



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: 9 July 2018

Reference: LBN/CO/IC/134/18

Country: Lebanon

Description of the assignment: International consultant for the Economic and policy analysis within for the Lebanon low emission development strategy.

Project name: Low Emission Capacity Building (LECB).

Period of assignment/services: 30 working-days spread over 10 calendar weeks.

Proposals should be submitted online through the UNDP job site at <https://jobs.undp.org/> no later than; **30 July 2018 at 11:59 P.M Beirut Local Time. Proposals will not be received through email.**

Any request for clarification must be sent in writing to the e-mail Procurement.lb@undp.org The UNDP Procurement Unit will respond in writing by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

1. BACKGROUND

The **Low Emission Capacity Building (LECB) project** is part of the **LECB programme**, launched in January 2011 as a joint collaboration between the European Union (European Commission and Member States) and the UNDP and encompasses 25 participating countries, one of which is Lebanon. The project is implemented by the Ministry of Environment and managed by the United Nations Development Programme in Lebanon.

The project is designed to improve Lebanon's relevant infrastructure, capacity building, information sharing and processes through the development of a greenhouse gas emission inventory system, identification and development of Nationally Appropriate Mitigation Actions (NAMAs), and the design of an Measuring, Reporting and Verification (MRV) system to support the different NAMA types, support the

government in preparing the intended Nationally Determined Contribution (NDC), and design a Low Emission Development Strategy (LEDS).

The Paris Agreement on climate change has entered into force in 2016, aiming at holding the increase in the global average temperature to well below 2°C above pre-industrial levels and pursuing efforts to limit the temperature increase to 1.5°C. All Parties to the United Nations Framework Convention on Climate Change (UNFCCC) have submitted NDCs which indicate the mitigation and adaptation targets they are willing to reach to achieve the Paris Agreement goals as soon as possible. Lebanon has submitted its NDC in 2015 with a target year of 2030.

In accordance with Article 4, paragraph 19, of the Paris Agreement, all Parties should strive to formulate and communicate long-term low greenhouse gas emission development strategies, mindful of Article 2 taking into account their common but differentiated responsibilities and respective capabilities, in the light of different national circumstances. In addition, the Conference of the Parties, by its decision 1/CP.21, paragraph 35, invited Parties to communicate, by 2020, to the secretariat of the Convention mid-century, long-term low greenhouse gas emission development strategies.

Currently the national LEDS is under preparation, using the 2050 Calculator- 2050 Pathways Analysis, developed by DECC-UK (now BEIS-UK). The 2050 Calculator is an open source energy and emissions model, and allows the user to explore all high-level energy and emission pathway options. All major sectors are included in the LEDS, and a draft LEDS has been prepared depicting the range of attainable emission reduction. The draft LEDS is composed of 8 general policy recommendations (GPR) which are cross-sectoral, and five main pillars of action (PoA):

GPR1 Endeavor to strongly decouple economic growth and greenhouse gas emissions

GPR2 Develop a circular economy with a high level of resource utilization

GPR3 Strive to phase out fossil fuel subsidies

GPR4 Strengthen the policy environment to implement and upscale low carbon and sustainable policy directives

GPR5 Increase the private sector's participation in low carbon growth and sustainable development

GPR6 Institutionalize low carbon growth in the public sector

GPR7 Promote low carbon and sustainable research and development

GPR8 Engage future generations through sustainable development and climate change education

PoA 1 Optimizing energy structure

PoA 2 Building low carbon cities

PoA 3 Promoting low carbon industrialization

PoA 4 Changing consumption patterns

PoA 5 Enhancing rural land use

Since LEDS is forward looking development planning in nature, and is intrinsically linked with economic growth, the LECB project is seeking to engage an international consultant to review and revise the draft LEDS, undertake an analysis of the economic and policy benefits and impacts of the proposed LEDS and integrate this into the draft document.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

Working under the direct supervision of the LECB Project Manager at the Ministry of Environment, the consultant will be responsible for conducting the following tasks:

1. Review and conduct an assessment and gap analysis of the draft LEDS and provide concrete advice for upgrading and/or elaborating the draft further;
2. Analyze co-benefits/sustainable development benefits, including gender/poverty reduction and job creation opportunities, and most importantly the contribution of the low emission development strategy and economic growth for Lebanon while ensuring linkages with the SDGs;
3. Cost estimation of the LEDS if possible and based on discussions with the LECB project team;
4. Advise on policy, institutional and legal frameworks and coordination mechanisms to ensure successful development and implementation of the LEDS, based on international best practices.
5. Revise the LEDS document for consistency, approach and to integrate all the above-mentioned analysis and based on international best practices

For additional information, please refer to ANNEX I – Terms of Reference

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

A. Academic Qualifications:

- Advanced degree in economics, climate policy, environmental economics or closely related subject or related field.

