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# INVITATION TO BID

## **Rehabilitation of the third and fourth floors of Al Assad Hospital in Deir Ezzour City**

ITB No.: UNDP-SYR-ITB-040-18

Project: DI-126/1/2018

Country: Syria Arab Republic

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## Section 1. Letter of Invitation

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The United Nations Development Programme (UNDP) hereby invites you to submit a Bid to this Invitation to Bid (ITB) for the above-referenced subject.

This ITB includes the following documents and the General Terms and Conditions of Contract which is inserted in the Bid Data Sheet:

- Section 1: This Letter of Invitation
- Section 2: Instruction to Bidders
- Section 3: Bid Data Sheet (BDS)
- Section 4: Evaluation Criteria
- Section 5: Schedule of Requirements and Technical Specifications
- Section 6: Returnable Bidding Forms
  - o Form A: Bid Submission Form
  - o Form B: Bidder Information Form
  - o Form C: Joint Venture/Consortium/Association Information Form
  - o Form D: Qualification Form
  - o Form E: Format of Technical Bid
  - o Form F: Price Schedule
  - o Form G: Form of Bid Security

If you are interested in submitting a Bid in response to this ITB, please prepare your Bid in accordance with the requirements and procedure as set out in this ITB and submit it by the Deadline for Submission of Bids set out in Bid Data Sheet.

Please acknowledge receipt of this ITB by sending an email to [syria.procurement@undp.org](mailto:syria.procurement@undp.org), indicating whether you intend to submit a Bid or otherwise. You may also utilize the "Accept Invitation" function in eTendering system, where applicable. This will enable you to receive amendments or updates to the ITB. Should you require further clarifications, kindly communicate with the contact person/s identified in the attached Data Sheet as the focal point for queries on this ITB.

UNDP looks forward to receiving your Bid and thank you in advance for your interest in UNDP procurement opportunities.

Issued by



Name: Walid Okla  
Title: Procurement Associate  
Date: **April 30, 2018**

Approved by:



Name: Mirvat Hammoud  
Title: Head of Procurement Unit  
Date: **April 30, 2018**

## Section 2. Instruction to Bidders

GENERAL PROVISIONS	
1. Introduction	<p>1.1 Bidders shall adhere to all the requirements of this ITB, including any amendments made in writing by UNDP. This ITB is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement which can be accessed at <a href="https://popp.undp.org/SitePages/POPPBSUnit.aspx?TermID=254a9f96-b883-476a-8ef8-e81f93a2b38d">https://popp.undp.org/SitePages/POPPBSUnit.aspx?TermID=254a9f96-b883-476a-8ef8-e81f93a2b38d</a></p> <p>1.2 Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this ITB.</p> <p>1.3 UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.</p> <p>1.4 As part of the bid, it is desired that the Bidder registers at the United Nations Global Marketplace (UNGM) website (<a href="http://www.ungm.org">www.ungm.org</a>). The Bidder may still submit a bid even if not registered with the UNGM. However, if the Bidder is selected for contract award, the Bidder must register on the UNGM prior to contract signature.</p>
2. Fraud & Corruption, Gifts and Hospitality	<p>2.1 UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at <a href="http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_andinvestigation.html#anti">http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_andinvestigation.html#anti</a></p> <p>2.2 Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches or dinners.</p> <p>2.3 In pursuance of this policy, UNDP:</p> <p>(a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question;</p> <p>(b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.</p> <p>2.4 All Bidders must adhere to the UN Supplier Code of Conduct, which may be found at <a href="http://www.un.org/depts/ptd/pdf/conduct_english.pdf">http://www.un.org/depts/ptd/pdf/conduct_english.pdf</a></p>
3. Eligibility	<p>3.1 A vendor should not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by</p>

	<p>these organizations.</p> <p>3.2 It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.</p>
<b>4. Conflict of Interests</b>	<p>4.1 Bidders must strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified. Without limitation on the generality of the above, Bidders, and any of their affiliates, shall be considered to have a conflict of interest with one or more parties in this solicitation process, if they:</p> <ul style="list-style-type: none"> <li>a) Are or have been associated in the past, with a firm or any of its affiliates which have been engaged by UNDP to provide services for the preparation of the design, specifications, Terms of Reference, cost analysis/estimation, and other documents to be used for the procurement of the goods and services in this selection process;</li> <li>b) Were involved in the preparation and/or design of the programme/project related to the goods and/or services requested under this ITB; or</li> <li>c) Are found to be in conflict for any other reason, as may be established by, or at the discretion of UNDP.</li> </ul> <p>4.2 In the event of any uncertainty in the interpretation of a potential conflict of interest, Bidders must disclose to UNDP, and seek UNDP's confirmation on whether or not such conflict exists.</p> <p>4.3 Similarly, the Bidders must disclose in their Bid their knowledge of the following:</p> <ul style="list-style-type: none"> <li>a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this ITB; and</li> <li>b) All other circumstances that could potentially lead to actual or perceived conflict of interest, collusion or unfair competition practices.</li> </ul> <p>Failure to disclose such an information may result in the rejection of the Bid or Bids affected by the non-disclosure.</p> <p>4.4 The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this ITB, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
<b>B. PREPARATION OF BIDS</b>	
<b>5. General Considerations</b>	<p>5.1 In preparing the Bid, the Bidder is expected to examine the ITB in detail. Material deficiencies in providing the information requested in the ITB may result in rejection of the Bid.</p> <p>5.2 The Bidder will not be permitted to take advantage of any errors or omissions in the ITB. Should such errors or omissions be discovered, the Bidder must notify the UNDP accordingly.</p>

<b>6. Cost of Preparation of Bid</b>	6.1 The Bidder shall bear all costs related to the preparation and/or submission of the Bid, regardless of whether its Bid is selected or not. UNDP shall not be responsible or liable for those costs, regardless of the conduct or outcome of the procurement process.
<b>7. Language</b>	7.1 The Bid, as well as any and all related correspondence exchanged by the Bidder and UNDP, shall be written in the language (s) specified in the BDS.
<b>8. Documents Comprising the Bid</b>	8.1 The Bid shall comprise of the following documents and related forms which details are provided in the BDS: <ul style="list-style-type: none"> <li>a) Documents Establishing the Eligibility and Qualifications of the Bidder;</li> <li>b) Technical Bid;</li> <li>c) Price Schedule;</li> <li>d) Bid Security, if required by BDS;</li> <li>e) Any attachments and/or appendices to the Bid.</li> </ul>
<b>9. Documents Establishing the Eligibility and Qualifications of the Bidder</b>	9.1 The Bidder shall furnish documentary evidence of its status as an eligible and qualified vendor, using the Forms provided under Section 6 and providing documents required in those forms. In order to award a contract to a Bidder, its qualifications must be documented to UNDP's satisfaction.
<b>10. Technical Bid Format and Content</b>	10.1 The Bidder is required to submit a Technical Bid using the Standard Forms and templates provided in Section 6 of the ITB. 10.2 Samples of items, when required as per Section 5, shall be provided within the time specified and unless otherwise specified by the Purchaser, at no expense to the UNDP. If not destroyed by testing, samples will be returned at Bidder's request and expense, unless otherwise specified. 10.3 When applicable and required as per Section 5, the Bidder shall describe the necessary training programme available for the maintenance and operation of the equipment offered as well as the cost to the UNDP. Unless otherwise specified, such training as well as training materials shall be provided in the language of the Bid as specified in the BDS. 10.4 When applicable and required as per Section 5, the Bidder shall certify the availability of spare parts for a period of at least five (5) years from date of delivery, or as otherwise specified in this ITB.
<b>11. Price Schedule</b>	11.1 The Price Schedule shall be prepared using the Form provided in Section 6 of the ITB and taking into consideration the requirements in the ITB. 11.2 Any requirement described in the Technical Bid but not priced in the Price Schedule, shall be assumed to be included in the prices of other activities or items, as well as in the final total price.
<b>12. Bid Security</b>	12.1 A Bid Security, if required by BDS, shall be provided in the amount and form indicated in the BDS. The Bid Security shall be valid for a minimum of thirty (30) days after the final date of validity of the Bid. 12.2 The Bid Security shall be included along with the Bid. If Bid Security is required by the ITB but is not found in the Bid, the offer shall be rejected.

	<p>12.3 If the Bid Security amount or its validity period is found to be less than what is required by UNDP, UNDP shall reject the Bid.</p> <p>12.4 In the event an electronic submission is allowed in the BDS, Bidders shall include a copy of the Bid Security in their bid and the original of the Bid Security must be sent via courier or hand delivery as per the instructions in BDS.</p> <p>12.5 The Bid Security may be forfeited by UNDP, and the Bid rejected, in the event of any, or combination, of the following conditions:</p> <ul style="list-style-type: none"> <li>a) If the Bidder withdraws its offer during the period of the Bid Validity specified in the BDS, or;</li> <li>b) In the event the successful Bidder fails: <ul style="list-style-type: none"> <li>i. to sign the Contract after UNDP has issued an award; or</li> <li>ii. to furnish the Performance Security, insurances, or other documents that UNDP may require as a condition precedent to the effectivity of the contract that may be awarded to the Bidder.</li> </ul> </li> </ul>
<b>13. Currencies</b>	<p>13.1 All prices shall be quoted in the currency or currencies indicated in the BDS. Where Bids are quoted in different currencies, for the purposes of comparison of all Bids:</p> <ul style="list-style-type: none"> <li>a) UNDP will convert the currency quoted in the Bid into the UNDP preferred currency, in accordance with the prevailing UN operational rate of exchange on the last day of submission of Bids; and</li> <li>b) In the event that UNDP selects a Bid for award that is quoted in a currency different from the preferred currency in the BDS, UNDP shall reserve the right to award the contract in the currency of UNDP's preference, using the conversion method specified above.</li> </ul>
<b>14. Joint Venture, Consortium or Association</b>	<p>14.1 If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture.</p> <p>14.2 After the Deadline for Submission of Bid, the lead entity identified to represent the JV, Consortium or Association shall not be altered without the prior written consent of UNDP.</p> <p>14.3 The lead entity and the member entities of the JV, Consortium or Association shall abide by the provisions of Clause 9 herein in respect of submitting only one Bid.</p> <p>14.4 The description of the organization of the JV, Consortium or Association must clearly define the expected role of each of the entities in the joint venture in delivering the requirements of the ITB, both in the Bid and the JV, Consortium or Association Agreement. All entities that comprise the JV, Consortium or Association shall be subject to the eligibility and qualification assessment by UNDP.</p> <p>14.5 A JV, Consortium or Association in presenting its track record and experience</p>



	<p>should clearly differentiate between:</p> <ul style="list-style-type: none"> <li>a) Those that were undertaken together by the JV, Consortium or Association; and</li> <li>b) Those that were undertaken by the individual entities of the JV, Consortium or Association.</li> </ul> <p>14.6 Previous contracts completed by individual experts working privately but who are permanently or were temporarily associated with any of the member firms cannot be claimed as the experience of the JV, Consortium or Association or those of its members, but should only be claimed by the individual experts themselves in their presentation of their individual credentials</p> <p>14.7 JV, Consortium or Associations are encouraged for high value, multi-sectoral requirements when the spectrum of expertise and resources required may not be available within one firm.</p>
<b>15. Only One Bid</b>	<p>15.1 The Bidder (including the individual members of any Joint Venture) shall submit only one Bid, either in its own name or as part of a Joint Venture.</p> <p>15.2 Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> <li>a) they have at least one controlling partner, director or shareholder in common; or</li> <li>b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</li> <li>c) they have the same legal representative for purposes of this ITB; or</li> <li>d) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of another Bidder regarding this ITB process;</li> <li>e) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this ITB process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</li> </ul>
<b>16. Bid Validity Period</b>	<p>16.1 Bids shall remain valid for the period specified in the BDS, commencing on the Deadline for Submission of Bids. A Bid valid for a shorter period may be rejected by UNDP and rendered non-responsive.</p> <p>16.2 During the Bid validity period, the Bidder shall maintain its original Bid without any change, including the availability of the Key Personnel, the proposed rates and the total price.</p>
<b>17. Extension of Bid Validity Period</b>	<p>17.1 In exceptional circumstances, prior to the expiration of the Bid validity period, UNDP may request Bidders to extend the period of validity of their Bids. The request and the responses shall be made in writing, and shall be considered integral to the Bid.</p> <p>17.2 If the Bidder agrees to extend the validity of its Bid, it shall be done without any change to the original Bid.</p> <p>17.3 The Bidder has the right to refuse to extend the validity of its Bid, in which case, the Bid shall not be further evaluated.</p>

<b>18. Clarification of Bid (from the Bidders)</b>	<p>18.1 Bidders may request clarifications on any of the ITB documents no later than the date indicated in the BDS. Any request for clarification must be sent in writing in the manner indicated in the BDS. If inquiries are sent other than specified channel, even if they are sent to a UNDP staff member, UNDP shall have no obligation to respond or confirm that the query was officially received.</p> <p>18.2 UNDP will provide the responses to clarifications through the method specified in the BDS.</p> <p>18.3 UNDP shall endeavour to provide responses to clarifications in an expeditious manner, but any delay in such response shall not cause an obligation on the part of UNDP to extend the submission date of the Bids, unless UNDP deems that such an extension is justified and necessary.</p>
<b>19. Amendment of Bids</b>	<p>19.1 At any time prior to the deadline of Bid submission, UNDP may for any reason, such as in response to a clarification requested by a Bidder, modify the ITB in the form of an amendment to the ITB. Amendments will be made available to all prospective bidders.</p> <p>19.2 If the amendment is substantial, UNDP may extend the Deadline for submission of Bid to give the Bidders reasonable time to incorporate the amendment into their Bids.</p>
<b>20. Alternative Bids</b>	<p>20.1 Unless otherwise specified in the BDS, alternative Bids shall not be considered. If submission of alternative Bid is allowed by BDS, a Bidder may submit an alternative Bid, but only if it also submits a Bid conforming to the ITB requirements. Where the conditions for its acceptance are met, or justifications are clearly established, UNDP reserves the right to award a contract based on an alternative Bid.</p> <p>20.2 If multiple/alternative bids are being submitted, they must be clearly marked as "Main Bid" and "Alternative Bid"</p>
<b>21. Pre-Bid Conference</b>	<p>21.1 When appropriate, a pre-bid conference will be conducted at the date, time and location specified in the BDS. All Bidders are encouraged to attend. Non-attendance, however, shall not result in disqualification of an interested Bidder. Minutes of the Bidder's conference will be disseminated on the procurement website and shared by email or on the e-Tendering platform as specified in the BDS. No verbal statement made during the conference shall modify the terms and conditions of the ITB, unless specifically incorporated in the Minutes of the Bidder's Conference or issued/posted as an amendment to ITB.</p>

