



**REQUEST FOR QUOTATION (RFQ)
(Works)**

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| DESCRIPTION: Rehabilitation of Bani Walid Health Medical Storage-Bani Walid, Libya | DATE: June 25, 2018 |
| | REFERENCE: RFQ/LBY/SFL/2018/038 |

We kindly request you to submit your quotation for the following works, as detailed in Annex 1 of this RFQ. Quotations may be submitted on or before on or before **05th July 2018, 14.00 hours** Tripoli, Libya time, ref. www.greenwichmeantime.com, and via email at tenders.ly@undp.org or hand delivered to the address below:

United Nations Development Programme
Libya Country Office
Palm City Residence,
Sidi Abduljaleel, Janzour Area, Tripoli, Libya

An organized site visit is also arranged on 01st July 2018 at 11:00 hrs (Libya Time):

Elmakzuom Atigh Civil Engineer, Phone number: + 281 92 675 3792
Hesham Ajaj, Coordinator, Phone number +218 91 351 6826, +218 92 552 8848

Quotations submitted by email must be limited to a maximum of 5MB, transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned works:

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| Place of contract | Bani Walid Health Medical Storage-Bani Walid, Libya |
| Preferred Currency of Quotation | United States Dollars (US\$) |
| Site visit | An organized site visit is also arranged on 01st July 2018 at 11:00 hrs (Libya Time): Elmakzuom Atigh Civil Engineer, Phone number: + 281 92 675 3792 Hesham Ajaj, Coordinator, Phone number +218 91 351 6826, +218 92 552 8848 |
| Period of Validity of Quotes | <u>90 days - commencing on the submission date</u> In exceptional circumstances, UNDP may request the Offeror to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Offeror shall then confirm the extension in writing, without any modification whatsoever on the Quotation. |
| Advanced Payment upon signing of contract | Except when the interests of UNDP so require, it is the UNDP's preference to make no advanced payment(s) on contracts (i.e., payments without having received any outputs). In the event that the Bidder requires an advanced payment upon contract signature, and if such request is duly accepted by UNDP, and the said advanced payment exceeds 20% of the total Bid price, or exceed the amount of USD 30,000.00 UNDP shall require the Bidder to submit a Bank Guarantee in the same amount as the advanced payment. |
| Liquidated Damages | Will be imposed under the following conditions: Percentage of contract price per day of delay up to a maximum duration of 1 calendar month: 0.5% per day Max. limit of delay in: 15% |

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| <p>Quotation shall include the following:</p> | <p>a. <u>Cover Letter</u>: A cover letter that lists the lead contact person with contact information, confirmation of acceptance to the General Terms & Conditions for Civil Works (signed/stamped)</p> <p>b. <u>General Information</u>: Include a description of the firm/company's history and experience to demonstrate that the firm/company has the capacity to undertake the works.</p> <p>c. <u>Business Licenses</u>: Valid business license in general construction works. Interested bidders must have appropriate permission/registration from relevant Government body to operate in Libya (copy must be provided with the quote)</p> <p>d. <u>Experience</u>: List and value of similar projects performed in past, plus client's contact details who may be contacted for further information on those contracts.</p> <p>A minimum number of similar 2 contracts implemented in past. <u>Copies of contracts and/or completion certificates (handover of work) to be provided.</u></p> <p>e. <u>Project Schedule</u>: An outline of the firm/company's proposed timeline reflecting start and completion dates of works including:</p> <p>f. List of proposed personnel with CV's showing relevant experience and qualification.</p> <p>g. Signed/stamped Annex 2 (<u>FORM FOR SUBMITTING SUPPLIER'S QUOTATION</u>) and Annex 2A (<u>BILL OF QUANTITIES</u>)</p> |
| <p>Evaluation method to be used in selecting the most responsive Bid</p> | <p>Lowest priced offer of technically qualified/responsive quotation</p> |
| <p>Evaluation Criteria</p> | <p>1. Minimum no. of years of experience in construction(civil works)/renovation works: 03 (three)</p> <p>2. Capacity to undertake mixture of the construction and renovation works, including previous experience with same types of works, availability of equipment and materials and current workload.</p> <p>2.1 The company should have completed at least two similar in nature contracts with the contract value of USD 100,000.00 for each contract. (Copies of contracts and/or completion certificates (handover of work) to be provided.</p> <p>2.2 Qualifications and suitability of the key personnel proposed for the contract including their previous experience with same type of assignment.</p> <ul style="list-style-type: none"> • Civil Engineer/Project Manager - shall have a Degree in Civil engineering and minimum of 5 years of experience of work. • Electrician - with a diploma and minimum of 3 years of experience of work of an equivalent nature. • Plumber with a minimum of 3 years of experience of work of an equivalent nature). <p>3. Submission of Implementation Timeline/Meeting the works completion deadline of <u>120</u> days or shorter.</p> <p>4. Acceptance of General Terms & Conditions for Civil Works.</p> |

