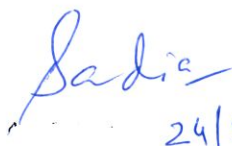


UNDP-RFP-2018-042**Improve design and implementation of outreach and behavior change campaigns by leveraging ICT/Digital technology and other innovative approaches****Minutes of Pre-Bid Meeting****22 May 2018, 11:00 a.m.****Date of Advertisement: May 16, 2018****Deadline: June 05, 2018**

Pre-bid meeting was held at UNDP Office. The participants of the meeting were relevant officials of UNDP, and representatives of various bidding firms. Different questions were raised by the bidders which were responded by the technical experts of UNDP. Below is the summary of discussions: -

S#	Query	UNDP Response
1.	Referring to the point no. 1 & 2 on no. of consulting days, under Price schedule, should we quote rate per day or give lump sum price for the cluster.	Quote per day
2.	under point 2. Should we quote price for per person or on cluster basis	On cluster basis price should be quoted
3.	What is meant by Rapid data?	It means quick response which should not take more than a day or two.
4.	In point no. 3, airtime fee for 30 second should be for robo call while its written sms in the quantity column.	The error has been rectified. It should be read as robo calls.
5.	What is meant by Clip under point no. 4?	Clip means audio clip. This requirement has been amended in the RFP now the bidder has to quote it for monolog and dialogue audio clip.
6.	At point no. 2, our understanding is that the deliverable would be a report. Is it right?	Yes
7.	It is a requirement in the RFP that evidence of experience should be provided but many organization has the policy to not share their contracts or PO to anyone. What should we do in that case.	Bidders can give the reference no. of POs or contracts and the contact person from the same organization.
8.	How can total value of the contract be calculated.	It will be the sum of all quoted rates.
10.	There was suggestion from bidders to give range instead asking rate per item eg. Sms, robocalls, persons etc.	It is per sms and per robocall in the specified range, this clarity has been rectified in the RFP.

Note: The technical specification and price schedule in the RFP has been revised on basis above queries and has been uploaded on the UNDP website.


24/5/18