1/2" x 1/2", 3/8", 1/2" x 1" flush trimming-(3) bevel trimming-(2) 1/4"-3/8" combination panel-(2) 1/8"-3/8" radius beading/roundover (2) 3/8"-1/2" keyhole T-slot-(1) 1/2" roundnose (1) countersink-(1) 1" plunging ogee-(1) 1" glue joint (1) 7/8" x 1/2" internal radius-(1) 3/4" fingernail (1) 1/2" straight-(2) 1/4" & 1/8" radius roundover	4	set de 29 piezas

	(3) 1/2", 1/2", 3/4" classical plunge-(1) 1/4" core box-(4) 1/8" radius classical-(1) 1/8" radius Roman ogee-(1) 3/4" 45° chamfer (6) 1/8", 3/16", 1/4", 5/16", 3/8", 1/2" radius roundover-(2) 1" & 1-7/16" 45° chamfer (5) 1/8", 1/8", 1/4", 3/8", 1/2" radius cove-(2) 1/4" & 1/2" rabbeting (1) 1/8" radius corner bead-(2) 13/32" & 1/2" bull nose (4) classical-(2) 1-1/4" & 1-1/2" ogee (2) 1/8" & 1/4" radius Roman ogee-(2) 1/4" & 3/8" radius beading		
10.10	78-Pc. HSS Super Tap & Die Set, Inch/Metric :Sizes include four #4-40 taps and four dies, six #6-32 taps & three dies, two #8-32 taps & two dies and one each: #10-24, #10-32, #12-24, #12-28, 1/4"-20, 1/4"-28, 5/16"-18, 5/16"-24, 3/8"-16, 3/8"-24, 7/16"-14, 7/16"-20, 1/2"-13, 1/2"-20, 9/16"-12, 9/16"-18, 5/8"-11, 5/8"-18, 3/4"-10, 3/4"-16, 7/8"-9, 7/8"-14, 1"-8, and 1"-12 taps, and dies. Case included.	4	set 78 piezas

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 11 BASIC MEASURING TOOLS			
11.1	Precision metal RuLer, FLExible version .measurements; thickness 0.5 mm Width 15 mm. Length150 mm	30	unidad
11.2	Precision metal RuLer, FLExible version .measurements; thickness 1 mm, Width 25 mm,Length 300 mm.	30	unidad
11.3	Precision metal RuLer, FLExible version .measurements; thickness 1 mm Width 30 mm. Length 600 mm	30	unidad
11.4	Precision metal RuLer, FLExible version .measurements; thickness 1,75 mm Width 35 mm. Length1000 mm	30	unidad
11.5	mini scrapers set of 7 pieces,measurements; thickness 0.4 mm , Length x width 27 x 45 mm and 50 x 110 mm.	30	set de 7 piezas
11.6	Carpenter wood Marking Gauge; Working range 0 – 150 mm	30	unidad
11.7	English type Sliding Bevel, Rosewood Stock made of Rosewood with brass fittings. Blued and hardened steel blade. Stock length 150 mm tongue length 230 mm.	30	unidad
11.8	Carpenter ,Folding rule made in Wood ;Made of the finest downy birch , The flush-fitting pivots are made of hardened Swedish stee, Length 2 m x 16 mm.	30	unidad
11.9	Tape mesure ergonomic, extremely accurate: Measurements: accuracy class I (+/- 0.3 mm per 2 m). tape width 19 mm , length 5 mts.	30	unidad
11.10	Carpenter`stry Square Rosewood with brass fitting. Hardened steel blade. Measurements: accuracy 0.03 mm per 100 mm. 275 x 155 mm	30	unidad
11.11	Precision Squares set steel made, 2 pieces, mesuarements: accuracy 0.01 mm per 100 mm. Stock length 105 / 150 / 195 mm tongue length 250mm	30	set de 2 piezas
11.12	Precision Protractor, Scale Width 120 mm Chrome-plated, matt surface with deep-etched scale. Shaft length 238 mm.	20	unidad

11.13	Outside/inside Spring Calliper,measurements:Shaft length 6", Max. opening215 mm.Made of gunmetal finished steel, with hardened points, quick-acting screws.	30	unidad
11.14	French Spring Dividers, Shaft Length 200 mm made of gunmetal finished steel, with hardened points, quick-acting screws. Measurements: Shaft Length 200 mm Max. opening 215 mm.	30	unidad
11.15	Punch -steel body is 5 "with threaded tip replaceable hardened steel and shaft. The body diameter is 1/2".	12	unidad
11.16	MACHINIST SQUARES 90° RIGHT ANGLE SQUARES BEVELED STEEL SQUARE SET of 4-Set metal bracket, 4 pieces. . Each square is finely ground stainless steel. Blade widths and thicknesses which will allow them to be used in combination. 2", 3", 4" & 6" squares.	12	set de 4 piezas

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 12 TOOLS FOR MEASURING CALIBRATORS			
12.1	Analogue Calliper . Deep-etched stainless steel, slide with 0.05 mm vernier and locking screw. Measuring range 150 mm tip length 40 mm.	30	unidad
12.2	Micrometer. This Digital Micrometer measures Inch and Metric and a range of 0-1" and 0.00005" resolution. ABS compatible.	2	unidad
12.3	Caliper for measuring thickness, decimal 30x200. With a depth of 30cm and an aperture of 3cm it is ideal for building violins and violas. less weight.	15	unidad
12.4	Caliper for measuring thickness, decimal 30x300. With a depth of 30cm and an aperture of 3cm it is ideal for building violins, violas and cellos.	5	unidad
12.5	Caliper for measuring thickness, decimal 50x300. With a depth of 50cm and an aperture of 5cm it is ideal for building cellos with high arching or for doublebass.	2	unidad
12.6	Hacklinger Thickness Caliper-Hacklinger guages version d measuring range 1-12mm. 2 scales, 2 magnets	2	unidad
12.7	Caliber marker caps, for violin,viola, cello, jaw depth 230 mm, 60 mm opening Marking Caliper	2	unidad
12.8	Thickness gauge guitar.Calipers are for measuring the thickness of tops and backs. The gauge measures up to 30mm in 0.1mm increments. powder coated aluminum. The throat has a 8 1/4" capacity).	15	unidad

