



**REQUEST FOR QUOTATION (RFQ)
(Works)**

DESCRIPTION: Rehabilitation of Libya Clinic, Alkufra-Libya	DATE: June 26, 2018
	REFERENCE: RFQ/LBY/SLCRR/2018/039

We kindly request you to submit your quotation for the following works, as detailed in Annex 1 of this RFQ. Quotations may be submitted on or before on or before **09th July 2018, 14.00 hours** Tripoli, Libya time, ref. www.greenwichmeantime.com, and via email at tenders.ly@undp.org or hand delivered to the address below:

United Nations Development Programme
Libya Country Office
Palm City Residence,
Sidi Abduljaleel, Janzour Area, Tripoli, Libya

An organized site visit is also arranged on 02nd July 2018 at 12:00 hrs (Libya Time).

Focal Person(s): Eng. Eng. Ali Shaw, Civil Engineer

Phone number: +218-945090100

Quotations submitted by email must be limited to a maximum of 5MB, transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the above mentioned works:

Place of contract	Alkufra-Libya
Preferred Currency of Quotation	United States Dollars (US\$)
Site visit	An organized site visit is also arranged on 02 nd July 2018 at 12:00 hrs (Libya Time). Focal Person(s): Eng. Eng. Ali Shaw, Civil Engineer Phone number: +218-945090100
Period of Validity of Quotes	<u>90 days - commencing on the submission date</u> In exceptional circumstances, UNDP may request the Offeror to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Offeror shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Advanced Payment upon signing of contract	Except when the interests of UNDP so require, it is the UNDP's preference to make no advanced payment(s) on contracts (i.e., payments without having received any outputs). In the event that the Bidder requires an advanced payment upon contract signature, and if such request is duly accepted by UNDP, and the said advanced payment exceeds 20% of the total Bid price, or exceed the amount of USD 30,000.00 UNDP shall require the Bidder to submit a Bank Guarantee in the same amount as the advanced payment.
Liquidated Damages	Will be imposed under the following conditions: Percentage of contract price per day of delay up to a maximum duration of 1 calendar month: 0.5% per day Max. limit of delay in: 15%

<p>Quotation shall include the following:</p>	<p>a. <u>Cover Letter</u>: A cover letter that lists the lead contact person with contact information, confirmation of acceptance to the General Terms & Conditions for Civil Works (signed/stamped)</p> <p>b. <u>General Information</u>: Include a description of the firm/company's history and experience to demonstrate that the firm/company has the capacity to undertake the works.</p> <p>c. <u>Business Licenses</u>: Valid business license in general construction works. Interested bidders must have appropriate permission/registration from relevant Government body to operate in Libya (copy must be provided with the quote)</p> <p>d. <u>Experience</u>: List and value of similar projects performed in past, plus client's contact details who may be contacted for further information on those contracts.</p> <p>A minimum number of similar 2 contracts implemented in past. <u>Copies of contracts and/or completion certificates (handover of work) to be provided.</u></p> <p>e. <u>Project Schedule</u>: An outline of the firm/company's proposed timeline reflecting start and completion dates of works including:</p> <p>f. List of proposed personnel with CV's showing relevant experience and qualification.</p> <p>g. Signed/stamped Annex 2 (<u>FORM FOR SUBMITTING SUPPLIER'S QUOTATION</u>) and Annex 2A (<u>BILL OF QUANTITIES</u>)</p>
<p>Evaluation method to be used in selecting the most responsive Bid</p>	<p>Lowest priced offer of technically qualified/responsive quotation</p>
<p>Evaluation Criteria</p>	<p>1. Minimum no. of years of experience in construction (civil works)/renovation works: 2 (two)</p> <p>2. Capacity to undertake mixture of the construction and renovation works, including previous experience with same types of works, availability of equipment and materials and current workload.</p> <p>2.1. The company should have completed at least two similar in nature contracts with the contract value not less than USD 60,000.00 for each contract. Copies of contracts and/or completion certificates (handover of work) to be provided.</p> <p>2.2. Qualifications and suitability of the key personnel proposed for the contract including their previous experience with same type of assignment.</p> <ul style="list-style-type: none"> • Civil Engineer/Project Manager - shall have a Degree in Civil engineering and minimum of 5 years of experience of work. • Electrical engineer - with a diploma and minimum of 3 years of experience of work of an equivalent nature. • Plumber with 03 years of experience of work of an equivalent nature and volume. <p>3. Submission of Implementation Timeline/Meeting the works completion deadline of <u>60</u> days or shorter.</p> <p>4. Acceptance of General Terms & Conditions for Civil Works.</p>

