

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM	DATE: March 15, 2018			
	REFERENCE: RFQ/UNDP/KW/2018/06			

Dear Sir / Madam:

We kindly request you to submit your quotation for Provision and installation of A/C units and demonstration of the performance of Low-GWP technology in air-conditioning applications in high ambient temperatures, as detailed in Annex 2 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 1.

Documents uploaded in the system as part of your quotation must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation is submitted on or before the deadline indicated by UNDP in the eTendering system. Bids must be submitted in the online eTendering system in the following link: https://etendering.partneragencies.org using your username and password. If you have not registered in the system before, you can register now by logging in using

username: event.guest password: why2change

and follow the registration steps as specified in the system user guide.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010] (Pls. link this to price schedule)	☑DAP Bidder is responsible for delivery and installation of all items requested in this RFQ and provide support and maintenance for duration of the project
Exact Address/es of Delivery Location/s (identify all, if multiple)	4 locations in State of Kuwait. The equipment will be installed in four locations to be agreed in consultation with supplier, the technical expert, the national ozone unit (NOU) and the Kuwait Industrial and Scientific Research (KISR). These are likely to be mosque, a commercial office and a household for the split units and on the premises of KISR for the chiller.
	Due to time constraints, the final locations of the 4 installations will be agreed after the award of the contract, if supplementary information becomes available during the tendering process this will be provided to bidders. For the purposes of this tender all bidders should make adequate provisions for the supply of the 4 systems as indicated in the scope of supply including any contingency that might be required to account for specific installation requirements, in particular for the installation of the chiller which will be required to integrate into an existing system or replace an existing chiller unit.
Latest Expected Delivery Date and Time (if delivery time exceeds this, quote may be rejected by UNDP)	 ☑ Installation of all the equipment after 60 days from the issuance of the Purchase Order (PO) ☑ Provide all requested reporting and other documentation within 22 months as per Delivery Schedule in addition to hands on training during contract period.
Delivery Schedule	⊠Required
After-sales services required	 ☑Warranty on Parts and Labor for minimum period of 22 months after installation ☑Technical Support ☑Provision of Service Unit when pulled out for maintenance/ repair
Deadline for the Submission of Quotation	COB, Sunday, April 01, 2018 and 4:00 PM Kuwait Time
All documentations, including catalogs, instructions and operating manuals, shall be in this language	□ English
Documents to be submitted	☑ Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1;

	☑ Quality Certificates (ISO, etc.); if available
	☑ Latest Business Registration Certificate;
	☑ Latest Internal Revenue Certificate / Tax Clearance;
	☑ Manufacturer's Authorization of the Company as a Sales Agent (if
	Supplier is not the manufacturer);
	☐ Certificate of Exclusive Distributorship in the country (if
	applicable, and if Supplier is not the manufacturer);
	 ☑ Evidence/Certification of Environmental Sustainability ("Green"
	Standards) of the Company or the Product being supplied; if available
	☑ Complete documentation, information and declaration of any goods classified or may be classified as "Dangerous Goods".
	☑ Patent Registration Certificates (if any of technologies submitted in the quotation is patented by the Supplier);
	☑ Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;
	□ Documentation identifying minimum installation of similar A/C
	units in past 3 years
	Bidders should include below technical documentation in their
	proposal:
	☐ Make model and capacity of the proposed air conditioners and
	chiller, along with detailed technical specifications and performance
	characteristics
	□ A schedule of all metering and data logging equipment required
	to provide the continuous monitoring of the parameters (refer to
	Annex 2)
	Schematic drawings (process and instrumentation) of the
	proposed installations, showing the locations of all monitoring
	equipment, meters, thermocouples, probes etc.
	☐ Clear explanation of the data monitoring, logging, backup and
	analysis methodology to be used.
	final reports to be provided under the contract
	□ A detailed breakdown of the proposed training programme for
	KISR staff members, including an indication of the type and format of
	training, i.e. site visit, classroom, online etc.
Period of Validity of Quotes	⊠ 120 days
starting the Submission Date	,-
	In exceptional circumstances, UNDP may request the Vendor to
	extend the validity of the Quotation beyond what has been initially
	indicated in this RFQ. The Proposal shall then confirm the extension
	in writing, without any modification whatsoever on the Quotation.
Partial Quotes	☑ Not permitted
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Payment Terms ¹	☐ Upon complete delivery of goods and services as mentioned in Annex II
Evaluation Criteria [check as many as applicable]	 ☑ Technical responsiveness/Full compliance to requirements and lowest price² ☑ Comprehensiveness of after-sales services ☑ Full acceptance of the PO/Contract General Terms and Conditions
UNDP will award to:	☑ One and only one supplier
Type of Contract to be Signed	☑ Purchase Order
Special conditions of Contract	☑ Cancellation of PO/Contract if the delivery/completion is delayed by 30 days
Conditions for Release of Payment	 ☑ Passing Inspection of all equipment installed ☑ Complete Installation ☑ Passing all Testing of the AC nits and monitoring equipment ☑ Completion of Training on Operation and Maintenance as specified below ☑ Written Acceptance of Goods based on full compliance with RFQ requirements
Contact Person for Inquiries (Written inquiries only) ³	UNDP Procurement Department undp.procurement.ntts@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be

