

TERM OF REFERENCE (ToR)

FOR THE RECRUITMENT OF INDIVIDUAL CONTRACTOR (IC)

GENERAL INFORMATION

Services/Work Description:	Recruitment of Consultant to draft country analysis concerning sexual, reproductive, maternal and child health in Ethiopia.
Project/Program Title:	Advancing the promotion and protection of human Rights in the Eastern Africa sub-region
Post Title:	National Consultant (NC)
Consultant Level:	Level B
Duty Station:	Addis Ababa, Office of OHCHR-EARO
Expected Places of Travel:	Ethiopia
Duration:	Two months.
Required Number of Consultant:	Two (2)
Expected Start Date:	Immediately after Signing the Contract and/or indicate range of months the consultancy assignment supposed to be commenced

I. BACKGROUND / PROJECT DESCRIPTION

The application of human rights based approaches in the areas of women and children's health is increasingly gaining acceptance among a diverse range of stakeholders. Maternal mortality and morbidity continue to be a serious human rights concern -- it is estimated that 287,000 women died of maternal causes in 2010, and between 10 and 15 million more suffer debilitating complications annually. There is increased understanding that this crisis has its roots in denials of human rights and historic discrimination against women and which manifests in, for example, violence against women, the under-prioritization and under-funding of services and goods only women require and lack of accountability mechanisms to respond to maternal deaths and grievous injuries.

Similarly, despite the progress made in recent decades to reduce child mortality, 6.9 million children under the age of five years of age continue to die each year. This figure corresponds to more than two-fold the number of all individuals dying in the same period from HIV infection or AIDS, malaria and tuberculosis combined. Thus, progress continues to elude many children. In rich and poor countries alike, the poorest and most disadvantaged children continue to miss out on existing, cost-effective life-saving interventions.

The UN Human Rights Council has requested the High Commissioner for Human Rights to prepare a series of reports on the issue of maternal mortality and morbidity as a matter of human rights. This work of OHCHR has built on the work of the former Special Rapporteur on the right to health, as well as the work carried out by other UN agencies, especially WHO, UNFPA and UNICEF, and civil society actors. The most recent report by OHCHR contains technical guidance on applying a human rights based approach to policies and programmes to reduce preventable maternal mortality and morbidity (see attached UN Doc. A/HRC/21/22). In September 2012, the UN Human Rights

Council adopted a resolution by consensus welcoming the technical guidance, and requesting the High Commissioner to report back in two years on how the technical guidance is being used by different stakeholders.

Together with the WHO, UNFPA and the Partnership for Maternal, Newborn and Child Health (PMNCH), OHCHR is working to support Governments, NHRIs, UN Country Teams and civil society actors to implement human rights based approaches to sexual, reproductive, maternal and child health at the national level.

Objectives and Targets

OHCHR, UNFPA and WHO seeks to hire a national consultant to undertake a country analysis with regard to sexual, reproductive, maternal and child health in Ethiopia from a human rights perspective. The country analysis will build on available country data and integrate a continuum of RMNCH tools and human rights assessment tools.

II. SCOPE OF THE WORK

Under the general supervision of the Regional Representative and under direct supervision of the, the scope of the work of the Consultant will be the followings.

- Undertake a country analysis, building on available evidence and applying relevant RMNCH and human rights assessment tools to:
 - Review Government¹, UN and civil society reports on maternal mortality and morbidity, child health and sexual and reproductive health in Ethiopia and analyse existing initiatives aimed at ensuring sexual, reproductive, maternal and child health;
 - Review concerns and recommendations elaborated by UN mechanisms, such as treaty bodies, special procedures and the Universal Periodic Review relevant to Ethiopia;
 - Review concerns and recommendations elaborated by national human rights protection systems in NHRI reports, judicial rulings, parliamentary reports, maternal and child death reviews and civil society reports.
 - Interview a selected number of Government representatives, UN representatives, civil society representatives and service providers in order to collect information on existing initiatives, positive trends and challenges in ensuring sexual, reproductive, maternal and child health;
 - Analyse laws and policies, along with relevant case law, related to sexual and reproductive health as well as pertaining to gender equality and the elimination of discrimination against women;

¹ This includes the government responses to the ICPD + 20 Global survey, the Country Information Profiles (CIPs), DEVINFO and any other relevant statistical sources.

- Analyse how laws and policies are being implemented based on a literature review and interviews with relevant stake holders, with particular attention to regions or groups which suffer disproportionately poor health status; Analyse availability of accountability mechanisms for claims related to maternal health, including national human rights institutions (NHRIs), administrative courts and professional associations; and
- Prepare a draft paper and preliminary analysis of the current situation of sexual, reproductive, maternal and child health in Ethiopia, the legal and policy environment, existing initiatives, and identified gaps, obstacles and opportunities to the realization of sexual, reproductive, maternal and child health rights.

