



*Empowered lives.
Resilient nations.*

Date: Thursday, September 07, 2017
Reference: UNDP-IRH-RFP-2017-11-OutSpoken_VideoClips
Subject: Clarification & Extension Letter 1
Deadline: Friday, September 15, 2017 17:00 pm (Ist Time) (UTC: +3)

Dear Sir/ Madam,

Please be informed that, further to inquiries from prospective Offerors, we are sending both the clarification request received and the respective UNDP response to all invited Offerors and posting on relevant procurement websites along with revised RFP document in accordance with our standard practices.

Clarification Note:		
No:	Question	Answers
1	... we were hoping to participate in the unspoken project video clips but is the project only be done in 8 countries in the Western Balkans?	The interview subjects will come from Western Balkan countries (see suggested list in the original documents.) However, for cost efficiency purposes we recommend that filming take place in one central location. Please be informed filming can take in place in Istanbul as well.
2	Do you expect the interviews to be filmed in 1 place or 9? If we are expected to pay the flight costs of all the interview subjects, are we able to instead bring them to XX country, where our office is located, instead of bringing our crew to each of the 9 locations? Is there a budget range in place?	For cost efficiency purposes, we recommend that filming take place in only one place. No, again, for all cost efficiency purposes. we recommend all the filming to be done ideally in Western Balkans or Istanbul. Kindly provide your estimated financial proposal to perform the project in line with the requirements.
3	Are the 8 countries listed in ToR to be traveled? Re-interviews to be done by UNDP; Is there an	There will be exactly 9 videos to be filmed.



*Empowered lives.
Resilient nations.*

	estimated amount of interviews and filming of those? Or is it under responsibility of the authorized officers?	<p>When it is necessary, filming could be finished in 1 day or max in 2 days. For each of the videos, 30 min long raw video footage is requested. Then, those videos will be reduced to 2 min long after modifying.</p> <p>There is no need to travel to each of the countries if we could gather everyone in one place. This is the solution could be proposed; such as, to bring everyone to Belgrade with aim of completing the videos in one full day.</p>
4	The selection of the actors will be done by you? Are these actors to be gathered in one Balkan country or to Istanbul? Or each of the Balkan countries to be traveled by the production company?	<p>Yes, selection of the actors will be done by UNDP.</p> <p>All the filming will take place in one of Balkan countries or in Istanbul.</p>

Please take the above clarification notes into consideration while preparing your proposal.

Please note the tender deadline has been extended:

Please be informed that, further to inquiries from prospective Offerors, the deadline for submission of Proposals in response to our RFP dated 28-Aug-17 with reference number UNDP-IRH-RFP-2017-11, which was originally stated as *Friday, 08-Sep-17, 17:00 pm hrs* in the RFP, has been extended until **Friday, September 15, 2017, 17:00 pm (Istanbul Time)**.

In this regard, you are kindly requested to submit your proposals latest by **Friday, September 15, 2017, 17:00 pm** Istanbul local time (UTC: +3), to the address stipulated in our solicitation document.

Kindly contact only through procurement.irh@undp.org

All other terms and conditions remain the same.

Thank you and best regards,



*Empowered lives.
Resilient nations.*

Procurement IRH Istanbul
UNDP Europe & CIS
Istanbul Regional Hub, Turkey
www.eurasia.undp.org