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| Maximum Expected duration of contract | The successful vendor shall complete the works within 120 days from the award of contract. Offeror's technical approach shall fully comply with the specifications, drawings and BOQ. |
| All documentations, including catalogs, instructions and operating manuals, shall be in this language | English Documents provided in other languages must be translated into English |
| Deadline for the Submission of Quotation | On or before 05th July 2018, 14.00 hours, Tripoli, Libya time, ref. www.greenwichmeantime.com |
| Partial Quotes | Not permitted |
| UNDP will award to | One and only one Vendor |
| Type of Contract to be Signed | Contract for works |
| Conditions for Release of Payment | Submission of invoice and acceptance/certification by UNDP Engineer |
| Annexes to this RFQ | Scope of Works (Annex 1) Form for Submission of Quotation including the BOQ (Annex 2) Specifications (Annex 3) General Terms and Conditions for Civil Works (Annex 4). Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process. |
| Request for clarification | Offerors requesting clarification of any of the items, technical requirements or conditions stipulated in this RFQ shall communicate in writing with UNDP office to procurement.ly@undp.org stating the RFQ reference number: RFQ/LBY/SFL/2018/038 All the enquiries should be made five days prior to deadline. Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the offerors. |

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.



services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Contract/Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 4.

UNDP is not bound to accept any quotation, nor award a Contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process.

In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Yours sincerely,

A handwritten signature in blue ink that reads 'Basha'.

Ermira Basha,
Operations Manager
UNDP Libya

Scope of Works

Rehabilitation of Bani Walid Health Medical Storage-Bani Walid, Libya

The medical storage of Bani Walid located in the center of city, its *consists* of two main buildings as steel structure with an area of 1400 m2 for each building, two small building with an area of 250 each, two offices and electrical station. The rehabilitation process will be targeting the W Cs, doors, windows, flooring, ceiling and electrical net needs.

Photos of the damaged places in the medical storage





FORM FOR SUBMITTING SUPPLIER'S QUOTATION

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to perform the works as per the summary provided below and attached priced BoQ in conformity with the specification and requirements of UNDP as per RFQ Reference No. **RFQ/LBY/SFL/2018/038 - Rehabilitation of Bani Walid Health Medical Storage-Bani Walid, Libya**

| Description: | Total (US\$) |
|--|---------------|
| Grand Total (as per priced BOQ – Annex 2A) | |

