



REQUEST FOR QUOTATION (RFQ) (Goods)

UNITED NATIONS DEVELOPMENT PROGRAMME SIERRA LEONE	DATE: September 11, 2017
	REFERENCE: SLE/RFQ/2017/012

Dear Sir / Madam:

We kindly request you to submit your quotation for **Procurement of Transmitter and Ancillary Services**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **Close of Business September 26, 2017** and via (choose appropriate box) ☐ *e-mail*, ☐ *courier or mail* to the address below:

United Nations Development Programme
55 Wilkinson Road
Freetown
procure.sle@undp.org

Quotations may be submitted by hand or courier services as indicated above and must reach the UNDP office on or before the deadline. Quotations submitted by hand should be registered by Ms. Patricia Harding, Assistant to the Deputy Country Director (Operations) and deposited in the Tender Box located at the entrance of the UNDP Building, Ground Floor in the presence of the bidder or representative. Quotation delivered elsewhere than the specified place and followed explained procedure shall be disqualified.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. As mentioned, quotations that submitted to UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation.

Please take note of the following requirements and conditions pertaining to the procurement of Transmitter and Ancillary services for radio station as explained in details in the technical specifications.

[Date]

1

Delivery Terms [INCOTERMS 2010] (Pls. link this to price schedule)	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input type="checkbox"/> CIP <input checked="" type="checkbox"/> DAP <input type="checkbox"/> Other	
Exact Address/es of Delivery Location/s	UNDP, 55, Wilkinson Road, Freetown, Sierra Leone.	
UNDP Preferred Freight Forwarder, if any	Required if the bidding firm is an international firm, but if it is a local firm it is not required.	
Distribution of shipping documents (if using freight forwarder)	Required if the bidding firm is an international firm, but if it is a local firm it is not required.	
Latest Expected Delivery Date and Time (if delivery time exceeds this, quote may be rejected by UNDP)	<input checked="" type="checkbox"/> 10 Working days from the issuance of the Purchase Order (PO) <input checked="" type="checkbox"/> As per Delivery Schedule attached Time: Close of business Time Zone of Reference: Sierra Leone Local Time	
Delivery Schedule	<input checked="" type="checkbox"/> Required <input type="checkbox"/> Not Required	
Packing Requirements	Required if the bidding firm is an international firm, but if it is a local firm it is not required.	
Mode of Transport	<input checked="" type="checkbox"/> AIR <input type="checkbox"/> SEA	<input checked="" type="checkbox"/> LAND <input type="checkbox"/> OTHER
Preferred Currency of Quotation	<input checked="" type="checkbox"/> United States Dollars <input checked="" type="checkbox"/> Local Currency: Sierra Leone Leones but the equivalent amount should be stated in United States Dollars <input type="checkbox"/> Euros	
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes <input type="checkbox"/> Must be inclusive of VAT and other applicable indirect taxes	
After-sales services required	<input checked="" type="checkbox"/> Warranty for minimum period of 12 months <input checked="" type="checkbox"/> Technical Support <input checked="" type="checkbox"/> Provision of Service Unit when pulled out for maintenance/ repair <input type="checkbox"/> Others	
Deadline for the Submission of Quotation	COB, Tuesday, September 26, 2017	
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input type="checkbox"/> Others	

[Date]

Documents to be submitted	<input checked="" type="checkbox"/> Technical specifications along with the quotation Detailing the quantity, type and cost (total and unit) for each item UNDP reserves the right to award only one of the quotes. <input type="checkbox"/> Confirmation that licenses of this nature have been obtained in the past and an expectation of obtaining all the necessary licenses should the quotation be selected; <input type="checkbox"/> Quality Certificates (ISO, etc.); <input checked="" type="checkbox"/> Latest Business Registration Certificate; <input checked="" type="checkbox"/> Latest Internal Revenue Certificate / Tax Clearance; <input type="checkbox"/> Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer); <input type="checkbox"/> Certificate of Exclusive Distributorship in the country (if applicable, and if Supplier is not the manufacturer); <input type="checkbox"/> Evidence/Certification of Environmental Sustainability ("Green" Standards) of the Company or the Product being supplied; <input type="checkbox"/> Complete documentation, information and declaration of any goods classified or may be classified as "Dangerous Goods". <input type="checkbox"/> Patent Registration Certificates (if any of technologies submitted in the quotation is patented by the Supplier); <input type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List; <input type="checkbox"/> Others
Period of Validity of Quotes starting the Submission Date	<input checked="" type="checkbox"/> 60 days <input type="checkbox"/> 90 days <input type="checkbox"/> 120 days In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted
Payment Terms	<input checked="" type="checkbox"/> 100% upon complete delivery and installation of goods <input type="checkbox"/> Others
Liquidated Damages	N/A
Evaluation Criteria [check as many as applicable]	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to requirements and lowest price¹ <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions [this is a mandatory criteria and cannot be deleted regardless of the nature of services required] <input checked="" type="checkbox"/> Earliest Delivery / Shortest Lead Time² <input type="checkbox"/> The made/make of the products <input type="checkbox"/> The Expiring date of the products

