

**CHALLENGE FUND SUPPORT**  
**for**  
**Innovative Human Rights Actions under the Coalitions of CSOs/NGOs/CBOs**

**Request for Applications (RFA)**

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**Human Rights Programme (HRP)**

Atlas project ID	:	00097336
RFA number	:	HRP-2018-001
Grant amount	:	Below \$ 10,000 and above \$10,000
Project duration	:	15 months
Call for application	:	04 May 2018
Submission Deadline:	:	27 May (Sunday), 2018

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**A. Description of Challenge Fund**

**I. General Information:**

The challenge fund support to CSOs/CBOs/NGOs is an initiative of Human Rights programme (HRP) to foster innovative human rights actions under the coalition of CSOs/CBOs at grassroots/district/national level with limited management capacity. The actions will special focus on vulnerable groups/communities, particularly minorities, youth and women and the coalition should include at least two CSOs/CBOs. The size of funding to human rights actions of coalition will be in two LOTs (LOT-1: less than 10,000 USD and LOT-2: More than 10,000 USD). One coalition can only apply in one LOT.

**II. Background:**

Human Rights Programme (HRP) is a rights-based initiative UNDP supported by a consortium of donors. The programme has a specific focus on "strengthening capacity of civil society organisations/community-based civil organisations to engage in human rights advocacy and awareness raising in Bangladesh".

The Human Rights Programme will build the capacity of existing human rights CSOs/CBOs and their coalitions to improve collaborative human rights actions at grassroots and national level of Bangladesh. The programme will have a particular focus on working with vulnerable and marginalized groups, including women and girls, children and young people, ethnic and religious minorities, people with disabilities, Dalit and sexual minority population. This will seek to expand on human rights advocacy, awareness raising, human rights reporting and collaborative actions through engaging national institutions and civil society organisations in addressing human rights issues/concerns in Bangladesh.



**The Human Rights Programme (HRP) has five outcomes:**

- 1) Strengthened capacity of the National Human Rights Commission to deliver on its mandate
- 2) Enhanced capacity of civil society and community based organizations to engage in human rights advocacy and awareness raising
- 3) Enhanced capacity of law enforcement agencies, in particular police, on human rights issues
- 4) Strengthened capacity of national stakeholders to better protect and promote women's rights
- 5) Strengthened capacity of national stakeholders to better protect and promote the rights of ethnic minorities

This particular challenge fund support to CSOs/CBOs coalitions is linked with outcome-2 of the HRP, UNDP.

**III. The Purpose of the RFA**

The purpose of this RFA is to solicit applications and establish partnerships with CSOs/CBOs coalitions to ***enhance capacity and engagement of CSOs/CBOs coalitions in Human Rights awareness, rights-issue based advocacy and rights claiming actions in specific areas of Bangladesh.***

The RFA is open to all coalitions of Bangladeshi CSOs/CBOs, working at grassroots/national level to work together on innovative human rights actions in addressing specific human rights issues/concerns.

**IV. Thematic issues:**

The RFA will predominantly focus on the follow thematic areas

- Rights of the Minorities (ethnic/religious/other excluded groups)
- Women Rights (including Dalit women)
- Child rights
- Rights of the persons with disabilities

**V. Expected Outputs**

The RFA is expected that as immediate outputs, the coalition of CSO/CBOs working at grassroots/national level will:

- 1) Have greater opportunity to enhance capacity of the CSOs/CBOs coalitions;
- 2) Have an opportunity to work together on some common and innovative actions under specific thematic areas;
- 3) Have opportunity to be engaged in human rights advocacy and awareness raising initiatives/actions;
- 4) Establish a stronger coordination of rights-based CSO/CBO coalitions in promotion and protection of human rights in Bangladesh.

## VI. Geographic Locations:

The challenge fund support will focus on the following geographic areas:

Division	District	Upazila	Unions
1. Dhaka	Madaripur	M. Sadar Kalkini Rajoir	All/specific Union
2. Barisal	Barisal	B. Sadar Agoilghora Gournadi	All/specific Union
3. Khulna	Satkhira	S. Sadar Shyamnagar Tala	All/specific Union
	Khulna	K. Sadar Dumuria	All/specific Union
4. Rangpur	Gaibandha	G. Sadar Gobindaganj Polashbari	All/specific Union
	Dinajpur	D. Sadar Nababganj Ghoraghat	All/specific Union
5. Chittagong	Cox's Bazar	Cox's Bazar Sadar Ramu Teknaf	All/specific Union
6. Rajshahi	Sirajganj	S. Sadar Raiganj Tarash	All/specific Union
7. Sylhet	Habiganj	H. Sadar Baniachang Madhabpur	All/specific Union
8. Mymensingh	Mymensingh	M. Sadar Haluaghat Dhobaura	All/specific Union

**Note:** The shaded district will get preference for the challenge fund call\_2018. However, other districts will also be considered based on innovative actions CSO/CBO coalitions. Under specific thematic rights issues

It is noted here that the applicant should specify their working areas (national context or local context with specifying targeted District, Upazila, Name of the Unions).

