

Section 1. Letter of Invitation
ITB 187/17 (Re-Advertisement) Reconstruction of 12 Classes of Three Schools in Karma – 3 LOTS

Dear Sir/Madam

The United Nations Development Programme (UNDP) hereby invites you to submit a Bid to this invitation to Bid (ITB) for the above-referenced subject.

This ITB includes the following documents:

- Section 1 – This Letter of Invitation
- Section 2 – Instructions to Bidders (including Data Sheet)
- Section 3 – Schedule of Requirements and Technical Specifications
- Section 4 – Bid Submission Form
- Section 5 – Documents Establishing the Eligibility and Qualifications of the Bidder
- Section 6 – Technical Bid Form
- Section 7 – Price Schedule Form (BOQ - Attached separately)
- Section 8 – Form for Bid Security
- Section 9 – Form for Performance Security
- Section 10 – Form for Advanced Payment Guarantee – Not Applicable
- Section 11 – Contract form and General Terms and Conditions
- Annex A – BOQ in Excel
- Annex B – Drawings- Attached separately
- Annex C – Technical Compliance Sheet- Attached separately
- Annex D - Instructions manual for use of the e-Tendering system by suppliers
- Annex E - FAQs

Your offer, comprising of a Technical Bid and Price Schedule, should be submitted in accordance with Section 2, through e-Tendering online system and by the deadline indicated in <https://etendering.partneragencies.org> using your username and password. If you have not registered in the system before, you can register now by logging in using username: event.guest password: why2change and follow the registration steps as specified in the system user guide. The step by step instructions for registration of bidders and bid submission through the UNDP ATLAS E-tendering system is available in the instructions manual for the bidders attached with this ITB along with FAQ for bidders.

You are kindly requested to indicate whether your company intends to submit a Proposal by clicking on "Accept Invitation" button no later than Sunday 5 November 2017. If that is not the case, UNDP would appreciate your indicating the reason, for our records.

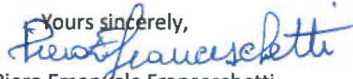
The bidders are advised to conduct the physical site visit for complete understanding of Scope of Work prior sending the formal bid to UNDP. The site visit will be conducted on Wednesday 8 November 2017 between 11:00 till 13:00

Focal Person: **Eng. Adeeb Numan Abdulazeez**
Mobile: **0790 142 5362**

If you have received this ITB through a direct invitation by UNDP, transferring this invitation to another firm requires notifying UNDP accordingly.

Should you require any clarification, kindly communicate with the contact person identified in the attached Data Sheet as the focal point for queries on this ITB.

UNDP looks forward to receiving your Bid and thanks you in advance for your interest in UNDP procurement opportunities.

Yours sincerely,

Piero Emanuele Franceschetti
Operations Manager, Service Center
UNDP, Iraq

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