UNDP will award to:	<input checked="" type="checkbox"/> One and only one supplier <input type="checkbox"/> One or more Supplier
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Long-Term Agreement ³ (if LTA will be signed, specify the document that will trigger the call-off. E.g., PO, etc.) <input type="checkbox"/> Other Type/s of Contract
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 10 Working days after the PO is signed <input type="checkbox"/> Others
Conditions for Release of Payment	<input checked="" type="checkbox"/> Passing Inspection <input checked="" type="checkbox"/> Complete Installation <input checked="" type="checkbox"/> Passing all Testing <input type="checkbox"/> Completion of Training on Operation and Maintenance <input checked="" type="checkbox"/> Written Acceptance of Goods based on full compliance with RFQ requirements <input type="checkbox"/> Others
Annexes to this RFQ	<input checked="" type="checkbox"/> Technical Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions/special Conditions (Annex 3) <input type="checkbox"/> Others Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only) ⁴	Yonah Samo Procurement Specialist Email: yonah.samo@undp.org Email: Procure.sle@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Services offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the best value for money, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

SLE/RFQ/2017/012: **Procurement of Transmitter and Ancillary Services**

[Date]

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts the General Terms and Conditions of UNDP herein attached as Annex 4.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. **In the event that** you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/business/protest-and-sanctions.html>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,


Carine Yengayenge
Deputy Country Director (Operations)

September 11, 2017

[Date]

5

Technical Specifications

Items to be Supplied*	Quantity	Description / Specifications of Goods	Latest Delivery Date	Compliance Yes/No
Transmitter	1 piece	<p>Transmitter: Minimum 1050w solid state stereo LCD FM transmitter 87.5-108 MHZ composed or Mozart 30 (30w LCD Exciter)</p> <p>General features:</p> <ul style="list-style-type: none"> - New exciter MAX PRO 7015+ (new in SE+) - Great stereo sound with excellent separation - Special input board with LC filters and protection, very effective against ground loops (new in SE+) - Digital audio input via USB (new in SE+) - Large 4x16 LCD with rotary encoder (new in SE+) - VU meter for audio and power/swr (new in SE+) - Controls can be locked with password (new in SE+) - Optional ethernet audio streaming (new in SE+) - USB, RS232 or Ethernet (optional) remote control via PC - GSM wireless telemetry and android app also available on request - Standard 19" 2H rack, clean design and high quality manufacturing - Low distortion and good Signal/Noise ratio - Modular construction, internal boards can be replaced one by one - Built-in CPU system for controlling and monitoring - Easy change of frequency and other parameters (UP/DOWN keys, no tuning required) - TEMP protection - SWR protection 		



[Date]

6

		<ul style="list-style-type: none"> - Professional grade RDS encoder! - In our opinion the best quality/price ratio possible. - Industrial quality and rugged switching-mode power supply 		
Antenna	1 piece	<u>Antenna:</u> Antenna feeder calibrated cable, cellflex 7/8" 7/16 connectors 100m length. Includes all fixing accessories such as hanger kits, ground kits, hoisting kits and angle adaptor.		
VAC Single Face Lighting Protector	1 piece	<u>VAC Single Face Lighting Protector:</u> 110/220/240 vac single face lighting protector <ul style="list-style-type: none"> • Up to 5000 Watt Maximum Capacity • Heavy Duty Step Up/Down Voltage Converter Transformer (110/120V <> 220/240V) • Circuit Breaker Protection, converting box Technology (Lighter Weight & Noise Reduction), Thick Industrial Heavy Grade Cord • Multiple Sockets (German/French Shucko Output Socket & Universal Sockets) • Weight: 29.25 lbs, Dimensions: 8.75" x 6.75" x 12.00", CE Certified 		
VAC Single Face Surge Voltage Protector	1 piece	<u>VAC Single Face Surge Voltage Protector:</u> <ul style="list-style-type: none"> • Weight 0.50 lb. • Dimensions 4"H x 2 1/4"W x 1 1/2"D • Tax impulse filter • Indicator lights • AC power rating 8 Amps (1920 watts total) • AC Input / Output 220 - 240 VAC 50 / 60 Hz. • Two protected AC outlets • Joule rating 1200 		
<u>Broadband Antenna</u>	4 pieces	<u>Broadband Omnidirectional dipole antenna VSWR:</u> 87.5-108mhz <ul style="list-style-type: none"> • General Specifications: 2. 4 GHz ISM sectorized omnidirectional antennas Maximum Power: 50 		

