**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION[[1]](#footnote-1)**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery[[2]](#footnote-2))***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. **RFQ 063/17:**

**TABLE 1 : Offer to Supply Goods Compliant with Technical Specifications and Requirements**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item No.** | **Description/Specification of Goods** | **Quantity** | **Latest Delivery Date** | **Unit Price, currency** | **Total Price per Item, currency** |
| **1** | Luminaires as per Annex 1 specifications for **Koti community** | **120** |  |  |  |
| **2** | Luminaires as per Annex 1 specifications for **Aygedzor community** | **135** |  |  |  |
|  | **Total:** | **255** |  |  |  |
|  | **Total Prices of Goods[[3]](#footnote-3)** |  |
|  |  Add : Cost of Transportation  |  |
|  |  Add : Cost of Insurance |  |
|  |  Add : Other Charges (pls. specify) |  |
|  | **Total Final and All-Inclusive Price Quotation** |  |

**Additional Requirements**

|  |  |  |
| --- | --- | --- |
| **No** | **Description** | **Availability (Yes/No)** |
| 1 | Luminaries shall correspond to the requirement set in the Chapter IV, Annex 1 |  |
| 2 | Full acceptance of the PO/Contract General Terms and Conditions |  |
| 3 | Manufacturer/suppliers of supplied light fixtures must have at least 5 years of experience in production/supply of lighting equipment and lighting accessories for street lighting, confirmed by information on implemented projects and appropriate references from clients (min. 3 references). |  |
| 4 | Minimum of 5-year guarantee on preservation of announced technical parameters of fixtures and accessories (components). Supplier should inform on the workflow how the guarantee will be executed, upon the claim from the Client (UNDP). |  |
| 5 | Company's profile; Latest Business Registration Certificate |  |
| 6 | Manufacturer’s Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer); |  |
| 7 | Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List; |  |
|  | Detailed instruction on installation and maintenance of luminaries |  |
| 8 | Delivery time – 45 days |  |

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

1. *This serves as a guide to the Supplier in preparing the quotation and price schedule.*  [↑](#footnote-ref-1)
2. *Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes*  [↑](#footnote-ref-2)
3. *Pricing of goods should be consistent with the INCO Terms indicated in the RFQ* [↑](#footnote-ref-3)