



BIDDER'S CONFERENCE – MINUTES OF MEETING

Assignment Name:

RFQ/UNDP/ Long Term Agreement Printing and Design Service/072/2017

Provision of Printing and Design Service

Date and Time:

Wednesday, 1 November 2017, at 11:00 Jakarta Local Time
Venue: Kendari Meeting Room, 9th Floor Menara Thamrin Jakarta

Closing Date and Time:

Thursday, 16 November 2017, at 17.00 Jakarta Local Time

TO ALL INTERESTED BIDDERS

Here below are Answers to Questions raised regarding the above assignment:

No.	Introduction & Guidance
Info	<p>Bid conference was opened with following agenda :</p> <ol style="list-style-type: none">1. Brief explanation on RFQ document – administrative issue (closing date, submission form & method, delivery place for submitting offer, etc).2. Brief explanation on the back ground of project.3. Brief explanation on the Term of Reference (TOR).4. Brief explanation on price schedule5. Last day for RFQ clarification6. Q & A <p>The above explanation had been stated on RFP document. Bidders were encouraged to <u>carefully</u> read the RFQ document before preparing the offer.</p>

1	Q	What Material for Sample Job-1 Paper Based Sticker
	A	Material using for sticker paper based is HVS and Chromo with finishing laminating
2	Q	How many maximum pieces, Q'ty >150, for all sample job
	A	Q'ty > 150 is Q'ty start 151pcs until maximum requested by requester. Example Estimate Production Cost for Printing Brochure A4, Art Paper 150 gr 4/4, laminating doff Q'ty 6,000 pcs is IDR 5,796,000, So Q'ty 151pcs ~ 6,000 pcs is IDR 5,796,000
3	Q	What standing material for Sample Job-3
	A	Material standing for sample Job-3 banners 1 (Standing) Roll Banner is Stainless Steel
4	Q	What Type Flexy in Sample Job-4
	A	Type Flexy in Sample Job-4 is Flexy China
5	Q	What Definition for Standard and Custom for Sample Job-11
	A	Sample Job-11 Banner Wall Backdrop & Installation (standard and Custom), Standard for shape rectangular and custom is shape for exclude rectangular
6	Q	How we can found standard CMYK color for UNDP
	A	Only awarded bidder will get standard color CMYK UNDP
Amendment to RFQ		
<p>Sample Job 12</p> <p>1. Printing of Report Size B5 and A4</p> <p>Content: 40-60 pages Amended to Up to 60pages</p> <p>Finishing : Perfect Binding Amended to Q'ty > 80pages</p> <p>Saddle Stitching Amended to Q'ty 1 – 80 pages</p> <p>2. Printing of Report Size A4</p> <p>Content : MP 80gr Amended to MP 120 gr</p> <p>3. Printing for Folder</p> <p>Amended with Add Number of Pocket is 1 (One)</p> <p>Sample Job 9 and 10</p> <p>UNDP Letter Head.</p> <p>Q'ty Unit Measure pieces amended to Ream</p>		

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Jakarta, 2 November 2017