		<p>watts** Polarization: Vertical Normal Impedance: 50 ohms VSWR: < 1.5:1 Radome Material: ASA-ABS, UV resistant Lightning Protection: DC grounded Cable: 18” Pro-Flex™ Plus 195 Termination: N, female connector at power divider input Mounting Method: Center pipe mount (1.25” OD pipe included) or direct tower leg mount Pattern Shaping Kits: Standard omnidirectional. Power divider is included. Other options are available*** Consult the factory for details.</p> <ul style="list-style-type: none">Electrical Specifications Model Frequency Range Nominal Gain Bandwidth @ 1.5:1 VSWR Power Divider MSO24014NF 2400-2500 MHz 14 dBi* 16° 3-way equal splitMechanical Specifications Model Dimensions Weight (Mass) Temperature Range Wind Survival MSO24014NF 19.75” x 5” OD (501 L x 127 mm OD) 8 lbs (3.6 kg) -42°C to +75°C 125 mph (200 km/hr)																				
Connector	1 piece	<p><u>Four ways broadband splitter 7/16” input connector, N connectors:</u></p> <ul style="list-style-type: none">Broadband Frequency (0.698 - 2.700 GHz)Low Insertion Loss (0.4 dB avg)High Isolation (30 dB avg)Excellent VSWR (1.10 : 1 avg)Tri Alloy Type N Female (Jack) Low PIM <table><tr><th colspan="3">4 Way Power Divider RF Input Ratings</th></tr><tr><th>Into Matched Load VSWR's</th><th>In-Phase</th><th>180° Out-of-Phase</th></tr><tr><td>1.2 : 1</td><td>40 Watts</td><td>40 Watts</td></tr><tr><td>2.0 : 1</td><td>40 Watts</td><td>20 Watts</td></tr><tr><td>∞</td><td>20 Watts</td><td>2 Watts</td></tr><tr><th colspan="3">4 Way Power Combiner RF Input Ratings</th></tr></table>	4 Way Power Divider RF Input Ratings			Into Matched Load VSWR's	In-Phase	180° Out-of-Phase	1.2 : 1	40 Watts	40 Watts	2.0 : 1	40 Watts	20 Watts	∞	20 Watts	2 Watts	4 Way Power Combiner RF Input Ratings				
4 Way Power Divider RF Input Ratings																						
Into Matched Load VSWR's	In-Phase	180° Out-of-Phase																				
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4 Way Power Combiner RF Input Ratings																						

		<table><tr><td>Input Signals</td><td>In-Phase</td><td>180° Out-of-Phase</td></tr><tr><td>Coherent</td><td>4 X 10 Watts</td><td>4 X 0.5 Watts</td></tr><tr><td>Non-Coherent</td><td colspan="2">4 X 1 Watt</td></tr></table>	Input Signals	In-Phase	180° Out-of-Phase	Coherent	4 X 10 Watts	4 X 0.5 Watts	Non-Coherent	4 X 1 Watt			
Input Signals	In-Phase	180° Out-of-Phase											
Coherent	4 X 10 Watts	4 X 0.5 Watts											
Non-Coherent	4 X 1 Watt												
Connectors	4 pieces	<u>Low losses antenna coupling calibrated cable RG213type, 50ohm, 5.5m length, N connectors:</u> Conductor Material: 14AWG(7*0.75mm) Bare Copper CCA/TC/BC/CCS Dielectric: 7.24mmFoam PE Shielding: 85%Coverage Al foil+ Al braiding)*2 Jacket Nom. Thick: 0.86mm Jacket Material: 2.80mm PVC											
<u>Digital Field Recorder</u>	6 pieces	<u>Digital Field Recorder:</u> <ul style="list-style-type: none">• Record audio and play back through the 300mW speaker• Long battery life enables up to 96hrs recording• 4GB of memory to store up to 1043hrs (MP3 8kbps)• Intelligent Noise Cut reduces ambient noise for clearer playback• Provision for memory card											
Phantom broadcaster mic	3 pieces	<u>Phantom broadcaster mic:</u> Standard screw adapter, provision to mount it on all the standard microphone stands. Ideal for radio broadcasting studio, voice-over sound studio, recording and so on. Package must Include: 1 x Microphone, 1 x Shock Mount, 1 x Connect Wire, 1 x Pop filter, and 1 x User Manual.											

