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AMENDMENT NR.2

Date: 9 July 2018

Subject: Amendment Nr.2 to Request for Proposal (RFP) for “Technical Design and Engineering Services for Waste to Energy and Sludge Management Facilities” within the scope of Turkey Resilience Project in Response to the Syria Crisis issued on 19 June 2018.

Ref: UNDP-TUR-RFP(MC2)-2018/05

Dear Madam/Sir,

In relation to subject RFP issued on 19 June 2018 for “Technical Design and Engineering Services for Waste to Energy and Sludge Management Facilities” within the scope of Turkey Resilience Project in Response to the Syria Crisis please find attached two components of this Amendment Nr.2;

Attachment-1: The “Answers to Questions” raised by the participating prospective proposers during the pre-proposal conference that was held on 6 July 2018, at 11:00 hrs. at UNDP CO Premises as per Item 4 “Pre-proposal conference” of “Section 3. Bid Data Sheet” of the subject RFP and the attendance list.

Attachment-2: Revisions in TORs

You are kindly requested to prepare and submit your proposals in response to our subject RFP with the consideration of these attachments, with all other clauses of the RFP remaining valid.

Please make sure that your proposals are physically delivered to the address/ in the RFP latest by 18:00 hrs. local time on 16 July 2018.

Yours Sincerely,

Sukhrob Khojimatov
Deputy Country Director

ATTACHMENT-1- “ANSWERS TO QUESTIONS” RAISED BY THE PARTICIPATING PROSPECTIVE PROPOSERS DURING THE PRE-PROPOSAL CONFERENCE THAT WAS HELD ON 6 JULY 2018, AT 11:00 HRS. AT UNDP CO PREMISES

Question 1: In case of submission of proposals as JV/Consortium or Association, is it mandatory to notarize the JV/Consortium/Association agreement?

Answer 1: As per Item-14.1-“Joint Venture, Consortium or Association” of “Section 2. Instruction to Bidders” of the subject RFP, if the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Proposal, they shall confirm in their Proposal that they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which **shall be evidenced by a duly notarized Agreement** among the legal entities, and submitted with the Proposal.

Therefore, notarization of JV/Consortium/Association Agreement and submission with the proposal in that form is mandatory in the case that the proposer is a JV/Consortium or Association.

Question 2: Is it mandatory to submit documents that will be attached to “Form B. Bidder Information Form”, such as Certificate of Incorporation, in English?

Answer 2: As per Item 1 “Language of the Proposal” of “Section 3. Bid data Sheet” **the language of the proposal is English.** Accordingly, the Proposal, as well as any and all related correspondence exchanged by the Proposer and UNDP, shall be written in English. Where there are documents that are not written in English submitted in proposals, their translation to English shall be provided.

The documents that will be attached to Form B: Bidder Information Form (such as Certificate of Incorporation/Business Registration and Power of Attorney) can be submitted in Turkish. UNDP reserves the right to demand the English translations of these documents during the evaluation of proposals.

Question 3: For both lots, who will be the official applicant for Environmental Impact Assessment Certificate (EIA), who will carry out the EIA Application Process and which government institution gives the EIA Certificate?

Answer 3: The beneficiary municipalities will be official applicants for the EIA Certificate, since the EIA Certificate will be issued to the name of municipalities. The contractor(s) will be in charge of the conduct of EIA application process and further correspondence as per Environmental Impact Assessment Regulation (Official Journal Dated 25.11.2014 and Nr.29186). The Ministry of Environment and Urbanization (MoEU) has the authority to issue the EIA Certificate.

Question 4: Considering that the EIA application process is a legal process that is dependent on a third party, what will be the approach of UNDP in cases of delays in this process out of control of the contractor?

Answer 4: The Environmental Impact Assessment Regulation (Official Journal Dated 25.11.2014 and Nr.29186) has time limits for preliminary and detailed evaluation of EIA Applications and making of final decisions by the MoEU. The time frames determined between the EIA application and final receipt of EIA Certificates in ToRs for both lots reflect these maximum evaluation periods specified in the regulation.

Question 5: For both lots, what contents are required for the “ Survey and Investigation Report”?

Answer 5: The minimum contents required for the “ Survey and Investigation Report” are elaborated in Section 5.1 Item D.iii “Employer’s requirement with conceptual design drawings and cost estimate” for Lot 1: Mechanical Biological Treatment Facility (Pre-feasibility, conceptual de-sign and EIA services) and Section 5.2 Item D.iii “Employer’s requirement with conceptual design drawings and cost estimate” for Lot 2: Greenhouse Solar Dryer Facility (Feasibility, Conceptual De-sign and EIA Services). Proposers are expected to add more details into their proposed methodologies about their plans of contents to be included in the “ Survey and Investigation Report”.