## C. SUBMISSION AND OPENING OF BIDS

22. Submission	<p>22.1 The Bidder shall submit a duly signed and complete Bid comprising the documents and forms in accordance with requirements in the BDS. The Price Schedule shall be submitted together with the Technical Bid. Bid can be delivered either personally, by courier, or by electronic method of transmission as specified in the BDS.</p> <p>22.2 The Bid shall be signed by the Bidder or person(s) duly authorized to commit the Bidder. The authorization shall be communicated through a document evidencing such authorization issued by the legal representative of the bidding entity, or a Power of Attorney, accompanying the Bid.</p> <p>22.3 Bidders must be aware that the mere act of submission of a Bid, in and of itself, implies that the Bidder fully accepts the UNDP General Contract Terms and Conditions.</p>
Hard copy (manual) submission	<p>22.4 Hard copy (manual) submission by courier or hand delivery allowed or specified in the BDS shall be governed as follows:</p> <p>a) The signed Bid shall be marked "Original", and its copies marked "Copy" as appropriate. The number of copies is indicated in the BDS. All copies shall be made from the signed original only. If there are discrepancies between the original and the copies, the original shall prevail.</p> <p>(b) The Technical Bid and Price Schedule must be sealed and submitted together in an envelope, which shall:</p> <ol style="list-style-type: none"> <li>Bear the name of the Bidder;</li> <li>Be addressed to UNDP as specified in the BDS; and</li> <li>Bear a warning not to open before the time and date for Bid opening as specified in the BDS.</li> </ol> <p>If the envelope with the Bid is not sealed and marked as required, UNDP shall assume no responsibility for the misplacement, loss, or premature opening of the Bid.</p>
Email and eTendering submissions	<p>22.5 Electronic submission through email or eTendering, if allowed as specified in the BDS, shall be governed as follows:</p> <ol style="list-style-type: none"> <li>Electronic files that form part of the Bid must be in accordance with the format and requirements indicated in BDS;</li> <li>Documents which are required to be in original form (e.g. Bid Security, etc.) must be sent via courier or hand delivered as per the instructions in BDS.</li> </ol> <p>22.6 Detailed instructions on how to submit, modify or cancel a bid in the eTendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link:  <a href="http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notice/resources/">http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notice/resources/</a></p>
23. Deadline for Submission of Bids and Late Bids	<p>23.1 Complete Bids must be received by UNDP in the manner, and no later than the date and time, specified in the BDS. UNDP shall only recognise the actual date and time that the bid was received by UNDP</p> <p>23.2 UNDP shall not consider any Bid that is received after the deadline for the</p>

	submission of Bids.
<b>24. Withdrawal, Substitution, and Modification of Bids</b>	<p>24.1 A Bidder may withdraw, substitute or modify its Bid after it has been submitted at any time prior to the deadline for submission.</p> <p>24.2 Manual and Email submissions: A bidder may withdraw, substitute or modify its Bid by sending a written notice to UNDP, duly signed by an authorized representative, and shall include a copy of the authorization (or a Power of Attorney). The corresponding substitution or modification of the Bid, if any, must accompany the respective written notice. All notices must be submitted in the same manner as specified for submission of Bids, by clearly marking them as "WITHDRAWAL" "SUBSTITUTION," or "MODIFICATION"</p> <p>24.3 eTendering: A Bidder may withdraw, substitute or modify its Bid by Cancelling, Editing, and re-submitting the Bid directly in the system. It is the responsibility of the Bidder to properly follow the system instructions, duly edit and submit a substitution or modification of the Bid as needed. Detailed instructions on how to cancel or modify a Bid directly in the system are provided in the Bidder User Guide and Instructional videos.</p> <p>24.4 Bids requested to be withdrawn shall be returned unopened to the Bidders (only for manual submissions), except if the bid is withdrawn after the bid has been opened.</p>
<b>25. Bid Opening</b>	<p>25.1 UNDP will open the Bid in the presence of an ad-hoc committee formed by UNDP of at least two (2) members.</p> <p>25.2 The Bidders' names, modifications, withdrawals, the condition of the envelope labels/seals, the number of folders/files and all other such other details as UNDP may consider appropriate, will be announced at the opening. No Bid shall be rejected at the opening stage, except for late submissions, in which case, the Bid shall be returned unopened to the Bidders.</p> <p>25.3 In the case of e-Tendering submission, bidders will receive an automatic notification once the Bid is opened.</p>
<b>D. EVALUATION OF BIDS</b>	
<b>26. Confidentiality</b>	<p>26.1 Information relating to the examination, evaluation, and comparison of Bids, and the recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process, even after publication of the contract award.</p> <p>26.2 Any effort by a Bidder or anyone on behalf of the Bidder to influence UNDP in the examination, evaluation and comparison of the Bids or contract award decisions may, at UNDP's decision, result in the rejection of its Bid and may subsequently be subject to the application of prevailing UNDP's vendor sanctions procedures.</p>
<b>27. Evaluation of Bids</b>	<p>27.1 UNDP will conduct the evaluation solely on the basis of the Bids received.</p> <p>27.2 Evaluation of Bids shall be undertaken in the following steps:</p> <ol style="list-style-type: none"> <li>Preliminary Examination including Eligibility</li> <li>Arithmetical check and ranking of bidders who passed preliminary examination by price.</li> <li>Qualification assessment (if pre-qualification was not done)</li> </ol>

	<ul style="list-style-type: none"> <li>a) Evaluation of Technical Bids</li> <li>b) Evaluation of prices</li> </ul> <p>Detailed evaluation will be focussed on the 3 - 5 lowest priced bids. Further higher priced bids shall be added for evaluation if necessary</p>
<b>28. Preliminary Examination</b>	<p>28.1 UNDP shall examine the Bids to determine whether they are complete with respect to minimum documentary requirements, whether the documents have been properly signed, and whether the Bids are generally in order, among other indicators that may be used at this stage. UNDP reserves the right to reject any Bid at this stage.</p>
<b>29. Evaluation of Eligibility and Qualification</b>	<p>29.1 Eligibility and Qualification of the Bidder will be evaluated against the Minimum Eligibility/Qualification requirements specified in the Section 4 (Evaluation Criteria).</p> <p>29.2 In general terms, vendors that meet the following criteria may be considered qualified:</p> <ul style="list-style-type: none"> <li>a) They are not included in the UN Security Council 1267/1989 Committee's list of terrorists and terrorist financiers, and in UNDP's ineligible vendors' list;</li> <li>b) They have a good financial standing and have access to adequate financial resources to perform the contract and all existing commercial commitments,</li> <li>c) They have the necessary similar experience, technical expertise, production capacity, quality certifications, quality assurance procedures and other resources applicable to the supply of goods and/or services required;</li> <li>d) They are able to comply fully with the UNDP General Terms and Conditions of Contract;</li> <li>e) They do not have a consistent history of court/arbitral award decisions against the Bidder; and</li> <li>f) They have a record of timely and satisfactory performance with their clients.</li> </ul>
<b>30. Evaluation of Technical Bid and prices</b>	<p>30.1 The evaluation team shall review and evaluate the Technical Bids on the basis of their responsiveness to the Schedule of Requirements and Technical Specifications and other documentation provided, applying the procedure indicated in the BDS and other ITB documents. When necessary, and if stated in the BDS, UNDP may invite technically responsive bidders for a presentation related to their technical Bids. The conditions for the presentation shall be provided in the bid document where required.</p>
<b>31. Due diligence</b>	<p>31.1 UNDP reserves the right to undertake a due diligence exercise, aimed at determining to its satisfaction, the validity of the information provided by the Bidder. Such exercise shall be fully documented and may include, but need not be limited to, all or any combination of the following:</p> <ul style="list-style-type: none"> <li>a) Verification of accuracy, correctness and authenticity of information provided by the Bidder;</li> <li>b) Validation of extent of compliance to the ITB requirements and evaluation criteria based on what has so far been found by the evaluation team;</li> <li>c) Inquiry and reference checking with Government entities with jurisdiction on the Bidder, or with previous clients, or any other entity that may have done business with the Bidder;</li> <li>d) Inquiry and reference checking with previous clients on the performance on on-going or completed contracts, including physical inspections of previous</li> </ul>

	<p>works, as deemed necessary;</p> <p>e) Physical inspection of the Bidder's offices, branches or other places where business transpires, with or without notice to the Bidder;</p> <p>f) Other means that UNDP may deem appropriate, at any stage within the selection process, prior to awarding the contract.</p>
<b>32. Clarification of Bids</b>	<p>32.1 To assist in the examination, evaluation and comparison of Bids, UNDP may, at its discretion, request any Bidder for a clarification of its Bid.</p> <p>32.2 UNDP's request for clarification and the response shall be in writing and no change in the prices or substance of the Bid shall be sought, offered, or permitted, except to provide clarification, and confirm the correction of any arithmetic errors discovered by UNDP in the evaluation of the Bids, in accordance with the ITB.</p> <p>32.3 Any unsolicited clarification submitted by a Bidder in respect to its Bid, which is not a response to a request by UNDP, shall not be considered during the review and evaluation of the Bids.</p>
<b>33. Responsiveness of Bid</b>	<p>33.1 UNDP's determination of a Bid's responsiveness will be based on the contents of the bid itself. A substantially responsive Bid is one that conforms to all the terms, conditions, specifications and other requirements of the ITB without material deviation, reservation, or omission.</p> <p>33.2 If a bid is not substantially responsive, it shall be rejected by UNDP and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation, or omission.</p>
<b>34. Nonconformities, Reparable Errors and Omissions</b>	<p>34.1 Provided that a Bid is substantially responsive, UNDP may waive any non-conformities or omissions in the Bid that, in the opinion of UNDP, do not constitute a material deviation.</p> <p>34.2 UNDP may request the Bidder to submit the necessary information or documentation, within a reasonable period, to rectify nonmaterial nonconformities or omissions in the Bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.</p> <p>34.3 For the bids that have passed the preliminary examination, UNDP shall check and correct arithmetical errors as follows:</p> <p>a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of UNDP there is an obvious misplacement of the decimal point in the unit price; in which case, the line item total as quoted shall govern and the unit price shall be corrected;</p> <p>b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and</p> <p>c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail.</p> <p>34.4 If the Bidder does not accept the correction of errors made by UNDP, its Bid shall</p>

	be rejected.
<b>E. AWARD OF CONTRACT</b>	
35. Right to Accept, Reject, Any or All Bids	35.1 UNDP reserves the right to accept or reject any bid, to render any or all of the bids as non-responsive, and to reject all Bids at any time prior to award of contract, without incurring any liability, or obligation to inform the affected Bidder(s) of the grounds for UNDP's action. UNDP shall not be obliged to award the contract to the lowest priced offer.
36. Award Criteria	36.1 Prior to expiration of the period of Bid validity, UNDP shall award the contract to the qualified and eligible Bidder that is found to be responsive to the requirements of the Schedule of Requirements and Technical Specification, and has offered the lowest price.
37. Debriefing	37.1 In the event that a Bidder is unsuccessful, the Bidder may request for a debriefing from UNDP. The purpose of the debriefing is to discuss the strengths and weaknesses of the Bidder's submission, in order to assist the Bidder in improving its future Bids for UNDP procurement opportunities. The content of other Bids and how they compare to the Bidder's submission shall not be discussed.
38. Right to Vary Requirements at the Time of Award	38.1 At the time of award of Contract, UNDP reserves the right to vary the quantity of goods and/or services, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
39. Contract Signature	39.1 Within fifteen (15) days from the date of receipt of the Contract, the successful Bidder shall sign and date the Contract and return it to UNDP. Failure to do so may constitute sufficient grounds for the annulment of the award, and forfeiture of the Bid Security, if any, and on which event, UNDP may award the Contract to the Second highest rated or call for new Bids.
40. Contract Type and General Terms and Conditions	40.1 The types of Contract to be signed and the applicable UNDP Contract General Terms and Conditions, as specified in BDS, can be accessed at <a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a>
41. Performance Security	41.1 A performance security, if required in the BDS, shall be provided in the amount specified in BDS and form available at <a href="https://popp.undp.org/layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Solicitation_Performance%20Guarantee%20Form.docx&amp;action=default">https://popp.undp.org/layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Solicitation_Performance%20Guarantee%20Form.docx&amp;action=default</a> within a maximum of fifteen (15) days of the contract signature by both parties. Where a performance security is required, the receipt of the performance security by UNDP shall be a condition for rendering the contract effective.
42. Bank Guarantee for Advanced Payment	42.1 Except when the interests of UNDP so require, it is UNDP's standard practice to not make advance payment(s) (i.e., payments without having received any outputs). If an advance payment is allowed as per the BDS, and exceeds 20% of the total contract price, or USD 30,000, whichever is less, the Bidder shall submit a Bank Guarantee in the full amount of the advance payment in the form available at

	<a href="https://popp.undp.org/_layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Contract%20Management%20Payment%20and%20Taxes_Advanced%20Payment%20Guarantee%20Form.docx&amp;action=default">https://popp.undp.org/_layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PSU_Contract%20Management%20Payment%20and%20Taxes_Advanced%20Payment%20Guarantee%20Form.docx&amp;action=default</a>
<b>43. Liquidated Damages</b>	<p>43.1 If specified in the BDS, UNDP shall apply Liquidated Damages for the damages and/or risks caused to UNDP resulting from the Contractor's delays or breach of its obligations as per Contract.</p>
<b>44. Payment Provisions</b>	<p>44.1 Payment will be made only upon UNDP's acceptance of the goods and/or services performed. The terms of payment shall be within thirty (30) days, after receipt of invoice and certification of acceptance of goods and/or services issued by the proper authority in UNDP with direct supervision of the Contractor. Payment will be effected by bank transfer in the currency of the contract.</p>
<b>45. Vendor Protest</b>	<p>45.1 UNDP's vendor protest procedure provides an opportunity for appeal to those persons or firms not awarded a contract through a competitive procurement process. In the event that a Bidder believes that it was not treated fairly, the following link provides further details regarding UNDP vendor protest procedures:  <a href="http://www.undp.org/content/undp/en/home/procurement/business/protest-and-sanctions.html">http://www.undp.org/content/undp/en/home/procurement/business/protest-and-sanctions.html</a></p>
<b>46. Other Provisions</b>	<p>46.1 In the event that the Bidder offers a lower price to the host Government (e.g. General Services Administration (GSA) of the federal government of the United States of America) for similar goods and/or services, UNDP shall be entitled to the same lower price. The UNDP General Terms and Conditions shall have precedence.</p> <p>46.2 UNDP is entitled to receive the same pricing offered by the same Contractor in contracts with the United Nations and/or its Agencies. The UNDP General Terms and Conditions shall have precedence.</p> <p>46.3 The United Nations has established restrictions on employment of (former) UN staff who have been involved in the procurement process as per bulletin ST/SGB/2006/15  <a href="http://www.un.org/en/ga/search/view_doc.asp?symbol=ST/SGB/2006/15&amp;referer">http://www.un.org/en/ga/search/view_doc.asp?symbol=ST/SGB/2006/15&amp;referer</a></p>



## Section 3. Bid Data Sheet

The following data for the goods and/or services to be procured shall complement, supplement, or amend the provisions in the Invitation to Bid In the case of a conflict between the Instructions to Bidders, the Bid Data Sheet, and other annexes or references attached to the Bid Data Sheet, the provisions in the Bid Data Sheet shall prevail.

