

## ITB 63-2017-UNDP-UKR

### Procurement of medicines for patients in pre- and post-transplant period

#### Questions and answers on the results of pre-bid conference, conducted on October 25, 2017 at UNDP office in Kyiv

Dear participants, please pay your attention once again to the following issues while bids submission:

**1. Bids submission deadline for:**

ITB 63-2017-UNDP-UKR – **November 8, 2017, 10:00 am, Kyiv time.**

**2. Bids submitting – electronic form to e-mail: [tenders.ua@undp.org](mailto:tenders.ua@undp.org)**

**3. Together with the documents set, the participant must submit electronic scan copy of the Bid security in the amount of 10 000 USD for the Bid on one or several Lots if the Total amount of the Bid is between USD 200,000.00 and USD 399 999,99 or in the amount of 20 000 USD for the Bid on one or several Lots if the Total amount of the Bid is between USD 400,000.00 and USD 599 999,99 or in the amount of 30 000 USD if the Total amount of the Bid is more than USD 600,000.00**

#	Question	Answer
1	The quantities in Specification stated in units (for example, tablet, capsules, ampules), but the goods supplied in secondary packaging, and these quantities stated in the Specification do not match the exact quantities in the secondary packaging. Please comment.	Upon contract award with the winner, the quantities are rounded (to the minor figures) to the whole the secondary packs
2	There are quantities to be procured, and there is a budget. Which prices are taken for the budgeting?	MoH delivers to UNDP the terms of reference (TORs) where referent prices are stated and on its basis the quantification process is being done. This information is not public.
3	At budgeting, the MoH considers minimal prices of the reference countries or the average ones?	See above.
4	Would you name all the reference countries?	In accordance with Ukrainian legislation: Hungary, Czech Republic, Slovakia, Poland, Latvia
5	Question for reference letters from 3 major clients. Is it necessary to prepare fresh letters if we presented them 2 months ago for another tender?	No.
6.	Last year it was a requirement to the shelf life 12 months or 75% from the total shelf life.	Last year there were the same requirements to the given tender.  Products must have a minimum of 75% of the total product shelf life or should have 15 months' shelf life remaining at the time of delivery.

7	Question about the experience of previous supply. If it is requested 10 000 packages for the tender, but it was supplied only 1 000 packages.	Please send us what do you have – we shall consider everything. If something does not meet our criteria, clarification request will be made.
8	What deadlines for clarification of issues at the stage of selecting the winner from UNDP side to the bidder?	Upon tender evaluation UNDP may request additional questions, and reply would be required within 2 days.
9	To which person of the bidder do you send the clarification request? The person stated in the contact data of the documentation or the persons you worked with previously?	We communicate with contact person that has sent the bid to <a href="mailto:tenders.ua@undp.org">tenders.ua@undp.org</a>  Also, information from bid offer section “Personnel” is used.
10	It was an experience last year when a person stated for correspondence was absent, but he arranged feedback reply (via e-mail), and UNDP was informed, that he is out of the office, and it was very tight time to present the documents, and we have noticed this letter accidentally. How should we react on this?	Please, state in the bid offer several persons for communication.  Also, please, use redirection of e-mails to your other employees in the cases of contact persons absence.
11	It is quite often in COPP there are stated producers not relevant to the country and these production sites was not produced anything for the country. How should we act in such cases?	COPP should be presented for the medicine to be supplied for UNDP, including the manufacturing at the same production sites.