Currency: United States Dollars

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

Company Name: _____

Contact Person: _____

Position: _____

Email: _____

Mobile Number: _____

Address: _____

Authorised Signature: _____ Date: _____

BILL OF QUANTITIES

Rehabilitation of Bani Walid Health Medical Storage-Bani Walid, Libya

RFQ Reference No: RFQ/LBY/SFL/2018/038

| Item | Description | Unit | Qty | Rate in USD | Amount in USD |
|-----------|---|-------|-----|-------------|---------------|
| A | Demolishing and Preparing | | | | |
| | <p>Unit rates shall include, but not limited to, the following:</p> <p>a. Removing of demolished material out of site to dumping area approved by the relevant Authorities.</p> <p>b. The dismantled material are the sole properties of the client (in case those material are required by the Client).</p> <p>c. The contractor shall coordinate implementation of his daily work activities, working hours, throughout the construction period with the client and the supervising engineer.</p> <p>d. The contractor shall protect and safe guard the existing facilities and building finishes, including the painting, the floor tiles, etc.</p> <p>e. The contractor shall make the necessary temporary water, electrical power connections etc to prevent interruption of the power and water supply for the existing functioning building.</p> <p>f. The contractor shall take all necessary measures to protect and minimize environmental hazards including pollution, noise, dust etc</p> | Note | | | |
| A1 | Demolish and remove damaged masonry blockwork, including preparing surfaces for new block works, as directed by Engineer. | L.Sum | 1 | | |
| B | Excavation and back file works | | | | |
| B1 | Supply a clean soil for backfilling to the site. The works and price including compacting and leveling according to the specifications and Site Engineer instruction | CU.M | 250 | | |
| C | Concrete Works | | | | |
| | <p>1. All form works and shuttering in any form, shape and size. Making chamfered and curved edges, allowing for and making grooves and sleeves and the like; removal of forms and cleaning of all exposed tie wires and rods; making good the harmed surfaces and edges and all surface finishing.</p> <p>2. Supplying, Casting, vibrating and curing as per specifications.</p> <p>3. Approved additives and admixtures.</p> <p>4. Incurred costs on Concrete Mix Designs, Sample taking, testing and providing test results certificates, storing and saving of samples, and preparation of bar bending schedules and workshops.</p> <p>5. Supplying reinforcement of any grade, size and length as detailed in the drawings, storing on site including cutting, bending and fixing in position and providing all tying wires,</p> | Note | | | |

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| | spacers, shop drawings, testing and bar bending schedules. 6. Steel bars used for alignment and fixing of reinforcement works, and extra steel added to assure proper detailing and safety. | | | | |
| C1 | Supply and cast C20 concrete 100 mm thick slab on grade for flooring in the existing storage. The price shall include: the leveling, compaction and surface preparation of the subgrade, polythene sheet below slab, steel reinforcement using 6 mm Diemer steel mesh 200X200mm; all required works to complete according to the engineer instruction and approval. | SQ.M | 20 | | |
| C2 | Supply and apply sloped light weight concrete screed for roofs, the minimum of the screed thickness at water drains shall be 5cm; all in accordance with the specifications and Engineer approval | SQ.M | 20 | | |
| C3 | Supply and install new waterproofing membrane SBS 4 mm thick on the existing roof. The price shall include, install the new water proofing membrane, water proofing on the roof parapets at 50cm above roof surface, any other necessary repair works for complete installation of the water proofing. | SQ.M | 20 | | |
| C4 | Supply and fixing robber tiles floor to the medical storage (rubber flooring in roll mix color gym mat CIT-22679) according to the technical specification | SQ.M | 1440 | | |
| D | Plastering Works | | | | |
| B2 | <p>Plastering to all areas shall be measured net, including openings that are less than 0.25-Meter Sq.</p> <p>The price shall include for running rolls, all narrow widths, for taking out joints on block walls or backing concrete face for key, for making good to frames around pipes and other fittings, plastering to jambs and reveals of openings, side of columns, window sills; all of which shall be measured as plastering.</p> <p>Price shall also include Expanded metal lath, angle beads at all free corners and plaster stops at opening edges, expansion joints, sills, labor, curing, erecting and dismantling of scaffoldings, additives, pigments and all incidentals required as specification and engineer approval.</p> <p>Rates shall include;</p> <p>Supply of all needed materials, including galvanized angles for the corners, windows and external decoration as well as the use of galvanized wire mesh between concrete and block work. Mix and proportion cement plaster in accordance with ASTM C926.</p> <p>Preparation works by covering all conduits of electricity, water supplies, etc., and removal of wires and nails and cleaning of surfaces to be ready for plastering.</p> <p>Scaffolding, maintenance all existing plaster after removal specified area, preparing the surface to install the new layer, covering the windows by polyhedrane sheets.</p> | Note | | | |