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 13 REPAIR CLAMPS FOR VIOLIN VIOLA CELLO			
13.1	Edge clamp,press couple cracks edge. Measurements: jaw depth 19 mm, Jaw opening 8 mm, made in steel and brass.Weight 113 g.	1	unidad
13.2	Arm Crack Clamp for Violin, Viola with Rubber Jaws ,large arm-type presses, material brass. Measure: Jaw opening 240	1	unidad

	mm. Aluminium made		
13.3	Standart arm crack clamps for violin, viola, small press arm type. Measure: opening 180 mm.	1	unidad
13.4	Standart crack arm clamp for violin, viola ,small cracks press arm type. Measure: opening 280mm.	1	unidad
13.5	Standart crack clamps type small arm for Cello, Backen cracks with rubber jaws Press . Measure: Jaw opening 500 mm.	1	unidad
13.6	Double-sided clamp for cracks arm type for Violin, Viola, rubber Backen jawless . Measure: Jaw opening 280 mm.	1	unidad
13.7	3-Arm Crack Clamp with Rubber Jaws, Jaw Opening 240 mm.The combination of aluminum and brass greatly reduces the weight of the clamp and increases its flexibility for use in sensitive areas, such as the bouts of antique violins and violas. While a standard crack clamp made of brass with a jaw width of 280 mm will weigh 100 g, this design with aluminum clamping jaws and screw heads only weighs 82 g. Rubber padded plates of the levelling screws as well as rubber jaws reduce the risk of damage of the repaired instruments. Significantly reduced weight Rubber jaws and levelling pads to prevent damage For repairing edges (better pressure distribution). The three arms rotate around the central joint.	1	unidad
13.8	U-Shaped Crack Clamp, Jaw Depth 110 mm.The 4-screw system can be adjusted to any geometry of any crack. Even cracks which are significantly deformed can be brought back together by this versatile tool. Rubber padded plates and silicone pads enable use even on very delicate varnished surfaces without damage. Four different depths can serve and work at any crack position on either top or back plate. MaterialBody: aluminium Screws: brass Jaw depth110 mm Jaw opening10 mm	1	unidad
13.9	F-hole clamps for violin and viola, arm type,rubber jaws Backen, Measure: Jaw opening 100 mm.	1	unidad
13.10	F-hole clamps arm type for violin and viola,rubber jaws Backen. Measure: Jaw opening 155 mm.	1	unidad
13.11	crack cleating clamp c for cracks jaw depth 125 mm, Jaw opening 55 mm, Weight 75 g	1	unidad
13.12	Aluminium repair clamp for cello, cracks measure: jaw depth 220 mm, Jaw opening 50 mm	1	unidad
13.13	f-hole C type clamp set 4 pieces, measure: Depth of jaw 30, 50, 75, 100 mm, Jaw opening 30 mm.	5	unidad
13.14	Set 6 pieces of Clamps for bass bars of violin and viola. Mesures: 2 U clamps (Depth 90 mm, opening 25 mm). 2 U clamps (Depth 110 mm, opening 40 mm.) 2 U clamps (Depth 160 mm , opening 60 mm.)	10	set de 6 piezas
13.15	crack-gluing clamp opening 12mm, depth of 5 mm.	1	unidad
13.16	Purfling clamp opening 16-28mmmin Depth fillet 15 mm, 5 mm diámetro ,caliper 16 - 28 mm.	1	unidad
13.17	Wooden Clamp.Fast-acting, lightweight clamps. The clamping pressure is adjustable via a lever. Protective, cork-lined jaws.	20	unidad

	Ratcheting steel bar, beech jaws. Max. clamping pressure approx. 160 kg. Jaw depth 150 mm Jaw opening 200 mm Weight 550 g		
13.18	Mini parallel clamp strong for repairing cracks. Galvanized steel. Measurements: Depth of jaw 50 mm, Jaw opening 28 mm Weight 50 g.	1	unidad
13.19	Edge Clamp with Single Screw, for linings .To stick coatings and edges. Brass. Measurements: Jaw 18 mm depth. Jaw opening 15 mm.	120	unidad
13.20	Edge Clamp with Two Screws For applications near the border. Made with brass. Measurements: Depth of jaw 15 mm, Jaw opening 12 mm.	32	unidad
13.21	Repair holders for violin and viola, repair support, aluminum frame mounted on a base of acrylic glass. Medidas: 28 x 35 cm lower clamp tight, Max. opening ,the clamp body 250 mm.	1	unidad
13.22	bow tips Clamp , for violin, viola and cello bows, Aluminum made .	5	unidad
13.23	Clamp to bend the arc tips for violin, viola and cello bows.	5	unidad

ITEM	DESCRIPCIÓN	CANTIDA D	UNIDAD DE MEDIDA
LOTE No. 14 SPECIAL CLAMPS FOR MAKING STRING INSTRUMENTS			
14.1	Top clamps; violin, viola. Press upper block (clamp) violin, viola: To paste the top under the fingerboard, the restraint pad cork coated aluminum.	3	unidad
14.2	Top clamps; violoncello. Press upper plug (clamp) cello: To paste the top under the fingerboard, the restraint pad cork coated aluminum.	3	unidad
14.3	10" Wood Vise, Durable cast iron and chrome plated, cold rolled steel wood vise features precision machined castings with perfectly aligned guide bars. Throat capacity is 9".	45	unidad
14.4	5" Quick Release Bench Vise This new quick release jaw is designed for quick opening and closing. The quick release lever disengages the screw so you can position the work with one hand while quickly opening or closing the vise with the other. Adjust the lever again, then the screw engages so you can close or open the vise with the steel handle. Heavy duty design for the toughest applications. Maximum opening and jaw width are 5", throat depth is 3". Steel replaceable pipe jaws, 360° swivel base with dual locks, powder coated finish and polished anvil	10	unidad
14.5	4" Cross Sliding Vise This vise features an exclusive slide bar to prevent jaws from tilting up or sideways when tightening. Adjustable gibs take up any slack on both top and bottom slides. Use this vise on your drill press for cutting keyways and doing light milling jobs.	6	unidad
14.6	Mini Vice, Handsome vice with high and slim jaws for easy work on shaping of violin, cello and guitar saddles, bridges etc. Can be mounted directly on the workbench. Jaw opening 24 mm	5	unidad

