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### PRE-BID MEETING MINUTES

RFQ-028/18 Hammam Al Alil 3 Roundabouts Rehabilitation		Date of Pre-bid Meeting	21.01.2018
Location of Pre-Bid Meeting: Hammam Al Alil Sub District- Mosul District- Ninawa Government			
Date/Time		Name(s) and job title of UNDP Rep.	
Start	End		
10:00 AM	01:00 PM	Alaa Yaseen Rashid	Consultant Civil Engineer

RECORD OF ATTENDANCE				
No:	Name	Position	Company or Agency	Mobile/E-mail
1	Ahmed Mudhafar	Site Engineer	Berat Company	<a href="mailto:Karzan.yaseen@berat-ltd.com">Karzan.yaseen@berat-ltd.com</a> 07702061187
2	Marwan Abul Wahhab	Site Engineer	Razawan Company	<a href="mailto:razawanco@gmail.com">razawanco@gmail.com</a> 07706127885

### QUESTIONS AND ANSWERS

Item No:	BIDDER QUESTIONS ASKED	UNDP RESPONSES GIVEN
1	What about the existing damaged benches, should we remove it?	All damaged benches should be removed as part of site preparation item.
2	One missing gate in the Al Waleed Roundabout and required to repair?	End user will bring back this gate and install it to be repaired by the contractor.
3	Security of the site required, can End user support us for this issue?	No, Security during the implementation period is contractor responsibility, contractor should submit security plan before start to proceed accordingly.

Certification of Minutes as a true record of the proceedings of the meeting/site visit:  
Prepared by:

Signature:

Date: 21.01.2018

Name:

Alaa Yaseen Rashid

Position:

Consultant Civil Engineer

# Site Visit Report



#	RFQ-028/18 - Hammam Al Alii 3 Roundabouts Parks Rehabilitation		Date of Site Visit	21.01.2018	Escorted by Military forces?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Time of Site Visit		Name(s) and job title of Gov. Rep.				
	Start	End					
	10:00 AM	1:00 PM	جابر محمد Hammam Al Alii Municipality Surveyor				
#	Names of companies attended		Rep. name		Mobile/Email	Signature	
1	Berat company		Ahmed Mudhafar karzan.yuseen@berat-ltd.com		07702061187		
2	Razwan Company		Marwan Abdelwahab razawanco@gmail.com		07706127885		
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## Questions Asked By Contractors

#	Question ?	UNDP Respond
1	What about Preexisting damaged benches?	all damaged benches should as part of Site Preparation.
2	one missing door in Alwalid Park?	this door End user promised to bring it back.
3	What about the Security during the work time?	Contractor responsibility during implementation.
4		
5		
6		
7		
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9		
10		

Notes :

Prepared by:

Signature: \_\_\_\_\_

Position: Consultant Civil Engineer

Name:

Eng. Alaa Yaseen

Date:

21.01.2018