Maximum Expected duration of contract	The successful vendor shall complete the works within 60 days from the award of contract. Offeror's technical approach shall fully comply with the specifications, drawings and BOQ.
All documentations, including catalogs, instructions and operating manuals, shall be in this language	English Documents provided in other languages must be translated into English
Deadline for the Submission of Quotation	On or before 09th July 2018, 14.00 hours Tripoli, Libya time, ref. www.greenwichmeantime.com
Partial Quotes	Not permitted
UNDP will award to	One and only one Vendor
Type of Contract to be Signed	Contract for works
Conditions for Release of Payment	Submission of invoice and acceptance/certification by UNDP Engineer
Annexes to this RFQ	Scope of Works (Annex 1) Form for Submission of Quotation including the BOQ (Annex 2) Specifications (Annex 3) Attached General Terms and Conditions for Civil Works (Annex 4). Attached Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Request for clarification	Offerors requesting clarification of any of the items, technical requirements or conditions stipulated in this RFQ shall communicate in writing with UNDP office to procurement.ly@undp.org stating the RFQ reference number: RFQ/LBY/SLCRR/2018/039. All the enquiries should be made five days prior to deadline. Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the offerors.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Contract/Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 4.



UNDP is not bound to accept any quotation, nor award a Contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process.

In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/>

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your quotation.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'E. Basha'.

Ermira Basha,
Operations Manager
UNDP Libya

Scope of Works

Rehabilitation of Libya Clinic, Alkufra-Libya

Clinic description:

Libya clinic is located in Aljawf in the middle of Alkufra which serves the shora area. The Clinic is the only clinic in Alshora Area which consists on one story with area 270 m2.

Required work:

The clinic requires complete maintenance ,the old wooden windows & doors need to be replaced with aluminum windows & new wooden doors. The floor of the clinic needs to be replaced with new tiles & Installing PVC handrail for walls.

The whole building needs to be repainted internally & externally.

Below are summery of required rehabilitation works, for more details see (BOQ), the work shall include but not limited to the following :

- Demolishing, dismantling & preparation works
- Building blocks & plastering works
- Tiling & marble works for , toilets , kitchen , sills of windows & doors
- Painting & coating works
- Doors ,windows & metal works
- Electrical & air conditioners works
- Plumbing &sanitary works.



FORM FOR SUBMITTING SUPPLIER'S QUOTATION

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to perform the works as per the summary provided below and attached priced BoQ in conformity with the specification and requirements of UNDP as per RFQ Reference No. **RFQ/LBY/ SLCRR/2018/039- Rehabilitation of Rehabilitation of Libya Clinic, Alkufra-Libya.**

Description:	Total (US\$)
Grand Total (as per priced BOQ – Annex 2A)	