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² UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected The system automatically calculates the final bid prices by multiplying the unit price by the quantity. In the event when the Bidder put a quantity that is different from the quantity required, provided that the Bid is substantially responsive, UNDP will re-calculate the Bidders total price based on the correct quantity and using the unit prices offered by the Bidder. Unit prices cannot be changed.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Sincerely yours,

Shereen Alsaad Operations Manager

March 15, 2018

Technical Specifications

Background

Countries with high ambient temperatures (HAT) have a high demand for air-conditioning equipment, most of which is currently are based on HCFC or HFC refrigerants. In 2014 approximately 45 per cent of the HCFC-22 consumed in Kuwait, was in servicing air-conditioning equipment.

The Multilateral Fund for the implementation of the Montreal Protocol supports countries in their efforts to phase out ozone depleting and high GWP refrigerants and has provide funding to the government of Kuwait to conduct a demonstration project in the air-conditioning sector.

The aim of the project is to demonstrate the operation of two types of air-conditioning equipment:

- 1. HFC-32 based split air-conditioners (3 units installed at three different locations)
- 2. HC-290 based mini-chiller (one unit)

The equipment will be installed in four locations to be agreed in consultation with supplier, the technical expert, the national ozone unit (NOU) and the Kuwait Institute for Scientific Research (KISR). These are likely to be mosque, a commercial office and a household for the split units and on the premises of KISR for the chiller.

The project will include the supply, installation, commissioning and ongoing monitoring of the 4 systems mentioned above as well as periodic analysis of the data collected, the preparation of performance reports and the training of up to 10 KISR staff in the setup and monitoring of air-conditioning systems

The performance of both types of equipment will be monitored and evaluated taking into consideration performance of the system, energy efficiency and power consumption, and will be compared with HCFC-22 and R-410a-based equipment of similar size and capacity.

Description / Specifications of Goods	QTY	Latest Delivery Date after PO Issuance	Unit Price	Total Price
A. Supply installation and	commis			
HCF-32 (R32) split air-conditioning units with capacity				
in the range 8-14kW in three locations as indicated	3	60 Days		
above and in agreement with KISR.				
R-290 mini chiller with capacity in the range 40-60kW	1	60 Days		
at the premises of KISR, including all necessary		,		
pipework, connections and controls.				

