



## INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: 19<sup>th</sup> February 2018

Interested, qualified and experienced individual consultant(s) are hereby invited to forward their applications for the assignment as detailed below.

**Number of positions** : 1

**Contract Type** : Individual Consultant

**Country** : South Africa

**Description of the assignment** : Transformational Leadership Training on human rights, HIV and the Law for the Lower Court Judiciary

**Estimated Period of assignment/services (if applicable):** 10 working days

**Estimated Contract Commencement Date** : 05<sup>th</sup> March 2018

Applications should be submitted by email to the following address: -

[procurement.za@undp.org](mailto:procurement.za@undp.org)

The **deadline** for submission of applications is by close of business on **27<sup>th</sup> February 2018.**

Any request for clarification must be sent by standard electronic communication to the e-mail address indicated above. UNDP will respond by standard electronic mail and MAY send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants who would have acknowledged receipt of this notice and thus confirmed that they shall be submitting their applications.

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## 1. BACKGROUND

The UN System in South Africa is committed to supporting the country in meeting its development objectives in alignment with the national development priorities and within the context of the Millennium Development Goals (MDGs). In response to this UNDP South Africa will focus its partnership with the Government on achieving demonstrable and sustainable development results in the pursuit of its development goals and in delivery of and access to quality services particularly for marginalized and vulnerable groups. In this way UNDP SA will contribute to strengthening institutions and processes of democratic governance in South Africa.

Gender and HIV are cross-cutting areas, although they programmatically and operationally, priority Are The CPD was evaluated in 2017 and its life-time and also been extended to June 2019 in order to align it to the SCF and the government planning cycle.

For HIV work, the CO is now focusing on supporting SANAC to implement Goal 5 of the new Strategic Plan on HIV, TB and STIs, which aims at “grounding the response in human rights principles and approaches”, through building the capacity of the judiciary on understanding and improving their jurisprudence on issues related to human rights, HIV and the Law. People living with or affected by HIV encounter stigma, discrimination and violations of their rights, and thus increases the impact of HIV on their lives and creates barriers to access to services. In South Africa, the People Living with HIV index survey found that 35.5% of people living with HIV and 36.3% with TB reported experiencing externalized stigma, and 43% and 27% respectively experienced internalized stigma. This means that the protection of human rights is essential to safeguard human dignity in the context of HIV, protect affected persons from discrimination, as well as promote access to HIV-related prevention, treatment, care and support services. The judiciary plays a crucial role in this through its interpretation of national Constitutions, legislation, international and regional human rights treaties.

## 2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

UNDP therefore seeks to engage a consultant to:

- Develop workshop training outline and facilitate Transformational Leadership Training on Human Rights, HIV and the Law for lower court Judiciary for 30 participants;
- Intensify the understanding of participants on transformational leadership constructs and competencies using leadership tools;
- Consolidate understanding of participants on the role leadership plays in scaling up action to uphold the rights of all people, with specific reference to with specific reference to PLWH, key populations at high risk of HIV exposure including AYWG and support and sustain judicial excellence on HIV and the law.
- Enhance the understanding of participants on the importance of inclusive participation and legislations and enhance leadership for promoting human right and reducing stigma for HIV prevention
- Inspire participants to be agents of change and solicit leadership for transformative change
- Support participants to identify ‘breakthrough initiatives’ to address key challenges (obstacles) in relation to HIV in policy developments and legislative processes in South Africa;
- Compile a satisfactory training report with concrete recommendations outlining the way forward for the participants in this leadership programme.

### 3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

#### I. Academic Qualifications:

- A Master's Degree in Social Sciences, Law & Human Rights, public health or related discipline.

#### II. Years of experience:

At least 5 to 7 years' experience in facilitating leadership training.

#### III. Competencies:

- Sound Knowledge of UNDP Leadership for Results Toolkit
  - Practical experience in facilitating 'Leadership for Results' in Africa
  - Sound Knowledge on human rights HIV and the law and familiarity with the work and reports of the Global Commission on HIV and the law
  - Excellent public speaking, presentation and report writing skills
- Demonstration of clear and sound understanding of the HIV epidemic in South Africa

### 4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal:

- (i) Explaining why they are the most suitable for the work
- (ii) Provide a brief methodology on how they will approach and conduct the work (if applicable)

2. Financial proposal

3. Personal CV including past experience in similar projects and at least 3 references

### 5. FINANCIAL PROPOSAL

- **Lump sum contracts**

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including travel, per diems, and number of anticipated working days).

#### Travel:

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed

## **6. AWARD OF CONTRACT**

The contract will be awarded to the lowest priced technically qualified proposal.

Where 70% is the minimum technical score of the following overall criteria: -

- Methodology
- Experience
- Qualification

### **Additional documents attached to this Notice: -**

- **TERMS OF REFERENCES (TOR)**
- **INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS**
- **CONFIRMATION OF INTEREST AND SUBMISSION OF FINANCIAL PROPOSAL**