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| D1 | Repair cracks in the existing walls and ceilings. The work shall include stripping off 15 cm wide plaster along the cracks, widen and make V shaped cracks, clean and fill cracks with approved filling material and plastering to match the existing finishing; according to technical specification and Engineer instruction. | Lin.M | 50 | | |
| E | Painting Works | | | | |
| | <p>The contractor should allow in his pricing that the engineer may use as many different colors or combination of colors to meet an approved color scheme.</p> <p>The owner has the right to choose any color of or combination, no price difference will be measured for any color variation done</p> <p>All paint works should conform to manufacturer's instructions regarding number of coats, rate of application or drying time</p> <p>Painting to be carried out on new or old surfaces. Price shall include surface preparation, peeling off old defective paint, batching, etc.</p> <p>On new or old existing walls & ceiling</p> <p>Supply all kinds of the required material and apply paint for internal walls, stairs walls, landings, and wherever needed or instructed by the site engineer, the price should include preparing surface, clean, remove dust and foreign matter, sanding with sand paper, checking the walls, all as instructed and approved by the site engineer. Type of paint shall be of the best quality as approved by the Engineer.</p> <p>Paint shall be from approved color with approved manufacturer.</p> <p>Rates shall include:</p> <p>Preparation of surface including puttying, sealing and priming.</p> <p>Painting for any area, width, or location</p> <p>Any taping and covering to protect areas and others.</p> <p>cleaning and polish for any place after paint.</p> | Note | | | |
| E1 | Supply & paint 2 coats colored emulsion paint (Supercryle) on the internal walls. The work shall also include removing the old paints, cleaning, surface preparation and puttying, and all required works. | SQ.M | 2900 | | |
| E2 | Supply and Paint existing wood works (both sided, edges and frame), one under coat primer and min. 2-coats of oil paint for doors, and windows, including rubbing off old paints with all required works. The rate should be paid for overall plain face of the works. | SQ.M | 50 | | |
| E3 | Supply & paint 2 coats colored weather shield emulsion paint on the external walls and fascia. The work shall also include removing the old paints, cleaning, surface preparation, puttying, and rendering coats to match the existing paint finishing; all in accordance with specification and the Engineer's instructions. | SQ.M | 3800 | | |
| E4 | Supply and paint existing metal works (both sided and edges), one under coat primer and min. 2-coats of oil paint for doors, windows protective grill, stair balusters and school fence including rubbing off old paints with all required works. The rate should be paid for overall plain face of the works. | SQ.M | 240 | | |
| F | Doors, Windows and Metals Works | | | | |

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| | <p>The work shall include supply, fabricate and installation of doors, windows, made out of approved timber to be finish as per the respective specification and the existing doors and windows.</p> <p>The contractor shall submit shop drawings for the approval of the Engineer, prior to fabrication.</p> <p>All samples shall be provided for Engineer's approval prior to purchase of material.</p> <p>Rates shall include;</p> <p>Hoisting and fixing in position, drilling and making good.</p> <p>Brass Nails, Brass screws, glue, raw plugs etc.</p> <p>Framing together all work in accordance with the best practices.</p> <p>Priming backs & applying two coats of an approved wood preservative before fixing.</p> <p>Rate to include for providing sundry items related to the door & windows.</p> <p>Rate shall include for 5mm thick clear float glass/ wired glass /tinted glass /translucent glass as appropriate to suit the respective doors and windows as similar to the existing doors and windows, where required.</p> <p>Rates shall include for fixing timber frame, door sash / window casement brass fixing screws, lock sets with 3 keys manufactured in Europe.</p> <p>Preservative treatment for back of door & door frame in contact with masonry or concrete.</p> <p>Sizes</p> <p>The sizes as existing doors and windows and description of bill of quantities are finished sizes and subject to same permitted in the specifications.</p> <p>The contractor shall check the measurement of openings physically at the existing doors and windows before fabricating the doors & windows.</p> <p>All the locks shall be ISO certified or approved equivalent supplied by authorized dealer appointed by the manufacturer & approved by the Engineer.</p> <p>All ironmongery shall be heavy duty of approved European manufacture; ironmongery samples should be submitted for approval.</p> <p>Painting / Final Finish</p> <p>Unless otherwise stated all surface of timber doors & windows and casements and door sashes shall be applied with two coat of wood preservative, two coats of primer, two coats of approved paint, paint type and finishing shall be similar to the paint finishing of the existing doors and windows.</p> | Note | | | |
| F1 | Supply and install 60x60cm fiber glass ceiling tiles, coated with pvc, acoustic tiles suspended ceiling, Armstrong or equally approved. The unit rate shall include galvanized suspension system with anchors including access panels, fixing, fittings and all accessories complete | SQ.M | 1000 | | |
| F2 | Supply and fix interior PVC window, with different sizes, similar to the existing, constructed of clear glass 4 mm thick panel, side rails from grade1, including spring bolt lock, tilt structing copper arm, approved paints, as directed by Engineer. | No | 140 | | |
| F3 | Supply and installation of aluminum partitions and doors from certified according to required specifications and technical | SQ.M | 180 | | |