BDS No.	Ref. to Section.2	Data	Specific Instructions / Requirements
1	7	Language of the Bid	English or Arabic
2		Submitting Bids for Parts or sub-parts of the Schedule of Requirements (partial bids)	Not Allowed
3	20	Alternative Bids If multiple/alternative bids are to be considered, they must be clearly marked as "Main Bid" and "Alternative Bid"	Shall not be considered
4	21	Pre-Bid conference	Will be Conducted Site Visit is <b>Mandatory</b> Time: 11:00 AM Date : 8 May 2018 Venue : Al Assad Hospital in Dier Ezzour City  The UNDP focal point for the arrangement of the Site Visit is: <b>Mr. Hasan Abboudi</b> <b>Telephone: 0953333830</b> Email: <a href="mailto:hasan.aboudi@gmail.com">hasan.aboudi@gmail.com</a> CC: <a href="mailto:Syrja.procurement@undp.org">Syrja.procurement@undp.org</a>
5	16	Bid Validity Period	90 days
6	13	Bid Security	Required in the amount of: USD 3,000 or equivalent in SYP according to the UN exchange rate at the date of Offers submission deadline.  Acceptable Forms of Bid Security

			<ul style="list-style-type: none"> <li>▪ Bank Guarantee (See Section 8 for template)</li> <li>▪ Certified Check</li> </ul>
7	41	Advanced Payment upon signing of contract	Not Allowed
8	42	Liquidated Damages	Will be imposed as follows: Percentage of contract price per day of delay: 0.1% Max. number of days of delay 15 days, after which UNDP may terminate the contract.
9	40	Performance Security	Required in the percentage of 10% of the contract value
10	12	Currency of Bid	United States Dollars (US\$) or Syrian Pounds (SYP)  For local supplier's payments will be in Syrian Pounds at the prevailing UN exchange rate at the date of the invoice
11	31	Deadline for submitting requests for clarifications/ questions	5 days before the submission deadline
12	31	Contact Details for submitting clarifications/questions	Focal Person in UNDP: Walid Okla Address: Damascus, Mezzeh, West Villas, Ghazawi St. 8 Fax: 00963116 11 45 41 E-mail address: <a href="mailto:walid.okla@undp.org">walid.okla@undp.org</a> CC: <a href="mailto:syria.procurement@undp.org">syria.procurement@undp.org</a>
13	18, 19 and 21	Manner of Disseminating Supplemental Information to the ITB and responses/clarifications to queries	Direct communication to prospective Proposers by email and Posting on the website: <ul style="list-style-type: none"> <li>- <a href="http://www.ungm.org">www.ungm.org</a></li> <li>- <a href="http://www.sy.undp.org/content/syria/en/home/operations/procurement/">http://www.sy.undp.org/content/syria/en/home/operations/procurement/</a></li> <li>- <a href="http://procurement-notice.undp.org/">http://procurement-notice.undp.org/</a></li> <li>- <a href="https://www.facebook.com/UNDP.Syria">www.facebook.com/UNDP.Syria</a></li> </ul>
14	23	Deadline for Submission	<b>Tuesday; 15 May 2018, on or before 2:00 Damascus time.</b>
14	22	Allowable Manner of Submitting Bids	<input checked="" type="checkbox"/> Courier/Hand Delivery <input checked="" type="checkbox"/> Submission by email
15	22	Bid Submission Address	<input checked="" type="checkbox"/> <b>By Courier / Hand Delivery:</b> Mezzeh, West Villas, Ghazzawi Street #8

			<p>Damascus, Syrian Arab Republic  Tel: +963 11 612 9811  Att. Walid Okla, Procurement Associate</p> <p><input checked="" type="checkbox"/> <b>By Electronic submission:</b>  <a href="mailto:Syria.bids@undp.org">Syria.bids@undp.org</a>  with subject: UNDP-SYR-ITB-040-18</p>
16	22	Electronic submission (email or eTendering) requirements	<ul style="list-style-type: none"> <li>▪ Format: PDF files only</li> <li>▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.</li> <li>▪ All files must be free of viruses and not corrupted.</li> <li>▪ Max. File Size per transmission: 5 M</li> <li>▪ Mandatory subject of email: UNDP-SYR-ITB-040-18</li> <li>▪ Documents which are required in original (e.g. Bid Security) should be sent to the below address with a PDF copy submitted as part of the electronic submission:  UNDP Syria Country Office, Procurement Unit,  Mazze West Villas, Damascus, Syria  or  UNDP RBAS Regional Centre in Jordan, attention Ms. Hanan Abu Baker, Procurement Analyst, at the following address:  Abu-Baker Seraj Al-Din ST. Building # 11 – Abdoun Al Shamali  P O BOX 852303- AMMAN 11185 - JORDAN</li> </ul>
17	25	Date, time and venue for the opening of bid	<p>Date and Time: May 15, 2018 3:00 AM  Venue: UNDP Syria Country, Main Office</p>
18	27, 36	Evaluation Method for the Award of Contract	Lowest priced technically responsive, eligible and qualified bid.
19		Expected date for commencement of Contract	<i>June 15, 2018</i>
20		Maximum expected duration of contract	90 days
21	35	UNDP will award the contract to:	One Proposer Only
22	39	Type of Contract	<p>Contract for Civil Works  <a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a></p>

23	39	UNDP Contract Terms and Conditions that will apply	UNDP General Terms and Conditions for Contracts <a href="http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html">http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html</a>
24		Other Information Related to the ITB	<ul style="list-style-type: none"> <li>• The bidder must be an engineer with a bank account and registered with the Engineers Syndicate and practicing the profession, or the contractor and the bidder must submit a document proving that from the Engineers Syndicate and the concerned authorities.</li> <li>• The bidder must have experience in similar projects, at least two projects during the past five years.</li> <li>• The contractor must set a documented timetable for implementing the terms of the contract.</li> <li>• The contractor must determine the number of workers required to carry out these works.</li> <li>• The contractor is obliged to provide all necessary signs (normal, fluorescent and luminous) to secure the places of implementation and ensure the traffic of pedestrians and vehicles and everything necessary in a safe manner without causing any accidents or damage to the project, people or vehicles.</li> <li>• The bidder should inspect and view the work site to be rehabilitated within the city of Deir Ez-Zour, Assad Hospital and match the required works according to what is mentioned in the schedule and the above-mentioned works, according to actual the needs of each floor and the opinion of the supervising authority of the project. No bid shall be accepted without being based on a field visit to the site.</li> </ul>

## Section 4. Evaluation Criteria

### Preliminary Examination Criteria

Bids will be examined to determine whether they are complete and submitted in accordance with ITB requirements as per below criteria on a Yes/No basis:

- Appropriate signatures
- Power of Attorney
- Minimum Bid documents provided
- Bid Validity
- Bid Security submitted as per ITB requirements with compliant validity period

### Minimum Eligibility and Qualification Criteria

Eligibility and Qualification will be evaluated on a Pass/Fail basis.

If the Bid is submitted as a Joint Venture/Consortium/Association, each member should meet the minimum criteria, unless otherwise specified.

Subject	Criteria	Document Submission requirement
<b>ELIGIBILITY</b>		
<b>Legal Status</b>	Vendor is a legally registered entity.	Form B: Bidder Information Form
<b>Eligibility</b>	Vendor is not suspended, nor debarred, nor otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization in accordance with ITB clause 3.	Form A: Bid Submission Form
<b>Conflict of Interest</b>	No conflicts of interest in accordance with ITB clause 4.	Form A: Bid Submission Form
<b>Bankruptcy</b>	Has not declared bankruptcy, is not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future.	Form A: Bid Submission Form
<b>Certificates and Licenses</b>	<ul style="list-style-type: none"> <li>▪ Duly authorized to act as Agent on behalf of the Manufacturer, or Power of Attorney, if bidder is not a manufacturer</li> <li>▪ Official appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country</li> <li>▪ Patent Registration Certificates, if any of technologies submitted in the Bid is patented by the Bidder</li> <li>▪ Export/Import Licenses, if applicable</li> </ul>	Form B: Bidder Information Form
	<ul style="list-style-type: none"> <li>• The bidder must be an engineer with a bank account and registered with the Engineers Syndicate and practicing the profession, or the contractor or the bidder must submit a document proving that from the Engineers Syndicate and the concerned</li> </ul>	

	<p>authorities.</p> <ul style="list-style-type: none"> <li>• The contractor must determine the number of workers required to carry out these works.</li> <li>▪ The bidder should inspect and view the work site to be rehabilitated within the city of Deir Ez-Zour, Assad Hospital and match the required works according to what is mentioned in the schedule and the above-mentioned works, according to actual the needs of each floor and the opinion of the supervising authority of the project.</li> <li>• The contractor must set a documented timetable for implementing the terms of the contract meets the required execution period: 90 days starting from the date of receiving the site.</li> <li>• The bid must include catalogues for all the electrical devices including the dimensions and specifications of the device.</li> </ul>	
<b>QUALIFICATION</b>		
<b>History of Non-Performing Contracts<sup>1</sup></b>	Non-performance of a contract did not occur as a result of contractor default for the last 5 years.	Form D: Qualification Form
<b>Litigation History</b>	No consistent history of court/arbitral award decisions against the Bidder for the last 5 years.	Form D: Qualification Form
<b>Previous Experience</b>	Minimum 5 years of relevant experience.	Form D: Qualification Form
	Minimum 2 contracts of similar value, nature and complexity. <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	Form D: Qualification Form
<b>Financial Standing</b>	Minimum average annual turnover of twice of the bid amount during the last 3 years. <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	Form D: Qualification Form
	Bidder must demonstrate the current soundness of its financial standing and indicate its prospective long-term profitability. <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	Form D: Qualification Form
<b>Technical Evaluation</b>	The technical bids shall be evaluated on a pass/fail basis for compliance or non-compliance with the technical specifications identified in the bid document.	Form E: Technical Bid Form
<b>Financial Evaluation</b>	Detailed analysis of the price schedule based on requirements listed in Section 5 and quoted for by the bidders in Form F.	Form F: Price Schedule Form

<sup>1</sup> Non-performance, as decided by UNDP, shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employers decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted.

	<p>Price comparison shall be based on the landed price, including transportation, insurance and the total cost of ownership (including spare parts, consumption, installation, commissioning, training, special packaging, etc., where applicable)</p> <p>Comparison with budget/internal estimates.</p>	
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## Section 5a: Schedule of Requirements and Technical Specifications/Bill of Quantities

### Bill of Quantities and Book of Technical & Legal Conditions for the Project of Assad Hospital Rehabilitation – 3<sup>rd</sup> and 4<sup>th</sup> Floors in Deir Ezzour

جدول الكميات ودفتر الشروط الفنية والقانونية  
لتنفيذ مشروع صيانة مبنى مستشفى الاسد للطابق الثالث والرابع في دير الزور

NO.	Description/Specifications of Goods in English	Description/Specifications of Goods in Arabic	Unit	Quantity	Latest Delivery Date
1	Interior cementing – three layers	طينة اسمنتية داخلية ثلاث وجوه	m <sup>2</sup>	450	90 days
2	Exterior cementing – three layers including white cement	طينة اسمنتية خارجية ثلاثة وجوه فيه رشة تيرولية	m <sup>2</sup>	100	
3	External white cement	رشة تيرولية	m <sup>2</sup>	3500	
4	Providing and laying marble tiles for the stairs and windows and other needed material	تقديم وتركيب رخام للأدراج والنوافذ وما يلزم	m <sup>2</sup>	350	
5	providing and fixing wooden doors frames + paint	تقديم وتركيب منجور خشبي مع كل ما يلزم	m <sup>2</sup>	350	
6	providing and installing aluminium door frames with other required material	تقديم وتركيب منجور ألومنيوم مع كل ما يلزم	m <sup>2</sup>	280	
7	providing and installing glass with other required material	تقديم وتركيب بللور مع كل ما يلزم	m <sup>2</sup>	300	
8	Aluminium windows maintenance	صيانة نوافذ ألومنيوم	Item	80	
9	providing and installing locks with sash locks	تقديم وتركيب أقفال مع مسكات جوزة دفن	Item	104	
10	providing and installing electrical light points with other required material	تقديم وتركيب نقطة ضوئية	Item	900	
11	providing and installing electrical sockets	تقديم وتركيب مأخذ كهربائي	Item	360	
12	providing and installing industrial sockets	تقديم وتركيب مأخذ صناعي	Item	40	
13	Providing and installing different Amperes single-phase circuit breakers	تقديم وتركيب قاطع مفرد مختلف الاستطاعات	Item	70	
14	providing and installing 63 AMP 3-phase breakers	تقديم وتركيب قاطع ثلاثي	Item	15	
15	Providing & Installing of florescent	تقديم وتركيب جهاز انارة فلورسانت 24	Item	150	



	lightning device 24 W	واط			
16	Providing & installing of Neon lightning device 18 W	تقديم وتركيب جهاز انارة 18 واط نيون	Item	50	
17	Providing and installing black cables (4*10) mm	تقديم وتركيب كبل أسود (4*10)مم	m/fl.	100	
18	Providing and installing telephone socket with other required material	تقديم وتركيب مأخذ هاتف مع كل ما يلزم	Item	20	
19	Providing and installing hidden lightning device for false ceilings	تقديم وتركيب جهاز انارة مخفي للاسقف المستعارة	Item	25	
20	Providing and installing indicator lamps	تقديم وتركيب لمبة اشارة	Item	15	
21	Providing and installing medium-sized pedestal washbasins with selves	تقديم وتركيب مغسلة مع الرف والعمود حجم وسط	Item	10	
22	Providing and installing Arab toilet cabins	تقديم وتركيب حجرة مرحاض عربي	Item	6	
23	Providing and installing toilet seats with other required materials	تقديم وتركيب كرسي مرحاض افرنجي مع كل ما يلزم	Item	4	
24	providing and installing faucet mixers	تقديم وتركيب خلاط	Item	18	
25	Providing and installing double-basin stainless sinks	تقديم وتركيب مجلى ستانلس حوض عدد 2	Item	1	
26	Providing and installing single-basin stainless sinks with other required materials	تقديم وتركيب مجلى ستانلس حوض واحد	Item	4	
27	Providing and installing shower faucet mixers	تقديم وتركيب خلاط دوش	Item	4	
28	Providing and installing water pipe stop valves with hoses	تقديم وتركيب سكر ماسورة مع خرطوم	Item	12	
29	Providing and installing sanitary points with stainless covers	تقديم وتركيب نقطة صرف صحي مع غطاء ستانلس	Item	16	
30	Providing and installing different sizes plumbing fittings	تقديم وتركيب وصلات شبك مختلف القياسات	Item	16	
31	Walls demolishing and debris removal	تكسير جدران وترحيلها الأنقاض	m <sup>3</sup>	26	
32	Providing and installing 6" high pressure plastic sewage pipes for external pipes	تقديم وتركيب قسطل بلاستيك ضغط عالي قطر 6 انش للنوازل الخارجية صرف	m/fl.	15	
33	Providing and installing 4" high pressure plastic pipes with accessories	تقديم وتركيب قسطل بلاستيك قطر 4 انش ضغط عالي مع الاكسسوارات	m/fl.	40	
34	Providing and manufacturing iron, paint, hinges and required accessories	تقديم وتصنيع حديد مع الدهان ومع الاكسسوارات اللازمة	Kg	3000	

35	Providing and installing 8" high pressure plastic pipes with full accessories	تقديم وتركيب قسطل بلاستيك ضغط عالي قطر 8 انش مع كامل الاكسسوارات	m/fl.	200	
36	Providing and installing 3/4inch BBR pipes with accessories and other required materials	تقديم وتركيب قسطل 3/4 انش BBR مع الاكسسوارات مع كل ما يلزم	m/fl.	150	
37	Providing and installing 4"plastic filters	تقديم وتركيب مصفاة بلاستيك قطر 4 انش	Item	30	
38	Maintaining 350kg/m3 reinforced concrete	صيانة بيتون مسلح عيار 350 كغ /م3	m <sup>3</sup>	5	
39	Providing and implementing different thickness blocks – per required	تقديم وتنفيذ بلوك مختلف السماكات حسب الحاجة	m <sup>3</sup>	23	
40	Maintaining false ceilings	صيانة الأسقف المستعارة	m <sup>2</sup>	90	
41	Providing oil paints (three layers) with sanding, pasting and other required materials	تقديم دهان زيتي ثلاث وجوه مع الحف والمعجونة وكل ما يلزم	m <sup>2</sup>	9000	
42	Uninstalling and removing tiles and ceramics out of the hospital	قشط بلاط وسيراميك ورخام مع الترحيل خارج المشفى	m <sup>2</sup>	1150	
43	3-layered flat painting for balconies	تقديم دهان طرش 3 وجوه للبلاكين	m <sup>2</sup>	1000	
44	Providing and installing ¾ inch metal sewage pipes with accessories and welding and other required materials	تقديم وتركيب قسطل حديد ¾ انش مع اللحام والاكسسوارات اللازمة	m/fl.	150	
45	Providing and installing ½ inch black metal sewage pipes with accessories, welding and other required materials	تقديم وتركيب قسطل حديد ½ انش مع اللحام والاكسسوارات اللازمة	m/fl.	400	
46	Grouting and polishing tiles	ترويب وجلي بلاط موزاييك	m <sup>2</sup>	4000	
47	Providing and installing wall ceramic tiles with all required materials	تقديم وتركيب سيراميك جدران مع كل ما يلزم من مواد	m <sup>2</sup>	200	
48	Providing and installing floor ceramic tiles with all required materials	تقديم وتركيب سيراميك أرضيات مع كل ما يلزم	m <sup>2</sup>	150	
49	Providing and installing mosaic tiles with all required materials	تقديم وتركيب بلاط موزاييك مع كل ما يلزم	m <sup>2</sup>	350	
50	Providing and installing Listello marble tiles 30/8 with all required materials	تقديم وتركيب وزرات رخام	m <sup>2</sup>	300	
51	Providing 20hp pumps for water tanks	تقديم محركات للخرانات استطاعة 20 حصان	m/fl.	2	
52	Maintaining the main elevators with replacing the doors in the 3 <sup>rd</sup> and 4 <sup>th</sup> floors	صيانة المصاعد الأساسية مع استبدال الأبواب في الطابق الثالث والرابع	Item	2	
53	Providing and installing 1.5 hp sewage	تقديم وتركيب غطاس استطاعة 1.5	Item	1	