Question 6: For both lots, who approves the “Soil investigation and geotechnical survey report”?

Answer 6: The “Soil investigation and geotechnical survey report” is approved by related Chamber of Engineers.

Question 7: In regard to Lot 1: Mechanical Biological Treatment Facility (Pre-feasibility, conceptual de-sign and EIA services), is “anaerobic digestion” the only option for MBT technology?

Answer 7: The beneficiary municipality and UNDP’s preference is “anaerobic digestion for biogas production”. However, the proposers are free to present different technologies and options, redefine and alternate various flow charts in their “methodologies”.

Question 8: Can foreign companies obtain the “Qualification Certificate” from the MoEU?

Answer 8: As per articles 5 and 6 of the Communiqué on Qualification Certificate of the MoEU, only legal entities established in Turkey according to Turkish laws, registered in the Turkish Trade Registry and a member of the related chamber of the Union of Turkish Architects and Engineers are entitled to apply for and obtain the “Qualification Certificate” from the MoEU.

Question 9: For Lot 2: Greenhouse Solar Dryer Facility (Feasibility, Conceptual Design and EIA Services) there will be a need for sludge analysis. Which line of the Financial Proposal Form should be used to propose the price for this analysis?

Answer 9: As elaborated in form G: Financial Proposal Form for Lot 2; there are professional fees and other costs (short term experts and other expenses). Costs of sludge analysis that are attributable to costs of professional staff and short term experts shall be priced in those related lines. Costs that are not attributable to professional staff and short term experts shall be priced in the “other Expenses” line in Table 3: Breakdown of Other Costs.

ATTACHMENT-2: REVISIONS TO TORs

Please be kindly informed that following revisions have been made in the subject RFP issued on 19 June 2018 for “Technical Design and Engineering Services for Waste to Energy and Sludge Management Facilities” within the scope of Turkey Resilience Project in Response to the Syria Crisis.

Clause Nr.	Clause in the Original RFP	Revised Clause
“Section 3. Bid Data Sheet” Item 19 “Maximum expected duration of contract”	6 months after contract signature for LOT 1 5 months after contract signature for LOT 2	8 months after contract signature for LOT 1 5 months after contract signature for LOT 2
Section 5.1 Terms of Reference for Lot 1: Mechanical Biological Treatment Facility (Pre-feasibility, conceptual design and EIA services) Item g. Expected duration of the contract/assignment	The target date of commencement is 13 August 2018 with the signature of the contract, and duration of the contract will be 6 months from the commencement date.	The target date of commencement is 13 August 2018 with the signature of the contract, and duration of the contract will be 8 months from the commencement date.
Section 5.1 Terms of Reference for Lot 1: Mechanical Biological Treatment Facility (Pre-feasibility, conceptual design and EIA services) Item i. Professional Qualifications of the Successful Contractor and its key personnel	The contractor should have documented experience on the following: •Project design/ construction/operation of mixed waste treatment and source separated organic waste. •Design/construction/operation of projects containing technologies included mechanical sorting (incl. optical separators), anaerobic treatment with biogas and energy production (preferably) or RDF production and composting. •Preparation of feasibility studies and EIA studies for similar Projects, detailed engineering studies including tender documents.	The contractor should have documented experience on the following: •Project design/ supervision /construction/operation of mixed waste treatment and source separated organic waste. •Design/ supervision /construction/operation of projects containing technologies included mechanical sorting (incl. optical separators), anaerobic treatment with biogas and energy production (preferably) or RDF production and composting. •Preparation of feasibility studies and EIA studies for similar Projects, detailed engineering studies including tender documents.
Section 5.2 Terms of Reference for Lot 2: Greenhouse Solar Dryer Facility (Feasibility, Conceptual Design and EIA Services) Item i. Professional Qualifications of the Successful	The contractor should have documented experience on the following: •Project design/construction/operation of WWTP	The contractor should have documented experience on the following: •Project design/ supervision /construction/operation of WWTP sludge and landfill

Contractor and its key personnel	<p>sludge and landfill leachate management facilities.</p> <ul style="list-style-type: none"> •Design/construction/operation of projects containing technologies included sludge drying, leachate management, solar dryers. •Preparation of feasibility studies, EIA studies, detailed engineering studies including tender documents, cost-benefit analyses. 	<p>leachate management facilities.</p> <ul style="list-style-type: none"> •Design/supervision/construction/operation of projects containing technologies included sludge drying, leachate management, solar dryers. •Preparation of feasibility studies, EIA studies, detailed engineering studies including tender documents, cost-benefit analyses.
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