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INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

2017/UNDP-MMR/PN/087

Date: 12 September 2017

Country:	Myanmar
Description of the assignment:	National Consultant for the mid-term review of the 'Strengthening Sustainability of Protected Area Management in Myanmar' Project
Duty Station:	Home-based with travel to Nay Pyi Taw, Yangon, Kachin State, and Sagaing Region
Period of assignment/services:	25 days

Proposal should be submitted to the Procurement Unit, UNDP Myanmar, No. 6 Natmawk Road, Tamwe, Yangon or by email to bids.mm@undp.org; no later than COB, **Monday, 25 September 2017**.

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail indicated above. Procurement Unit will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

BACKGROUND

The midterm review of the **Strengthening Sustainability of Protected Area Management in Myanmar** Project (PIMS #5162) is implemented through the *Wildlife Conservation Society (WCS)*, and is scheduled to be undertaken in *October 2017*. The project, funded by the Global Environment Facility (GEF) started on *1 July 2015* and is in its *second* year of implementation. In line with the UNDP-GEF Guidance on MTRs, this MTR process was initiated before the submission of the second Project Implementation Report (PIR). This ToR sets out the expectations for this MTR. The MTR process must follow the guidance outlined in the document *Guidance For Conducting Midterm Reviews of UNDP-Supported, GEF-Financed Projects* found via this link: http://web.undp.org/evaluation/documents/guidance/GEF/mid-term/Guidance_Midterm%20Review%20_EN_2014.pdf.

The Strengthening Sustainability of Protected Area Management in Myanmar Project was designed with the overall goal of contributing to the conservation and sustainable use of globally significant biodiversity in Myanmar with the objective to strengthen the terrestrial system of national protected areas for biodiversity conservation through enhanced representation, management effectiveness, monitoring, enforcement and financing. To achieve the project objective, and based on a barrier analysis which



identified: (i) the problem being addressed by the project; (ii) its root causes; and (iii) the barriers that need to be overcome to address the problem and its root causes, the project's intervention has been organized into two components.

Component 1 addresses the first barrier: the weak systematic and institutional capacity to plan and manage the expanded national protected area (PA) system. This is being addressed through a range of inputs aiming to: strengthen the national and regional policy and planning frameworks in relation to PAs; build central capacity for PA system management; expand the PA system coverage to 10% of the national land area; develop a systematic approach for sustainable financing of the expanded PA system; and integrate PA values into regional and local development for sub national government units associated with the demonstration PAs.

Component 2 addresses the second barrier: insufficient management capacity and motivation at the PA level to manage local threats and achieve conservation outcomes. This component focuses on strengthening management effectiveness, financial sustainability, community engagement, monitoring and planning to address external threats at the four selected demonstration PAs. The two components will result in the following project outcomes which are in line with the UNDP's country program output of 'enhanced capacities to sustainably manage natural resources at local, regional and national levels'. The project document can be found via this link: <https://www.thegef.org/project/strengthening-sustainability-protected-area-management>.

The project has two overall outcomes:

- **Outcome 1:** Enhanced Systemic, Institutional and Financial Frameworks for Protected Area Expansion and Management:
- **Outcome 2:** Strengthened Management and Threat Reduction in the Target Protected Areas and Buffer Zone:

The project is being implemented in four demonstration PA sites in Kachin State and Sagaing Region: Hukaung Valley Wildlife Sanctuary, Hkakaborazi National Park, Hponkanrazi Wildlife Sanctuary, and Htamanthi Wildlife Sanctuary. National level project coordination takes place in Nay Pyi Taw. The Myanmar Ministry of Natural Resources and Environmental Conservation (MONREC), formerly the Ministry of Environmental Conservation and Forestry, is the lead government agency and is responsible for the coordination of the project activities on behalf of the Government of Myanmar.

In line with the project cooperation agreement signed between UNDP and the Wildlife Conservation Society (WCS), the project is being implemented by the WCS under the civil society organization (CSO) modality. As implementing partner of the project, WCS is responsible for the project implementation, and the timely and verifiable attainment of project objectives and outcomes. The project is scheduled to run for 60 months and is expected to end on 30 June 2020. It is fully funded by the GEF in the amount of USD 6,027,397 and with planned government co-financing estimated at USD 4,646,300.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

For detailed information, please refer to Annex-1



3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Please see Terms of Reference

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual Consultant must submit the following documents/information to demonstrate their qualifications:

- a) Duly accomplished **Letter of Confirmation of Interest and Availability** using the template provided by UNDP; (Please see Template attached at Annex- 3)
- b) **Personal CV or P11**, indicating the past experience relevant to the assignment, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references; (Please see Template attached at Annex- 4)
- c) **Brief description** of why the individual considers him/herself as the most suitable for the assignment, and a methodology, if applicable, on how he/she will approach and complete the assignment;

Financial Proposal

** Consultant/Contractor whose assignment require travel and who are over 62 years of age are required, at their own expense, to undergo a full medical examination, including x-rays after they are selected.

5. FINANCIAL PROPOSAL

Fees

Financial Proposal that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided. If an Offeror is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the Offeror must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.

Travels

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP will not accept travel costs exceeding those of an economy class ticket.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses will be agreed upon, between the respective business unit and Individual



Consultant, prior to travel and will be reimbursed. (Please see Template attached at Annex- 4)

6. EVALUATION

Individual consultants will be evaluated based on the following methodologies:

Combined scoring method – where the qualifications will be weighted 70 % and combined with the price offer which will be weighted 30%. The criterion for qualifications obtainable score: 100 points.

- **Educational background: 10 points**
 - A Master's degree or higher in biodiversity conservation, environmental finance, economics, environmental or natural resource economics, environmental planning/management, public finance, or other closely related field.
- **Relevant Experience: 50 points**
 - At least 10 years' experience in environment and/or conservation finance or 8 At least 7 years' experience in sustainable development management, natural resource management, ecology, or conservation-related areas
 - Knowledge and demonstrable experience in the field of environmental sciences and natural resource management in Myanmar is strongly preferred
 - Proven skills and experience in conducting evaluations and project/program assessments is highly desirable
 - Experience working with environmental conservation projects is strongly preferred
 - Track record of previous research, evaluations and assessments
 - Experience working with and delivering support to governments;
- **English language skills: 10 points**
 - Fluency in written and spoken English

ANNEX

ANNEX 1- TERMS OF REFERENCES (TOR)

ANNEX 2 -GENERAL CONDITIONS OF CONTRACT

ANNEX 3 - P 11 for ICs

ANNEX 4 - OFFEROR'S LETTER TO UNDP CONFIRMING INTEREST AND AVAILABILITY FOR THE INDIVIDUAL CONTRACTOR (IC) ASSIGNMENT