## B. Eligibility Requirements:

Following an open advertisement, the following eligibility requirements will be adopted for selection of potential CSOs and CBOs:

- ✓ Hold a valid Govt. registration (i.e. need GoB registration certificate)
- ✓ Working experience in specific thematic issues, particular experiences to work with minorities (ethnic/religious/Dalits-other excluded groups), youth, women and persons with disabilities;
- ✓ Have valid evidence indicating transparent and accountable financial management systems (i.e. need authorised audit report)
- ✓ Have evidence of CSOs/CBO coalition (i.e. signed MoU among CSOs/CBOs under the coalition)
- ✓ Proven track record in the human rights sector



- ✓ Other value-added criteria as and when required.



### c. Selection Criteria and Requirement

The selection criteria and requirement to be eligible to receive grants under the challenge fund is set in accordance with UNDP's guidelines for Micro – Capital Grants(MCG)

UNDP provides micro-capital grants for both credit and non-credit purposes as inputs to its programme and project activities for the purpose of this strategy, HRP will be using the noncredit grant modality under MCGs are generally and broadly used for the purpose of:

- Strengthening the institutional capacity of local CSOs/CBOs and CSO coalitions;
- Supporting community-based self-help initiatives, which may include income-generating activities designed to alleviate poverty;
- Promoting advocacy activities and networking between civil society organizations (CSOs), government and donors; and
- Supporting CSOs /CBOs involved with local environmental protection and poverty eradication activities.

### D. Size of the small grants and approval authority:

The size of small grants and approval authority of the challenge fund will be as follows:

<b>LOT 1</b>	: Below \$ 10,000
Approval authority	: Grants Selection and Steering Committee (GSSC), UNDP
<b>LOT 2</b>	: Above \$10,000
Approval authority	: Challenge Fund Board

The required budget is aligned with Activity 2.4.2 of the approved AWP\_2018.

### E. Evaluation Criteria

All submitted proposals (including evidential attachments) will be assessed with the following technical and financial criterias:

#### I. Technical Evaluation:

Technical Evaluation Criteria		Points obtainable	CSO coalition				
1. Demonstrate clear understanding on <u>specific thematic issues</u> at grassroots/national context of Bangladesh			A	B	C	E	D
1.1	Analysis of ground context on thematic issue	10					
1.2	Understanding of thematic issue	10					
<b>Sub-total</b>		<b>20</b>					
2. Strength of the CSO/CBO coalitions (i. valid evidence of coalition; ii. Common human rights actions of the coalition members; iii) valid bank account; iv) working approach with other CSOs and v. leadership and strength of the coalition)							

2.1 Valid evidence of the CSO coalition (i.e. signed MoU/agreement/signed minutes) including Bank A/C	5					
2.2 Working approach with other CSOs, leadership quality and strength of the CSO coalition	10					
<b>Sub-total</b>	<b>15</b>					
3. Comprehensive and common work plan of the CSO/CBO coalition under thematic issue (including implementation strategy, responsibility and timeline)	10					
<b>Sub-total</b>	<b>10</b>					
4. Small grant management capacity of the CSOs/CBOs coalitions	10					
<b>Sub-total</b>	<b>10</b>					
5. Monitoring and Evaluation plan (including desired results and indicators)	10					
<b>Sub-total</b>	<b>10</b>					
6. Sustainability of the proposed human rights actions.	5					
<b>Sub-total</b>	<b>5</b>					
<b>Technical Total =</b>	<b>70</b>					

**II. Financial Evaluation:**

Financial Evaluation Criteria		Points obtainable	CSO coalition				
			A	B	C	E	D
7. Cost-effectiveness of the proposed Human Rights actions of the CSO/CBO coalition							
7.1 Analysis of proportion of programme cost and management/operation cost	15						
<b>Sub-total</b>	<b>15</b>						
8. Financial transparency							
8.1 Attachment of authorised audit report and Bank certificate/statement	10						
<b>Sub-total</b>	<b>10</b>						
1. Cost sharing in the budget of CSOs/CBOs coalitions (i.e. budgetary contribution of the members of CSOs/CBOs coalition).	5						
<b>Sub-total</b>	<b>5</b>						
<b>Financial total =</b>	<b>30</b>						





#### F. Submission of Application:

The interested coalition of CSO/CBOs at grassroots/national level are requested to submit their proposal (technical and financial proposal) under the specific LOT (with signed letter and attachment of all supporting documents) in line with proposal format (**Annex-1&2**). The potential coalition of CSO/CBOs should have to submit their application/proposal with:

- ✓ a hard copy of proposal (including all supporting documents); and
- ✓ soft copy of proposal (including scanned version of all supporting documents with a CD ..... no DVD).