Transmitter	1 piece	<p><u>Transmitter:</u> 1000w 87.5 – 108MHZ FM Radio prof. Transmitter + 1.2kw dipole antenna + 20m CA</p> <p><u>Specifications:</u></p> <ul style="list-style-type: none"> - RF Output Power: 0 to 1200 Watt, 1W/Step - Frequency range: 87.5-108 Mhz, 100Khz/Step - AC power source: AC100 - 240V ±10% ,50-60Hz, single phase - Frequency Stability: better than ±100Hz - S/N Ratio: More than 60dB - Distortion: less than 0.1% - Modulation: FM,±75KHz - Transmission Signal: FM - Tuning Design: Stable PLL - Harmonic suppression: < -65dBC - Stereo Separation: More than 50db - RF Output Connector: L29 (DIN 7/16) -female - RF Output Impedance: 50 ohm - Audio channel Frequency Response: 50 - 15000Hz ±0.15dB - Audio Input Level: -15db, Max -30db - Audio Input Connector: XLR type - AUX Input Connector: BNC type -female - Operating temperature range: -10 to 45 °C - Size of Transmitter Unit: 483mm * 400mm * 88mm (19" Standard 2U case) 		
Power supply	1 piece	<p><u>48 volt power supply:</u> LED indicator power on, short circuit, over load and over voltage protections. No load power consumption < 0.075W. 2 pole AC inlet IEC320-C8. DC output connector: 2.1x5.5mm, center positive plug. Operating temperature range: -30~+70°C & AC input range: 85~264Vac. Dimensions: 79x54x33mm</p>		
Mixer	10 pieces	<p><u>Sound mixer:</u> CONTROL SURFACE FRAME CAPACITIES:</p>		

		<p>Frame 1 — up to 16 physical input faders*</p> <p>Frame 2 — up to 24 physical input faders*</p> <p>Frame 3 — up to 32 physical input faders*</p> <p>Input Panels:</p> <p>IS - Input Channel Panel (4 Faders per panel; each fader can be mono, stereo or 5.1 surround)</p> <p>Master Control Panels:</p> <p>MFS - Submix/Master Output Control Panel</p> <p>EFS - Monitor (CR, Hdpr, Studio 1 & 2), EQ, Aux Send/Mix-Minus Control, Event Store/Recall, Test Tones, Surround Pan, Router, Mode, Bus Assign</p> <p>DCM - Compressor/Limiter/Gate, Talkback Assign, Channel Delay, Confidence Feed, Aux Send Masters, Global Page, Display, DCM Masters</p> <p>Connections:</p> <p>DSP Engine Link - Fiber (SFP module) or Copper UTP (RJ-45) - dual connectors for redundant operation</p> <p>Administrative Port - 100M Ethernet - Copper UTP (RJ-45); for setup only</p> <p>Power - Dual HiPower DB-5 connectors for redundant operation</p> <p>Bus Structure:</p> <p>Main Busses</p> <p>Two 5.1 Program busses with auto downmix</p> <p>Two Stereo Program busses with auto upmix</p> <p>Ancillary Bussing</p> <p>16 Sub-Mix Groups (up to 64 possible)</p> <p>16 Auxiliary Sends (up to 64 possible)</p> <p>16 Mix-Minus (up to 64 possible)</p> <p>Mix-Minus</p> <p>Up to 128 Bus-Minus mixes</p> <p>Monitoring</p> <p>Four monitor feeds (CR/Hdpr/Studio 1&2) each with independent muting and tally control</p> <p>Communications</p> <p>Dedicated and programmable Talkback to Aux Sends, Mix-Minus, Bus-Minus and Monitor Mixes</p>		
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Studio speaker/monitor	2 pieces	<u>Studio speaker/monitor:</u> <ul style="list-style-type: none"> • Portable studio reference monitors for critical audio production listening • Four high performance class D power amps with 50W RMS total power • Extremely linear frequency response and precise stereo imaging • Extended frequency response from 45 Hz - 20 kHz • High & low frequency controls and DESKTOP/SHELF switch to adapt to different room placements. Acoustic settings: high shelf (0dB or -3dB from 4kHz up); low shelf (0dB or -3dB from 250Hz down); desktop (+3.5dB between 1kHz and 10kHz and -1dB below 400Hz) 		
Studio phone	2 pieces	<u>Studio phone:</u> Dimension: 187.5 x 103 x 9.4 mm Weight: 299 g (10.55 oz) Display Type: Capacitive touchscreen, 16M colors Size: 7.0 inches (~71.4% screen-to-body ratio) Resolution: 600 x 1024 pixels (~170 ppi pixel density) Multitouch: Yes Memory Card slot: microSD, up to 64 GB (dedicated slot) Internal: 8 GB, 1 GB RAM Camera Primary: 5 MP, autofocus, LED flash Futures: Geo-tagging, face detection Video: 1080p@30fps Secondary: 2 MP COMMS WLAN: Wi-Fi 802.11 b/g/n, hotspot Bluetooth: 3.0 GPS: Yes, with A-GPS Radio: Stereo FM radio USB: microUSB 2.0		

