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Date : April 19, 2018		
Provision of Simultaneous Interpretation Services include English, Arabic, Russian/Spanish and French on Long Term Agreement Basis (LTA) RFP/KRT/18/004		

To All Bidders:

#	REFERENCE / DOCUMENT / SECTION	QUERY	UNDP RESPONSE
1.	Annex 3 Terms of Reference (TOR)	<p>We are international company and would to clarify the following:</p> <ul style="list-style-type: none"> • Exact or approximate work hours per day (per Interpreter) • Are these business days or are weekends also included? • What are the specific languages for all travels expected? Please elaborate on this • Kindly explain in more detail each of the locations the interpreters will be visiting with delegations • Kindly explain itinerary for working days in Khartoum, Sudan 	<p>Please find response below:</p> <ul style="list-style-type: none"> • The payment is based on per day or half day and day is counted to be 7-8 hours; • Normally, weekends are not included, but it may be necessary owing to conferences that are held over weekends; • Believing your query to interpretation not for the travel, the specific languages required for interpretation are listed in the TOR; • There is no specific itinerary for working days, the supplier will be called 2 days in advance to provide the services as and when necessary. UNDP will sign the LTA and this establishes the conditions of services and price list.
2.	Annex 1, Description of Requirements,	Can UNDP extend the RFP Closing date?	<p>Yes, Deadline of Bid Submission extended to:</p> <p><u>30 April 2018, @ 14:00 Hours (+3 GMT)</u></p>