



**RFQ-2017-246**

**Addendum No. 1 dated 8 December 2017**

**Pre-bid Meeting Minutes – Addendum No.1**

**ITB-2017-239: Rehabilitation of Computer Labs-Support to AlQuds University**

**Issue Date: 27 November 2017**

**Closing date & time : 14 December 2017 @ 1.00 pm at UNDP office - Address  
Address: 3 Ya'qubi Street - Jerusalem**

This correspondence pertaining to the above-mentioned project should be considered as Addendum No. 1 to the request for quotation (ITB-2017-239), which shall be deemed to form and be read as part of the tender. As such, please find below the UNDP clarifications and official reply to all questions and inquiries raised by participant contractors following the pre-bid meeting and site visit held on 4 December 2017 at the project site at Al Quds University Main Campus-Abu Dis:

1. Validity of the bid security and bid prices is 120 days commencing on the bid submission date.
2. The contractor shall take into consideration the dynamic and active nature of Al-Quds University which entails students and lecturers passing by the area of works. The awarded contractor shall make all necessary arrangements and take all precautionary measures so as **not to** endanger the safety of the students and any employees/staff and visitors.
3. The awarded contractor shall coordinate and liaise with the administration of the university at all stages of the works including the feasible exit and entrance areas. Some works can be conducted during night time or weekends.
4. Company Profile, which should not exceed (15) pages; any other requested certifications should be presented separately and not to be included in the company profile.
5. A new annex was added: Annex 17 - Approved manufacturer list.
6. Section 7: Bill of Quantities:

-Clarifications in regards of some items in the BOQ:

- a. Windows' protection: Item 5-3 was added in the BOQ for windows' protection which should be the same as the ones existing in the building.
- b. Demolishing of ceiling: the unit price should be included in item 3-1 (mentioned in preamble No. 4).
- c. Aluminum doors: the BOQ specifies exactly which doors should be replaced and which ones should be fixed.
- d. Furniture that needs to be removed by the contractor is specified in item no. 1-3

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- e. Swinging wooden doors should be fixed on galvanized steel frame and the frame should be fixed in ground as reflected in the BOQ.
- f. Air conditions' drainage piping will be over false ceiling.

-The attached revised Bill of Quantities (BOQ) supersedes the BOQ which was made available to bidders on 27 November 2017. Therefore, the Bidders are requested to use the attached Revised Bill of Quantities dated 8 December 2017. In case, bidders submit the old BOQ, the descriptions and quantities in the revised BOQ shall prevail.

**Interested bidders shall acknowledge receipt of this addendum/pre-bid minutes by returning/including it, signed and stamped, with their bids.**

For your kind attention and reference,

Sincerely Yours,

  
Khaled Shahwan  
Deputy Special Representative (Operations)  
UNDP/PAPP