14.7	violin neck clamp, Metal tool with screws to press the mast to the box harmonica, with support coated not to compress the wood.	3	unidad
14.8	Cello neck clamp, Metal tool with screws to press the mast to the box harmonica, with support coated not to compress the wood.	3	unidad
14.9	Lower block clamps; violin, viola. To paste the ribs to the lower block without removing the instrument. Rosewood body lined with cork	3	unidad
14.10	Lower block clamps cello. To paste the ribs to the lower block without removing the instrument. Rosewood body lined with cork	3	unidad
14.11	Lining Clamps, small steel clamp for violin, viola, measurements: Length 50 mm, depth 20 mm Jaw, Jaw opening 18 mm, Weight 10 g ,length 50mm, opening 18mm. weight 10 g.	120	unidad
14.12	Lining Clamps, steel clamp Cello, Bass.,length 110 mm, opening 40 mm. weight 56 g.	90	unidad
14.13	Ribs corner clamps violin viola,press to paste corner of hoops violin viola (4 spindles) Jaw opening 50 mm .	2	unidad
14.14	Ribs corner clamps cello,press to paste corner of rings cello (6 spindles) Jaw opening 150 mm.	2	unidad
14.15	Gluing clamp set,6 pieces for violin and viola, Six fastenings entire instrument, mainly for assembling new violin and cello close. jaws plywood coated with thick rubber, polished boxwood comfortable handles, stainless steel screws and bushings. max. 57 mm.	10	unidad
14.16	Gluing clamp set, 6 pieces for cello ;2 mm pitch trapezoidal threaded handles finely polished maple wood, PVC jaws . Replaceable rubber pads cork autoadhesivasSeis fastenings entire instrument, mainly for assembling new violin and cello close. Jaw opening 100-145 mm.	3	unidad
14.17	Assembly Clamps-Individual clamps for violin and viola in plastic, 32 pieces.	3	set 32 piezas
14.18	Assembly Clamps-individual clamps for cello plastic made , 42 pieces, 70-190 mm.	2	set 42 piezas
14.19	Clamp for guitar bridges (This cast aluminum clamp C has a "holding capacity and a profound extra 6" 1-1 / 2 range for a wide variety of fastening applications. Construction ribbed and thick casting make this clamp C both lightweight and durable.	5	unidad
14.20	Bridge Clamping Caul for guitar With screws, made of aluminum to press the end of the bridge.	5	unidad
14.21	Plastic timber for crimping pliers set 3 pieces. The handles are contoured for comfort and control. Not to spoil pivot jaws to increase its control over uneven surfaces. Construction of resistant polymer. It includes four each of 1 ", 2" and 3* spring clamps "	42	set 3 piezas
14.22	Clamps to build an acoustic guitar kit. 28 pieces, made of hardwood and steel, kit. 24 pieces.24 Individual clamps made of wood and steel and four clamps made in wood type clip	5	set 28 piezas

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 15 PLIERS AND PINCERS			
15.1	PINCERS, made of stainless steel, front cut 8 "long. variety of tasks, including tension wire, splicing, cutting.	10	unidad
15.2	Pliers Set 3-piece pressure; 9 " , 7 1/2" and 5 1/2 ". Locking pliers Set, professional quality, dropped forged set includes 9", 7 1/2 "and 5 1/2" locking pliers. Fully adjustable lock lever.	20	set 3 piezas
15.3	Pliers made of stainless steel side cutter, 7 "long. This plier 7 "has side cutters, gripping teeth, and square face. Vinyl grips enhance comfort and handling. The total length is 7".	10	unidad
15.4	2-Pc. Plier Set.This 2-piece set of 6" pliers includes long nose pliers with side cutter and a diagonal cutter. Both feature textured, insulated grips, built-in crimpers and precision pivot points. Includes a single belt pouch for both pliers.	20	set 2 piezas
15.5	4-Pc. Micro Plier Set Measuring less than 3" long, these dropforged, heat-treated Micro Pliers are great for model makers, hobbyists, and computer technicians. Set includes: fixed-tip retaining ring pliers, duck bill pliers, needle nose pliers, and diagonal cutter.	20	set de 4 piezas
15.6	Pressure plier. Vise Grip. These pliers pressure domarán nuts and screw heads and secured pipe fittings and pipes. With enormous clamping pressure, these heavy-duty pliers .The total length is 8".	20	1 unidad
15.7	Fine tip pliers. Features: working with wire pliers, for holding and bending wire for cutting soft wire, medium and hard, cutting edges hardened precision additionally induction hardness of cutting edges approx 60 HRC. with precision holes, for pressing ferrules (sleeves), vanadium electric steel, forged, oil Specifications:.Head: polished. Handles: plastic coated. Black atramentized Capacity: 0.5 to 0.75 / 1.5 / 2.5 mm²).	10	1 unidad
15.8	Eared pliers 16". Extra-long, vinyl-coated handles, combined with aggressive needle nose jaws make these 16" pliers . Ergonomically contoured handle provides extra gripping power.	10	1 unidad

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 16 COMMON CLAMPS			
16.1	Bessey's type clamps measures 15 cm. Arm high quality material should be profiled with an arm design that minimize bending zinc finish to avoid black marks on wood, protective pads will not spoil, and a wooden handle ergonomically comfortable grip slip lock. 2-1 / 2 "throat depth.	100	unidad
16.2	Bessey's type clamps measures 20 cm. Arm high quality material should be profiled with an arm design that minimize bending zinc finish to avoid black marks on wood, protective pads will not spoil, and a wooden handle ergonomically comfortable grip slip lock. 2-1 / 2 "throat depth.	100	unidad
16.3	Bessey's type clamps measures 30cm measures 15 cm. Arm high quality material should be profiled with an arm design	100	unidad

	that minimize bending zinc finish to avoid black marks on wood, protective pads will not spoil, and a wooden handle ergonomically comfortable grip slip lock. 4 "throat depth.		
16.4	Bessey's type clamps measures 50cm measures 15 cm. Arm high quality material should be profiled with an arm design that minimize bending zinc finish to avoid black marks on wood, protective pads will not spoil, and a wooden handle ergonomically comfortable grip slip lock. 4 "throat depth.	100	unidad
16.5	Clamps C Type measures: 8 "Ideal for most applications woodworking and metalworking, this C-clamp has a screw and pad copper coated to resist spatter and is perfect for welding task tuning, clamping and general wood.	100	unidad
16.6	Clamps C Type measures: 6 "Ideal for most applications woodworking and metalworking, this C-clamp has a screw and pad copper coated to resist spatter and is perfect for welding task tuning, and clamping general.	100	unidad
16.7	Clamps C Type measures : 3 " Ideal for most applications woodworking and metalworking , this C-clamp has a screw and pad copper coated to resist spatter and is perfect for welding task tuning, and general subject .	100	unidad

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 17 SECURITY EQUIPMENTS			
17.1	Hearing Protector, light protectors and give the best protection for long and short periods .. For moderate noise exposure SNR dB and 27 dB maxmade 107-112. Weight approx. 180 g.	30	unidad
17.2	SAFETY GLASSES high performance, with cushioning at the contact points on the face to protect the eyes from dust and dirt. 100% UV protection, scratch resistant. 35 g	30	unidad
17.3	Protective face shield mask of combining a modern and ergonomic design with first-class protection and comfort. A robust capture adjustment mechanism allows you to position the visor as desired to suit different situations. Approximate .Peso high impact. 345 g.	30	unidad
17.4	Cartridges/Filters Full Facepiece Respirators (Organic Vapor & Acid Gas with P100 Cartridge, Pre-filter, pair)	30	unidad
17.5	Cartridges/Filters Full Facepiece Respirators (Ammonia & Methylamine with P100 Cartridge, Pre-filter, pair)	30	unidad
17.6	Cartridges/Filters, Full Facepiece Respirators(Defender Multi-Purpose with P100 Cartridge, Pre-filter, pair)	30	unidad
17.7	WELDING gloves. High quality leather welding gloves. Cotton lined for comfort.Locked stitched for added strength. Size medium	7	par (2)
17.8	WELDING gloves. High quality leather welding gloves. Cotton lined for comfort.Locked stitched for added strength. Size Large	7	par (2)
17.9	Leather gloves.Suede pigskin palm.Safety cuff.Wing thumb. Medium size	15	par (2)
17.10	Leather gloves.Suede pigskin palm.Safety cuff.Wing thumb. Large size	15	par (2)

