



**REQUEST FOR QUOTATION (RFQ)
(Works)**

DESCRIPTION: Rehabilitation of 1. Ja'afar Abn Abi Taleb School, 2. Mansor Oun School, and 3. Rayath Alsalam School in Sidi Al Sayah Municipality, Tripoli – Libya	DATE: July 10, 2018
	REFERENCE: RFQ/LBY/SFL/2018/044

We kindly request you to submit your quotation for the following works, as detailed in Annex 1 of this RFQ. Quotations may be submitted on or before on or before **24th July 2018, 14.00 hours** Tripoli, Libya time, ref. www.greenwichmeantime.com, and via email at tenders.ly@undp.org or hand delivered to the address below:

United Nations Development Programme
Libya Country Office
Palm City Residence,
Sidi Abduljaleel, Janzour Area, Tripoli, Libya

An organized site visit is also arranged on 18th July 2018 at the below timing:

- | | |
|---------------------------------|---------------------------|
| 1. Ja'afar Abn Abi Taleb School | - 10:00 hrs (Libya Time). |
| 2. Mansor Oun School | - 12:00 hrs (Libya Time). |
| 3. Rayath Alsalam School | - 14:00 hrs (Libya Time). |

Focal Person(s): Mr. Ala Dhiem, Project Coordinator, Dr. Mohamed Ewaze, Field Engineer
Phone number: : +218 91795 6527; + 218 919683397

Quotations submitted by email must be limited to a maximum of 5MB, transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned works:

Place of contract	Sidi Al Sayah Municipality, Tripoli – Libya Rehabilitation of 1. Ja'afar Abn Abi Taleb School, 2. Mansor Oun School, and 3. Rayath Alsalam School in Sidi Al Sayah Municipality, Tripoli – Libya
Preferred Currency of Quotation	United States Dollars (US\$)
Site visit	An organized site visit is also arranged on 18 th July 2018 at the below timing: 1. Ja'afar Abn Abi Taleb School - 10:00 hrs (Libya Time). 2. Mansor Oun School - 12:00 hrs (Libya Time). 3. Rayath Alsalam School - 14:00 hrs (Libya Time). Focal Person(s): Mr. Ala Dhiem, Project Coordinator, Dr. Mohamed Ewaze, Field Engineer Phone number: : +218 91795 6527; + 218 919683397
Period of Validity of Quotes	<u>90 days - commencing on the submission date</u> In exceptional circumstances, UNDP may request the Offeror to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Offeror shall then confirm the extension in writing, without any modification whatsoever on the Quotation.

Advanced Payment upon signing of contract	Except when the interests of UNDP so require, it is the UNDP's preference to make no advanced payment(s) on contracts (i.e., payments without having received any outputs). In the event that the Bidder requires an advanced payment upon contract signature, and if such request is duly accepted by UNDP, and the said advanced payment exceeds 20% of the total Bid price, or exceed the amount of USD 30,000.00 UNDP shall require the Bidder to submit a Bank Guarantee in the same amount as the advanced payment.
Liquidated Damages	Will be imposed under the following conditions: Percentage of contract price per day of delay up to maximum duration of 01 calendar month: 5% per day Max. limit of delay: 15%
Quotation shall include the following:	<p>a. <u>Cover Letter</u>: A cover letter that lists the lead contact person with contact information, confirmation of acceptance to the General Terms & Conditions for Civil Works (signed/stamped)</p> <p>b. <u>General Information</u>: Include a description of the firm/company's history and experience to demonstrate that the firm/company has the capacity to undertake the works.</p> <p>c. <u>Business Licenses</u>: Valid business license in general construction works. Interested bidders must have appropriate permission/registration from relevant Government body to operate in Libya (copy must be provided with the quote)</p> <p>d. <u>Experience</u>: List and value of similar projects performed in past, plus client's contact details who may be contacted for further information on those contracts.</p> <p>A minimum number of similar 2 contracts implemented in past. <u>Copies of contracts and completion certificates (handover of work) to be provided.</u></p> <p>e. <u>Project Schedule</u>: An outline of the firm/company's proposed timeline reflecting start and completion dates of works including:</p> <p>f. List of proposed personnel with CV's showing relevant experience and qualification.</p> <p>g. Signed/stamped Annex 2 (<u>FORM FOR SUBMITTING SUPPLIER'S QUOTATION</u>) and Annex 2A (<u>BILL OF QUANTITIES</u>)</p>
Evaluation method to be used in selecting the most responsive Bid	Lowest priced offer of technically qualified/responsive quotation

Evaluation Criteria	<p>1. Minimum no. of years of experience in construction(civil works)/renovation works: 3 (three)</p> <p>2. Capacity to undertake mixture of the construction and renovation works, including previous experience with same types of works, availability of equipment and materials and current workload.</p> <p>2.1. The company should have completed at least two similar in nature contracts with the contract value of USD 100,000.00 for each contract. (Copies of contracts and/or completion certificates (handover of work) to be provided.</p> <p>2.2. Qualifications and suitability of the key personnel proposed for the contract including their previous experience with same type of assignment.</p> <ul style="list-style-type: none"> • Civil Engineer/Project Manager - shall have a Degree in Civil engineering and minimum of 5 years of experience of work. • Electrician - with a diploma and minimum of 3 years of experience of work of an equivalent nature. • Plumber with a minimum of 3 years of experience of work of an equivalent nature). <p>3. Submission of Implementation Timeline/Meeting the works completion deadline of <u>120</u> days or shorter.</p> <p>4. Acceptance of General Terms & Conditions for Civil Works.</p>
Maximum Expected duration of contract	The successful vendor shall complete the works within 120 days from the award of contract. Offeror's technical approach shall fully comply with the specifications, drawings and BOQ.
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<p>English</p> <p>Documents provided in other languages must be translated into English</p>
Deadline for the Submission of Quotation	On or before 24 th July 2018, 14.00 hours Tripoli, Libya time, ref. www.greenwichmeantime.com
Partial Quotes	Not permitted
UNDP will award to	One and only one Vendor
Type of Contract to be Signed	Contract for works
Conditions for Release of Payment	Submission of invoice and acceptance/certification by UNDP Engineer
Annexes to this RFQ	<p>Scope of Works (Annex 1)</p> <p>Form for Submission of Quotation including the BOQ (Annex 2)</p> <p>Specifications (Annex 3)</p> <p>General Terms and Conditions for Civil Works (Annex 4).</p> <p>Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.</p>

