

TERMS OF REFERENCE

Post Title	: Spatial Planning Specialist (Urban Expansion & Strategic City Recovery and Development) – International post
Duty Station	: Home based with 2 short mission to Iraq
Type of Contract	: Individual Contractor
Starting Date	: 25 September 2017
Ending Date	: 28 February 2018
Contract Duration	: 28 working days within 5 months

1. Background

The National Development Plan (NDP) 2013-2017 recognized that spatial disparities are increasing among Iraqi governorates, especially between rural and urban areas, intensifying the duality in spatial development in Iraq and maintaining the inherited underdevelopment of rural areas. Recognizing the significance of the gravitational force of sectoral growth poles such as industry, energy, agriculture and tourism, and with the aim to eliminate regional spatial disparity, the NDP adopted the following Spatial Development Vision: “Achieving sustainable and comprehensive spatial development that guarantees the chance to access basic services and infrastructure in all Iraqi governorates reduces the developmental gap between urban and rural areas and makes better investments in natural resources and in the relative potential of each region and governorate. This will achieve a spatial developmental balance commensurate with the needs, potential and comparative advantage of the different Iraqi regions and governorates and responds to the spatial development duality, overcrowding and prevailing economic activity”.

The EU-funded multi-agency Local Area Development Programme (LADP) led by UNDP undertook a first stocktaking exercise with the Iraqi Ministry of Planning and five Governorates in November 2010 to identify needs in local development planning and service delivery, followed by the development of Integrated Annual Provincial Plans (IPAP) in the five pilot Governorates of Basra, Misan, Thi-Qar, Babylon and Sulaymaniya.

The new phase of the programme (LADP II) aims at strengthening good governance in Iraq by improving the delivery of public services, through effective planning and implementation processes at governorate level, reflected in budgetary allocation processes at the Federal level. The programme is expected to increase the capacity for monitoring, coordination between the centre and the regional governorates, localizing urban development strategies, sectoral/spatial planning and implementation in the fields of urbanization and structural planning at governorate level, land allocation and site selection for development project, which will ultimately result in higher budget execution and service delivery, as well as improved sector wide planning.

2. Purpose of the assignment

The main purpose of this consultancy is to contribute in addressing regional spatial disparities in Iraq under the umbrella of the adopted spatial development vision of the National Development Plan (2013-

17), in line with the 2030 SDGs and the recently adopted New Urban Agenda, and within the context and principles of the National Urban Strategy (NUS) that is being developed by UN-Habitat under LADP.

Through the principle of ‘learning by doing’ and on-the-job-training, UN Habitat will enhance the capacities of the concerned local authorities to develop and update their structural and urban master plans.

3. Duties and Responsibilities

In support of the work conducted to date by UN-HABITAT’s team, the Spatial Planning Specialist will be expected to lead and provide support to the following activities:

- Support the finalization of the Urban Development Plan for an expansion area in the district of Qalat Saleh, Maysan governorate, in line with the spatial considerations emerging from the Governorate Urban Strategies (GUS) and land-related policies being developed by the LADP team, the New Urban Agenda, the SDGs and urban extensions principles promoted by UN-Habitat.
- Integrate findings from consultation workshops, meeting and online consultations in order to contribute to the finalisation of a Strategic Recovery and Development Plan for Ramadi, in line with the spatial considerations emerging from the Governorate Urban Strategies (GUS), LED approach, land-related policies, the New Urban Agenda, the SDGs, the principle of ‘building back better’ and the concept of ‘transformational change’ promoted by UN-Habitat. The 10-15-year framework will be used to guide critical urban recovery, re-building of infrastructure and development by leveraging public and private investments.
- Produce a set of 3D modelling graphics to illustrate selected projects areas and development concepts.
- Moderate/encourage the exchange of ideas between identified focal points from the target governorates through the LADP Blog and mobile Applications such as Workplace by Facebook. Translation in Arabic will be facilitated by the team.
- Partake to the delivery of two presentations to counterparts (MOP and MOMPW) in two separate missions. Translation will be provided where necessary.