Currency: United States Dollars

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

Company Name: _____

Contact Person: _____

Position: _____

Email: _____

Mobile Number: _____

Address: _____

Authorised Signature: _____ Date: _____

BILL OF QUANTITIES

Rehabilitation of Libya Clinic, Alkufra-Libya

RFQ Reference No: RFQ/LBY/SLCRR/2018/039

Items	Item Description	Unit	Qty	Unit Price (USD)	Total Amount (USD)
1	A - Demolishing and preparatory works:				
	<p>The work shall include and comply with the following:</p> <p>a. Removing the demolished material off site to authorized dumping sites.</p> <p>b. The dismantled materials are the sole property of the client (in case those material are required by the Client).</p> <p>c. The contractor shall coordinate implementation of his daily work activities, working hours, throughout the construction period with the client and the supervising engineer for smooth implementation of the work and to avoid interruption of the functioning building.</p> <p>d. The contractor shall protect and safe guard the existing facilities and building finishes, including the painting, the floor tiles.</p> <p>e. The contractor shall make the necessary temporary water, electrical power connections. Etc. to prevent interruption of the power and water supply for the existing functioning building.</p> <p>f. The contractor shall take all necessary measures to ensure safety of his labor and the existing structures, finishes, utilities, services etc. and to minimize environmental hazards including pollution, noise and dust.</p>	Note			
A.1	Demolishing the existing plastering layer with any thickness for internal & external walls and roofs. The work includes surface preparation to receive new plastering layer and transportation of the resulted material to approved dumping area as per consultant engineer instructions	SQ.M	100		
A.2	Dismantling and removal of tiles of floors including tiles, skirting, mortar layer, sinks, drainage pipes, water pipes and area preparation to receive new work. The work also includes transportation of resulted material to approved dumping area as per consultant engineer instructions	SQ.M	220		
A.3	Dismantling and demolishing wall ceramic including the mortar layer, drainage pipes and water pipes and area preparation to receive new work. The work also includes transportation of resulted material	SQ.M	115		
A.4	Carefully dismantling and removal of existing aluminum, wooden& metal doors and windows including the frames and keeping the ones that can be re-used, handing them over to the client and transporting the resulted material to approved dumping area as per consultant engineer instructions	Nos	25		
	B-Masonry Works				

B.1	Supply and build walls of cement hollow blocks of 40 x 20 x 20 cm and compressive strength of 27 kg/cm ² . The block should have cement mortar (1:4) consists of 300 kg cement and 1m ³ sand	SQ.M	30		
	D- Plastering Works				
D.1	Supply and apply two layers of cement plastering for the internal walls. The first layer shall be cement sand mortar (1:3) and the second layer of 350 kg cement and 580 kg lime stone powder + 1170 Kg sand + marble powder. The work includes supply and install of wire-mesh between new and old plastering and for conduits and windows' edges as per applicable specifications and consultant engineer instructions	SQ.M	60		
	E - Painting and coating Works				
	All painting materials shall be of high quality approved product complying with the technical specifications and manufacturer's instructions. The work shall include surface preparation for new painting works, including peeling off old damaged paint, filling holes, plaster patching, putty, priming, etc. Work in multi colors.	Note			
E.1	Supply & apply minimum 2 coats of colored emulsion paint (Supercryle) of high quality approved product, on the existing internal walls and ceilings. The work shall also include removing the damaged of flaking paint, repairing cracks in the plastering, cleaning, surface preparation, applying putty as needed and all required works and as directed and approved by the Engineer.	SQ.M	720		
E.2	Supply and apply minimum 2 coats of high quality colored weather shield emulsion paint for the external walls (Tex Medium). The work includes repairing cracks in the plastering, surface preparation including the application of paste, grinding and all the necessary to complete the work as per consultant engineer instructions	SQ.M	420		
	F - Tiling and Marble Works:				
	The work shall include and comply with the following: Tiles should be of high quality approved product, comply with relevant applicable specifications. Samples should be provided for the Engineer's approval Surface preparation for new tiling works. Tiling pattern and color shall match the existing, as directed by the Engineer. Cleaning and grouting with approved grout.	Note			
F.1	Supply and install first grade silvia marble of 3 cm thick for window and door sills. The work includes all the necessary to install and fix the marble frames including mortar as per applicable specifications as per consultant engineer instructions and approved sample(s)	SQ.M	40		
F.2	Supply and install first grade, anti-slippery ceramic floor tiles as per consultant engineer instructions and approved sample(s)	SQ.M	220		
F.3	Supply and install first grade wall ceramic tiles for toilets size 20 x 60 x cm as per consultant engineer instructions and approved sample(s)	SQ.M	120		