17.11	Welding Helmet with Solar Powered Auto-Darkening.Great For TIG MIG MMA, Plasma Applications with Grinding Feature Large Viewing Size 3.86" x 2.09" with 4 Premium Sensors Cheater Lens / Magnifying Lens Compatible Design Step-less Delay and Sensitivity Knob Adjustable Shade Variable 5-9/9-13 Covering Most Common Welding / Cutting Processes	6	unidad
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ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 18 GRINDING SAWS			
18.1	Saw Set Pliers For japanese and Western saws Types with adjustable depth stop for settings of 0.7 - 2.0 mm. Different set measurements can be adjusted by turning the depth-stop plate with its spiral-shaped.HSS plunger, aluminium body. Mesuarements:Plunger width 1.5 mm for tooth spacings from 1.5 mm overall length 180 mm Plunger width 1.5 mm.	10	unidad
18.2	japenese Type Triangular Saw File triangular files with round edges for sharpening european-style saws. Description: the round edges maintain the slightly rounded gullet between the saw's teeth and thus prevent cracks between the teeth (sharp angles crack more easily than curved transitions).. Mesuarements: Cut 2,Width 4 mm - Cut length 100 mm.	10	unidad
18.3	Diamond Saw File Saw file with wear-resistant, diamondcoated surface, especially for very hard, tip-hardened teeth.Meseaurements : Cross section 2.8 mm Width 20 mm Cut length 100 mm.	10	unidad
18.4	Sharpening Stone Holder. From stainless steel with anti-slip rubber clamping jaws and medium support bracket, in order to avoid breaking thin stones.Meseaurements :Width 70 mm,Jaw opening 220 mm.	6	unidad
18.5	Sharpening device for plane blades.With wide roller preserves the surface of the stone and prevents tipping.It can be used as an angle template with machines that have a rest of grinding tools.The aluminum body with the roller brass. Max. Width of the blade 65 mm Max. Blade thickness 10 mm	6	unidad
18.6	Sharpening blade holder.Description: set bevel angles of 15 ° to 54 ° and a series of bevels back from 10 ° to 20 ° for honing the blades. Its opening serves to chisels as narrow as 1/4 "and blades as wide as 2-7 / 8" to 15/32 "thick.. Made with zinc alloy diecast, with a brass precision -machined and steel parts.	20	unidad
18.7	Sharpening Set for most tools :chisels, plane blades, knives.This set provides you with a combination of sharpening stones. Descripcion: It contains a Sun Tiger 220 grit coarse shaping stone for pre-sharpening, King 800 grit and 1200 grit sharpening stones for sharpening, plus a King 4000 grit stone and a polishing stone 8000 grit for honing and polishing.	2	set 5 piezas
18.8	6" 3-Stone Sharpening System.3 stones mounted on rotation molded plastic triangle for easy rotation and identification.Molded Plastic Base with Non-slip Rubber Feet for	30	set 3 piezas

	Safety.Stone size: 6 "x 1 5/8" x 3/8 ". Grain: Medium Arkansas - 600 Grit, Fine Arkansas - 1000 Grit, Synthetic Thick		
18.9	6-inch Diamond Tri-Hone System.3 stones mounted on rotation molded plastic triangle for easy rotation and identification.Molded Plastic Base with Non-slip Rubber Feet for Safety.Stone size: 6 "x 1 5/8" x 3/8 ". Grain:	30	set 3 piezas
18.10	Multiforme water stone, Gouge Slipstones, set 2 pieces ,grid 280,Dimensions 98 x 65 x 20 mm .	6	set 2 piezas
18.11	Multiforme water stone,Gouge Slipstones, set 2 pieces grid 1000,Dimensions 98 x 65 x 20 mm.	6	set 2 piezas
18.12	Multiforme water stone,Gouge Slipstones , set 2 pieces, grid 3000,Dimensions 98 x 65 x 20 mm.	6	set 2 piezas
18.13	3-Pc. Diamond Whetstone Set. Each stone . Mesuarements: 2" W x 6" L x 1/8" D. Includes 325, 600, and 1200 grit.	20	set 3 piezas

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 19 HAMMERS			
19.1	upholstery hammer with classic head shape for assembly and inlay work. the fin is rounded, the face slightly curved in order to prevent marks on the surface. ash handle. Mesuarements: overall length 320 mm Head diameter 25 mm Head weight 180 g.	30	unidad
19.2	Face Mallet this hammer is used for assembly work and fitting parts together. the yellow face is medium hard and made of colourfast and wear-resistant polyurethane. It is suited for assembly and fitting work. Mesuarements: Head diameter 30 or 40 mm overall length 290 or 325 mm total weight 300 g .	30	unidad
19.3	Hammer Simple claw hammer with ergonomic, ribbed handle and breakproof oval steel tube shaft. a thin strong claw affords easy access to nail heads without leaving marks on the surface. Slightly curved face. Head weight 600 g overall length 355 mm.	10	unidad
19.4	Chasing Hammer Chasing hammer with a large, slightly curved face for driving gravers and small punches as well as a ball-peen side for creating a hammered look. Chasing refers to the decorative texturing of metal surfaces. . Mesuarements: ash handle. Ø 28 / 14 mm Head weight 110 g overall length 270 mm.	10	unidad
19.5	Rubber mallet. worked in rubber materials. In strong and bright place, reasonable price for easy color. Each hammer has lead shot for extra strength and shock absorption. Manipulate textured grips for the slider. Mesuarements: Head diameter54 mm,Overall length305 mm, Total weight330 g	12	unidad
19.6	Claw hammer. Simple claw hammer with ergonomic, ribbed handle and breakproof oval steel tube shaft. A thin strong claw affords easy access to nail heads without leaving marks on the surface. Slightly curved face. Meseaurements: Head weight 600 g, Overall length 355 mm.	12	unidad

ITEM	DESCRIPCIÓN	CANT.	UNIDAD DE MEDIDA
LOTE No. 20 WRENCHES, SCREWDRIVER AND			
20.1	Steel Adjustable Wrenches made in steel 8"	6	unidad
20.2	Screwdriver Set 10 Pcs. Screwdrivers with ergonomic design, non-slip rubber grip, precision machined and faster grip safely resists slipping out. rust-resistant coated bar, magnetic tip to hold the screw securely and box for storage.	30	set 10 piezas
20.3	Small game screwdrivers jeweler 54 pieces. slip rubber grip. Several measures.	30	set 10 piezas
20.4	12" adjustable wrench. Narrow head design for limited space. jaw metric measure to facilitate sujetador. Cuerpo size alloy forged steel. Coated handle for easy grip go.	12	unidad
20.5	145-Pc. Mechanic's Tool Set. A set to cover all the basic needs for your mechanic. Chrome Vanadium forged body for torque, strength, and durability and a full polished chrome finish for anti-corrosion protection. (Raches, crates, allen wrenches, star wrenches, mechanical wrenches)	6	set 145 piezas