The Consultant will be expected to be familiar with key UN-Habitat documents, including the New Urban Agenda, and to refer to relevant guiding principles and planning recommendations in the briefs, presentations and reports.

Given the overall capacity development aspect of the project, the Consultant will ensure that the above tasks are conducted in a highly participatory way to stimulate government counterparts’ responsiveness and ownership – including the adoption of innovative communication strategies and channels to involve the staff of the Ministry of Planning and Governorate/Municipal counterparts in the provinces.

4. Expected Deliverables

The consultant will be responsible for preparing the following deliverables:

1. Urban Development Plan for an expansion area in the district of Qalat Saleh, Maysan governorate – illustrated report in English

2. Strategic Recovery & Development Plan for Ramadi – illustrated report in English
3. AutoCAD illustrations and 3D modelling
4. Two illustrated presentations to counterparts (in the same mission to Baghdad)

This assignment will contribute to the fulfilment of Outputs III 1.1, III 1.2 and IV 3.2 of the programme's deliverable matrix.

5. Conduct of Work and Reporting Arrangements

The Consultant will report to the International Programme Manager and work closely with the UN-HABITAT Iraq project team, and Focal Points in target Governorates to contribute to the timely development of Outputs and Deliverables of the project.

6. Competencies

Professionalism:

Shows pride in work and in achievements; is conscientious and efficient in meeting commitments; observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.

Communication:

Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match the audience; demonstrates openness in sharing information and keeping people informed.

Planning and Organizing:

Identifies priority activities and assignments; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Client Orientation:

Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; meets time line for delivery of product or services to client.

Teamwork:

Works collaboratively with colleagues to achieve organisational goals; builds consensus for task purpose and direction with team members; supports and acts in accordance with final group decisions, even when such decisions may not entirely reflect own position.

7. Required Skills and Experience

Education:

- Master's Degree in Architectural Design, Spatial and Urban Planning or equivalent relevant academic degree, with focus on urban design, land use and spatial planning.

Experience and Skills:

- At least ten years of practical planning experience, including the Arab region.
- Excellent knowledge of best practices in spatial and urban planning including current trends, concepts and UN-Habitat approaches to sustainable urban development.
- Familiarity with mobile applications and online social platforms to draw remotely inputs from counterparts and ensure an optimal coordinate with the team.
- Experience with working with government institutions at the local and national level.
- Excellent analytical skills and mentoring/ coaching experience.
- Ability to meet deadlines for the timely submission of reports and deliverables.
- Good presentation and communication skills.
- Excellent graphic design and infographics, mapping skills; expert use of Illustrator, InDesign, AutoCAD, Photoshop and PowerPoint.

Language Requirements:

Proficiency in both spoken and written English. Knowledge of Arabic desirable.

8. Travel Requirements

The incumbent will be Home Based, with 2 short mission to Iraq.

9. Payment Method

The Spatial Planning Specialist shall be paid on a daily rate basis and upon submitting the agreed deliverables and invoice, assuming the UN-standard of 8 hours per day. Payments will be done based on the actual number of working days agreed and scope of works (as per deliverables in TOR). For each payment a certification of payment needs to be signed and approved by the direct supervisor attached to it the time attendance sheet. The reimbursable costs will be paid on actual basis, upon submission of Travel Claim and invoices.

Cost/Time Implication Table (for internal use only – to be removed when advertised)

	DELIVERABLES	%	NO. OF DAYS
1	Detailed Urban Development Plan for an expansion area in Qalat Saleh		6 (Home based)
2	AutoCAD illustrations and 3D modelling		6 (Home based)
3	Strategic Recovery and Development Plan for Ramadi		6 (Home based)
4	Preparation for presentations		4 (Home based)
	Presentations to counterparts in Baghdad (2 missions)		6 (Baghdad)
	TOTAL	100	28

An additional 3 days may be required to undertake a SSAFE training course. TBC.