No.	Deliverables / Outputs	Estimated Duration to Complete	Review and Approvals Required <i>(Indicate designation of person/Unit who will review output and confirm acceptance)</i>
1	Desk research proposal and list of potential stakeholders to be interviewed to be submitted	May, 2018	EARO, MoH, UNFPA and WHO
2	Outline of country analysis to be submitted	May 30, 2018	EARO, MoH, UNFPA and WHO
3	First draft of country analysis to be submitted	15 June, 2018	EARO, MoH, UNFPA and WHO
4	Final version of country analysis to be submitted by 31 June 2018. The report should be between 20 and 30 pages long	31 June, 2018	EARO, MoH, UNFPA and WHO

IV. INSTITUTIONAL ARRANGEMENT / REPORTING RELATIONSHIPS

Under the overall guidance of the RR and direct supervision of the responsible staff members in EARO, the consultant shall:

- Analyze and consolidate the information received and collected including the above-mentioned documents and submissions;
- Perform additional research, as required;

Have weekly meetings with the responsible staff members of EARO, UNFPA, WHO and MoH to listen to concerns and suggestions

VI. DURATION OF THE WORK²

² The IC modality is expected to be used only for short-term consultancy engagements. If the duration of the IC for the same TOR exceeds twelve (12) months, the duration must be justified and be subjected to the approval of the Director of the Regional Bureau, or a different contract modality must be considered. This policy applies regardless of the delegated procurement authority of the Head of the Business Unit.

- a. Expected duration of work will be two months

VII. QUALIFICATIONS OF THE SUCCESSFUL INDIVIDUAL CONTRACTOR (IC)

a. Academic Qualifications:

Advanced university degree, preferably in international law, public health or social sciences.

b. Years of experience:

At least 5 years of experience working in the areas of human rights. Specific expertise in the area of public health and/or sexual and reproductive health desirable. Expertise in gender and women's rights and child rights considered an asset. Sound political judgement.

c. Functional Competencies:

Knowledge Management and Learning

- ☐ Shares knowledge and experience
- ☐ Actively works towards continuing personal learning, acts on learning plan and applies newly acquired skills

Development and Operational Effectiveness

- ☐ Ability to perform a variety of specialized tasks related to Results Management, including support to design, planning and implementation of programme, managing data, reporting.
- ☐ Ability to provide input to business processes re-engineering, implementation of new system, including new IT based systems
- ☐ Good knowledge of Results Management Guide and Toolkit

Leadership and Self-Management

- ☐ Focuses on result for the client and responds positively to feedback
- ☐ Consistently approaches work with energy and a positive, constructive attitude
- ☐ Remains calm, in control and good humored even under pressure
- ☐ Demonstrates openness to change and ability to manage complexities

Corporate Competencies:

- ☐ Demonstrates commitment to UN's mission, vision and values.
- ☐ Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability

d. Language and other skills:

- ☐ Fluency in English and language of the duty station.

e. Compliance of the UN Core Values:

- ☐ Demonstrates integrity by modelling the UN's values and ethical standards
- ☐ Promotes the vision, mission, and strategic goals of UN;
- ☐ Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability
- ☐ Treats all people fairly without favouritism;
- ☐ Fulfils all obligations to gender sensitivity and zero tolerance for sexual harassment.

Important Note:

The Consultant is required to have the above mentioned professional and technical qualifications. **Only the applicants who hold these qualifications** will be shortlisted and contacted.

VIII. CRITERIA FOR SELECTING THE BEST OFFER

Upon the advertisement of the Procurement Notice, qualified Individual Consultant is expected to submit both the Technical and Financial Proposals. Accordingly, Individual Consultants will be evaluated based on Cumulative Analysis as per the following scenario:

- Responsive/compliant/acceptable, and
- Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation. In this regard, the respective weight of the proposals are:
 - a. Technical Criteria weight is **70%**
 - b. Financial Criteria weight is **30%**

Criteria	Weight	Max. Point
Technical Competence (based on CV, Proposal and interview (if required))	70%	70
▪ Understanding the Scope of Work (SoW); comprehensiveness of the methodology/approach; and organization & completeness of the proposal		50
• Experience in the field, Presentation, & Language		20
Financial (Lower Offer/Offer*100)	30%	30
Total Score	Technical Score * 70% + Financial Score * 30%	

IX. PAYMENT MILESTONES AND AUTHORITY

The prospective consultant will indicate the cost of services for each deliverable in **Birr all-inclusive³ lump sum contract amount** when applying for this consultancy. The consultant will be paid based on the effective UN exchange rate (where applicable), and only after approving authority confirms the successful completion of each deliverable as stipulated hereunder.

The qualified consultant shall receive his/her lump sum service fees upon certification of the completed tasks satisfactorily, as per the following payment schedule:

Installment of Payment/ Period	Deliverables or Documents to be Delivered	Approval should be obtained	Percentage of Payment
1 st Installment	Desk research proposal and list of potential stakeholders to be interviewed to be submitted	yes	25%
2 nd Instalment	Outline of country analysis to be submitted	yes	25%
3 rd Instalment	First draft of country analysis to be submitted	Yes	25%
4 th Instalment	Final version of country analysis to be submitted by 31 June 2018. The report should be between 20 and 30 pages long	yes	25%

X. RECOMMENDED PRESENTATION OF TECHNICAL PROPOSAL

³ The term "All inclusive" implies that all costs (professional fees, travel costs, living allowances, communications, consumables, etc.) that could possibly be incurred by the Contractor are already factored into the final amounts submitted in the proposal

For purposes of generating proposals whose contents are uniformly presented and to facilitate their comparative review, you are hereby given a template of the Table of Content. Accordingly; your Technical Proposal document must have at least the preferred content as outlined in the IC Standard Bid Document (SBD)/IC Procurement Notice attached hereto.

XI. CONFIDENTIALITY AND PROPRIETARY INTERESTS

The Individual Consultant shall not either during the term or after termination of the assignment, disclose any proprietary or confidential information related to the consultancy service without prior written consent. Proprietary interests on all materials and documents prepared by the consultants under the assignment shall become and remain properties of UNDP.