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| | assets | | | | |
| F4 | Supply and fix steel doors with different sizes. The work includes replacing all damaged parts with new one (except locks), frames fixation and all needed iron monger and hardware for frames and leaves and all required works. | SQ.M | 12 | | |
| F5 | Maintenance the galvanized steel roof sheets, the works including all needs iron monger, bolts, drainage pipes, isolated material and all required works as approved by engineer | SQ.M | 2800 | | |
| | Total for Civil works carried to summary | | | | |
| G | Plumbing & Sanitary Works | | | | |
| G1 | Repair and maintain the bathroom and the kitchen, remove the damage parts of floor and wall tiles, Water supply system and sewage system and replace with new one, the works include all material and labor to complete the task e.g. (Poly Propylene (PPR) pipes 1/2", 3/4", 1" , white glazed fireclay European W.C's and hand wash basin) according to the specifications and engineer instruction | L.Sum | 1 | | |
| | Total for Plumbing & Sanitary Works | | | | |
| H | Electrical Works. | | | | |
| | Unless otherwise stated, Rates in Bill of Quantities shall include all necessary materials Cables, conduits, PVC sunk box, bulbs, switches etc.) and labor required to complete the electrical installation to good working order. Except where specifically stated, all costs associated with provision of all holes, openings, chases, ducts and other builders' work required for installation and make them good, shall be included in the rates. Testing and commissioning of the electrical installation is to be carried out by the contractor and Cost of such testing and reports to be included in the rates unless otherwise mention separately. All types of fittings, materials, painting and finishes shall be approved by the Engineer prior to installation. | Note | | | |
| H1 | Supply and install single pole 16 A, 220V, lighting switch. The work includes removal of old ones and all required works. | No | 20 | | |
| H2 | Ditto, but double pole 100 A, 220 V. | No | 4 | | |
| H3 | Supply and install single pole 16 A, 220V, socket outlet. The work includes the earthing cable and removal of old ones and all required works. | No | 20 | | |
| H4 | Careful check and test the electrical net system, repair the damage parts and replace the broken ones according to the specifications, and Engineer instructions. | L.Sum | 1 | | |
| H5 | Supply and install suspended fluorescent lighting fixture 2 X 40 watt with plastic cover, including 120 cm day light lamps, 3 X 1.5 mm2 wires, conduits, chock coils, starters, capacitors, clamps, bolts, and all needed accessories. | No | 120 | | |
| H6 | Ditto, but 2 X 20-watt water proof type IP 65, for toilets. | No | 6 | | |
| H7 | Supplying and fix external spotlight with 1000-watt halogen lamp. The work includes all related work accessories and | No | 4 | | |

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| | fittings. | | | | |
| | Total for Electrical works carried to summary | | | | |

| Summary | |
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| | Amount in USD |
| Subtotal Civil Works | |
| Subtotal Plumbing and Sanitary Works | |
| Subtotal Electrical Works | |
| Grand total in words USD | |
| Name of the contractor: | |
| Signature and stamp of the contractor | |
| Date: | |



Annex 3

Specifications

Attached



Annex 4

UNDP General Conditions of Contract for Civil Works

Attached