Section 3b: Related Services

Further to the Schedule of Requirements in the preceding Table, Bidders are requested to take note of the following additional requirements, conditions, and related services pertaining to the fulfillment of the requirements: *[check the condition that applies to this ITB, delete the entire row if condition is not applicable to the goods being procured]*

Delivery Term [INCOTERMS 2010] (Pls. link this to price schedule)	<p><input checked="" type="checkbox"/> CIP Place of final destination or place of delivery</p> <p>CIP The seller takes care of all costs, including the main transport from the country of origin, and within the country of destination, and insurance, until the merchandise reaches the POINT AGREED in the country of destination. The risk is transferred to the buyer at the time of delivery of the goods at the agreed point. Although the insurance has been hired by the seller, the beneficiary is the buyer.</p> <p>The Incoterm CIP can be used with any mode of transport or with a combination of them (multimodal transport).</p> <p>The insurance will be against risk of loss, damage or destruction of the merchandise until delivery, at the agreed point, will also include the risks of war, strikes, riots and civil unrest, and will be 110% of the contract amount in the same coin.</p>
Exact Address of Delivery/Installation Location	<p>Deposits of FUNDAMUSICAL, Caracas-Venezuela.</p> <p><u>For maritime cargoes:</u> Port of the Maritime Customs of La Guaira, Venezuela.</p> <p><u>For air cargo:</u> Simón Bolívar International Airport, Maiquetía Air Customs, Venezuela.</p> <p>UNDP will carry out the process of nationalization and customs clearance through a customs agent with experience in processing cargoes under the form of Diplomatic Franchise.</p>
Mode of Transport Preferred	<p><input checked="" type="checkbox"/> AIR</p> <p><input checked="" type="checkbox"/> SEA</p>
UNDP Preferred Freight Forwarder, if any ⁶	<p>UNDP may provide the Bidders -upon requirement- an optional list of customs agents with broad experience in clearing from customs diplomatic imported equipment.</p>

⁶A factor of the Incoterms stipulated in the ITB. The use of a UNDP preferred courier may be considered for purposes of ensuring forwarder's familiarity with procedures and processing of documentary requirements applicable to UNDP when clearing with customs authority of the country of destination.

Distribution of shipping documents <i>(if using freight forwarder)</i>	<p>UNDP –acting as the Buyer- should receive the shipping documents specified below, at least two (2) weeks prior to the arrival of the goods at the destination Airport (Maiquetía) or Port (La Guaira) and, if not received, the Supplier shall bear all expenses resulting from it.</p> <p>Shipping Documents:</p> <ul style="list-style-type: none"> • Original and two (02) copies of the shipping document (AWB or BL), specifying the number of packages, volume and total weight in kg; • Two (2) originals of the Supplier invoice indicating the description, quantity, unit price and total amount of the goods (Must be in Spanish or include your translation). • Original and copy of the packing list, indicating the content of each package, weight in kg (Must be in Spanish or include your translation). • Certificate of insurance (110% of the total value of the load); • Original and copy of the guarantee certificate of the goods of the main manufacturer or supplier; • Copy of the certificate of origin of the goods or export of the goods. <p>Indicate as the consignee of the goods: United Nations Development Program (UNDP).</p>
Delivery Date	60 days from the issuance of the Purchase Order (PO)
Customs, if needed, clearing shall be done by:	<input checked="" type="checkbox"/> Customs agent designated by the project at destination (Venezuela) to carry out the customs formalities.
Ex-factory / Pre-shipment inspection	Not required
Inspection upon delivery	UNDP Venezuela will appoint one (01) member to assist in the delivery of the goods at the agreed place of destination.
Installation Requirements	Not required
Testing Requirements	Not required
Scope of Training on Operation and Maintenance	Not required
Commissioning	Supplier is to include drivers and/or software necessary to operate the equipment when necessary.
Technical Support Requirements	Not required
Payment Terms	<p><u>For Imported goods:</u></p> <p>Payments shall be made in dollars of the United States of America or other hard currency only when the goods are imported to Venezuela, and upon the following conditions:</p> <p>(i) At shipment: Seventy percent (70%) of the total price of the goods stipulated in the purchase order shall be paid by means of a transfer into the account of the supplier, upon presentation of the shipping documents specified below:</p> <ul style="list-style-type: none"> • Two (2) original of the invoice from the supplier that indicates the description, quantity, unit price and total amount of the goods; • Original and two (2) copies of Airway Bill which must

	<p>indicate the number of packages and the gross weight in Kg.;</p> <ul style="list-style-type: none"> • Original and copy of the packing list with indication of the contents of each package and the gross weight in Kg.; (This should be in the Spanish language or include translation); • Certificate of insurance (110% of the total value of the load) • Original and copy of the certificate of warranty of the goods from the manufacturer or provider; • Copy of the certificate of origin of the goods or export certificate. <p>It is compulsory to indicate as the consignee of the goods: United Nations Development Program (UNDP).</p> <p>UNDP should receive the documents mentioned above at least two (2) weeks before the arrival of the goods to the port of destination. In case UNDP does not receive the documents accordingly, the Supplier shall be liable for any expenses resulting from this.</p> <p>(ii) At delivery, after inspection and final acceptance of the goods: Thirty percent (30%) of the total price of the goods stipulated in the purchase order shall be paid, by means of a transfer into the account of the supplier, within 30 days after submission of a request for payment accompanied by the delivery of goods note and Acceptance Certificate, duly signed by the General Coordinator of the Project.</p> <p>For goods supplied from the country (Venezuela): Payments will be made in Bolivars exclusively.</p> <p>(i) At delivery, after inspection and final acceptance of the goods: One hundred percent (100%) of the total price of the goods stipulated in the purchase order shall be paid by means of a transfer into the account of the supplier, upon submission of a request for payment accompanied by the delivery of goods note and Acceptance Certificate, duly signed by the General Coordinator of the Project, and the original invoice of the goods delivered.</p>
Conditions for Release of Payment	<input checked="" type="checkbox"/> Inspection upon arrival at destination <input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements duly signed by the General Coordinator/Director of the Project.
After-sale services required	<input checked="" type="checkbox"/> Replacement unit during the maintenance or repair period.
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English or <input checked="" type="checkbox"/> Spanish

Section 4: Bid Submission Form⁷

(This should be written in the Letterhead of the Bidder. Except for indicated fields, no changes may be made in this template.)

Insert: Location
Insert: Date

To: *[insert: Name and Address of UNDP focal point]*

Dear Sir/Madam:

We, the undersigned, hereby offer to supply the goods and related services required for ***[Indicate the name of the goods and services as it appears in the ITB]*** in accordance with your Invitation to Bid dated *Insert: bid date*. We are hereby submitting our Bid, which includes the Technical Bid and Price Schedule.

