

Minutes of the Pre-bid meeting held on February 18, 2018
RFP for Conducting Study Tour to Malaysia and Indonesia for Government of Bangladesh
Officials

Date: February 19, 2018

Members attended the meeting:

Name	Designation
Shamsun Nahar Airin	Procurement Associate, UNDP
S. Y. Khan Mojlish	Govt. Liaison Officer, SID-CHT
Subarun Chakma	Procurement Associate, SID-CHT
Bidders	As per attached Attendance sheet.

With reference to the subject RFP issued on February 12, 2018, please find below the queries raised by Invitees and answers thereto from UNDP Bangladesh:

SL	Queries	Answers
1	Is it possible to increase the proposal submission deadline?	No
2	Is it mandatory to fulfil the minimum eligibility criteria?	Yes.
3	Is it possible to mention which level of the Govt. officials will participate in the study tour?	Out of 11 participants 8 are Member of Parliament (MP) including one State Minister
4	Amendment: revised date of the study tour	6 March 2018 to 16 March 2018

Note: Above Clarifications in response to queries raised during the Pre-bid meeting and amendments shall be an integral part of the RFP document and supersede the all provisions as applicable.