F.4	Supply and install first grade ceramic tiles for skirting which is same kind and color of the floor tiles, as per consultant engineer instructions and approved sample(s)	Lin.M	150		
F.5	supply and install carara marble size 4.5 x 0.7 m for the kitchen, The work includes all the necessary to install and fix the marble and open holes and install the basins & as per applicable specifications & as per consultant engineer instructions and approved sample.	Nos	1		
F.6	Supply and install first grade Travertino marble of 2 cm thickness for building fronts and entrance size 25-60 x 25-60 cm. The work includes all the necessary to install and fix the marble including mortar as per applicable specifications & as per consultant engineer instructions and approved sample(s)	SQ.M	70		
	G - Doors, Windows and Metals Works				
	The work shall include supply, fabricate and installation of a high-quality doors and windows, in accordance with relevant Standards and or as per the existing doors and windows. The contractor shall submit shop drawings for the approval of the Engineer, prior to fabrication. Rate to include supplying and installing high quality, hardware and accessories.	Note			
G.1	Supply and install aluminum windows, doors of high quality (PS Type). The item includes the frame, all the accessories, locks, cylinders, hinges and handles. The work includes supply and installation of glass panels (as required) and all the requirements according to the relevant specifications and the consultant engineer approval	SQ.M	45		
G.2	Supply and install protection metal door for entrance of the clinic, The item includes the frame, all the accessories, locks,, hinges and handles and all the requirements according to the relevant specifications and the consultant engineer approval	SQ.M	4		
G.3	Supply and install stainless steel handrails with circular sections of 40 mm diameter and hollow sections of 25 x 25 mm. the work includes all the accessories as per the applicable specifications, approved sample and consultant engineer instructions	Lin.M	15		
G.4	Supply and install new Mahogany first grade solid wooden doors and frames of size 2100x1100 mm and 45 mm thick, similar to the existing doors. The wok shall include supplying and installation of approved type accessories, locks, cylinders and handles. The work shall also shall include painting the wooden doors and frames with approved wooden paint according to the relevant specification and the Engineer approval.	SQ.M	12		
G.5	Supply & install first grade Anti-bacterial and Anti-collision 200 mm Width, PVC Handrail. The work includes all the necessary to install and fix the handrail as per applicable specifications & as per consultant engineer instructions and approved samples.	Lin.M	50		
G.6	Supply and install protection metal bars of 20x20 mm section for windows. The price includes applying 2 coats of primer (anti-rust paint) and 2 coats of final coats and all the necessary requirements and accessories to finish the work as per the consultant engineer instructions	SQ.M	25		
	Total for Civil Works				

2	H - Electrical and Air-Conditioning Works:				
	<p>Unless otherwise stated, rates in Bill of Quantities shall include all necessary materials Cables, conduits, PVC sunk box, bulbs, switches etc.) and labor required to complete the electrical installation to good working order.</p> <p>Except where specifically stated, all costs associated with provision of all holes, openings, chases, ducts and other builders' work required for installation and make them good, shall be included in the rates.</p> <p>Testing and commissioning of the electrical installation is to be carried out by the contractor and cost of such testing and reports to be included in the rates unless otherwise mention separately. All types of fittings, materials, painting and finishes shall be approved by the Engineer prior to installation.</p>	Note			
H.1	Supply and install fluorescent lighting fixtures size 2 x 120 including the cover (casing). The lighting fixtures should be of approved brand (Philips or equivalent) and the work includes removal of the one and all the necessary to be completed as per consultant engineer instructions	Nos	25		
H.2	Supply and install lighting isolated copper wires of 10 mm ² inside PVC conduits. The work includes breaking on the walls, wire mesh, installation inside walls and routing over suspended ceiling & plastering the broken walls. and the work all the necessary to complete the work as per consultant engineer instructions	Lin.M	100		
H.3	<p>Supply, install and maintain wall mounted inverter split air conditioners. The price shall include three years warranty, wiring, electrical connections, switch 32 A, drain pipes to the nearest drain point, waterproof on-off switch on the external units, galvanized steel holders/stands, opening in walls by coring machine, closing holes with sika sealant, gas and oil charging. the units shall be according to the below specifications:</p> <p>Capacity :18000 BTU</p> <p>Pre- charged with Eco Friendly R 410A</p> <p>Washable screen anti-bacterial filtration</p> <p>Low ambient heating temp</p> <p>Power supply source V/PH/HZ-208-230V-1-60HZ</p> <p>Air flow volume m³/h-840</p> <p>Noise level in-door D/B-47</p> <p>Noise level out-door D/B-53</p> <p>Air Circulation (H/M/L) - m³/h 850/680/540</p> <p>Digital, Multi-function LCD remote Control</p>	Nos	8		
H.4	Supply and install high quality exhaust fan size 30 x 30 cm for toilets and kitchens. The work includes all the necessary to complete the work as per the consultant engineer instructions	Nos	4		
H.5	Supply and install single internal electrical first grade switch 16 A (ABB or equivalent) for the lighting fixtures. The work includes removal/dismantle the old switches as per consultant engineer instructions	Nos	11		
H.6	Supply and install double internal electrical first grade switch 16 A (ABB or equivalent) for the lighting fixtures. The work includes removal/dismantle the old switches as per consultant engineer instructions	Nos	10		
H.7	Supply and install single internal electrical first grade socket 16 A (ABB or equivalent). The work includes removal/dismantle the old switches as per consultant engineer instructions	Nos	25		

