

Annex 1**Terms of Reference (ToR)****Rental of Portable Toilets for Committee on Missing Persons in Cyprus**

Chemical Toilets	Closed type with lid. Without visual contact of the sewage by the user. With disinfectant liquid.
Quantity	Up to 8 months of toilet rental for 8 teams.
Duration of Contract	Initially until 31 December 2018.
Basin of the toilet	100% closed polyethylene basin with lid and cap for basin. The diaphragm of the toilet to be operated by either by hand or foot-operated pump with non-visual contact with the sewage tank.
Sink	Wash basin connected to a clean water tank of at least 50 liters. Featuring a foot-operated water pump and with water-saving valve.
Cabin of the Portable toilet	<p>The chemical toilet cabin should be entirely made of nonflammable materials (high density polyethylene), resistant to high-low temperatures of Cyprus (-1C – 47C).</p> <p>The cabin should have ventilation openings.</p> <p>Mirror</p> <p>The door should be gender-proof and spring-locked showing if the toilet is in use/occupied. It should also have a locking latch from the inside and in case of need to open from the outside with a special key.</p> <p>Hand washing should be possible through a soap dispensing unit with a liquid soap dispenser tank.</p> <p>Hand wash station (capacity 24L (± 5%))</p> <p>The interior of the cabin should be made of non-porous materials so that it can be quickly cleaned and disinfected.</p> <p>The flooring should be made of non-slip material.</p> <p>The colors of the walls should not be altered over time even in changing climatic conditions.</p> <p>Internal dimensions should be minimum 100 ÷110 cm (depth) x 100 -110 cm (base) and 200 - 220 cm (height).</p> <p>The weight of the toilet should allow easy movement. (Maximum weight per unit 105 kg (+/- 5kg))</p> <p>Specified place for placing the toilet roll</p>

	Supply of toilet rolls and Multiple Toilet Roll Paper Holder
Water Tank	<p>Capacity of the tank minimum 210 liters (+/- 10 liters).</p> <p>The sewage tank must have no visual contact with the sewage. It will have ergonomic design and construction to allow easy cleaning of the tank. The tank should have a ventilation system (ending outside the cabin) and contain the necessary chemical liquid to neutralize unpleasant odors and ensure disinfection.</p>
Certification(s)	ISO certification is required for the quality of products
Installation	Drainage and water supply systems should not be required.
Logistics	<p>24 hours' notice will be provided prior to the need of transportation and or transfer of a portable WC to or from a site.</p> <p>Portable WC's should not be removed without any notice.</p>
Delivery	Able to deliver the portable toilets in urban and rural areas. Rental service includes delivery as well at no additional cost.
Cleaning	<p>Expected twice a week cleaning during June, July and August.</p> <p>Expected once a week cleaning during January, February, March, April, May, September, October, November and December.</p> <p>Cleaning services will be charged as a unit price unique to each region. This is requested in annex 2, table 3.</p>
Transfer	Transfer of WCs to different sites will be requested, the cost will be paid per km as requested in annex 2, table 4. Applicable only if UNDP/CMP requests transfer of portable WCs more than once within a month.