	pumper			
54	Maintaining broken service elevators	صيانة مصعد خدمي مقطوع	Item	2

The Technical Specifications of the Works to be implemented	المواصفات الفنية للبند المراد تنفيذها
<ul style="list-style-type: none"> <li><b>Walls demolishing and debris handling and removal</b></li> </ul> <p>Walls shall be demolished using technical methods from top to bottom while maintaining the security factor and the safety of the floor tiles. Insulators are put to protect the floor and focus shall be on removal not demolition in addition to careful work to ensure avoiding any damage to the floors. Debris is gathered and carried downstairs in the way the contractor and management find appropriate coupled with cleaning the remaining waste and removing them to landfills.</p> <ul style="list-style-type: none"> <li><b>Providing assorted sizes of blocks and installing them, if necessary</b></li> </ul> <p>250kg/m3 of void blocks per cubic meter of gravel and granules and soft sand</p> <ul style="list-style-type: none"> <li><b>Interior and exterior cementing:</b></li> </ul> <p>Three-layered cementing using levelling cement renders. Walls are brushed and cleaned with a metal brush, holes are cleaned, and walls are well sprinkled with water long enough before starting the work of cementing. All bumps and protrusions must be sanded.</p> <ol style="list-style-type: none"> <li><b>Roughcasting</b></li> </ol> <p>Using a mortar of sand and cement: 1 cement/ 3 sand in volume. The mortar is soft and is applied to surfaces and left for three days to dry with sprinkling it with water twice a day.</p> <ol style="list-style-type: none"> <li><b>Levelling cement render:</b></li> </ol> <p>Small 10/10cm patches are fixed on the surfaces of walls and ceilings two meters away in all directions including ceilings and 10cm away from corners. These are used as levels to control the level of the tools used and the spirit level. The cement internal lining must not be less than 1cm.</p> <ol style="list-style-type: none"> <li><b>Exterior cementing:</b></li> </ol> <p>A layer of 350kg/m3 of soft sand to be well polished and rubbed with wood and felt until completely soft. It is applied twice a day for a period of 10 days minimum. The total thickness of the layer must not exceed 1.5cm-2.5cm.</p> <ol style="list-style-type: none"> <li><b>External rendering with white cement:</b></li> </ol> <p>All external flaws must be fixed and cleaned.</p>	<ul style="list-style-type: none"> <li><b>تكسير الجدران وتنزيلها وترحيل الانقاض:</b></li> </ul> <p>يتم تكسير الجدران باتباع الاساليب الفنية من الاعلى الى الاسفل مع الحفاظ على عامل الامان وسلامة البلاط الموجود في الاسفل ويكون العمل بوضع حمايات للأرضيات و التركيز على الفك و ليس الهدم والروية في العمل لضمان عدم تأذ الأرضيات و يتم جمع هذه الانقاض وتنزيلها الى الاسفل بطريقة تناسب المتعهد والادارة مع تنظيف الاوساخ المتقية وترحيلها الى مكبات الأنقاض</p> <ul style="list-style-type: none"> <li><b>تقديم بلوك مختلف القياسات والتركيب حسب الحاجة:</b></li> </ul> <p>البلوك المفرغ عيار 250/ كغ /م3 لكل متر مكعب من البحص والرمل المكسر والنظيف</p> <ul style="list-style-type: none"> <li><b>الطينة الداخلية والخارجية:</b></li> </ul> <p>اسمنتية ثلاث وجوه على الودع قبل الشروع بالتوريد تفرش الجدران بفرشاة حديدية وتنظف وتنكش الفراغات وترش الجدران بالماء جيدا قبل وقت كافي من المباشرة بأعمال الرش مع ملاحظة نحت كافة البروزات والتفتات</p> <ol style="list-style-type: none"> <li><b>الرشة – البسمار:</b></li> </ol> <p>تعمل بمونة الرمل والاسمنت عيار 1/ اسمنت الى 3/ رمل حجما وتكون المونة رخوة وترش على السطوح وتترك هذه الطبقة لكي تجف خلال مدة ثلاثة ايام مع رشها بالماء خلال هذه المدة مرتين يوميا.</p> <ol style="list-style-type: none"> <li><b>الودع والتسيخ:</b></li> </ol> <p>تثبت على السطح رقع صغيرة (ودعات) للجدران والسقوف بقياس 10/ سم على بعد مترين في جميع الجهات بما في ذلك السقوف وعلى بعد 10 سم من الاطراف وتستعمل كميزان (ودعات) وتضبط السوية على الخيطان والقدة المستعملة وميزان التسوية ويجب ان لا تنقص طبقة البطانة عن (1) سم .</p> <ol style="list-style-type: none"> <li><b>الضهارة:</b></li> </ol> <p>وهي من عيار 350 كغ /م3 من الرمل الناعم ويصفل هذا الرجه جيدا ويفرك بالخشب والبلاد حتى يصبح ناعما تماما ويرش لمدة لا تقل عن عشرة ايام مرتين يوميا ويجب ان لا تتجاوز السماكة الورقة الكلية للزريقة بين 1.5 – 2.5 سم</p> <ol style="list-style-type: none"> <li><b>الرشة التيرولية:</b></li> </ol> <p>يجب اصلاح كامل العيوب بالواجهة الخارجية و تنظيفها و تكسير</p>

<p>Unstable parts caused by gunshots must be broken to ensure being well cemented. Then external rendering with white cement shall be started by mixing white cement with dust and desirable dyes. Sand may be added to 400kg/m3 cement.</p> <ul style="list-style-type: none"> <li>• <b>Tiles</b></li> </ul> <p>Floors are prepared by laying debris until the required level using soft sand to be sprinkled with water according to the engineer's instructions. Levels must be fixed in clear places to ease measurement.</p> <p>Tiling is done by applying mixed cement of no less than 3cm thick. Mosaic or ceramic tiles are installed for floors and left for at least 5 days for watering. Grouting is done according to floor colours.</p> <p><b>Floor tiling:</b></p> <p>Prior to floor tiling, a final levelling calculation of the floor areas is to be done properly. Levels need to be clearly set to ease measurements.</p> <p>Tiles are covered in water at least 2 hours before installation or heavily sprinkled with water. Tiles are fixed using cement mortar made up of cement and sand of a 3-1 ratio. The mortar thickness under tiles must not be less than 20mm nor exceed 40mm. Installation is done using levelled patches clearly set to ease measurements according to the required levels.</p> <p>Tiles must be similar to the existing one in colour and pattern.</p> <ul style="list-style-type: none"> <li>- <b>Listello tiles:</b></li> </ul> <p>To be implemented with a 2cm thickness being protruded from the wall. Pieces should be in line with the tiles shapes and patterns.</p> <ul style="list-style-type: none"> <li>• <b>Installing marble and ceramics on walls</b></li> </ul> <p>Marble and ceramic tiles are fixed on walls by a paste of cement and sand of no more than 3cm thickness, and must be in proportion with the previous marble or ceramics and approved by the management. Tiles are to be installed using the spirit level.</p> <ul style="list-style-type: none"> <li>• <b>Wooden framework</b></li> </ul> <p>Wood to be used must have no defects in texture nor having cracks, glue and twisted fibre. It also must be well dried and have no bents.</p> <p>Boards must be of a kind suitable to the kind of work required having all the sizes and details fitting the actual needs.</p>	<p>الأجزاء التي تأثرت نتيجة الطلق الناري و المخلخلة لتأمين التماسك الجيد بالإسمنت ومن ثم البدء بأعمال الرش التيرولية حيث يتم مزج الاسمنت الابيض مع الغيرة والتلوينة بما يتناسب مع اللون المراد ويمكن وضع رمل بشري بعيار اسمنت 400 كغ /م3م.</p> <ul style="list-style-type: none"> <li>• <b>البلاط:</b></li> </ul> <p>تحضير الأرضيات يتم بالردم تحت البلاط فوق الارضيات المراد تبليطها حتى المنسوب المطلوب بالرمل التنظيف وترش بالماء وحسب تعليمات المهندس وفق المناسيب وتكون المناسيب مثبتة في اماكن واضحة لتسهيل القياس</p> <p>يتم تركيب البلاط بموجب مجبول اسمنتى لا تقل سماكته عن 3/ سم ويركب بلاط الموزايك او السراميك للأرضيات ويترك لمدة لا تقل عن خمسة ايام لرش الماء ثم يروب بالروبة المطلوبة حسب لون الارضيات</p> <ul style="list-style-type: none"> <li>- <b>تركيب البلاط للأرضيات:</b></li> </ul> <p>يتوجب قبل المباشرة بتركيب لبلاط تحديد مناسيب اسطح الارضية النهائي لكامل المساحات المراد تغطيتها على ان يكون ذلك بالطرق الفنية حسب الاصول وتكون المناسيب مثبتة في اماكن واضحة لتسهيل القياس يغطي البلاط في الماء قبل تركيبه لمدة ساعتين على الاقل او يرش بالماء بغزارة ليتم التركيب بعدها و يثبت البلاط باستعمال مونة اسمنتية مكونة من الاسمنت والرمل بنسبة ( 3 الى 1 ) ولا تقل سماكة المونة تحت البلاط من 20/ مم ولا تزيد عن 40/ مم ويتم التركيب باستخدام الودعات من البلاط حسب المناسيب المطلوبة و المثبتة بشكل واضح لسهولة القياس ويجب ان يكون البلاط مماثلا للبلاط الموجود باللون وشكل البحصنة</p> <ul style="list-style-type: none"> <li>- <b>الوزرات:</b></li> </ul> <p>يجب تنفيذها بسماكة 2/ سم بحيث تبرز عن الجدار نحو الخارج وتكون القطع بعرض ثابت مناسباً بالشكل للبلاط</p> <ul style="list-style-type: none"> <li>• <b>تركيب الرخام والسراميك على الجدران.</b></li> </ul> <p>يتم لصق الرخام او السراميك على الجدران بمعجونة من الاسمنت والرمل بسماكة لا تزيد عن 3/ سم ويكون مناسباً للرخام او السراميك الموجود سابقاً وحائز على موافقة الإدارة مع التأكيد على ان تضبط السوية على الخيطان وميزان التسوية</p> <ul style="list-style-type: none"> <li>• <b>المنجور الخشبي</b></li> </ul> <p>يجب ان يكون الخشب المستعمل خالياً من كافة العيوب والعقد الكبيرة او المحلولة الفارغة ومن الشقوق والصمغ والالياف الملنوية كما يجب ان يكون مجففاً جيداً لا اثر فيه للالتواء او الانحناء</p> <p>يجب ان تكون الراح المعاكس من نوع يناسب العمل المطلوب وأن يتم صنع الأعمال الخشبية بمقتضى القياسات والسماكات والتفاصيل المعينة على الواقع.</p> <p>ويجب ان تكون التعاشيق واللسانات وغير ذلك الوصلات بين مختلف</p>
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<p>All different kinds of junctures and hinges must be firmly fixed. Doors must be of 5mm-thick wood fixed on beech frame. Door casing and jambs must be of suede wood. The casings are fixed with no less than 3 strong metal pieces on each side. All accessories including locks and handles must be approved by the technical committee.</p> <ul style="list-style-type: none"> <li> <b>Aluminium frames and its maintenance</b>  Aluminium profiles must be of the existing kind or having the same specifications in terms of thickness and dimensions approved by the supervising engineer and according to what is available in the market. They need to be well fixed, and screws must not be apparent. The supervisor must approve the handles and locks, which must be similar to the old one, with all the accessories and required materials (wheels, brush, etc...) </li> <li> <b>Glass:</b>  Windows glass must be similar to the previously installed one with a 6mm thickness and is fixed with silicon or paste according to the work requirements. </li> <li> <b>Locks and handles:</b>  They must be approved by the technical committee including the lock and at least two keys. </li> <li> <b>Oil paint</b>  Walls to be painted shall be sanded until becoming smooth. A base layer of paint is then applied followed by at least two layers of paste while reaching a soft level surface. After that, a layer of base oil paint is applied and left till becoming dry to be followed by two to three layers of paint until fully covered according to the instructions of the supervisory body. </li> <li> <b>Primary installation of sanitary materials</b>  A sanitary network is installed including plastic pipes suitable for human use and in compliance with the specifications mentioned in the Syrian Code in addition to being made by a recognised company in Syria. </li> <li> <b>Polypropylene Random Pipes (PPR)</b>  Used for all hot and cold-water supply system suitable for all potable water applications according to the diameters illustrated with full accessories and tools required for installation. </li> <li> <b>PVC Pipes</b> </li> </ul>	<p>القطع بشكل قوي متين تكون الابواب من البلاكية سماكة 5 مم المشدود على قفص من المعاكس مع إطار من الزان وتكون الملاين والكشوف من خشب السويد</p> <p>تثبت ملاين الابواب جيذا بواسطة وصلات حديدية قوية على ان لا يقل عددها عن ثلاثة في كل جهة كافة الإكسسوارات الموضوع على المنجور الخشبي من اقفال ومسكات ويجب ان توافق عليها اللجنة الفنية .</p> <p><b>-منجور الالمنيوم وصيانتة:</b></p> <p>ان بروفيلات الالمنيوم يجب ان تكون من النوع الموجود على الواقع او ان يكون بنفس المواصفات الموجودة وذلك حسب السماكات والابعاد الموجودة المنفذة مع موافقة المهندس المشرف وحسب المتوفر في الاسواق مع تثبيتها بشكل جيد ويجب ان تكون البراغي مخفية ويجب ان يوافق المشرف على المسكات والاقفال وتكون مماثلة للمركب سابقا مع كامل الأكسسوارات و لوازم التركيب من (فتيل و فرشاة و دواليب .....)</p> <p><b>- البلور:</b></p> <p>يجب ان يكون البلور مثيل البلور المركب سابقا للشبابيك ويكون سماكته 6/ مم محمل عليه التثبيت بواسطة الشبر او السيليكون او المعجون مع الفتيل الازم حسب متطلبات العمل.</p> <p><b>- الاقفال والمسكات:</b></p> <p>يجب ان تحصل على موافقة اللجنة الفنية ويجب ان تشمل الجوزة الداخلية و ان يكون مع كل قفل مفتاحين على الأقل.</p> <p><b>• الدهان الزيتي:</b></p> <p>تحف الجدران المراد دهانها بورق الزجاج حتى ازالة كافة الشوائب والخشونة ومن ثم يتم التأسيس على الجدران وجه اساس وبعدها يتم اعطاء الجدران معجونة طبقتين على الأقل مع الحفاظ الوصول الى سطح مستوي ناعم الملمس بدون تموجات ويتم بعدها الدهان بوجهه اساس زيت ويترك حتى النشاف ومن ثم يتم طلاء الجدران بالدهان الزيتي من وجهين الى ثلاثة وجوه حتى يصل الى التغطية الكاملة وفق تعليمات جهاز الاشراف.</p> <p><b>• التركيبات الصحية وتمديدات المياه.</b></p> <p>يتم تمديد شبكة المياه و الإكسسوارات الصحية من قساطل البلاستيك من الانواع الصالحة للاستخدامات الادمية وان يكون ضمن المواصفات المذكورة في الكود السوري ومن احدى الشركات المعترف فيها داخل سوريا.</p> <p><b>- قساطل البولي بروبيلين / p p r :</b></p> <p>وتستعمل لتنفيذ جميع التمديدات للمياه الحلو الباردة والساخنة والراجعة والمياه المحلاة وفق الاقطار الموضحة والمناسبة للواقع مع كامل الأكسسوارات و المعدات اللازمة للتركيب.</p> <p><b>- قساطل: p v c</b></p>
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Specifications must be according to the Syrian PVC Specifications and Standards in terms of surfaces, thickness, defects, diameters and absence of internal flaws in addition to standing 10 bar pressures. The network must be examined before being covered in bathrooms and other covered areas inside the building to ensure its safety and the absence of leakage so that it is approved by the supervising engineer.

• **Sanitary pieces (general conditions):**

All sanitary pieces must be made from porcelain, with no defects, colour matching and with regular openings according to the standards and specifications so that the metal parts are perfectly installed onto them to prevent seepage of water and odour.

- **A sink with faucet mixer:**

The sink consists of a 100/50cm stainless steel basin with a flooding water hole. Size and form are decided by the project management.

