

## United Nations Development Programme

Programme of Assistance to the Palestinian People

برنامج الأمم المتحدة الإنمائي / برنامج مساعدة الشعب الفلسطيني



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ITB-2017-240

Addendum No. 1 dated 22 November 2017

### Pre-bid Meeting Minutes – Addendum No.1

**ITB-2017-240: Renovation Works of Buildings (SS001- SS003- SS004)  
located on Sultan Suleiman Street in East Jerusalem**

Issue Date: 8 November 2017

Closing date & time : 28 November 2017 @ 2 p.m. (Jerusalem time)

This correspondence pertaining to the above-mentioned project should be considered as Addendum No. 1 to the Invitation to Bid (ITB-2017-240), which shall be read as part of the tender documents. Below please find the UNDP/PAPP clarifications and an official reply to all inquiries raised by the participant bidders following the pre-bid meeting/site visit which was held on **13 November 2017**.

1. DIVISION 04 - MASONRY AND STONE WORKS for Building SS004 has been amended and herein replaced by a revised version, attached to this addendum. Interested bidders are therefore required to duly fill-in/ price and submit the revised version "SECTION 7-BoQ-SS004-REVISED" along with their bid. In case any bidder uses and submits a different version of the table, this shall cause UNDP to reject its bid as non-responsive..
2. This is to confirm that **Joint venture, consortium, or association** are not allowed under this tender.
3. The Winning Contractor shall be responsible for the submission of **Safety Procedure Plan** for approval. Safety measures are an important part of the project. All workers, engineers and visitors on site shall use safety tools and wear safety uniforms, to be all in accordance with contract safety requirements and UNDP' Engineer instructions. The bidders shall include in their prices the provision of the necessary insurances for the project in accordance with clause 23 of the General Terms and Condition of Contract.
4. The Winning Contractor shall submit a **detailed work plan** includes traffic plan, working hours, safety measures, materials storage area, method of disposal of rubble safely and concrete works in the trenches to take the approval of the supervisor engineer in coordination with the authorized partners & stakeholders.
5. The Bidders shall furnish actual **price analysis** for all items in the Bill of Quantities **upon** official request by the UNDP.
6. Payments to the Wining Contractor will be according to the submitted **cash flow** diagram.
7. UNDP confirms that the **technical staff** shall be engaged on site on full time basis or as detailed in the tender and shall have the sufficient experience and capabilities of carrying out their duties. UNDP will

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deduct the amount of USD 25 for each day of absence for any member of the required technical staff in the interim payments to the contractor and these deductions are non-refundable.

8. The contractor shall consider **gender** equality when recruiting its technical staff.

**Interested bidders shall acknowledge receipt of this addendum/pre-bid minutes by returning/including it, signed and stamped, with their bids.**

For your kind attention and reference,

Khaled Shahwan

UNDP/PAPP Deputy Special Representative- (Operations)