



REQUEST FOR QUOTATION (RFQ): REQUEST FOR QUOTATION FOR THE SUPPLY AND DELIVERY OF PORTABLE DEMONSTRATION BIOGAS DIGESTERS

1. Introduction

The United Nations Development Programme (UNDP) requires services of reputable and duly registered companies to supply and deliver Portable Demonstration Biogas Digesters in Gaborone, BITRI Office.

2. Detailed Terms of Reference

Detailed solicitation documents (TOR), submission terms and conditions can be obtained from the reception desk on the ground floor, UN Building, Government Enclave. Corner Khama Crescent & President's Drive OR at <http://procurement-notice.undp.org>

3. Submission of Quotations

- You are requested to submit a quotation **one (1) original and four (4) copies** of the original at the Ground Floor Reception at the address provided below:

United Nations Development Programme (UNDP)
United Nations Building, Government Enclave
Corner Khama Crescent and Presidents' Drive
And marked –

“PROCUREMENT OF PORTABLE BIOGAS DEMONSTRATION DIGESTERS – NOT TO BE OPENED BY THE REGISTRY”

- All hand delivered bids shall be registered upon submission at the above address.

For e-mail submissions, your offer, in PDF format, should be submitted to procurement.bw@undp.org The subject should read: **“PROCUREMENT OF PORTABLE BIOGAS DEMONSTRATION DIGESTERS SUPPLY AND DELIVERY” – “NOT TO BE OPENED BY THE REGISTRY”**. Failure to adhere to e-mail submission requirements will lead to disqualification.

- Your quotation should reach the above address no later than **11th June 2018 by 10:00 am (Botswana time)**

4. Enquiries should be addressed to enquiries.bw@undp.org or fax: 3956093. Enquiries through telephone are not allowed.