The basin must have a 2-inch draining basket and a nickel-coated copper waste. Under the basket a copper siphon is installed and linked to the waste line. The basin must have a rubber drain stopper tied to a chain. The sink must be fixed to the existing structure around which all the holes must be filled in to prevent water leakage.

The sink is to be equipped with chrome/nickel-coated copper faucet mixer approved by the project management.

- **The Arab Toilet Cabin:**

Used in the specified places and is made from white porcelain. It must have no defects with a shape allowing quick water drainage having regular opening according to the standard specifications so that the other parts are perfectly installed onto them to prevent seepage of water and odour. The toilet is installed by having fully fixed on black cement.

- **Toilet seat with water tank:**

The toilets are installed in the specified places and are made from porcelain toilet body with a one-piece siphon type (s) or (b). It must have no defects and the porcelain colour must go in line. Its openings must be regular so that the other parts are perfectly installed onto them to prevent seepage of water and odour.

- **Providing washbasins with shelves:**

The washbasin must have the shape mentioned in the

ويجب ان تكون المواصفات ضمن المواصفات القياسية السورية الخاصة بال(p v c) من حيث السطوح والسمكات والعيوب والاقطارو عدم وجود الشوائب الداخلية وتتحمل ضغط 10/ بار ويجب تجريب الشبكة قبل التغطية في الحمامات والمناطق المظلمة داخل البناء للتأكد من سلامتها وعدم تسريبها للماء واستلامها من قبل المهندس المشرف.

• **القطع الصحية: (شروط عامة):**

يجب ان تكون القطع الصحية من البورسلين خالية من العيوب ومنسجمة في اللون كما يجب ان تكون فتحاتها منتظمة الشكل و ضمن المواصفات القياسية بحيث تنطبق على القطع المعدنية المعدة للتركيب عليها بشكل كامل يمنع التسريب للمياه و الروائح.

- **مجلى مع خلاط وحنفية:**

يكون المجلى مؤلف من حوض من الستانلس ستيل بابعاد 50/100 سم يحتوي على فتحة فائض يحدد قياسه وشكله من قبل ادارة المشروع.

يكون للحوض فوهة تصريف قطر 2/ انش يركب عليها هارب ومصفاة من النحاس المطلي بالنيكل او الكروم ويركب تحت الهارب سيفون من النحاس ويوصل بانبوب الصرف ويجب ان يكون الحوض مجهزا بسدة من الكاوتشوك ومربوطة بسلسلة. ويجب ان يكون المجلى مرتكزا على هيكل حسب الواقع و يجب التثبيت و تسكير الفراغات حول المجلى لمنع تسريب المياه.

يجوز المجلى بخلاط من النحاس المطلي بالنيكل او الكروم مع موافقة ادارة المشروع.

- **المرحاض العربي:**

يستخدم في الاماكن المحددة ويكون من البورسلان باللون الابيض يجب ان يكون المرحاض خاليا من العيوب وان يكون شكله مساعدا في تصريف المياه فيها بسرعة وان تكون فتحاتها منتظمة الشكل و ضمن المواصفات القياسية بحيث تنطبق على القطع المعدة للتركيب عليها بشكل كامل يمنع التسريب للمياه و الروائح.

تثبت بطة المرحاض بغمسها بالكامل بالإسمنت الاسود.

- **المرحاض افرنجي مع صندوق طرد:**

يركب المرحاض في الاماكن المحددة ويكون مؤلفا من سلطانية من الفخار المطلي بالبورسلين مع سيفون مؤلف من قطعة واحدة ويكون السيفون من طراز (s) او (b) ويجب ان يكون المرحاض خاليا من التموجات والعيوب الاخرى وان يكون البورسلين منسجما في اللون و ان تكون فتحاتها منتظمة الشكل و ضمن المواصفات القياسية بحيث تنطبق على القطع المعدة للتركيب عليها بشكل كامل يمنع التسريب للمياه و الروائح.