We hereby declare that:

- a) All the information and statements made in this Bid are true and we accept that any misrepresentation contained in it may lead to our disqualification;
- b) We are currently not on the removed or suspended vendor list of the UN or other such lists of other UN agencies, nor are we associated with, any company or individual appearing on the 1267/1989 list of the UN Security Council;
- c) We have no outstanding bankruptcy or pending litigation or any legal action that could impair our operation as a going concern; and
- d) We do not employ, nor anticipate employing, any person who is or was recently employed by the UN or UNDP.

We confirm that we have read, understood and hereby fully accept the Schedule of Requirements and Technical Specifications describing the duties and responsibilities required of us in this ITB, and the General Terms and Conditions of UNDP's Standard Contract for this ITB.

We agree to abide by this Bid for *[Period of validity, as indicated in the Data Sheet]*..

We undertake, if our Bid is accepted, to initiate the supply of goods and provision of related services not later than the date indicated in the Data Sheet.

We fully understand and recognize that UNDP is not bound to accept this Bid that we shall bear all costs associated with its preparation and submission, and that UNDP will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the evaluation.

We remain,
Yours sincerely,

Authorized Signature *[In full and initials]:* _____

Name and Title of Signatory: _____

Name of Firm: _____

Contact Details: *[Please mark this letter with your corporate seal, if available]*

⁷ No deletion or modification may be made in this form. Any such deletion or modification may lead to the rejection of the Bid.

Section 5: Documents Establishing the Eligibility and Qualifications of the Bidder

Bidder Information Form⁸

 Date: *[insert date (as day, month and year) of Bid Submission]*

 ITB No.: *[insert number of bidding process]*

Page _____ of _____ pages

1. Bidder's Legal Name <i>[insert Bidder's legal name]</i>		
2. In case of Joint Venture (JV), legal name of each party: <i>[insert legal name of each party in JV]</i>		
3. Actual or intended Country/ies of Registration/Operation: <i>[insert actual or intended Country of Registration]</i>		
4. Year of Registration in its Location: <i>[insert Bidder's year of registration]</i>		
5. Countries of Operation	6. No. of staff in each Country	7. Years of Operation in each Country
8. Legal Address/es in Country/ies of Registration/Operation: <i>[insert Bidder's legal address in country of registration]</i>		
9. Value and Description of Top three (3) Biggest Contract for the past five (5) years		
10. Latest Credit Rating (Score and Source, if any)		
11. Brief description of litigation history (disputes, arbitration, claims, etc.), indicating current status and outcomes, if already resolved.		
12. Bidder's Authorized Representative Information Name: <i>[insert Authorized Representative's name]</i> Address: <i>[insert Authorized Representative's Address]</i> Telephone/Fax numbers: <i>[insert Authorized Representative's telephone/fax numbers]</i> Email Address: <i>[insert Authorized Representative's email address]</i>		
13. Are you in the UNPD List 1267.1989 or UN Ineligibility List? <input type="checkbox"/> YES or <input type="checkbox"/> NO		
14. Attached are copies of original documents of: <input type="checkbox"/> All eligibility document requirements listed in the Data Sheet <input type="checkbox"/> If Joint Venture/Consortium – copy of the Memorandum of Understanding/Agreement or Letter of Intent to form a JV/Consortium, or Registration of JV/Consortium, if registered <input type="checkbox"/> If case of Government corporation or Government-owned/controlled entity, documents establishing legal and financial autonomy and compliance with commercial law.		

⁸ The Bidder shall fill in this Form in accordance with the instructions. Apart from providing additional information, no alterations to its format shall be permitted and no substitutions shall be accepted.

Joint Venture Partner Information Form (if Registered)⁹

Date: *[insert date (as day, month and year) of Bid Submission]*ITB No.: *[insert number of bidding process]*

Page _____ of _____ pages

1. Bidder's Legal Name: <i>[insert Bidder's legal name]</i>		
2. JV's Party legal name: <i>[insert JV's Party legal name]</i>		
3. JV's Party Country of Registration: <i>[insert JV's Party country of registration]</i>		
4. Year of Registration: <i>[insert Party's year of registration]</i>		
5. Countries of Operation	6. No. of staff in each Country	7. Years of Operation in each Country
8. Legal Address/es in Country/ies of Registration/Operation: <i>[insert Party's legal address in country of registration]</i>		
9. Value and Description of Top three (3) Biggest Contract for the past five (5) years		
10. Latest Credit Rating (if any): <i>Click here to enter text.</i>		
11. Brief description of litigation history (disputes, arbitration, claims, etc.), indicating current status and outcomes, if already resolved. <i>Click here to enter text.</i>		
12. JV's Party Authorized Representative Information Name: <i>[insert name of JV's Party authorized representative]</i> Address: <i>[insert address of JV's Party authorized representative]</i> Telephone/Fax numbers: <i>[insert telephone/fax numbers of JV's Party authorized representative]</i> Email Address: <i>[insert email address of JV's Party authorized representative]</i>		
13. Attached are copies of original documents of: <i>[check the box(es) of the attached original documents]</i> <input type="checkbox"/> All eligibility document requirements listed in the Data Sheet <input type="checkbox"/> Articles of Incorporation or Registration of firm named in 2. <input type="checkbox"/> In case of government owned entity, documents establishing legal and financial autonomy and compliance with commercial law.		

⁹ The Bidder shall fill in this Form in accordance with the instructions. Apart from providing additional information, no alterations to its format shall be permitted and no substitutions shall be accepted.

Section 5a: Compliance Table - Documents¹⁰

Documents to be supplied ¹¹	Compliant	Not Compliant	Not Applicable
A. Cover;			
B. Index of documents;			
C. Contact information for the bidder (address, phone, fax, e-mail, name of the contact);			
D. Bid Submission form (according to section 4): fully completed and duly signed by the authorized person;			
E. Bidder Information form (according to section 5) accompanied by the following documents;			
1. Company Profile, which should not exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the goods/services being procured			
2. Latest Business Registration/Incorporation Certificate of the Company.			
3. In the case of Joint Venture / Consortium (s) of business, they must have: i) a copy of a letter of intent of partnering, or ii) in case of be registered, Form information about membership in a Joint Venture / Consortium (Section 5) and duly notarized copy of the document consortium. In both cases must indicate the percentage (%) of the participation of each of the companies and jointly and severally undertake to the buyer and third parties, as well as the name of the Company will assume legal representation.			
4. Members of the Governing Board and their Designations duly certified by the Corporate Secretary, or its equivalent document if Bidder is not a corporation; and name(s) of authorized person(s) to signed the letter of offer.			
5. Tax Registration/Payment Certificate issued by the Internal Revenue Authority evidencing that the Bidder is updated with its tax payment obligations, or Certificate of Tax exemption, if any such privilege is enjoyed by the Bidder			
6. Trade name registration papers, if applicable			
7. Official Letter of Appointment as local representative, if Bidder is submitting a Bid in behalf of an entity located outside the country			
8. Independently audited Financial Statements of the last fiscal year. UNDP will check the financial accounts to compute the quick ratio (QR). Quick ratio tests the company's financial strength and liquidity by calculating a company's liquid assets in proportion to its liabilities. <u>Financial Viability:</u> <i>A financial analysis with cumulative values of accounts and total liabilities and current assets will be made to measure the financial capacity of the Bidder:</i> ▪ <i>Index Liquidity = Current Assets / Current Liabilities = must be equal to or greater than 1.</i> ▪ <i>Debt ratio: Average Indebtedness Ratio = Total Liabilities / Total Assets = must be equal or less than 1</i>			