B. Years of Experience:

- A minimum of 10 years of relevant work experience in sustainable development, low-emission strategies and/or climate policy.

C. Technical Experience:

- A well-established track record in research related to economic development and/or climate change
- Research related to the specific aspects of LEDS
- Previous experience in the Arab region and with the UN.

D. Competencies:

- Fluency in English.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

(I). Technical **Proposal**:

(i) **Letter to UNDP Confirming Interest and Availability for the Individual Contractor (IC) Assignment**

(ii) **Explaining why** you are the most suitable for the work

(iii) Provide a brief **methodology** on how you will approach and conduct the work

(iv) P11 (Personal History Form) including past experience in **similar projects** and at least **3 references**, mentioning the references' e-mails addresses.

5. FINANCIAL PROPOSAL

- **Lump sum contracts**

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables. Payments are based upon output, i.e. upon delivery of the services specified in the TOR as follows:

- 20% on submission and approval of the gap analysis report;
- 50% on submission of the Economic growth and policy framework report (including PowerPoint presentation);
- 30% upon completion of Revised LEDS and coordination mechanisms report (including PowerPoint presentation).

In order to assist the requesting unit in the comparison of financial proposals, **the financial proposal shall include a breakdown of this lump sum amount (including travel, per diems, and number of anticipated working days)**. The financial proposal shall be presented using the enclosed format of Appendix a - Annex III.

Travel:

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed.

6. EVALUATION

Individual consultants will be evaluated based on the following methodology:

Cumulative analysis

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

- a) responsive/compliant/acceptable, and
- b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

* *Technical Criteria weight; [70%]*

* *Financial Criteria weight; [30%]*

Only candidates obtaining a minimum technical score of 70 points would be considered for the Financial Evaluation.

Criteria	Weight	Max. Point
<u>Technical Competence</u>	70%	100
<ul style="list-style-type: none">Criteria A: Academic Qualifications Masters Degree: 14 points Ph.D. Degree: 18 points Relevant trainings/certificates: Additional 2 points		20
<ul style="list-style-type: none">Criteria B: Years of Experience 10 years: 14 points 15 years: 18 points More than 15 years: 20 points		20
<ul style="list-style-type: none">Criteria C: Technical Experience Track record in relevant research topics: 10 points Research related to the specific aspects of LEDS: 10 points Previous experience in the Arab region: 5 points Previous experience with the UN: 5 points		30
<ul style="list-style-type: none">Criteria D: Methodology		30
<u>Financial</u> (Lower Offer/Offer*100)	30%	100

<u>Total Score</u>	Technical Score * 0.7 + Financial Score * 0.3
---------------------------	--

How to apply:

The consultancy is open for all international consultants who meet the selection criteria and propose a competitive fee. Interested consultants are requested to apply only through this UNDP jobs portal.

Submissions through any other media will not be considered.

The application must include all of the following documents:

1. P11,
2. Technical Proposal,
3. Annex 3 (Offerors Letter) and
4. Financial proposal

All files shall be submitted in one single document and uploaded as word or PDF file to the UNDP job site.

It has been observed that bidders don't submit all requested documents and thus reducing their chance to be selected for a contract with UNDP. before you submit your offer please revise that the application is complete and comprises all four (4) documents.

Incomplete applications will not be considered.

ANNEXES

ANNEX I - TERMS OF REFERENCE (TOR)

ANNEX II - INDIVIDUAL CONSULTANT CONTRACT AND GENERAL TERMS AND CONDITIONS

ANNEX III - OFFEROR'S LETTER TO UNDP CONFIRMING INTEREST AND AVAILABILITY FOR THE INDIVIDUAL CONTRACTOR (IC) ASSIGNMENT