



**BIDDER'S CONFERENCE – MINUTES OF MEETING**

**Reference:**

**ITB/UNDP/BRG/ IDN-0000033293/017/2017**  
**Provision of ICT Equipment**  
**for the Intelligence Command Center at Peatland Restoration Agency**  
**Indonesia Office**

**Time & Venue:**

**Monday, 12<sup>th</sup> October 2017; 14.00 – 15.30 Jakarta Time [GMT + 7 hours]**

**Venue: 7th floor, Menara Thamrin Kav. 3, Jakarta 10250**

**ITB - Closing Date and Time:**

**Tuesday, 19<sup>th</sup> October 2017; 17.00 Jakarta time [GMT + 7 hours]**

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**TO ALL INTERESTED BIDDERS**

**Here below are Minutes of Meeting regarding the above assignment:**

Part	Introduction and Guidance
I	<p>Bid conference was opened with following agenda:</p> <ol style="list-style-type: none"><li>1. Explanation on ITB document – administrative issue (closing date, submission form &amp; method, delivery place for submitting offer, contract award, etc.).</li><li>2. Explanation on the Term of Reference (TOR).</li><li>3. Explanation on the Submission Forms</li><li>4. Q &amp; A</li></ol> <p>Bidders were encouraged to carefully read the ITB document before preparing the offer and to check regularly UNDP website for any update/amendment to this tender document</p>

Part	No	Question and Answer	
II	1	Q	For Section 3, Part C Requirement, Item No.2, is it equip with Window 10 pro or not?
		A	It should be Win 10 Professional and kindly find the amendment as attached.
	2	Q	For Section 2, Part F. Award Contract, No. 35, related to the variation of quantity at maximum 25% of total offer, is it before or after the proposal submitted?
		A	The variation will be done prior award of the contract which is after the evaluation of all bids.
	3	Q	For DATA SHEET, No. 13, about the delay sanction, it shows 0.5 %, is it from total offer or only from the delayed item?
		A	It is 0.5% per day from total offer
	4	Q	For DATA SHEET, No. 23, Annex 1 should be sent in protected format and the password should be provided along in the body email in case the bid submitted by email?
		A	The password should be provided along with the submission and will be requested by email to those bidders who submitted bids by email.
	5	Q	For the DATA SHEET , No.26, please confirm who could provide the certification letter
		A	Certification letter can be provided by Principal , Manufacturer or Distributor as long as the letter support the items being offered
	6	Q	Is there any template for Written Self Declaration of not being included in the UN Security Council 1267/1989, UN Procurement Division List or other UN Ineligibility List?
		A	There is no standard template and bidders are free to create any format of the letter as long the letter declare that the bidder is not being included in the UN Security Council 1267/1989, UN Procurement Division List or other UN Ineligibility List
	7	Q	Please confirm that the Certification or Authorization letter apply for all items requested in the tender document?
		A	No, it is not. The Letter only apply to Items as mentioned in the DATA SHEET NO.26
	8	Q	For Delivery, shall all the item to be delivered in one time or can be sent gradually?
		A	All the item is allowed to be sent gradually with maximum delivery time on 15 February 2018
III	Amendment to the ITB		
	<p><b>1. DATA SHEET, No.28, Part B</b></p> <p><b>Original :</b></p> <p>B) TECHNICAL</p> <p><u>B.i.</u> Terms of Reference: Confirmation that all service items requested in Section 6.</p> <p><u>B.ii.</u> Bidder's Statement Regarding Deviations/Non-Compliance - Any departure from the provisions of the services shall be disclosed and clearly stated in the table provided for such purpose under Section 6.</p>		

**Amended to :**

**B) TECHNICAL**

B.i. Terms of Reference: Confirmation that all service items requested in Section 6.

B.ii. Bidder's Statement Regarding Deviations/Non-Compliance - Any departure from the provisions of the services shall be disclosed and clearly stated in the table provided for such purpose under Section 6.