B. Supply installation and commissioning of all the necessary data acquisition and monitoring equipment for the continuous performance monitoring of each of the 4 systems

All data loggers, temperature probes, thermocouples, transducers, flow meters, transmitters and any other instruments necessary for the recording and storage of the following technical parameters for the 3 split air conditioners including:

i.	Equipment for Outdoor-air dry-bulb temperature.	LS	60 Days		
ii.	Equipment for Dry-bulb temperature and Relative	LS	60 Days		
	humidity of air stream at the upstream and				
	downstream of evaporator or cooling coil.				
iii.	Equipment for Air flow rate through the	LS	60 Days		
	evaporator.				
iv.	Equipment for Liquid-line temperature	LS	60 Days		
	(downstream of the condenser).				
٧.	Equipment for Refrigerant Liquid-line pressure	LS	60 Days		
	(downstream of the condenser).				
vi.	Equipment for Refrigerant Suction-line	LS	60 Days		
	temperature (upstream of the compressor).				
vii.	Equipment for Refrigerant Suction-line pressure	LS	60 Days		
	(upstream of the compressor).				
viii.	Equipment for Refrigerant Suction-line	LS	60 Days		
	temperature (downstream of the compressor).				
ix.	Equipment for Refrigerant Suction-line pressure	LS	60 Days		
	(downstream of the compressor).				
x.	Equipment for Refrigerant mass flow rate	LS	60 Days		
	downstream of the condenser.				
xi.	Equipment for Power consumption of the whole	LS	60 Days		
	unit.				
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All data loggers, temperature probes, thermocouples, transducers, flow meters, transmitters and any other instruments necessary for the recording and storage of the following technical parameters for the chiller. Note: (The dynamic cooling load calculated by means of the parameters will be compared to that given by the built-in monitoring system)

i.	Equipment for Outdoor-air dry temperature.	LS	60 Days	
ii. upstrea	Equipment for Chilled water temperature im of the chiller.	LS	60 Days	
iii. downst	Equipment for Chilled water temperature ream of the chiller.	LS	60 Days	

iv. Equipment for Chilled water flow rate upstream or downstream of the chiller and v. Equipment for Power consumption by the chiller. LS 60 Days All enclosures, cabling connections power supplies and ancillary equipment necessary to ensure ongoing and continuous monitoring of the systems Regular data downloads or the provision of continuous remote monitoring and data storage. Regular data downloads or the provision of continuous remote monitoring and data storage. Regular data downloads or the provision of continuous remote monitoring and data acquisition, performance monitoring and data analysis for at least 22 months from the date of commission of the systems including (Monthly) 1. At least monthly data downloads / backups III. Quarterly performance reports giving detailed tabular and graphical performance metrics for the 4 systems. III. A final report giving detailed analysis of the performance of the 4 systems over 12 months and 10 months period of operation, including a comparison of performance and energy consumption with similar HCFC and HFC based systems commonly used in Kuwait A training programme for up to 10 KISR staff in at least 3 sessions (each minimum 5 hours) to be conducted during the course of the project and to include as a minimum. Vendor should provide clarifications to KISR technical staff upon request for such technical clarifications during the project period. Bidder should provide documentation and manual for each training session 2 days before conducting the training session. I. Training on Overview of the design and installation and operating parameters of the 4 systems III. Training on Overview of the methods and equipment necessary for data acquisition and analysis of system performance and energy consumption, including the correct positioning, installation and maintenance of monitoring equipment, probes, meters etc (including site					T	T
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conducted during the course of the project and to include as a minimum. Vendor should provide clarifications to KISR technical staff upon request for such technical clarifications during the project period. Bidder should provide documentation and manual for each training session 2 days before conducting the training session. I. Training on Overview of the design and installation and operating parameters of the 4 systems II. Training on Overview of the methods and equipment necessary for data acquisition and analysis of system performance and energy consumption, including the correct positioning, installation and maintenance of monitoring		systems commonly used in Kuwait				
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installation and operating parameters of the 4 systems II. Training on Overview of the methods and equipment necessary for data acquisition and analysis of system performance and energy consumption, including the correct positioning, installation and maintenance of monitoring Months (upon agreement (upon agreement with KISR)	conduct clarification periodation	cted during the course of the project and to include ations to KISR technical staff upon request for such . Bidder should provide documentation and manua	e as a mi n technic	nimum. Vendo al clarifications	r should pro during the p	vide oroject
installation and operating parameters of the 4 systems II. Training on Overview of the methods and equipment necessary for data acquisition and analysis of system performance and energy consumption, including the correct positioning, installation and maintenance of monitoring (upon agreement with KISR)	I.	Training on Overview of the design and	1	Within 22		
systems II. Training on Overview of the methods and equipment necessary for data acquisition and analysis of system performance and energy consumption, including the correct positioning, installation and maintenance of monitoring agreement with KISR)		installation and operating parameters of the 4				
II. Training on Overview of the methods and equipment necessary for data acquisition and analysis of system performance and energy consumption, including the correct positioning, installation and maintenance of monitoring		systems				
equipment necessary for data acquisition and analysis of system performance and energy consumption, including the correct positioning, installation and maintenance of monitoring		•		_		
equipment necessary for data acquisition and analysis of system performance and energy consumption, including the correct positioning, installation and maintenance of monitoring (upon agreement with KISR)	II.	Training on Overview of the methods and	1	_		
analysis of system performance and energy consumption, including the correct positioning, installation and maintenance of monitoring		equipment necessary for data acquisition and				
installation and maintenance of monitoring		analysis of system performance and energy		agreement		
		consumption, including the correct positioning,		with KISR)		
equipment, probes, meters etc (including site		installation and maintenance of monitoring				
		equipment, probes, meters etc (including site				