	Total for Electrical and Air conditioner works				
3	I - Plumbing and Sanitary Works				
	<p>Plasticized polyvinyl chloride (uPVC) pipes shall be used in the plumbing installation and they must conform in every respect to the requirements of BS 4514.</p> <p>All fittings and pipe specials used in the plumbing installation shall be suitable and compatible with all respects to the pipe line to which fittings and specials are fixed.</p> <p>All sanitary fittings & fixtures shall be ISO certified and approved by engineer</p> <p>Rates for plumbing work shall include for:</p> <p>Cutting and waste of pipes etc., and joining pipes.</p> <p>All specials such as elbows, bends, tees, junctions, plugs, reducers and similar pipe fittings except for valves which will be measured separately.</p> <p>Testing and disinfection after completion.</p>	Note			
I.1	Supply and install high quality Poly Propylene (PPR) pipes 1" and 3/4" diameter and 20 bar rate for potable water network. The pipes should be approved type. The item shall include breaking in walls and all the required fittings such as Tees, bends, stop valves, coupling and all related work and accessories to complete the work as per consultant engineer instructions	Lin.M	80		
I.2	Supply and install 80 liters water boiler of high quality (Ariston or equivalent). The price includes all the necessary tubes, bends, valves and connections as per the site engineer instructions	Nos	2		
I.3	Supply and install 50 liters water boiler of high quality (Ariston or equivalent). The price includes all the necessary tubes, bends, valves and connections as per the site engineer instructions	Nos	1		
I.4	Supply and install high quality oriental toilet seats including the flush system with minimum 10 liters capacity and cover. The work includes all the necessary to complete the work as per consultant engineer instructions	Nos	1		
I.5	Supply and install high quality basin of size 58 x 45 cm minimum. The work includes the mixer, all the fittings, valves, tees, elbows et and all necessary to complete the work as per consultant engineer instructions	Nos	4		
I.6	Supply and install high quality UPVC pipes 2, 4 and 6" 10 bar pressure, for waste water drainage. The work includes all tees, bends, and all related work accessories and fittings.	Lin.M	60		
I.7	Supply and install floor drain of approved sample of 2.5" or 3.0" diameter. The item includes the 15 x 15 cm chrome cover and a 3-4" coupling of 80 cm length and all the necessary to complete the work as per consultant engineer instructions	Nos	3		
I.8	Supply and install high quality toilet seats including the flush system with minimum 10 liters capacity and cover. The work includes all the necessary to complete the work as per consultant engineer instructions	Nos	2		
I.9	supply & install high quality fiber glass water tank 2 m3. The work includes all the fittings, valves, tees, elbows, automatic timer, and, supply & install Italian water pump 2HP with automatic	Nos	1		

	electrical switches and all necessary to complete the work as per consultant engineer instructions				
I.10	Supply and install high quality kitchen sinks including the mixer. The work includes all the accessories and the necessary to complete the work as per consultant engineer instructions	Nos	1		
3	Total Sanitary and Plumbing Works.				

Summary	
	Amount in USD
Subtotal Civil Works	
Subtotal Electrical Works and Air Conditioning Works	
Subtotal Plumbing and Sanitary Works	
Grand total in words USD	
Name of the contractor:	
Signature and stamp of the contractor	
Date:	



Annex 3

Specifications

Attached



Annex 4

UNDP General Conditions of Contract for Civil Works

Attached