B.iii. Documents Establishing the Eligibility and Qualifications of Bidder

**2. Section 3, Part C, REQUIREMENT , Table**

**Information :** There is a mistake in writing the number, after No.8 should be No.9 and so on. As a result the total item should be 29 instead of 30. The Revised Table as attached of this MoM.

**3. Section 3, Part C, Requirement , Table**

**- Item No.1**

**Orginal :**

No	Description	Qty	Unit Type
1	<b>SERVER</b> Server Rack-Base unit with <u>systemboard</u> D3279 for up to 2x Xeon E5-2600 v4 series processors and 24x DDR4 DIMM slots; <u>iRMC</u> S4 onboard server management incl. graphics controller; Emulex XE104 Dynamic <u>LoM</u> LAN Controller for opt. 2x1Gb, 4x1Gb or 2x10Gb plus 1x Service LAN-Port; RAID 0/1 6GBit/s Controller onboard; 4 bays for hot plug 3.5" SAS/SATA drives; 4/8 single hot plug fans; <u>ServerView</u> Suite Software incl. <u>ServerView</u> Installation Manager, Management Software und Tools (standard 2x 450W hot plug power supply). Intel Xeon E5-2640v4 10C/20T 2.40 GHz Independent Mode Installation 32GB (1x32GB) 2Rx4 DDR4-2400 R ECC DVD-RW <u>supermulti</u> <u>ultraslim</u> SATA 4 X HD SAS 6G 4TB 7.2K HOT PL 3.5" BC PRAID CP400i PLAN EM 4x1Gb T OCl14000-LOM interface RMK F1 Slimline, Slide-In Rail, QRL Mounting of RMK in symmetrical racks region kit APAC/EMEA/India <u>iRMC</u> advanced pack 2 X Modular PSU 450W platinum <u>hp</u> 2 X Cable <u>powercord</u> rack, 2.5m, black <i>Or equivalent to Fujitsu PY RX2530 M2 4x 3.5'</i> Warranty minimum 1 year	3	unit

**Amended to :**

No	Description	Qty	Unit Type
1	<b>SERVER</b> Server Rack-Base unit with <u>systemboard D3279</u> for up to 2x Xeon E5-2600 v4 series processors and 24x DDR4 DIMM slots; <u>iRMC S4</u> onboard server management incl. graphics controller; Emulex XE104 Dynamic <u>LoM</u> LAN Controller for opt. 2x1Gb, 4x1Gb or 2x10Gb plus 1x Service LAN-Port; RAID 0/1 6GBit/s Controller onboard; 4 bays for hot plug 3,5" SAS/SATA drives; 4/8 single hot plug fans; <u>ServerView Suite Software</u> incl. <u>ServerView Installation Manager</u> , Management Software und Tools (standard 2x 450W hot plug power supply). Intel Xeon E5-2640v4 10C/20T 2.40 GHz Independent Mode Installation 32GB (1x32GB) 2Rx4 DDR4-2400 R ECC DVD-RW <u>supermulti ultraslim</u> SATA 4 X HD SAS 6G 4TB 7.2K HOT PL 3.5" BC PRAID CP400i PLAN EM 4x1Gb T OCl14000-LOM interface RMK F1 Slimline, Slide-In Rail, QRL Mounting of RMK in symmetrical racks region kit APAC/EMEA/India <u>iRMC</u> advanced pack 2 X Modular PSU 450W platinum <u>hp</u> 2 X Cable <u>powercord</u> rack, 2.5m, black <u>OS Standard Sentos</u> <i>Or equivalent to Fujitsu PY RX2530 M2 4x 3.5'</i> Warranty minimum 1 year	3	unit