	visit to at least one installation)			
III.	Training on Methods for analysis data and	1	Within 22	
	compiling performance reports and operational		Months (upon	
	comparisons with other equipment.		agreement	
			with KISR)	
Warrar	nty and Maintenance on all equipment for 2	2	Within 22	
years (per year)		Months	
			(upon	
			agreement	
			with KISR)	

^{*}Pls. attach delivery schedule, if relevant, and cluster by lot, if partial bids will be allowed. Specify delivery locations if goods multiple destinations.

[Enter name of authorized staff] [Designation] [Click here to enter a date]

^{**}Payment will be processed after complete delivery of 22 months.

TABLE 3: Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our	Your Responses				
Quotation are as follows :	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter proposal		
Delivery Lead Time					
Warranty and After-Sales Requirements					
a) Training on Operations and Maintenance					
b) Minimum two (2) years warranty on both parts and labor					
c) Service Unit to be Provided when the Purchased Unit is Under Repair					
d) Brand new replacement if Purchased Unit is beyond repair					
e) Others					
Documents to be submitted as mentioned in Annex I					
Validity of Quotation					
All Provisions of the UNDP General Terms and Conditions					

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person] [Designation] [Date]

General Terms and Conditions

1. ACCEPTANCE OF THE PURCHASE ORDER

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

2. PAYMENT

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

3. TAX EXEMPTION

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
 - 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

4. RISK OF LOSS

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

5. EXPORT LICENCES

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

6. FITNESS OF GOODS/PACKAGING

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

7. INSPECTION

- 7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.
- 7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

8. INTELLECTUAL PROPERTY INFRINGEMENT

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

9. RIGHTS OF UNDP

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

- 9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
- 9.2 Refuse to accept delivery of all or part of the goods.
- 9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

10. LATE DELIVERY

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

11. ASSIGNMENT AND INSOLVENCY

- 11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.
- 11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

13. PROHIBITION ON ADVERTISING

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

14. CHILD LABOUR

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

15. MINES

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

16. SETTLEMENT OF DISPUTES

- **16.1 Amicable Settlement.** The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.
- 16.2 Arbitration. Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

17. PRIVILEGES AND IMMUNITIES

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

18. SEXUAL EXPLOITATION:

- 18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.
- 18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

19.0 OFFICIALS NOT TO BENEFIT:

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

20. AUTHORITY TO MODIFY:

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.