- **تقديم وتركيب مغسلة مع رف:**

تكون المغسلة بالشكل المحدد بالمخططات المعمارية لها مصرف مفتوح

<p>plans with an open drain on which a gasket and a chrome/nickel-coated copper waste are installed. There must be a place for soap and a flooding water drain hole and edges. The basin must have slope to the drain in a way ensuring full drainage. Its corners must be easy to clean with no spots or wavy surface. It must also be equipped with a drain stopper. It is to be fixed by using screws. The washbasin must have no defects with regular openings according to the standard specifications so that the other parts are perfectly installed onto them to prevent seepage of water and odour.</p> <p>Above the washbasin, a porcelain shelf is fixed by two wedges/screws in proportion with the shelf size.</p> <p><b>- The faucet mixer:</b></p> <p>It must be made from chrome/nickel-coated copper with full accessories.</p> <ul style="list-style-type: none"> <li>- Providing and installing a pipe valve with supply tube.</li> <li>- Those valves must stand 10kg/cm2 pressure and a post-installation try out pressure of 1.5 times of the operation pressure and must be approved by project management prior to installation.</li> </ul> <p><b><u>Technical Conditions for Electrical Works</u></b></p> <p><b>A. Execution of interior works</b></p> <ol style="list-style-type: none"> <li>1. Distributing the wiring appropriately taking into account the risks that may damage one sector and the ease of checkups and maintenance.</li> <li>2. Organising circuits in single-phased wiring so that loads are distributed on the three phases as equally as possible.</li> <li>3. Wirings supplying sockets must be independent from the lighting supplies or telephone supplies and the rest of the low-frequency networks. They must be completely independent and at least 15cm away from lighting network supplies and sockets.</li> <li>4. Conductors need to be interconnected or connected to a device ensuring full contact.</li> <li>5. Wiring must be carefully done to avoid any mechanical breakdown. The dimensions of plastic tubes must be committed to.</li> <li>6. All precautions needed to prevent humidity reaching the inside of tubes and exterior devices must be taken.</li> <li>7. In case any socket happens to be blocked by any item of furniture, the former must be moved away from the furniture.</li> </ol>	<p>يركب عليها هارب ومصفاة من النحاس المطلي بالنيكل أو الكروم وموضع للصابون وفتحة فائض وحافة واقية للرش وتكون ارضية الحوض مائلة نحو المصرف بشكل يؤمن تصريفا كاملا للماء ويجب ان يكون الحوض وزواياه سهلة التنظيف بدون تموجات او بقع ويجب ان يكون الحوض مجهزا بسدة للهارب يتم التثبيت باستخدام المرباط او البراغي و تكون المغسلة خالية من العيوب وان تكون فتحاتها منتظمة الشكل و ضمن المواصفات القياسية بحيث تنطبق على القطع المعدة للتركيب عليها بشكل كامل يمنع التسريب للمياه و الروائح.</p> <p>يثبت فوق المغسلة رف من نفس مواصفات المغسلة (اليورسلان) ويثبت ببراعي مع الأسفين الازم و المناسب لحجم الرف.</p> <p><b>- الخلاط:</b></p> <p>يجب ان يكون من النحاس المطلي بالنيكل او الكروم مع كامل الأكسسوارات الازمة .</p> <p><b>- تقديم وتركيب سكر ماسورة مع خرطوم:</b></p> <p>يجب ان تتحمل هذه السكورة ضغط 10kg/cm2 وضغط التجربة بعد التركيب 1.5/ مرة من ضغط التشغيل يجب أن يتم الحصول على موافقة ادارة المشروع قبل التركيب.</p> <p><b><u>الشروط الفنية للأعمال الكهربائية:</u></b></p> <p><b>اولا: تنفيذ الاعمال الداخلية:</b></p> <ol style="list-style-type: none"> <li>1- تقسيم التمديدات بصورة ملائمة بغية تحديد الاخطار التي تلحق بأحد اقسامها وتسهيل اعمال التدقيق والصيانة .</li> <li>2- تنظيم الدارات في التمديدات الاحادية الطور بحيث توزع الحملات فيها على الاطوار الثلاث بصورة متساوية قدر المستطاع.</li> <li>3- تكون التمديدات المغذية للمأخذ مستقلة عن تمديدات الانارة العادية او تمديدات الهاتف وبقية شبكات التوتر الضعيف فتكون مستقلة تماما بعيدة عن تمديدات شبكات الانارة والمأخذ بمسافة لا تقل عن 15/ سم.</li> <li>4- يجب ان يتم توصيل النواقل فيما بينها او مع جهاز ما بشكل يؤمن تلامسا" مضمونا".</li> <li>5- تتمدد الاسلاك بعناية فائقة لتفادي تعرضها لأي عطل ميكانيكي ويجب التقيد بأبعاد الانابيب البلاستيكية المناسبة لعدد الاسلاك واقطارها.</li> <li>6- يجب ان تتخذ الاحتياطات اللازمة لمنع تسرب الرطوبة داخل القساطل وخاصة التمديدات والاجهزة الخارجية.</li> </ol>
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<p>8. Light buttons boxes must be 135cm above the floor level and 15cm away from the door edge on the side opposite to the door axis. Sockets boxes must be 35cm above the floor level. These measures are subject to change upon the supervisory body's request.</p> <p>9. Connecting conductors inside plastic or steel tubes is impermissible no matter how the connection method is. Connection must be done inside special boxes and button and socket boxes as well as circuit breakers panels, and is done using specially insulated junctions fixed on boxes according to the capacity needed. The method of joining conductors by twisting them together and insulating them with a tape is not approved.</p> <p>10. All conductors and wires connecting buttons with the breakers panel and power supply unit or the breakers panel and electric circuits must be organised properly for easy tracing. They also must be fixed so that conductors do not dangle from behind the panel. They, moreover, must under no circumstances be subject to any mechanical pressures.</p> <p>11. Grounding conductors and protectors from each socket or outlet must connected to the lighting buttons and grounding circuits by special connectors preventing their disconnection. The protectors and grounding conductors must be approved by the supervisory body.</p> <p>12. Conductors must be extended inside tubes between boxes without being firmly tied taking into account being properly connected.</p> <p>13. Wiring must be maintained in a way allowing constant monitoring of its insulation, indentifying breakdowns and replacing worn conductors. It must also be installed clearly to allow recognising lines in the future or when repairing or maintaining a worn sector. Moreover, a neutral conductor must recognise the rest of phases.</p> <p>14. The contractor is personally responsible for repairing any breaking or damage to the floors, ceilings or walls resulting from his electrical works. He shall restore the casting, paint and floors and any other damaged caused to them.</p> <p><b>B. Interior Cabling Installation:</b></p> <p>Used in exterior wiring to supply the third and fourth floors with power from the main board by firmly fixing them on the walls or ceilings through metal attachment clips and extending them on regular metal holders in corridors and staircases. Cables installation must be appropriately done on holders taking into account numbering.</p>	<p>7- في حال تعارض أي من المأخذ مع أي أثاث ضمن الغرفة يزاح المأخذ الى ما بعد الأثاث.</p> <p>8- يكون ارتفاع مراكز علب مفاتيح عن مستوى البلاط/135/ سم ويبعد عن حافة الباب /15/ سم وبالعكس اتجاه فتح الباب كما يكون ارتفاع مراكز علب المأخذ المختلفة /35/ سم عن سطح البلاط وهذه المقاييس تكون عرضة للتغيير إذا طلب ذلك جهاز الاشراف.</p> <p>9- يمنع منعاً باتاً وصل النواقل داخل الانابيب البلاستيكية او الفولاذية مهما كانت طريقة الربط ولا يجوز الربط الافي علب التوصيل و علب المفاتيح و علب المأخذ ولوحات التوزيع وبواسطة مرابط خاصة معزولة ومثبتة في علب التوصيل بالسعة المناسبة وبمقياس الناقل ولا تقبل طريقة جدل النواقل وعزلها بالشريط العازل.</p> <p>10- يجب ان تكون جميع النواقل والاسلاك الكهربائية الواصلة بين المفاتيح مع لوحة التوزيع ومصدر الكهرباء او لوحة التوزيع والدارات الكهربائية مرتبة بشكل يسهل متابعة وتثبيت بحيث لا تتدلى النواقل خلف اللوحة وتكون هذه النواقل غير معرضة لأية ضغوط ميكانيكية تحت اية ظروف.</p> <p>11- تربط نواقل التأريض والحماية الواصلة من كل مأخذ او مخرج كهربائي الى لوحة الانارة ودارات التأريض بواسطة مرابط خاصة لا تسمح أية ظروف بانفصالها وتدخلها وتكون نواقل الحماية والتأريض حسب رأي جهاز الاشراف.</p> <p>12- يجب ان تمتد النواقل داخل المجاري بين علب التوصيل بشكل لا تكون مشدودة شداً "قويًا" بل بها بعض الارتخاء مع ان تكون قوة الاتصال الكهربائي من مرابط العلب والاسلاك قوية ومثينة.</p> <p>13- يجب حفظ التمديدات الكهربائية بصورة يمكن معها في كل وقت مراقبة عازليتها وتحديد الاعطال واستبدال النواقل التالفة كما يجب ان يتم تركيبها بشكل يسمح بتمييزها عن بعض في المستقبل او عند القيام باصلاح او صيانة أحد الاقسام التالفة وعلاوة على ذلك فإن الناقل الحيادي يجب ان يميز باقي الاطوار.</p> <p>14- المتعهد مسؤول شخصياً "عن اصلاح ما ينشأ عن أعماله الكهربائية من تكسير او تلف في الارضيات او الاسقف او الجدران وعليه ترميم الطينة والدهان والارضيات وكل ما ينشأ من الإتلاف يتسبب بها.</p> <p><b>ثانياً: تنفيذ الكابلات داخلياً:</b></p> <p>تستخدم في التمديدات الظاهرة لتغذية الطابقين الثالث والرابع من اللوحة الرئيسية حيث تثبت على الجدار او الاسقف بواسطة ماسكات معدنية بشكل جيد وتمدد على الحاملات المعدنية النظامية في الممرات والصواعد ويكون التمديد والتثبيت بشكل نظامي للكابلات على الحاملات مع مراعاة الترقيم.</p>
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<p><b>C. General Terms:</b></p> <p>The contractor shall abide by these specifications and electrical drawings of different extensions. All electrical appliances shall comply with the security and safety conditions of individuals, equipment and location.</p> <ol style="list-style-type: none"> <li>1. The contractor shall submit catalogues and samples of electrical materials before their use and if the supervising body refuses to use them, then they shall not be used.</li> <li>2- The extensions shall not interfere with the construction and architectural works. The supervising engineer shall have the right to change or adjust the direction of the wiring if necessary.</li> <li>3 - The contractor must submit the project documents in full with the schemes of wiring and connections and the numbering used for cables and sockets and equipment on the charts.</li> </ol> <ul style="list-style-type: none"> <li>• <b>Electrical equipment</b></li> <li>- Circuit breakers: To be selected in compliance with the estimating checklist and must have:</li> </ul> <ol style="list-style-type: none"> <li>1. Operation frequency 250v for single-phase breakers and 380v for 3-phase breakers and with 50Hz frequency</li> <li>2. Insulation frequency 650-750v or according to the international norm</li> <li>3. (2-3) times of luminous intensity for lighting breakers and service socket</li> <li>4. (3.5-5) times of luminous intensity for the special socket breakers.</li> </ol> <p>The residual current breaker must work properly both automatically and manually.</p> <ul style="list-style-type: none"> <li>- <b>Wires:</b></li> </ul> <p>Twisted copper wires insulated with polyvinyl chloride to be extended under the cement layer in different sizes (1.5mm<sup>2</sup>, 2mm<sup>2</sup>, 4mm<sup>2</sup>) according to the use of the socket (industrial, service or lighting). They must be locally manufactured and meet the Syrian standards and specifications.</p> <ul style="list-style-type: none"> <li>- <b>Cables:</b></li> </ul> <p>Internally and externally polyvinyl chloride insulated cables with 1000v insulation frequency. Cables must be made from copper.</p> <p>Cables are categorised by their wires size nor their diameters. They must be locally manufactured and meet the Syrian standards and specifications.</p> <ul style="list-style-type: none"> <li>- <b>Electrical lighting buttons:</b></li> </ul> <p>All lighting buttons must have pressing buttons and a</p>	<p><b>ثالثاً: شروط عامة:</b></p> <p>على المتعهد التقيد بهذه المواصفات والمخططات الكهربائية لمختلف التمديدات ويجب ان تكون جميع الأدوات الكهربائية مستوفية لشروط الامن والسلامة الخاصة بالأفراد والتجهيزات والمكان.</p> <ol style="list-style-type: none"> <li>1- على المتعهد تقديم كتالوجات وعينات للمواد الكهربائية قبل استعمالها وفي حال رفض جهاز الاشراف استعمالها فلا يجوز بعد ذلك استعمالها.</li> <li>2- يجب ان لا تتعارض التمديدات مع الاعمال الانشائية والمعمارية ويحق لمهندس الاشراف تبديل او تغيير اتجاه التمديدات إذا تتطلب الامر.</li> <li>3- يجب على المتعهد تقديم وثائق المشروع بالكامل مع مخططات للتمديدات و التوصيلات و الترفيم المستخدم للكلبات و المآخذ و التجهيزات على المخططات</li> </ol> <ul style="list-style-type: none"> <li>• <b>التجهيزات الكهربائية</b></li> <li>- <b>القواطع الكهربائية</b> يتم اختيارها حسب ما ورد في الكشف التقديري ويجب ان تتصف بمايلي:</li> </ul> <ol style="list-style-type: none"> <li>1- توتر العمل 250 فولت للقاطع المفرد و 380 فولت للقاطع الثلاثي وبتردد 50/هرتز.</li> <li>2- توتر العازلية 650-750 فولت او الالتزام بالنورم العالمي.</li> <li>3- (2-3) مرات من الشدة الاسمية لقواطع الانارة ومأخذ الخدمة.</li> <li>4- (3.5 – 5) مرات من الشدة الاسمية لقواطع المآخذ الخاصة.</li> </ol> <p>يجب أن يعمل القاطع الالي بكل دقة وانتظام كما يمكن تشغيل القواطع الالية باليد.</p> <ul style="list-style-type: none"> <li>• <b>اسلاك التمديدات:</b></li> </ul> <p>وهي اسلاك نحاسية مجدولة مغلفة بمادة لكلوريد البولي فينيل تمتد ضمن انابيب بلاستيكية تحت القشرة الاسمنتية بمقاطع مختلفة (1.5م2 – 2م2) حسب استخدام المآخذ صناعي ام خدمي او انارة ويجب ان تكون من الصناعة المحلية وضمن المواصفات القياسية السورية.</p> <ul style="list-style-type: none"> <li>• <b>الكابلات:</b></li> </ul> <p>وهي كابلات معزولة داخليا وخارجيا بمادة لكلوريد البولي فينيل وتوتر العازلية 1000/فولت وهي غير مسلحة وتكون الكابلات من النحاس. تحدد الكابلات المستعملة بموجب مقطع الاسلاك وليس بقطرها ويجب ان تكون من صناعة محلية وضمن المواصفات القياسية السورية.</p> <ul style="list-style-type: none"> <li>• <b>مفاتيح الانارة الكهربائية:</b></li> </ul> <p>يجب ان تكون مفاتيح الانارة بكافة انواعها ذات زر كباس وتماس من الفضة او خليطة قاسية تتحمل القوة الكهربائية اما قيمتها الاسمية فهي</p>
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<p>sliver or hard amalgam contact to stand power intensity. Their intensity value must be 250v /100/Amp and of the finest local brands approved by the project management. They must be installed 120cm above the floor level.</p> <p><b>- Single sockets:</b></p> <p>They must have a 16 Amp grounding pole of good quality and can be impermeable or normal, according to the supervisory body's request. The impermeable sockets must a rubber ring to prevent the leakage of water and humidity. They must be of the same brand of the light buttons. As for computer sockets, they must be 16Amp Type G.</p> <p>Sockets are installed at 30-40cm height for normal and industrial sockets, while special ones are installed according to the equipment and usage needs.</p> <p><b>Note:</b></p> <p>Light points include lighting devices, fans and aspiration fans.</p> <p>In the future, fans are connected to light points exclusively.</p> <p><b>Telephone sockets:</b></p> <p>RJ11 / hidden phone sockets are available in local markets and are heat resistant. They are placed according to their specific location or in the drawings or according to the supervising body. The sockets are connected by pairs and the other pair is left in reserve and is twisted on the end of the cable.</p> <p>The sockets cables are numbered in the floor sub-boxes so that each cable has its own number.</p> <p><b>Lighting Devices:</b></p> <p>Standard ceiling lighting used in rooms and corridors: Is a 220-volt, 24-watt with white LED (white luminescent daylight), with the highest quality available in the market to be approved by the supervisory committee prior to installation.</p> <p>The lighting fixture for the ordinary ceiling is used in the service rooms and bathrooms. It is a 220-volt, 18-watt, white LED lighting system, which is of the highest quality available on the market and requires approval of the supervising committee before installation.</p> <p><b>- Lighting fixture for false ceilings:</b></p> <p>Is a 220-volt, 24-watt with white LED (white, daylight), circular or square, according to the opinion of the supervising committee and of the highest quality available in the market.</p> <p><b>General Notes:</b></p> <p>- The bid must include catalogues for all the devices including the dimensions and specifications of the device.</p>	<p>250 فولت /100/ امبير ومن اجود الانواع المحلية و بعد موافقة ادارة المشروع وتركب على ارتفاع 120سم .</p> <p><b>• المآخذ الاحادية الكهربائية:</b></p> <p>تكون مزودة بقطب تأريض (16 امبير) نوع جيد وتكون كتيمة او عادية حسب طلب جهاز الاشراف، أما الكتيمة فيجب ان تزود بجوان مطاطي لمنع تسرب الماء والرطوبة اليها ومن نفس انواع المفاتيح إما مأخذ الحاسب فيجب ان تكون 16 امبير شوكو.</p> <p>تركب المآخذ على ارتفاع موحد بين 30-40سم للمآخذ العادية والصناعية والاستخدامات الخاصة تركب حسب وضع التجهيزات والاستعمال.</p> <p><b>ملاحظة:</b></p> <p>النقاط الضوئية تشمل: أجهزة الإنارة – المراوح – الإسبراتور يتم توصيل المراوح مستقبلاً إلى نقطة ضوئية خاصة حصراً.</p> <p><b>المآخذ الهاتفية:</b></p> <p>مأخذ هاتف مخفي موديل RJ11/ من الانواع المتوفرة بالأسواق المحلية وتكون مقاومة للحرارة ويتم وضعها حسب أماكنها المحددة أو في المخططات أو حسب رأي جهاز الاشراف ويتم التوصيل للمآخذ بواسطة زوج ويترك الزوج الآخر احتياط ويلف على نهاية الكبل.</p> <p>يتم ترقيم الكابلات الخاصة بالمآخذ ضمن العلب الفرعية الطابقية بحيث يكون كل كابل رقم خاص به.</p> <p><b>أجهزة الإنارة:</b></p> <p>جهاز إنارة للسقف العادي يستخدم في الغرف والممرات: عبارة عن جهاز إنارة يعمل بتوتر 220 فولت استطاعة 24 واط يعمل بتقنية LED لون أبيض (لون الانارة أبيض ضوء النهار) دائري الشكل من أجود الانواع المتوفرة في الاسواق ويشترط موافقة جهاز الاشراف على نوع الجهاز قبل التركيب.</p> <p>جهاز إنارة للسقف العادي يستخدم في الغرف التخديمية والحمامات وهو عبارة عن جهاز إنارة يعمل بتوتر 220 فولت استطاعة 18 واط يعمل بتقنية LED لون أبيض (لون الانارة أبيض ضوء النهار) دائري الشكل من أجود الانواع المتوفرة بالأسواق ويشترط موافقة جهاز الاشراف على نوع الجهاز قبل التركيب.</p> <p><b>- جهاز إنارة للسقف المستعار:</b></p> <p>هو عبارة عن جهاز إنارة يعمل بتوتر 220 فولت استطاعة 24 واط يعمل بتقنية LED لون أبيض (لون الانارة أبيض ضوء النهار) دائري أو مربع حسب رأي جهاز الاشراف ومن أجود الانواع المتوفرة في الاسواق.</p> <p><b>ملاحظات عامة:</b></p> <p>يجب أن يرفق مع العرض كتالوجات لجميع الاجهزة ويجب أن يحتوي الكتالوج على ابعاد ومواصفات الجهاز.</p>
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<ul style="list-style-type: none"> <li>- Prices include all accessories, installation kits and safe work equipment in the project.</li> <li>- The contractor must submit the project documents in full in accordance with the actual plans executed with the numbering regulations for all elements of the project.</li> <li>- The examination documents of the items that are subject to examination must be submitted.</li> </ul>	<p>تشمل الأسعار جميع الأكسسوارات و العدد الخاصة بالتركيب و تجهيزات العمل الآمن في الورشة</p> <p>يجب على المتعهد تقديم وثائق المشروع بالكامل من مخططات حسب الواقع المتفذ مع لوائح الترقيم لجميع عناصر المشروع</p> <p>يجب ان يقدم وثائق الفحوصات التي تمت على العناصر التي تخضع للفحص.</p>
<p><b>The bidder shall comply with the following:</b></p> <ul style="list-style-type: none"> <li>• The purpose of the project: to provide the necessary work on the third and fourth floors of Al-Assad Hospital to rehabilitate and prepare these floors to receive patients according to the plans and technical vision set.</li> <li>• The period of execution of the work is 90 working days from the date of delivery of the work site.</li> <li>• Bid bond is 3000 USD or equivalent in SYP of the contract value, according the UN Exchange rate on the date of deadline.</li> <li>• A performance bond of 10% of the value of the contract is reserved until the final receipt.</li> <li>• The bidder must be an engineer with a bank account and registered with the Engineers Syndicate and practicing the profession, or the contractor and the bidder must submit a document proving that from the Engineers Syndicate and the concerned authorities.</li> <li>• The bidder must have experience in similar projects, at least two projects during the past five years.</li> <li>• A follow-up and supervision committee is set up by the Health Directorate, the General Authority of Al Assad Hospital and the United Nations Development Program (UNDP).</li> <li>• The work site shall be delivered within three days from the date of the application of commencement without any obstacles hindering the implementation of the project. The date of commencement shall be considered within the project implementation days and shall be documented by official record.</li> <li>• Any legal or financial dispute during implementation is resolved through the Supreme Committee formed without objection from any party.</li> <li>• Any amendment or change during the execution of any item in terms of the standard or quantity must be approved by the UNDP after approval by the Supervisory and Follow-up Committee.</li> <li>• Work checklists are carried out in accordance with the book of conditions for the project.</li> <li>• The contractor must set a documented timetable for implementing the terms of the contract.</li> <li>• The contractor must determine the number of workers required to carry out these works.</li> <li>• A delay penalty of 0.1% shall be set for each day of delay of the contract terms provided that the delay period shall not exceed 15 days.</li> <li>• Payment shall be made in two instalments, the first of</li> </ul>	<p><b>على العارض الالتزام بما يلي:</b></p> <ul style="list-style-type: none"> <li>• الغاية من المشروع: تقديم الاعمال اللازمة في الطابق الثالث والرابع لمشفى الاسد لإعادة تأهيلها وتهيئة هذين الطابقين لاستقبال المرضى وفق المخططات والرؤية الفنية الموضوعة.</li> <li>• مدة تنفيذ الاعمال /90/ يوم عمل من تاريخ تسليم موقع العمل.</li> <li>• التأمينات الاولى 3000 دولار أو ما يعادلها باللييرة السورية حسب سعر صرف الأمم المتحدة يوم تقديم العروض.</li> <li>• التأمينات النهائية 10 % من قيمة العقد تحفظ لحين الاستلام النهائي.</li> <li>• يشترط على العارض المتقدم أن يكون مهندس لديه حساب مصرفي ومسجلاً بنقابة المهندسين وممارساً للمهنة، أو مقاول وعلى العارض تقديم وثيقة تثبت ذلك من نقابة المهندسين والجهات المعنية.</li> <li>• يشترط على العارض ان يكون لديه خبرة في مشاريع مشابهة، على الأقل مشروعين خلال الخمس سنوات الفائتة.</li> <li>• يتم تشكيل لجنة متابعة واشراف من قبل مديرية الصحة والهيئة العامة لمشفى الاسد وبرنامج الأمم المتحدة الانمائي UNDP.</li> <li>• يتم تسليم موقع العمل خلال ثلاثة ايام من تاريخ أمر المباشرة خالي من أي عوائق تعيق تنفيذ المشروع ويعتبر تاريخ المباشرة هو ضمن ايام تنفيذ المشروع ويوثق بموجب محضر رسمي.</li> <li>• أي خلاف قانوني او فني او مالي اثناء التنفيذ يتم حله عن طريق اللجنة العليا المشكلة دون الاعتراض من أي جهة.</li> <li>• أي تعديل او تغير اثناء التنفيذ في اي بند من البنود من ناحية المواصفة او الكمية يجب ان تكون بموافقة برنامج الأمم المتحدة الانمائي UNDP بعد موافقة لجنة الإشراف والمتابعة.</li> <li>• يتم تنفيذ الاعمال (بنود كشف الاعمال) وفق دفتر الشروط الخاصة بالمشروع.</li> <li>• على المتعهد تحديد جدول زمني موثق من قبله بتنفيذ بنود اعمال العقد.</li> <li>• على المتعهد تحديد عدد العمالة اللازمة لتنفيذ هذه الاعمال.</li> <li>• تحدد غرامة تأخير 0.1% عن كل يوم تأخير من بنود العقد على أن لا تتجاوز مدة التأخير أكثر من 15 يوم.</li> <li>• يتم الصرف على دفتين الدفعة الأولى بعد مضي 45</li> </ul>

which after 45 days from the date of commencement of the implementation, provided that the percentage of completion of the work is not less than 50% of the project works and is organized according to a statement signed by the supervisory committee, the 2<sup>nd</sup> payment will be release within 30 days from the date of complete installation and acceptance of the works.

- The value of the item will be deducted from the contract if it does not comply with the specified conditions.
- Any document relating to the project (correspondence) shall not be approved unless it is documented in the Basic Mail Record of the Health Directorate (having a date and reference number).
- The bidder is responsible for the maintenance and handling of any emergency error, and the bidder shall bear full responsibility for any damage caused to the workers.
- In the course of the rehabilitation process, some unforeseen defects may be seen in the technical statements due to improper checklist taking. In this case, the technical committee and with the consent of the beneficiary parties may amend any item of work within the specified amounts and in accordance with the work requirements, after the approval of the UNDP.

• UNDP has the right to suspend the work or stop the contractor when a report is received by the follow-up committee in breach of the terms of the contract or mis-implementation and the remaining works are carried out at the expense of the contractor without objection or resorting to the court. This item is considered essential and pledged by the contractor.

• The contractor is obliged to provide all necessary signs (normal, fluorescent and luminous) to secure the places of implementation and ensure the traffic of pedestrians and vehicles and everything necessary in a safe manner without causing any accidents or damage to the project, people or vehicles.

• The bidder should inspect and view the work site to be rehabilitated within the city of Deir Ez-Zour, Assad Hospital and match the required works according to what is mentioned in the schedule and the above-mentioned works, according to actual the needs of each floor and the opinion of the supervising authority of the project.

**No bid shall be accepted without being based on a field visit to the site.**

يوماً من تاريخ بداية التنفيذ على ان تكون نسبة انجاز الاعمال لا تقل 50% من اعمال المشروع وتنظم بموجب كشف يتم التوقيع عليه من اللجنة المشرفة. والدفع الثانية خلال 30 يوماً من تاريخ انتهاء وقبول الاعمال.

- لا يتم صرف قيمة البند من العقد في حال عدم مطابقته مع الشروط المحددة.

- ان أي وثيقة تخص المشروع (المراسلات) لا تعتمد الا ان تكون موثقة بدفتر الوارد الاساسي لمديرية الصحة (رقم -تاريخ).

- المعارض مسؤول عن تنفيذ الصيانة ومعالجة أي خطأ طارئ، كما يتحمل المعارض المسؤولية الكاملة على كل ضرر يقع على العمال.