- **Item No. 2**

**Original :**

2	<b>PC DESKTOP</b> Intel Core i5-6400T, 4GB DDR4, 1TB HDD, DVDRW VGA AMD Radeon R5 330 2GB, NIC, <u>Wifi</u> , Bluetooth. Win 10 64-bit <i>Or equivalent to HP Desktop 260-P024D</i> Warranty minimum 1 year	1	unit
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**Amended to :**

2	<b>PC DESKTOP</b> Intel Core i5-6400T, 4GB DDR4, 1TB HDD, DVDRW VGA AMD Radeon R5 330 2GB, NIC, <u>Wifi</u> , Bluetooth. <u>Win 10 64-bit Professional</u> <i>Or equivalent to HP Desktop 260-P024D</i> Warranty minimum 1 year	1	unit
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- **Item No. 6**

**Original :**

6	UTP CAT 6	1	unit
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**Amended to :**

6	UTP CAT 6	1	<u>roll</u>
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- **Item No.7**

**Original :**

7	CONNECTOR RJ45 CAT 6	1	unit
<b>Amended to :</b>			
7	CONNECTOR RJ45 CAT 6 (1 box @100 pcs)	1	box
- <b>Item No.21</b>			
<b>Original :</b>			
21	NETWORK SWITCH 24 PORT	1	unit
<b>Amended to :</b>			
20	NETWORK SWITCH 24 PORT Gigabyte	1	unit
- <b>Item No. 30</b>			
<b>Original :</b>			
30	CAT CABLE UTP Cable Cat. 6 Length 1 roll (1000ft/300m) Or equivalent to BELDEN UTP Cable Cat. 6 – Grey	14	unit
<b>Amended to :</b>			
29	CAT CABLE UTP Cable Cat. 6 Length 1 roll (1000ft/300m) Or equivalent to BELDEN UTP Cable Cat. 6 – Grey	1	roll
<b>4. Section 3,</b> <b>Original :</b> <b>Note:</b> Price of each item included delivery, commissioning, installment, integrating, and warranty (detail in Section 3)  <b>Amended to :</b> <b>Note:</b> Price of each item included delivery, commissioning, installment, integrating, testing and warranty (detail in Section 3)			
<b>5. Section 3, Delivery</b> <b>Original :</b>  <b>Delivery</b> The items will be delivered to the below address: Badan Restorasi Gambut (BRG) Jl. Teuku Umar No. 10, Menteng, Jakarta Pusat 10310 – Indonesia  <b>Amended to :</b>  <b>Delivery</b>			

The items will be delivered to the below address:

*Badan Restorasi Gambut (BRG)*

*Jl. Teuku Umar No.17, RT.1/RW.1, Gondangdia, Menteng, Kota Jakarta Pusat, Daerah Khusus Ibukota Jakarta 10350*

**6. Section 7, Table 2**

**Original :**

**TABLE 2: Offer to Comply with Other Conditions and Related Requirements**

Other Information pertaining to our Quotation are as follows:	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time (Arrival Date: 15 February 2018)			
Warranty and After-Sales Requirements			
a) Immediately replace with supplier/bidder own cost for the new one if newly procured item is mal-functioning on test run			
b) Minimum 1 (one) year warranty and maintenance service (remote maintenance and onsite maintenance – 24/7)			
Validity of Quotation 120 days			
All Provisions of the UNDP General Terms and Conditions			

**Amended to :**

**TABLE 2: Offer to Comply with Other Conditions and Related Requirements**

Other Information pertaining to our Quotation are as follows:	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time (Arrival Date: 15 February 2018)			
Warranty and After-Sales Requirements			
a) Immediately replace with supplier/bidder own cost for the new one if newly procured item is mal-functioning on test run			
b) Minimum 1 (one) year warranty and maintenance service (remote maintenance and onsite maintenance – 24/7)			
Validity of Quotation 120 days			
All Provisions of the UNDP General Terms and Conditions			
Contact Person of the Company	Name : Phone No : Mobile No : Email :		

Jakarta, 13 December 2017