¹⁰ Bid Evaluation Criteria: Stage 1. Preliminary examination - Verification / Acceptance of documents submitted¹¹ Hd n° 26 C.15.1 Documents required to be filed for the classification of Bidders (only in the form of "certified copy")

9. Manufacturer's or Authorized Distributor's Certificate of the Bidder as a Sales Agent (if Supplier is not the manufacturer or Authorized Distributor).			
10. A statement to indicate whether any import or export licenses are required in respect of the goods to be purchased.			
11. Confirmation that licenses of this nature have been obtained in the past or that all the necessary licenses shall be obtained should the quotation be selected.			
12. Quality Certificates (ISO, UNE-EN ISO 14025, UNE-ISO 14040, EN ISO 14044, Energy Star).			
13. Evidence/Certification of Environmental Sustainability ("Green" Standards) of the Company or the Product(s) being supplied.			
14. Patent Registration Certificates (if any of the technologies submitted in the quotation is patented by the Supplier).			
15. Complete documentation, information and declaration of any goods classified or that may be classified as "Dangerous Goods".			
16. Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List.			
17. Information regarding any litigation, current or during the last five years, in which the Bidder was/is involved, indicating the parties concerned, the subject of the litigation, the amounts involved, and the final resolution if already concluded.			
18. Statement of Satisfactory Performance from the Top 3 Clients in terms of Contract Value the past 5 years			
19. Compliance Table – Documents (Section 5a)			
F. Technical offer (according to section 6) form fully completed and duly signed by the Legal Representative.			
1. Document with technical and operation characteristics of the instruments (Technical data sheets or equipment catalogues included)			
2. Deliveries plan/ schedule must be within the maximum time limits required.			
3. Compliance Table – Requirements and Technical Specifications (Section 6a)			
G. Financial Form (Offer - according to section 7) form fully completed and duly signed by the Legal Representative .			
H. Bid Security (according to section 8).			

Section 6: Technical Bid Form¹²

ITB/056/MINEA/2016 – PROCUREMENT OF HYDROLOGICAL MEASUREMENT EQUIPMENT

Name of Bidding Organization / Firm:	
Country of Registration:	
Name of Contact Person for this Bid:	
Address:	
Phone / Fax:	
Email:	

SECTION 1: EXPERTISE OF FIRM/ ORGANIZATION

This section should fully explain the Bidder's resources in terms of personnel and facilities necessary for the performance of this requirement.

1.1 Brief Description of Bidder as an Entity: Provide a brief description of the organization / firm submitting the Bid, its legal mandates/authorized business activities, the year and country of incorporation, and approximate annual budget, etc. Include reference to reputation, or any history of litigation and arbitration in which the organisation / firm has been involved that could adversely affect or impact the delivery of goods and/or performance of related services, indicating the status/result of such litigation/arbitration.

1.2. Financial Capacity: Based on the latest Audited Financial Statement (Income Statement and Balance Sheet) describe the financial capacity (liquidity, stand-by credit lines, etc.) of the bidder to engage into the contract. Include any indication of credit rating, industry rating, etc.

1.3. Track Record and Experiences: Provide the following information regarding corporate experience within at least the last five (5) years which are related or relevant to those required for this Contract.

Name of project	Client	Contract Value	Period of activity	Types of activities undertaken	Status or Date Completed	References Contact Details (Name, Phone, Email)

¹² Technical Bids not submitted in this format may be rejected.

SECTION 2 - SCOPE OF SUPPLY, TECHNICAL SPECIFICATIONS, AND RELATED SERVICES

This section should demonstrate the Bidder's responsiveness to the specification by identifying the specific components proposed, addressing the requirements, as specified, point by point; providing a detailed description of the essential performance characteristics proposed; and demonstrating how the proposed bid meets or exceeds the specifications.

2.1. Scope of Supply: Please provide a detailed description of the goods to be supplied, indicating clearly how they comply with the technical specifications required by the ITB (see below table); describe how the organisation/firm will supply the goods and any related services, keeping in mind the appropriateness to local conditions and project environment.

Item No.	Description/ Specification of Goods	Source/ Manufacturer	Country of Origin	Qty	Quality Certificate/ Export Licences, etc. (indicate all that applies and if attached)

A supporting document with full details may be annexed to this section

2.2. Technical Quality Assurance Mechanisms: The bid shall also include details of the Bidder's internal technical and quality assurance review mechanisms, all the appropriate quality certificates, export licenses and other documents attesting to the superiority of the quality of the goods and technologies to be supplied.

2.3. Reporting and Monitoring: Please provide a brief description of the mechanisms proposed for this project for reporting to the UNDP and partners, including a reporting schedule.

2.4. Subcontracting: Explain whether any work would be subcontracted, to whom, how much percentage of the work, the rationale for such, and the roles of the proposed sub-contractors. Special attention should be given to providing a clear picture of the role of each entity and how everyone will function as a team.

2.5. Risks / Mitigation Measures: Please describe the potential risks for the implementation of this project that may impact achievement and timely completion of expected results as well as their quality. Describe measures that will be put in place to mitigate these risks.

2.6 Implementation Timelines: The Bidder shall submit a Gantt Chart or Project Schedule indicating the detailed sequence of activities that will be undertaken and their corresponding timing.

2.7. Partnerships (Optional): Explain any partnerships with local, international or other organizations that are planned for the implementation of the project. Special attention should be given to providing a clear picture of the role of each entity and how everyone will function as a team. Letters of commitment from partners and an indication of whether some or all have successfully worked together on other previous projects is encouraged.

2.8. Anti-Corruption Strategy (Optional): Define the anti-corruption strategy that will be applied in this project to prevent the misuse of funds. Describe the financial controls that will be put in place.

2.9 Statement of Full Disclosure: This is intended to disclose any potential conflict in accordance with the definition of "conflict" under Section 4 of this document, if any.

2.10 Other: Any other comments or information regarding the bid and its implementation.

SECTION 3: PERSONNEL

3.1 Management Structure: Describe the overall management approach toward planning and implementing the contract. Include an organization chart for the management of the contract, if awarded.