**Pls. attach delivery schedule, if relevant, and cluster by lot, if partial bids will be allowed. Specify delivery locations if goods multiple destinations.*


 Carine Yengayenge
 Deputy Country Director Operations

September 11, 2017

[Date]

12

Annex 2

FORM FOR SUBMITTING SUPPLIER'S QUOTATION⁵

(This Form must be submitted only using the Supplier's Official Letterhead/Stationery⁶)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. _____:

TABLE 1 : Offer to Supply Goods Compliant with Technical Specifications and Requirements

Item No.	Description/Specification of Goods	Quantity	Latest Delivery Date	Unit Price	Total Price per Item
	Total Prices of Goods⁷				
	Add : Cost of Transportation				
	Add : Cost of Insurance				
	Add : Other Charges (pls. specify)				
	Total Final and All-Inclusive Price Quotation				

⁵ This serves as a guide to the Supplier in preparing the quotation and price schedule.

⁶ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

⁷ Pricing of goods should be consistent with the INCO Terms indicated in the RFQ

SLE/RFQ/2017/012: Procurement of Transmitter and Ancillary Services

TABLE 2 : Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows :	Your Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal
Delivery Lead Time			
Estimated weight/volume/dimension of the Consignment:			
Country/ies Of Origin ⁸ :			
Warranty and After-Sales Requirements			
a) Training on Operations and Maintenance			
b) Minimum one (1) year warranty on both parts and labor			
c) Service Unit to be Provided when the Purchased Unit is Under Repair			
d) Brand new replacement if Purchased Unit is beyond repair			
e) Others			
Validity of Quotation			
All Provisions of the UNDP General Terms and Conditions			
Other requirements [pls. specify]			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]
[Designation]
[Date]

⁸ If the country of origin requires Export License for the goods being procured, or other relevant documents that the country of destination may require, the supplier must submit them to UNDP if awarded the PO/contract.

General Terms and Conditions

1. ACCEPTANCE OF THE PURCHASE ORDER

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

2. PAYMENT

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

3. TAX EXEMPTION

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

4. RISK OF LOSS

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

5. EXPORT LICENCES

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

6. FITNESS OF GOODS/PACKAGING

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known

[Date]

15

to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

7. INSPECTION

7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.

7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

8. INTELLECTUAL PROPERTY INFRINGEMENT

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

9. RIGHTS OF UNDP

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.

9.2 Refuse to accept delivery of all or part of the goods.

9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

10. LATE DELIVERY

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

11. ASSIGNMENT AND INSOLVENCY

11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.

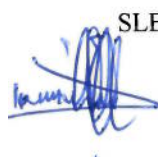
11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

13. PROHIBITION ON ADVERTISING

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.



14. CHILD LABOUR

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

15. MINES

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

16. SETTLEMENT OF DISPUTES

16.1 Amicable Settlement. The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

16.2 Arbitration. Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

17. PRIVILEGES AND IMMUNITIES

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

18. SEXUAL EXPLOITATION:

18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

[Date]

17



18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

19.0 OFFICIALS NOT TO BENEFIT:

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

20. AUTHORITY TO MODIFY:

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.