The letter of submission should clearly indicate as the subject: “**Application for Challenge Fund**” and **name of the LOT** to:

**Human Rights Programme (HRP)**  
**United Nations Development Programme (UNDP), Bangladesh,**  
**BTMC Bhaban (8<sup>th</sup> floor)**  
**National Human Rights Commission (8<sup>th</sup> Floor), 7-9 Karwanbazar,**  
**Dhaka-1215, Bangladesh**

The application must be legibly typed in English in 12 point, Times New Roman Font. Please send only the completed application form and all supporting documents as attachments (as evidence of application).

#### G. Award Information

The award information will be disseminated to CSO/CBOs coalitions through e-mail or organizational contact information.



Annex-1:

**Project Proposal Format  
For  
Micro-Capital Grant (Non-Credit Related Activities)  
UNDP-Bangladesh  
Submission Date:**

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**A. NAME AND BACKGROUND INFORMATION OF THE CSOs/CBOs Coalition**

*(2 pages maximum):*

*(This includes: background of CSOs/CBOs coalition, mandates, common action points of the CSO/CBOs coalition, working approach with other CSOs and national institutions), need to attach signed MoU among the CSOs/CBOs as coalition at grassroots/national level.*

**B. PROJECT DESCRIPTION:**

1. Title of the proposed project:
2. Name of the Applied LOT:
3. Project Duration: 15 month (----- to ----- )
4. Legal status of the CSO/CBO coalition (please attach the evidence as signed MOU and registration certificates of each CSO/CBO in the coalition)
5. Analysis of Human Rights problem/issues that needs to address (under the specific thematic area)  
*(max. 2 page): please analyse human rights problem/concerns under the thematic right issues at grassroots/national context of Bangladesh. Also justify that why the problem/issues needs to address under the CSO/CBO coalition).*
6. Desired Results and Activities to be taken by the CSO coalition (Results, activities, targets, Indicators to measure the results and responsibility of coalition members):  
(e.g. what are the desired results and key activities to be taken by the CSO/CBO coalition? What are the targets, and how to measure the target, working approach of the coalition etc.)
7. Target groups and beneficiaries  
(Please specify the target groups and beneficiaries of your activities/actions and define approx.. numbers of target group/beneficiaries of your action)
8. Project implementation area  
(Please specify the working areas that includes district, upazilas and name of Unions):



9. Common work plan:  
(Please explain your activity plan with timeline)

SL	Desired Results	Activities	Indicator	Targets	Responsible CSO/CBO	Timeline (15 months)				
						Q-1	Q-2	Q-3	Q-4	Q-5
	Result-1									
	Result-2									
	-----									

10. Project Management
11. Monitoring and Evaluation Plan  
(Please insert the common M&E plan of the CSO/CBO coalition)
12. Reporting  
(Please insert quarterly technical and financial reporting issues to HRP, UNDP)
13. Sustainability of the proposed action
14. Risk Assessment & Mitigation strategy
15. Project Budget: Amount in BDT  
(please make a detailed budget breakdown and attach as Annex, format attached) in line with size of grant under the specific LOT.
16. Log-frame (if possible)

Annexes: to be attached

This should be attached with the proposal application (as signed version)

- ✓ Evidence of CSO/CBO coalition (signed MoU and GoB registration certificate of each CSOs/CBOs as member)
- ✓ Audit Report and Bank certificate (last year)
- ✓ Detailed and shared budget (As per attached template)

## Annex-2

Project Title:

Common Budget:

Duration: 15 months

Name of the CSOs/CBOs coalition:

S.N	Head of Budgeted Expenditure	Proposed Budget (in BDT)				
		Measuring Unit	Unit Cost	Total Unit	Total cost	Responsible CSO/CBO
1	Programme/Activity Cost					
	Sub Total 1					-
2	Operational and Management cost					
2.1	Human Resources cost					-
2.1.1		Person				-
2.1.2		Person				-
2.2	Monitoring cost					
2.2.1		Person				
2.2.2		Person				
2.3	Other Costs					
2.3.1						
2.3.2						
2.3.3						
3.	Contribution of CSO/CBO coalition (if any)					
3.1						
	Sub-total 2					-
	Grand Total (1 and 2)					

Signature:

Date: