


United Nations Development Programme COPENHAGEN		<div>Skype Call Conference Minutes</div> <div>ITB HIST-017-2017: Establishment of a Long-Term Agreement (LTA) for the supply and installation of picking, manifesting, as well as of new carton flow rack trays (where applicable) and new small parts binning systems</div> <div>DATE: 16 Nov 2017</div>
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1. Objectives of the pre-bid meeting

To facilitate bidders to familiarise with the procurement process and to clarify any question about the Tender.

2. Clarifications

- The specifications for equipment were similar for all sites but frame heights did vary in Harare and Mansa. The reason for putting all sites on a single LTA was to aid bidders and show the extend of works on all projects.
- UNDP agreed to review an extension to time and inform all bidders.
- All warehouses would not be completed at the same time raised the question of delivery schedule for each warehouse. Below is a table giving the expected construction completion dates.

Site	Expected Construction Completion Date
Harare (Zimbabwe)	December '18
Masvingo (Zimbabwe)	June / July '18
Mutare (Zimbabwe)	Estimated May '18
Chipata (Zambia)	January '18
Choma (Zambia)	January '18
Mansa (Zambia)	May '18
Mpika (Zambia)	January '18
Guinea Bissau	September '18

The above table can be used to assist the bidders in costing.