- أثناء عملية التأهيل يمكن ظهور بعض الأعطال الغير ملحوظة بالكشوف الفنية نتيجة عدم امكانية كشفها، بهذه الحالة يحق للجنة الفنية وبموافقة الجهات المستفيدة تعديل أي بند من بنود الأعمال ضمن المبالغ المحددة ووفق مقتضيات العمل، و بعد موافقة برنامج الأمم المتحدة الانمائي.

- يحق لبرنامج الأمم المتحدة الانمائي UNDP إيقاف الاعمال او إيقاف المتعهد عند ورود تقرير من قبل لجنة المتابعة بالأخلال ببند العقد او سوء التنفيذ ويتم تنفيذ الأعمال المتبقية على نفقة المتعهد دون الاعتراض او اللجوء الى المحاكم ويعتبر هذا البند اساسي ويتعهد عليه المتعهد.

- يلتزم المتعهد بتأمين كل ما يلزم من اشارات دلالة عادية و فوسفورية و مضيئة لتأمين اماكن التنفيذ و تأمين حركة المرور للأشخاص و الآليات و كل ما يلزم بشكل أمن دون وقوع أي حوادث أو اضرار بالمشروع أو الأشخاص أو الآليات.

- على المعارض المعاينة والاطلاع على موقع العمل المراد تأهيله ضمن مدينة دير الزور مشفى الاسد ومطابقة الأعمال المطلوبة وفق المذكور في جدول وكشف الأعمال المبين أعلاه مع احتياجات كل طابق على الواقع ورأي الجهة المشرفة على المشروع وعليه أن يقدم عرضه بناءً على ذلك.

ولن يتم قبول أي عرض لا يتم وفقاً للزيارة الميدانية للموقع .

## Section 5b: Other Related Requirements

Further to the Schedule of Requirements in the preceding Table, Bidders are requested to take note of the following additional requirements, conditions, and related services pertaining to the fulfillment of the requirements: *[check the condition that applies to this ITB, delete the entire row if condition is not applicable to the goods being procured]*

Delivery Term [INCOTERMS 2010] (Pls. link this to price schedule)	DAP
Exact Address of Delivery/Installation Location	Al Assad Hospital in Deir Ezzour City
Mode of Transport Preferred	N/A
UNDP Preferred Freight Forwarder, if any <sup>2</sup>	N/A
Distribution of shipping documents (if using freight forwarder)	N/A
Customs, if required, clearing shall be done by:	N/A
Ex-factory / Pre-shipment inspection	N/A
Inspection upon delivery	N/A
Installation Requirements	N/A
Testing Requirements	N/A
Scope of Training on Operation and Maintenance	N/A
Commissioning	N/A
Warranty Period	12 months
Local Service Support	According to the SOW
Technical Support Requirements	According to the SOW
After-sale services Requirements	According to the SOW
Payment Terms (max. advanced payment is 20% as per UNDP policy)	<p>Payment shall be made in two instalments:</p> <p>1- The first of which after 45 days from the date of commencement of the implementation, provided that the percentage of completion of the work is not less than 50% of the project works and is organized according to a statement signed by the supervisory committee.</p> <p>2- The second payment will be release within 30 days from the date of complete installation and acceptance of the works.</p>

<sup>2</sup>A factor of the Incoterms stipulated in the ITB. The use of a UNDP preferred freight forwarder may be considered for purposes of ensuring forwarder's familiarity with procedures and processing of documentary requirements applicable to UNDP when clearing with customs authority of the country of destination.

Conditions for Release of Payment	<input checked="" type="checkbox"/> Written Acceptance of Works based on full compliance with ITB requirements
All documentations, including catalogues, instructions and operating manuals, shall be in this language	English. Official Papers are accepted in Arabic

## Section 6: Returnable Bidding Forms / Checklist

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This form serves as a checklist for preparation of your Bid. Please complete the Returnable Bidding Forms in accordance with the instructions in the forms and return them as part of your Bid submission. No alteration to format of forms shall be permitted and no substitution shall be accepted.

Before submitting your Bid, please ensure compliance with the Bid Submission instructions of the BDS 22.

### Technical Bid:

<b>Have you duly completed all the Returnable Bidding Forms?</b>	
▪ Form A: Bid Submission Form	<input type="checkbox"/>
▪ Form B: Bidder Information Form	<input type="checkbox"/>
▪ Form C: Joint Venture/Consortium/ Association Information Form	<input type="checkbox"/>
▪ Form D: Qualification Form	<input type="checkbox"/>
▪ Form E: Format of Technical Bid/Bill of Quantities	<input type="checkbox"/>
▪ Form G: Form of Bid Security	
▪ [Add other forms as necessary]	<input type="checkbox"/>
<b>Have you provided the required documents to establish compliance with the evaluation criteria in Section 4?</b>	<input type="checkbox"/>

### Price Schedule:

▪ Form F: Price Schedule Form	<input type="checkbox"/>
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## Form A: Bid Submission Form

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	UNDP-SYR-ITB-040-18		

We, the undersigned, offer to supply the goods and related services required for [Insert Title of goods and services] in accordance with your Invitation to Bid No. [Insert ITB Reference Number] and our Bid. We hereby submit our Bid, which includes this Technical Bid and Price Schedule.

Our attached Price Schedule is for the sum of [Insert amount in words and figures and indicate currency].

We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium /Association members or subcontractors or suppliers for any part of the contract:

- a) is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists;
- b) have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization;
- c) have no conflict of interest in accordance with Instruction to Bidders Clause 4;
- d) do not employ, or anticipate employing, any person(s) who is, or has been a UN staff member within the last year, if said UN staff member has or had prior professional dealings with our firm in his/her capacity as UN staff member within the last three years of service with the UN (in accordance with UN post-employment restrictions published in ST/SGB/2006/15);
- e) have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future;
- f) undertake not to engage in proscribed practices, including but not limited to corruption, fraud, coercion, collusion, obstruction, or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we embrace the principles of the United Nations Supplier Code of Conduct and adhere to the principles of the United Nations Global Compact.

We declare that all the information and statements made in this Bid are true and we accept that any misinterpretation or misrepresentation contained in this Bid may lead to our disqualification and/or sanctioning by the UNDP.

We offer to supply the goods and related services in conformity with the Bidding documents, including the UNDP General Conditions of Contract and in accordance with the Schedule of Requirements and Technical Specifications.

Our Bid shall be valid and remain binding upon us for the period specified in the Bid Data Sheet.

We understand and recognize that you are not bound to accept any Bid you receive.

I, the undersigned, certify that I am duly authorized by [Insert Name of Bidder] to sign this Bid and bind it should UNDP accept this Bid.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*[Stamp with official stamp of the Bidder]*



## Form B: Bidder Information Form

<b>Legal name of Bidder</b>	[Complete]
<b>Legal address</b>	[Complete]
<b>Year of registration</b>	[Complete]
<b>Bidder's Authorized Representative Information</b>	Name and Title: [Complete] Telephone numbers: [Complete] Email: [Complete]
<b>Are you a UNGM registered vendor?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, [insert UGNM vendor number]
<b>Are you a UNDP vendor?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, [insert UNDP vendor number]
<b>Countries of operation</b>	[Complete]
<b>No. of full-time employees</b>	[Complete]
<b>Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):</b>	[Complete]
<b>Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):</b>	[Complete]
<b>Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)</b>	[Complete]
<b>Does your organization demonstrates significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues</b>	[Complete]
<b>Is your company a member of the UN Global Compact</b>	[Complete]
<b>Contact person that UNDP may</b>	Name and Title: [Complete]

<b>contact for requests for clarifications during Bid evaluation</b>	Telephone numbers: [Complete] Email: [Complete]
<b>Please attach the following documents:</b>	<ul style="list-style-type: none"> <li>▪ Company Profile, which should <u>not</u> exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the goods and/or services being procured</li> <li>▪ Certificate of Incorporation/ Business Registration.</li> <li>▪ A proving document from the Engineers or contractor Syndicate.</li> <li>▪ Statement letter includes the number of workers required to carry out these works.</li> <li>▪ Documented timetable for implementing the terms of the contract meets the required execution period.</li> <li>▪ Catalogues for electrical devices including the dimensions and specifications of the device.</li> </ul>

## Form C: Joint Venture/Consortium/Association Information Form

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	UNDP-SYR-ITB-040-18		

To be completed and returned with your Bid if the Bid is submitted as a Joint Venture/Consortium/Association.

No	Name of Partner and contact information <i>(address, telephone numbers, fax numbers, e-mail address)</i>	Proposed proportion of responsibilities (in %) and type of goods and/or services to be performed
1	[Complete]	[Complete]
2	[Complete]	[Complete]
3	[Complete]	[Complete]

<b>Name of leading partner</b> (with authority to bind the JV, Consortium, Association during the ITB process and, in the event a Contract is awarded, during contract execution)	[Complete]
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We have attached a copy of the below referenced document signed by every partner, which details the likely legal structure of and the confirmation of joint and severable liability of the members of the said joint venture:

☐ Letter of intent to form a joint venture      **OR**      ☐ JV/Consortium/Association agreement

We hereby confirm that if the contract is awarded, all parties of the Joint Venture/Consortium/Association shall be jointly and severally liable to UNDP for the fulfillment of the provisions of the Contract.

Name of partner: \_\_\_\_\_ Name of partner: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Name of partner: \_\_\_\_\_ Name of partner: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

## Form D: Eligibility and Qualification Form

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	UNDP-SYR-ITB-040-18		

If JV/Consortium/Association, to be completed by each partner.

### History of Non- Performing Contracts

<input type="checkbox"/> Non-performing contracts did not occur during the last 3 years			
<input type="checkbox"/> Contract(s) not performed in the last 3 years			
Year	Non- performed portion of contract	Contract Identification	Total Contract Amount (current value in US\$)
		Name of Client: Address of Client: Reason(s) for non-performance:	

### Litigation History (including pending litigation)

<input type="checkbox"/> No litigation history for the last 3 years			
<input type="checkbox"/> Litigation History as indicated below			
Year of dispute	Amount in dispute (in US\$)	Contract Identification	Total Contract Amount (current value in US\$)
		Name of Client: Address of Client: Matter in dispute: Party who initiated the dispute: Status of dispute: Party awarded if resolved:	

### Previous Relevant Experience

Please list only previous similar assignments successfully completed in the last 3 years.

List only those assignments for which the Bidder was legally contracted or sub-contracted by the Client as a company or was one of the Consortium/JV partners. Assignments completed by the Bidder's individual experts working privately or through other firms cannot be claimed as the relevant experience of the Bidder, or that of the Bidder's partners or sub-consultants, but can be claimed by the Experts themselves in their CVs. The Bidder should be prepared to substantiate the claimed experience by presenting copies of relevant documents and references if so requested by UNDP.

Project name & Country of Assignment	Client & Reference Contact Details	Contract Value	Period of activity and status	Types of activities undertaken

Bidders may also attach their own Project Data Sheets with more details for assignments above.

☐ Attached are the Statements of Satisfactory Performance from the Top 3 (three) Clients or more.

## Financial Standing

Annual Turnover for the last 3 years	Year	USD
	Year	USD
	Year	USD
Latest Credit Rating (if any), indicate the source		

Financial information (in US\$ equivalent)	Historic information for the last 3 years		
	Year 1	Year 2	Year 3
	<i>Information from Balance Sheet</i>		
Total Assets (TA)			
Total Liabilities (TL)			
Current Assets (CA)			
Current Liabilities (CL)			
	<i>Information from Income Statement</i>		
Total / Gross Revenue (TR)			
Profits Before Taxes (PBT)			
Net Profit			
Current Ratio			

☐ Attached are copies of the audited financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following condition:

- Must reflect the financial situation of the Bidder or party to a JV, and not sister or parent companies;
  - Historic financial statements must be audited by a certified public accountant;
  - Historic financial statements must correspond to accounting periods already completed and audited.
- No statements for partial periods shall be accepted.

## Form E: Format of Technical Bid

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	UNDP-SYR-ITB-040-18		

The Bidder's Bid should be organized to follow this format of the Technical Bid. Where the bidder is presented with a requirement or asked to use a specific approach, the bidder must not only state its acceptance, but also describe how it intends to comply with the requirements. Where a descriptive response is requested, failure to provide the same will be viewed as non-responsive.

### SECTION 1: Bidder's qualification, capacity and expertise

- 1.1 General organizational capability which is likely to affect implementation: management structure, financial stability and project financing capacity, project management controls, extent to which any work would be subcontracted (if so, provide details).
- 1.2 Relevance of specialized knowledge and experience on similar engagements done in the region/country. At least two debris/solid waste removal projects. The Bidder should submit a detailed description of the projects executed (quantities, value, beneficiary, and a performance assessment by the beneficiary including the latter's contact details)
- 1.3 Bank account, and a commercial registration certificate, and a document of authentication from the concerned authorities.
- 1.6 Document confirming the ownership of the vehicles or renting them.

### SECTION 2: Scope of Supply, Technical Specifications, and Related Services

This section should demonstrate the Bidder's responsiveness to the specification by identifying the specific components proposed, addressing the requirements, as specified, point by point; providing a detailed description of the essential performance characteristics proposed; and demonstrating how the proposed bid meets or exceeds the requirements/specifications. All important aspects should be addressed in sufficient detail.

- 2.1 A detailed description of how the Bidder will deliver the required goods and services, keeping in mind the appropriateness to local conditions and project environment. Details how the different service elements shall be organized, controlled and delivered.
- 2.2 Explain whether any work would be subcontracted, to whom, how much percentage of the requirements, the rationale for such, and the roles of the proposed sub-contractors and how everyone will function as a team.
- 2.3 Implementation plan including a Gantt Chart or Project Schedule indicating the detailed sequence of activities that will be undertaken and their corresponding timing.

Goods and services to be Supplied and Technical Specifications		Your response				
		Compliance with technical specifications		Delivery Date (confirm that you comply or indicate your delivery date)	Quality Certificate/Export Licenses , etc. (indicate all that apply and attach)	Comments
		Yes, we comply	No, we cannot comply (indicate discrepancies)			
Interior cementing – three layers	طينة اسمنتية داخلية ثلاث وجوه					
Exterior cementing – three layers including white cement	طينة اسمنتية خارجية ثلاثة وجوه فيه رشة تيرولية					
External white cement	رشة تيرولية					
Providing and laying marble tiles for the stairs and windows and other needed material	تقديم وتركيب رخام للأدراج والنوافذ وما يلزم					
providing and fixing wooden doors frames + paint	تقديم وتركيب منجور خشبي مع كل ما يلزم					
providing and installing aluminium door frames with other required material	تقديم وتركيب منجور ألومنيوم مع كل ما يلزم					
providing and installing glass with other required material	تقديم وتركيب بللور مع كل ما يلزم					
aluminium windows maintenance	صيانة نوافذ ألومنيوم					
providing and installing locks with sash locks	تقديم وتركيب أقفال مع مسكات جوزة دفن					
providing and installing electrical light points with other required material	تقديم وتركيب نقطة ضوئية					
providing and installing electrical sockets	تقديم وتركيب مأخذ كهربائي					
providing and installing industrial sockets	تقديم وتركيب مأخذ صناعي					
Providing and installing different Amperes single-phase circuit breakers	تقديم وتركيب قاطع مفرد مختلف الاستطاعات					
providing and installing 63 AMP 3-phase breakers	تقديم وتركيب قاطع ثلاثي					