3.2 Staff Time Allocation: Provide a spreadsheet will be included to show the activities of each personnel involved in the implementation of the contract. Where the expertise of the personnel is critical to the success of the contract, UNDP will not allow substitution of personnel whose qualifications had been reviewed and accepted during the bid evaluation. (If substitution of such personnel is unavoidable, substitution or replacement will be subject to the approval of UNDP. No increase in costs will be considered as a result of any substitution).

3.3 Qualifications of Key Personnel. Provide the CVs for key personnel (Team Leader, Managerial and general staff) that will be provided to support the implementation of this project. CVs should demonstrate qualifications in area of expertise relevant to the Contract. Please use the format below:

Name:		
Role in Contract Implementation:		
Nationality:		
Contact information:		
Countries of Relevant Work Experience:		
Language Skills:		
Education and other Qualifications:		
Summary of Experience: <i>Highlight experience in the region and on similar projects.</i>		
Relevant Experience (From most recent):		
Period: From – To	Name of activity/ Project/ funding organization, if applicable:	Job Title and Activities undertaken/Description of actual role performed:
e.g. June 2010-January 2011		
Etc.		
Etc.		
References (minimum of 3):	Name Designation Organization Contact Information – Address; Phone; Email; etc.	
Declaration:		
I confirm my intention to serve in the stated position and present availability to serve for the term of the proposed contract. I also understand that any wilful misstatement described above may lead to my disqualification, before or during my engagement.		
_____ Signature of the Nominated Team Leader/Member		_____ Date Signed

Section 7: Price Schedule Form¹³

The Bidder is required to prepare the Price Schedule as indicated in the Instruction to Bidders.

The Price Schedule must provide a detailed cost breakdown of all goods and related services to be provided, from unit price to lot prices. Separate figures must be provided for each functional grouping or category, if any.

Any estimates for cost-reimbursable items, such as travel of experts and out-of-pocket expenses, should be listed separately.

The format shown on the following pages is suggested for use as a guide in preparing the Price Schedule. The format includes specific expenditures, which may or may not be required or applicable but are indicated to serve as examples.

A. Cost Breakdown per Deliverable Items*

No.	Deliverables <i>[list them as referred to in the ITB]</i>	Expected Date of Delivery/Completion	Percentage of Total Price	Price (Lump Sum, All Inclusive)
1	Deliverable 1		[Percentage (weight) of each deliverable over the total price for the payment purposes, as per ITB]	
2	Deliverable 2			
3			
	Total		100%	

* This shall be the basis of payment tranches

B. Cost Breakdown by Cost Component:

The Bidders are requested to provide the cost breakdown for the above given prices for each deliverable based on the following format. UNDP shall use the cost breakdown for the price reasonability assessment purposes as well as the calculation of price in the event that both parties have agreed for additional set of goods and/or related services.

Deliverables and Sub-Components	(a) Quantity	Country of Origin	(b) Unit Price	(c)=(a)x(b) Total Cost of Goods	Brief Description of Related Services	(d) Cost of Related Services	(c) + (d) Total Price
I. Deliverable 1							
Sub-Component 1							
Sub-Component 2							
Sub-Component 3							
II. Deliverable 2							
Sub-Component 1							
Sub-Component 2							
Sub-Component 3							
III. Other Related Costs							
GRAND TOTAL PRICE							

¹³ No deletion or modification may be made in this form. Any such deletion or modification may lead to the rejection of the Bid.

Section 8: FORM FOR BID SECURITY

(This must be finalized using the official letterhead of the Issuing Bank. Except for indicated fields, no changes may be made in this template.)

To: UNDP
[Insert contact information as provided in Data Sheet]

WHEREAS [name and address of Contractor] (hereinafter called "the Bidder") has submitted a Bid to UNDP dated [Click here to enter a date.](#), to deliver goods and execute related services for [indicate ITB title] (hereinafter called "the Bid"):

AND WHEREAS it has been stipulated by you that the Bidder shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security in the event that the Bidder:

- a) Fails to sign the Contract after UNDP has awarded it;
- b) Withdraws its Bid after the date of the opening of the Bid;
- c) Fails to comply with UNDP's variation of requirement, as per ITB Section F.3; or
- d) Fails to furnish Performance Security, insurances, or other documents that UNDP may require as a condition to rendering the contract effective.

AND WHEREAS we have agreed to give the Bidder such this Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Bidder, up to a total of [amount of guarantee] [in words and numbers], such sum being payable in the types and proportions of currencies in which the Price Bid is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of [amount of guarantee as aforesaid] without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

This guarantee shall be valid until 30 days after the date of validity of the bids.

SIGNATURE AND SEAL OF THE GUARANTOR BANK

Date

Name of Bank

Address

Section 9: FORM FOR PERFORMANCE SECURITY¹⁴

(This must be finalized using the official letterhead of the Issuing Bank. Except for indicated fields, no changes may be made in this template.)

To: UNDP
[Insert contact information as provided in Data Sheet]

WHEREAS [name and address of Contractor] (hereinafter called "the Contractor") has undertaken, in pursuance of Contract No. Click to enter Dated Click to enter , to deliver the goods and execute related services Click here to enter text. (Hereinafter called "the Contract"):

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract:

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of [amount of guarantee] [in words and numbers], such sum being payable in the types and proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of [amount of guarantee as aforesaid] without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

This guarantee shall be valid until a date 30 days from the date of issue by UNDP of a certificate of satisfactory performance and full completion of services by the Contractor.

SIGNATURE AND SEAL OF THE GUARANTOR BANK

Date

Name of Bank

Address

¹⁴ If the RFP requires the submission of a Performance Security, which shall be made a condition to the signing and effectivity of the contract, the Performance Security that the Bidder's Bank will issue shall use the contents of this template

Section 10: GENERAL TERMS AND CONDITIONS FOR PURCHASE ORDERS

1. ACCEPTANCE OF THE PURCHASE ORDER

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

2. PAYMENT

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

3. TAX EXEMPTION

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

4. RISK OF LOSS

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

5. EXPORT LICENCES

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

6. FITNESS OF GOODS/PACKAGING

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

7. INSPECTION

7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.

7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

8. INTELLECTUAL PROPERTY INFRINGEMENT

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

9. RIGHTS OF UNDP

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

- 9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
- 9.2 Refuse to accept delivery of all or part of the goods.
- 9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

10. LATE DELIVERY

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

11. ASSIGNMENT AND INSOLVENCY

- 11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.
- 11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

13. PROHIBITION ON ADVERTISING

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

14. CHILD LABOUR

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

15. MINES

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

16. SETTLEMENT OF DISPUTES

16.1 Amicable Settlement. The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

16.2 Arbitration. Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

17. PRIVILEGES AND IMMUNITIES

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

18. SEXUAL EXPLOITATION:

- 18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.
- 18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

19.0 OFFICIALS NOT TO BENEFIT:

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

20. AUTHORITY TO MODIFY:

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.