Providing & Installing of florescent lightning device 24 W	تقديم وتركيب جهاز انارة فلورسانت 24 واط					
Providing & installing of Neon lightning device 18 W	تقديم وتركيب جهاز انارة 18 واط نيون					
Providing and installing black cables (4*10) mm	تقديم وتركيب كبل أسود (4*10) مم					
Providing and installing telephone socket with other required material	تقديم وتركيب مأخذ هاتف مع كل ما يلزم					
Providing and installing hidden lightning device for false ceilings	تقديم وتركيب جهاز انارة مخفي للاسقف المستعارة					
Providing and installing indicator lamps	تقديم وتركيب لمبة اشارة					
Providing and installing medium-sized pedestal washbasins with selves	تقديم وتركيب مغسلة مع الرف والعمود حجم وسط					
Providing and installing Arab toilet cabins	تقديم وتركيب حجرة مرحاض عربي					
Providing and installing toilet seats with other required materials	تقديم وتركيب كرسي مرحاض افرنجي مع كل ما يلزم					
providing and installing faucet mixers	تقديم وتركيب خلط					
Providing and installing double-basin stainless sinks	تقديم وتركيب مجلى ستانلس حوض عدد 2					
Providing and installing single-basin stainless sinks with other required materials	تقديم وتركيب مجلى ستانلس حوض واحد					
Providing and installing shower faucet mixers	تقديم وتركيب خلط دوش					
Providing and installing water pipe stop valves with hoses	تقديم وتركيب سكر ماسورة مع خرطوم					
Providing and installing sanitary points with stainless covers	تقديم وتركيب نقطة صرف صحي مع غطاء ستانلس					
Providing and installing different sizes plumbing fittings	تقديم وتركيب وصلة شبك مختلف القياسات					
Walls demolishing and debris removal	تكسير جدران وترحيلها الأنقاض					
Providing and installing 6" high	تقديم وتركيب قسطل بلاستيك ضغط					



pressure plastic sewage pipes for external pipes	عالي قطر 6 انش للنوازل الخارجية صرف					
Providing and installing 4" high pressure plastic pipes with accessories	تقديم وتركيب قسطل بلاستيك قطر 4 انش ضغط عالي مع الاكسسوارات					
Providing and manufacturing iron, paint, hinges and required accessories	تقديم وتصنيع حديد مع الدهان ومع الاكسسوارات اللازمة					
Providing and installing 8" high pressure plastic pipes with full accessories	تقديم وتركيب قسطل بلاستيك ضغط عالي قطر 8 انش مع كامل الاكسسوارات					
Providing and installing 3/4inch BBR pipes with accessories and other required materials	تقديم وتركيب قسطل 3/4 انش BBR مع الاكسسوارات مع كل ما يلزم					
Providing and installing 4"plastic filters	تقديم وتركيب مصفاة بلاستيك قطر 4 انش					
Maintaining 350kg/m3 reinforced concrete	صيانة بيتون مسلح عيار 350 كغ /م3					
Providing and implementing different thickness blocks – per required	تقديم وتنفيذ بلوك مختلف السماكات حسب الحاجة					
Maintaining false ceilings	صيانة الأسقف المستعارة					
Providing oil paints (three layers) with sanding, pasting and other required materials	تقديم دهان زيتي ثلاث وجوه مع الحف والمعجونة وكل ما يلزم					
Uninstalling and removing tiles and ceramics out of the hospital	قشط بلاط وسيراميك ورخام مع الترحيل خارج المشفى					
3-layered flat painting for balconies	تقديم دهان طرش 3 وجوه للبلاكين					
Providing and installing ¾ inch metal sewage pipes with accessories and welding and other required materials	تقديم وتركيب قسطل حديد ¾ انش مع اللحام والاكسسوارات اللازمة					
Providing and installing ½ inch black metal sewage pipes with accessories, welding and other required materials	تقديم وتركيب قسطل حديد ½ انش مع اللحام والاكسسوارات اللازمة					
Grouting and polishing tiles	ترويب وجلي بلاط موزاييك					
Providing and installing wall ceramic tiles with all required materials	تقديم وتركيب سيراميك جدران مع كل ما يلزم من مواد					
Providing and installing floor ceramic tiles with all required	تقديم وتركيب سيراميك أرضيات مع كل ما يلزم					

materials						
Providing and installing mosaic tiles with all required materials	تقديم وتركيب بلاط موزاييك مع كل ما يلزم					
Providing and installing Listello marble tiles 30/8 with all required materials	تقديم وتركيب وزرات رخام					
Providing 20hp pumps for water tanks	تقديم محركات للخزانات استطاعة 20 حصان					
Maintaining the main elevators with replacing the doors in the 3 <sup>rd</sup> and 4 <sup>th</sup> floors	صيانة المصاعد الأساسية مع استبدال الأبواب في الطابق الثالث والرابع					
Providing and installing 1.5 hp sewage pumper	تقديم وتركيب غطاس استطاعة 1.5					
Maintaining broken service elevators	صيانة مصعد خدمي مقطوع					

Other Related services and requirements (based on the information provided in Section 5b)	Compliance with requirements		Details or comments on the related requirements
	Yes, we comply	No, we cannot comply (indicate discrepancies)	
Delivery Term			
Validity of offer			
Number of Labor			
Previous Experience in similar projects			

### SECTION 3: Management Structure and Key Personnel

- 3.1 Describe the overall management approach toward planning and implementing the project. Include an organization chart for the management of the project describing the relationship of key positions and designations. Provide a spreadsheet to show the activities of each personnel and the time allocated for his/her involvement.
- 3.2 Provide CVs for key personnel that will be provided to support the implementation of this project using the format below. CVs should demonstrate qualifications in areas relevant to the scope of goods and/or services.

### Format for CV of Proposed Key Personnel

<b>Name of Personnel</b>	[Insert]
<b>Position for this assignment</b>	[Insert]
<b>Nationality</b>	[Insert]
<b>Language proficiency</b>	[Insert]

<b>Education/ Qualifications</b>	<i>[Summarize college/university and other specialized education of personnel member, giving names of schools, dates attended, and degrees/qualifications obtained.]</i>
	[Insert]
<b>Professional certifications</b>	<i>[Provide details of professional certifications relevant to the scope of goods and/or services]</i>
	<ul style="list-style-type: none"> <li>▪ Name of institution: [Insert]</li> <li>▪ Date of certification: [Insert]</li> </ul>
<b>Employment Record/ Experience</b>	<i>[List all positions held by personnel (starting with present position, list in reverse order), giving dates, names of employing organization, title of position held and location of employment. For experience in last five years, detail the type of activities performed, degree of responsibilities, location of assignments and any other information or professional experience considered pertinent for this assignment.]</i>
	[Insert]
<b>References</b>	<i>[Provide names, addresses, phone and email contact information for two (2) references]</i>
	Reference 1: [Insert]  Reference 2: [Insert]

I, the undersigned, certify that to the best of my knowledge and belief, the data provided above correctly describes my qualifications, my experiences, and other relevant information about myself.

\_\_\_\_\_  
Signature of Personnel

\_\_\_\_\_  
Date (Day/Month/Year)

## FORM F: Price Schedule Form

Name of Bidder:	[Insert Name of Bidder]	Date:	Select date
ITB reference:	UNDP-SYR-ITB-040-18		

The Bidder is required to prepare the Price Schedule following the below format. The Price Schedule must include a detailed cost breakdown of all goods and related services to be provided. Separate figures must be provided for each functional grouping or category, if any.

Any estimates for cost-reimbursable items, such as travel of experts and out-of-pocket expenses, should be listed separately.

**Currency of the Bid:** [Insert Currency]

### Price Schedule

Item #	Description		UOM	Qty	Unit Price	Total Price
1	Interior cementing – three layers	طينة اسمنتية داخلية ثلاث وجوه	m <sup>2</sup>	450		
2	Exterior cementing – three layers including white cement	طينة اسمنتية خارجية ثلاثة وجوه فيه رشة تيرولية	m <sup>2</sup>	100		
3	External white cement	رشة تيرولية	m <sup>2</sup>	3500		
4	Providing and laying marble tiles for the stairs and windows and other needed material	تقديم وتركيب رخام للأدراج والنوافذ وما يلزم	m <sup>2</sup>	350		
5	providing and fixing wooden doors frames + paint	تقديم وتركيب منجور خشبي مع كل ما يلزم	m <sup>2</sup>	350		
6	providing and installing aluminium door frames with other required material	تقديم وتركيب منجور الألمنيوم مع كل ما يلزم	m <sup>2</sup>	280		
7	providing and installing glass with other required material	تقديم وتركيب بللور مع كل ما يلزم	m <sup>2</sup>	300		
8	aluminium windows maintenance	صيانة نوافذ الألمنيوم	Item	80		
9	providing and installing locks with sash locks	تقديم وتركيب أقفال مع مسكات جوزة دفن	Item	104		
10	providing and installing electrical light points with other required material	تقديم وتركيب نقطة ضوئية	Item	900		
11	providing and installing electrical sockets	تقديم وتركيب مأخذ كهربائي	Item	360		

12	providing and installing industrial sockets	تقديم وتركيب مأخذ صناعي	Item	40		
13	Providing and installing different Amperes single-phase circuit breakers	تقديم وتركيب قاطع مفرد مختلف الاستطاعات	Item	70		
14	providing and installing 63 AMP 3-phase breakers	تقديم وتركيب قاطع ثلاثي	Item	15		
15	Providing & Installing of florescent lightning device 24 W	تقديم وتركيب جهاز انارة فلورسانت 24 واط	Item	150		
16	Providing & installing of Neon lightning device 18 W	تقديم وتركيب جهاز انارة 18 واط نيون	Item	50		
17	Providing and installing black cables (4*10) mm	تقديم وتركيب كبل أسود (4*10) مم	m/fl.	100		
18	Providing and installing telephone socket with other required material	تقديم وتركيب مأخذ هاتف مع كل ما يلزم	Item	20		
19	Providing and installing hidden lightning device for false ceilings	تقديم وتركيب جهاز انارة مخفي للاسقف المستعارة	Item	25		
20	Providing and installing indicator lamps	تقديم وتركيب لمبة اشارة	Item	15		
21	Providing and installing medium-sized pedestal washbasins with selves	تقديم وتركيب مغسلة مع الرف والعمود حجم وسط	Item	10		
22	Providing and installing Arab toilet cabins	تقديم وتركيب حجرة مرحاض عربي	Item	6		
23	Providing and installing toilet seats with other required materials	تقديم وتركيب كرسي مرحاض افرنجي مع كل ما يلزم	Item	4		
24	providing and installing faucet mixers	تقديم وتركيب خلاط	Item	18		
25	Providing and installing double-basin stainless sinks	تقديم وتركيب مجلى ستانلس حوض عدد 2	Item	1		
26	Providing and installing single-basin stainless sinks with other required materials	تقديم وتركيب مجلى ستانلس حوض واحد	Item	4		
27	Providing and installing shower faucet mixers	تقديم وتركيب خلاط دوش	Item	4		
28	Providing and installing water pipe stop valves with hoses	تقديم وتركيب سكر ماسورة مع خرطوم	Item	12		

29	Providing and installing sanitary points with stainless covers	تقديم وتركيب نقطة صرف صحي مع غطاء ستانلس	Item	16		
30	Providing and installing different sizes plumbing fittings	تقديم وتركيب وصلة شبك مختلف القياسات	Item	16		
31	Walls demolishing and debris removal	تكسير جدران وتحويلها الأنقاض	m <sup>3</sup>	26		
32	Providing and installing 6" high pressure plastic sewage pipes for external pipes	تقديم وتركيب قسطل بلاستيك ضغط عالي قطر 6 انش للنوازل الخارجية صرف	m/fl.	15		
33	Providing and installing 4" high pressure plastic pipes with accessories	تقديم وتركيب قسطل بلاستيك قطر 4 انش ضغط عالي مع الاكسسوارات	m/fl.	40		
34	Providing and manufacturing iron, paint, hinges and required accessories	تقديم وتصنيع حديد مع الدهان ومع الاكسسوارات اللازمة	Kg	3000		
35	Providing and installing 8" high pressure plastic pipes with full accessories	تقديم وتركيب قسطل بلاستيك ضغط عالي قطر 8 انش مع كامل الاكسسوارات	m/fl.	200		
36	Providing and installing 3/4inch BBR pipes with accessories and other required materials	تقديم وتركيب قسطل 3/4 انش BBR مع الاكسسوارات مع كل ما يلزم	m/fl.	150		
37	Providing and installing 4" plastic filters	تقديم وتركيب مصفاة بلاستيك قطر 4 انش	Item	30		
38	Maintaining 350kg/m <sup>3</sup> reinforced concrete	صيانة بيتون مسلح عيار 350 كغ /م <sup>3</sup>	m <sup>3</sup>	5		
39	Providing and implementing different thickness blocks – per required	تقديم وتنفيذ بلوك مختلف السماكات حسب الحاجة	m <sup>3</sup>	23		
40	Maintaining false ceilings	صيانة الأسقف المستعارة	m <sup>2</sup>	90		
41	Providing oil paints (three layers) with sanding, pasting and other required materials	تقديم دهان زيتي ثلاث وجوه مع الحف والمعجونة وكل ما يلزم	m <sup>2</sup>	9000		
42	Uninstalling and removing tiles and ceramics out of the hospital	قشط بلاط وسيراميك ورخام مع الترحيل خارج المشفى	m <sup>2</sup>	1150		
43	3-layered flat painting for balconies	تقديم دهان طرش 3 وجوه للبلاكين	m <sup>2</sup>	1000		
44	Providing and installing ¾ inch metal sewage pipes with accessories and welding and other required materials	تقديم وتركيب قسطل حديد ¾ انش مع اللحام والاكسسوارات اللازمة	m/fl.	150		

45	Providing and installing ½ inch black metal sewage pipes with accessories, welding and other required materials	تقديم وتركيب قسطل حديد 2/1 انش مع اللحام والاكسسوارات اللازمة	m/fl.	400		
46	Grouting and polishing tiles	ترويب وجلي بلاط موزاييك	m²	4000		
47	Providing and installing wall ceramic tiles with all required materials	تقديم وتركيب سيراميك جدران مع كل ما يلزم من مواد	m²	200		
48	Providing and installing floor ceramic tiles with all required materials	تقديم وتركيب سيراميك أرضيات مع كل ما يلزم	m²	150		
49	Providing and installing mosaic tiles with all required materials	تقديم وتركيب بلاط موزاييك مع كل ما يلزم	m²	350		
50	Providing and installing Listello marble tiles 30/8 with all required materials	تقديم وتركيب وزرات رخام	m²	300		
51	Providing 20hp pumps for water tanks	تقديم محركات للخزانات استطاعة 20 حصان	m/fl.	2		
52	Maintaining the main elevators with replacing the doors in the 3 <sup>rd</sup> and 4 <sup>th</sup> floors	صيانة المصاعد الأساسية مع استبدال الأبواب في الطابق الثالث والرابع	Item	2		
53	Providing and installing 1.5 hp sewage pumper	تقديم وتركيب غطاس استطاعة 1.5	Item	1		
54	Maintaining broken service elevators	صيانة مصعد خدمي مقطوع	Item	2		
	FCA charges, if any					
	Bid Subtotal FCA (Incoterms 2010) (please state FCA International Airport, Sea Port, etc.):					
	Transportation/Delivery Cost					
	Bid Total DAP, off-loaded/cleared, Die Ezzour, Syria (Incoterms 2010)					
	Other Costs					
	<b>GRAND TOTAL</b>					

Name of Bidder: \_\_\_\_\_

Authorised signature: \_\_\_\_\_

Name of authorised signatory: \_\_\_\_\_

Functional Title: \_\_\_\_\_

## FORM G: Form of Bid Security

**Bid Security must be issued using the official letterhead of the Issuing Bank.  
Except for indicated fields, no changes may be made on this template.**

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To: UNDP  
*[Insert contact information as provided in Data Sheet]*

WHEREAS [Name and address of Bidder] (hereinafter called "the Bidder") has submitted a Bid to UNDP dated [Click here to enter a date.](#) to execute goods and/or services [Insert Title of Goods and/or Services] (hereinafter called "the Bid"):

AND WHEREAS it has been stipulated by you that the Bidder shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security if the Bidder:

- a) Fails to sign the Contract after UNDP has awarded it;
- b) Withdraws its Bid after the date of the opening of the Bids;
- c) Fails to comply with UNDP's variation of requirement, as per ITB instructions; or
- d) Fails to furnish Performance Security, insurances, or other documents that UNDP may require as a condition to rendering the contract effective.

AND WHEREAS we have agreed to give the Bidder such Bank Guarantee:

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Bidder, up to a total of *[amount of guarantee] [in words and numbers]*, such sum being payable in the types and proportions of currencies in which the Price Bid is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of *[amount of guarantee as aforesaid]* without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

**This guarantee shall be valid up to 30 days after the final date of validity of bids.**

### SIGNATURE AND SEAL OF THE GUARANTOR BANK

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Bank \_\_\_\_\_

Address \_\_\_\_\_

*[Stamp with official stamp of the Bank]*